

**CITY OF RENSSELAER**  
**2016-17 ADOPTED BUDGET**

To the Citizens of the City of Rensselaer

We, the members of the City of Rensselaer Budget Committee, present this budget for the coming fiscal year starting August 1, 2016 and ending July 31, 2017. The Committee and staff have reviewed and analyzed requests from Department Heads and estimated next year's revenue as accurately as possible.

A mild winter permitted reduced expenditures in Snow Removal, purchase of salt, and emergency repair to the roads, sewer and water infrastructure. For the coming year we have approved a General fund budget of \$13,626,600. The self-sustaining Water, Solid Waste and Sanitary Sewers Departments are separate from the General Fund.

The past year saw the continuation of major infrastructure repair and replacement supported by low or no interest loans from the Environmental Facilities Corporation. New grants include: Community Development Block Grants (CDBG) for the Boys/Girls Club and City residents' home repair, Green Innovation Grant Program (GIGP) for completed infrastructure projects, a grant through Assemblyman McDonald's office to upgrade City parks, and a Department of Transportation grant to replace sewer and water lines on East Street.

On the management improvement side: to ensure compliance with internal control requirements, we have partnered with Rensselaer County to move our fiscal systems to the Cloud; to reduce reliance on paper we have invested in software which will significantly reduce the use of paper for communication and record keeping. Both of these investments will increase our capacity to administer and manage City resources more effectively and at less cost.

Every year brings new fiscal problems. This budget anticipates known and probable challenges. We continue our efforts to secure new revenues from outside sources to supplement our local fees. We are committed to examining each element of our spending to identify all possible savings.

Dan Dwyer  
Mayor

Michael Mizener  
Treasurer

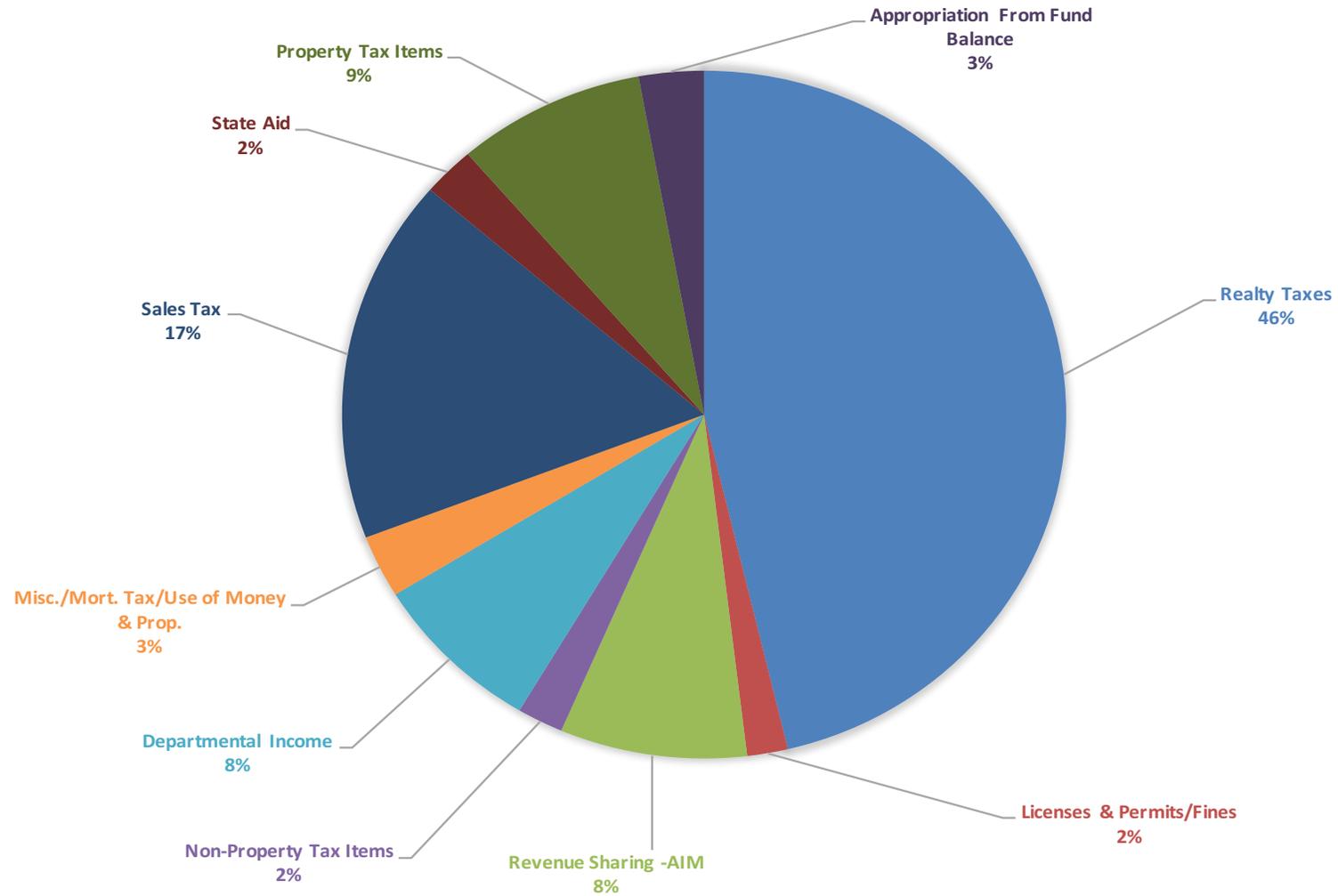
Brian Stall  
President, Common Council

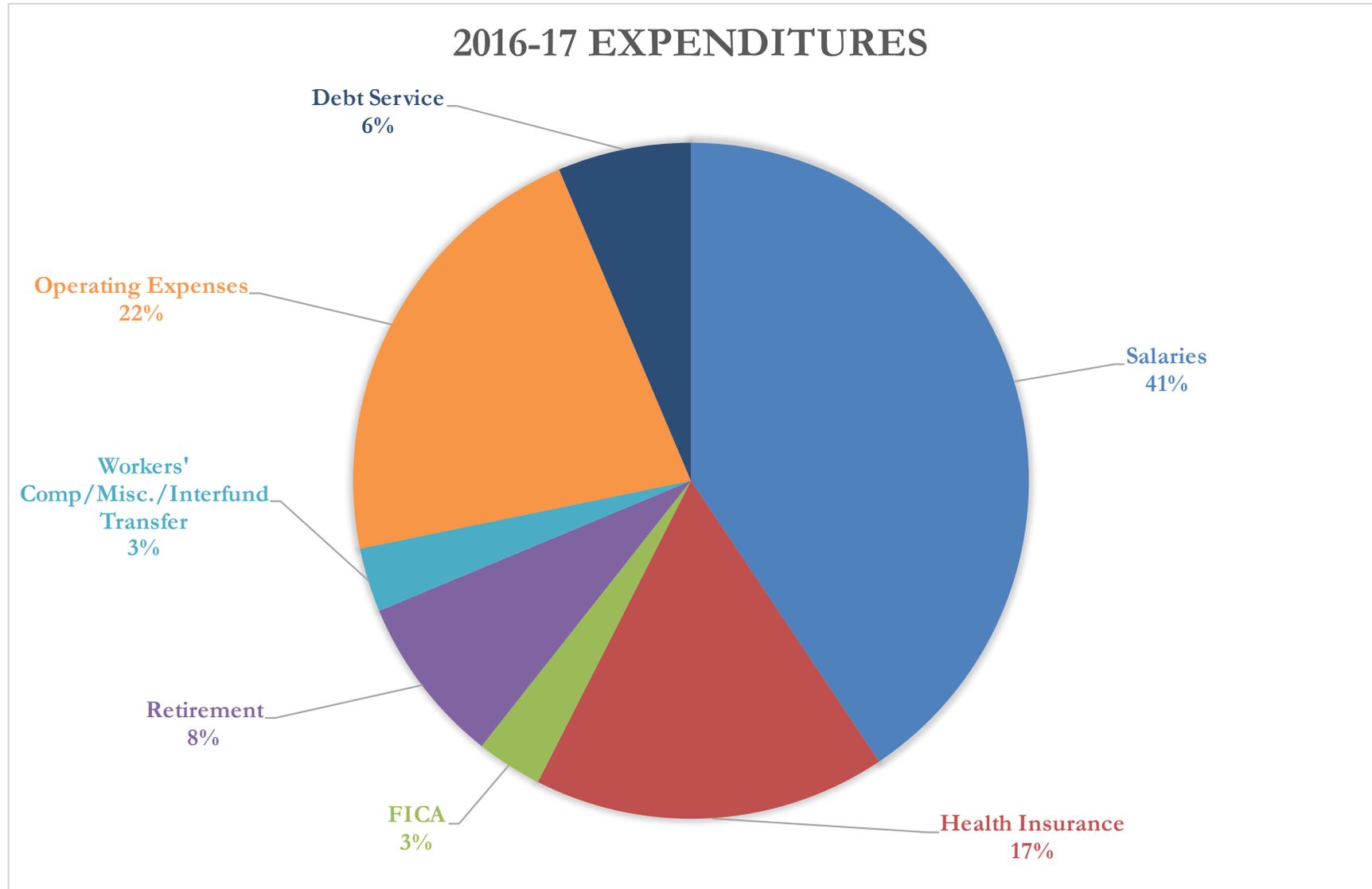
Jo-Ann Johnson  
Comptroller

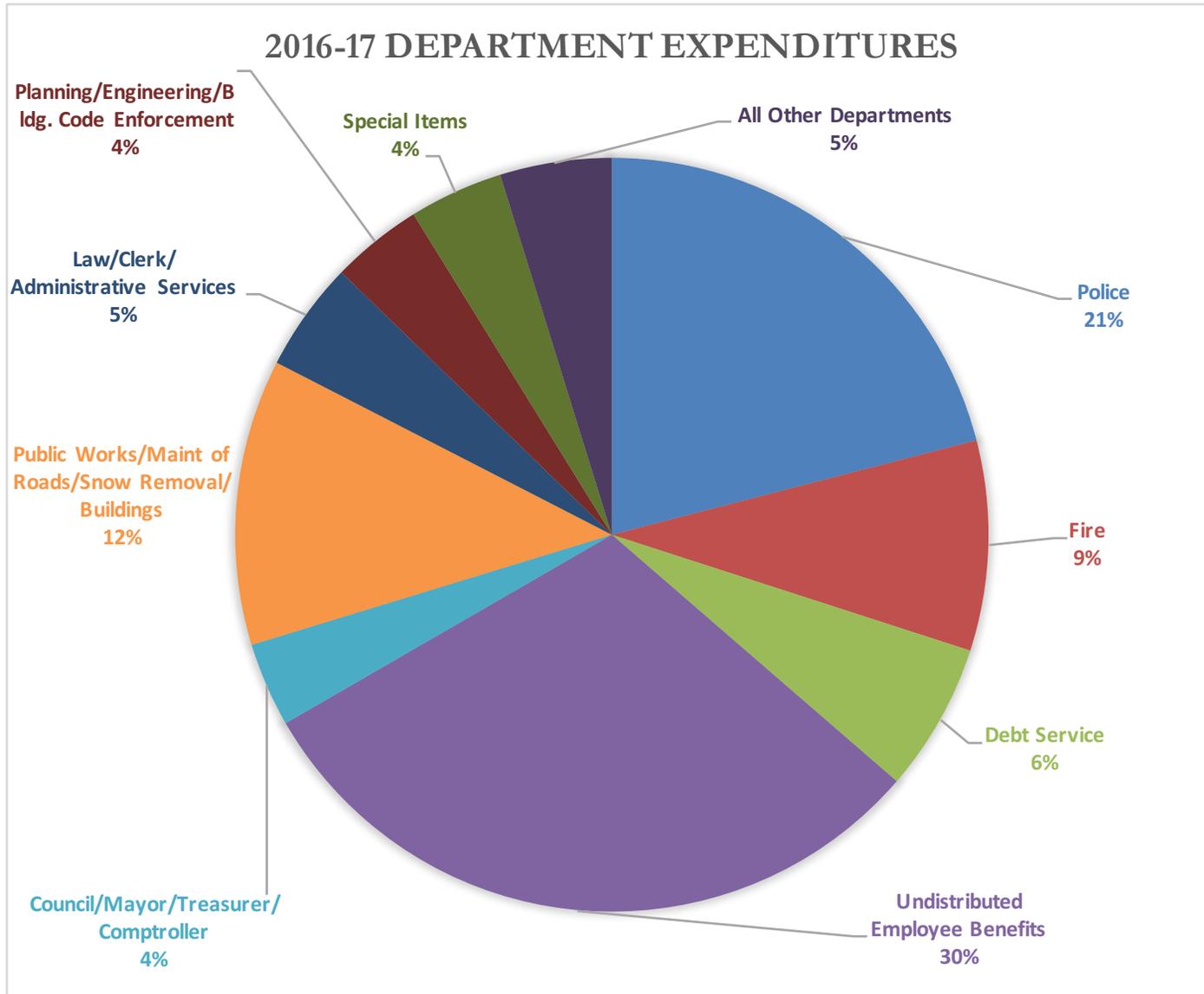
2016-17 BUDGET VERSUS 2015-16

	<i>2015-16 Adopted Budget</i>	<i>2016-17 Adopted Budget</i>	<i>Change</i>	<i>% Change</i>
<b><u>REVENUES</u></b>				
Realty Taxes	\$6,410,324	\$6,298,931	(111,393)	-1.74%
Revenue Sharing -AIM	1,137,317	1,137,317	0	0.00%
Property Tax Items	1,006,560	1,145,160	138,600	13.77%
Sales Tax	2,295,000	2,335,000	40,000	1.74%
Non-Property Tax Items	273,000	281,000	8,000	2.93%
Departmental Income	401,400	1,051,400	650,000	161.93%
Use of Money & Property	14,525	14,525	0	0.00%
Licenses & Permits	107,400	107,400	0	0.00%
Fines	120,000	140,000	20,000	16.67%
Miscellaneous	874,150	300,500	(573,650)	-65.62%
Mortgage Tax	65,000	85,000	20,000	30.77%
State Aid	510,324	318,767	(191,557)	-37.54%
Appropriation From Fund Balance	669,000	411,600	(257,400)	-38.48%
<b>Total Revenues</b>	<b>\$13,884,000</b>	<b>\$13,626,600</b>	<b>(257,400)</b>	<b>-1.85%</b>
<b><u>EXPENDITURES</u></b>				
Salaries	\$5,473,607	\$5,556,725	83,118	1.52%
Health Insurance	2,225,000	2,310,000	85,000	3.82%
FICA	418,931	430,710	11,779	2.81%
Retirement	986,500	1,105,130	118,630	12.03%
Workers' Compensation	188,000	289,800	101,800	54.15%
Miscellaneous	18,000	18,000	0	0.00%
Operating Expenses	3,659,447	3,005,958	(653,489)	-17.86%
Debt Service	877,400	873,350	(4,050)	-0.46%
Inter Fund Transfer	107,115	111,927	4,812	4.49%
<b>Total Expenditures</b>	<b>\$13,954,000</b>	<b>\$13,701,600</b>	<b>(252,400)</b>	<b>-1.81%</b>
Projected Salary & Benefit Savings	-70,000	-75,000	(5,000)	7.14%
<b>Total Expenditures</b>	<b>\$13,884,000</b>	<b>\$13,626,600</b>	<b>(257,400)</b>	<b>-1.85%</b>

### 2016-17 REVENUES







**CITY OF RENSSELAER  
CHANGE IN CITY TAX RATE (PER THOUSAND)  
2007-08 TO 2016-17**

<b>Tax Rate Year</b>	<b>City Tax Rate</b>	<b>% Change</b>
2007-2008	41.913	6.866%
2008-2009	44.587	6.380%
2009-2010	46.695	4.728%
2010-2011	48.519	3.906%
2011-2012	49.726	2.488%
2012-2013	50.734	2.027%
2013-2014	51.24269	1.003%
2014-2015	51.80528	1.098%
2015-2016	51.78815	-0.033%
2016-2017	51.43842	-0.675%

2016-17 EXPENDITURES

		Salaries	Equipment	Cont. Services	Other	Total
A1010	Common Council.....	\$54,729	\$0	\$53,520	\$0	\$108,249
A1210	Mayor.....	110,982	0	7,100	0	118,082
A1325	Treasurer.....	130,051	3,500	46,133	0	179,684
A1315	Comptroller.....	81,400	1,500	6,600	0	89,500
A1345	Purchasing.....	28,888	700	4,100	0	33,688
A1355	Assessment.....	56,612	0	3,400	0	60,012
A1410	City Clerk.....	94,977	1,100	13,255	0	109,332
A1420	Law Department.....	45,600	0	250,100	0	295,700
A1430	Administrative Services.....	101,688	1,200	35,400	0	138,288
A1450	Elections.....	0	0	1,100	0	1,100
A1490	Public Works Administration.....	141,767	500	24,600	0	166,867
A1620	Buildings.....	62,881	4,200	315,100	0	382,181
A3120	Police Department.....	2,522,776	126,000	224,100	0	2,872,876
A3410	Fire.....	999,837	54,250	180,147	0	1,234,234
A1440	Engineering.....	39,349	0	84,084	0	123,433
A3620	Building Code Enforcement.....	106,986	6,500	5,100	0	118,586
A5010	Maintenance of Roads-Highway....	683,432	83,000	365,100	0	1,131,532
A5142	Snow Removal.....	30,000	15,000	56,000	0	101,000
A5182	Street Lighting.....	0	0	220,000	0	220,000
A6772	Senior Citizens.....	0	0	9,200	0	9,200
A7110	Recreation.....	43,541	30,000	12,100	0	85,641

*City of Rensselaer 2016-17 Budget*

---

A7310	Youth Bureau.....	19,985	0	26,680	0	46,665
A7550	Celebrations.....	0	0	19,100	0	19,100
A8020	Planning.....	201,244	2,000	92,600	0	295,844
A9000	Undistributed Employee Benefits..	0	0	0	4,153,640	4,153,640
A1900	Special Items.....	0	0	552,450	0	552,450
A1670	Central Services.....	0	0	7,000	0	7,000
A1680	Central Data Processing.....	0	0	62,450	0	62,450
A3510	Control of Animals.....	0	0	0	0	0
A9730	Debt Service.....	0	0	0	873,350	873,350
A9900	Interfund Transfers.....	0	0	0	111,927	111,927
<hr/>						
	<b>GENERAL FUND SUBTOTAL...</b>	<b>\$5,556,725</b>	<b>\$329,450</b>	<b>\$2,676,519</b>	<b>\$5,138,917</b>	<b>\$13,701,600</b>
	<b>LESS: PROJECTED SALARY/BENEFIT SAVINGS.....</b>					<b><u>75,000</u></b>
	<b>GENERAL FUND TOTAL.....</b>					<b><u>\$13,626,600</u></b>

*City of Rensselaer 2016-17 Budget*

<u>REVENUES A.0000</u>			<i>2014-15</i> <i>Actual</i>	<i>2015-16</i> <i>Budget</i>	<i>2016-17</i> <i>Budget</i>
Realty Taxes	1001	Realty Property Taxes	\$6,410,324	\$6,410,324	\$6,298,931
Fund Balance	1001 0002	Appropriated from Fund Balance	0	669,000	414,400
State Aid	3001	State Aid - Per Capita	1,137,317	1,137,317	1,137,317
Sales Tax	1120	Sales Tax	2,248,443	2,295,000	2,335,000
Sale of Property	1051 0001	Gain on Sale of Property	413,751	0	0
Property Tax Items	1081	Payments in Lieu of Taxes	1,377,282	910,000	1,048,600
	1090	Interest & Penalties on Taxes	40,133	75,000	75,000
	1090 0001	Penalties on School Taxes	7,122	20,000	20,000
	1090 0002	Penalties on County Taxes	1,320	1,560	1,560
			<u>1,425,857</u>	<u>1,006,560</u>	<u>1,145,160</u>
Non-Property Tax Items	1130	Utility Gross Receipts Tax	107,362	137,000	141,000
	1170	Franchises ( Cable)	115,315	136,000	140,000
			<u>222,677</u>	<u>273,000</u>	<u>281,000</u>
Departmental Income	1230	Treasurer Fees	300	1,000	1,000
	1232	School District Share of Civil Service	0	2,800	0
	1255	City Clerk Fees	7,567	4,000	4,000
	1710	DPW Services	0	2,000	2,000
	1939	Other Gen. Serv. To Other Gov.	0	12,000	12,000
	2089	School Stipend	10,700	8,000	8,000
	2115	Planning/Zoning Misc. Sales	4,050	1,600	1,600
	2300	Administrative Service Charges	0	70,000	70,000
	2590	Dunn Hauling	173,636	300,000	800,000
	2590 0001	New Castle Charges	0	0	150,000
			<u>196,253</u>	<u>401,400</u>	<u>1,048,600</u>
Use of Money and Property	2401	Interest Earnings	0	4,500	4,500
	2412	Rental of Real Property	8,300	10,000	10,000
	2450	Commissions on Vending Machines	3	25	25
			<u>8,303</u>	<u>14,525</u>	<u>14,525</u>

City of Rensselaer 2016-17 Budget

Licenses & Permits	2390 0001	Certificate of Occupancy Permits	63,330	33,500	33,500
	2542	Dog Licenses	3,766	4,400	4,400
	2555	Building & Alterations Permits	27,894	36,500	36,500
	2556	Sidewalk Opening Permits	0	1,000	1,000
	2557	Vacant Building Permits	800	16,000	16,000
	2560	Street Opening Permits	5,744	15,000	15,000
	2561	Curb Cut Permits	0	1,000	1,000
			101,534	107,400	107,400
Fines	2610	Fines & Penalties - City Court	65,108	82,000	82,000
	2610 0001	Parking Violation Fines	33,295	38,000	58,000
			98,403	120,000	140,000
Sale of Property	1051 0001	Gain on Sale of Property	413,751	0	0
Miscellaneous	1050	Unneeded Reserve for Dqt. Tax	0	200,000	0
	2680	Insurance Recoveries	84,860	70,000	70,000
	2701	Refund Prior Years Expense	1,199	5,000	5,000
	2705 0001	Specific Gifts & Donations	16,142	7,000	15,000
	2770	Other Unclassified Revenue	40,657	50,000	65,000
	2771	Reimb. - DPW Comm. - Water	0	12,000	12,500
	2772	Reimb. - DPW Comm. - Solid Waste	0	5,150	5,500
	2772 0001	Reimb. - DPW Comm. - Sewers	0	3,000	3,500
	2773	Reimb. - Community & Economic Dev.	0	400,000	0
	2778	Reimb. - Planning Department	0	72,000	72,000
	2779	Reimb. - School Resource Officer	0	50,000	52,000
			142,858	874,150	300,500
Mortgage Tax	3005	Mortgage Tax	72,675	65,000	85,000

*City of Rensselaer 2016-17 Budget*

---

State Aid	2262.0001	SAFER Grant	143,411	0	0
	2801	Community Development Block Grant	0	200,000	0
	3021	Court Facility Aid	41,965	45,000	50,000
	3089	State Aid Additional	3,423	12,000	12,000
	3389	Public Safety/Police Grants	14,876	26,000	38,900
	3389 0002	Buckle Up Grant	0	3,000	2,830
	3501 0002	State Aid CHIPS Program	193,000	220,000	211,000
	3820	Youth & Recreation Programs	0	4,324	4,037
			396,675	510,324	318,767
		Total Revenues	\$13,288,821	\$13,884,000	\$13,626,600

**A1210 MAYOR**

The Mayor is the chief executive officer and the highest elected official of the City of Rensselaer. The Mayor appoints the heads of departments, as well as members of various commissions, committees and boards needed to administer the City's affairs. The Office is responsible for the overall management of City government, its personnel, services and programs. The Mayor's Office is also responsible for assisting the Budget Committee in preparing and administering the City's operating and capital budgets, establishing and managing fiscal control systems and generally setting policy for the various City departments and offices.

**A1010 COMMON COUNCIL**

The Common Council is the elected legislative body of the City and consists of six Council Members and the President of the Common Council. The Common Council meets the first and third Wednesday of every month to review and act on legislation and resolutions for the government of the City and the management of its business. The Council also holds public hearings to obtain citizens views and opinions on certain pieces of legislations.

**A1325 TREASURER**

The Treasurer is charged with collection, receipt and custody of all taxes and other monies due the City, except as otherwise provided by law. The Treasurer is responsible for payment of all vouchers, claims, payroll and other authorized disbursements, investing City funds; maintaining records of all transactions and provides data to the public as requested. The Treasurer's Office fulfills numerous special requests for information and statistics throughout the year, and provides storage and retrieval of data for later evaluation and review.

**A1315 COMPTROLLER**

The Comptroller ensures that all fiscal activity complies with generally accepted accounting procedures, oversees the fiscal operations of city departments, implements the findings of State and City auditors, maintains the accounting system, manages the City's short and long-term debt, monitors revenue and expenditures for all funds and advises the Mayor and Common Council on fiscal decisions. The Comptroller is a member of the Budget Committee and reports to the Mayor.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>Adopted Budget</i>	<i>Adjusted Budget</i>	<i>Adopted Budget</i>
<b><u>Dept. 1210 - MAYOR</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	23,331	23,332	23,332	23,332
7120 Professional/Technical	25,375	30,907	30,907	31,371
7150 Clerical	43,189	35,398	35,398	35,929
7160 Temporary Help	0	0	21,211	20,000
7192 Longevity	350	350	350	350
	-----	-----	-----	-----
Category Totals:	92,245	89,987	111,198	110,982
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	841	1,000	1,000	1,000
7440 Contracted Services	5,955	6,000	6,000	6,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	6,796	7,100	7,100	7,100
	-----	-----	-----	-----
Department Totals:	99,041	97,087	118,298	118,082

PERSONAL SERVICES DETAIL

MAYOR  
A.1210

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Mayor	23,332	23,332
7120	Computer Services Coordinator	30,907	31,371
7150	Stenographer-Secretary	35,398	35,929
7160	Internal Control Specialist	35,398	20,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1010 - COMMON COUNCIL</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	8,778	8,592	8,592	8,721
7110 Supervisory	44,813	45,328	45,328	46,008
	-----	-----	-----	-----
Category Totals:	53,591	53,920	53,920	54,729
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7440 Contracted Services	30,261	38,420	48,600	53,420
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	30,261	38,520	48,700	53,520
	-----	-----	-----	-----
Department Totals:	83,852	92,440	102,620	108,249

PERSONAL SERVICES DETAIL

COMMON COUNCIL

A.1010

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	President of Common Council	8,592	8,721
7110	Alderman (6)	45,328	46,008

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1325 - TREASURER</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	55,866	53,659	53,659	54,464
7110 Supervisory	0	39,000	39,000	39,585
7150 Clerical	50,784	34,953	34,953	30,402
7160 Temporary Help	0	0	0	5,000
7192 Longevity	350	600	600	600
	-----	-----	-----	-----
Category Totals:	107,000	128,212	128,212	130,051
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	429	3,500	3,500	3,500
	-----	-----	-----	-----
Category Totals:	429	3,500	3,500	3,500
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	2,515	2,000	2,015	2,000
7440 Contracted Services	8,556	8,000	8,000	8,000
7450 Fees for Services	41,164	35,500	35,500	36,033
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	52,235	45,600	45,615	46,133
	-----	-----	-----	-----
Department Totals:	159,664	177,312	177,327	179,684

PERSONAL SERVICES DETAIL

TREASURER

A.1325

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Treasurer	53,659	54,464
7110	Deputy Treasurer	39,000	39,585
7150	Clerk Typist	29,953	30,402
7160	Aid (P/T)	5,000	5,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1315 COMPROLLER</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	0	80,000	80,000	81,200
7192 Longevity	0	0	0	200
	-----	-----	-----	-----
Category Totals:	0	80,000	80,000	81,400
<u>20 EQUIPMENT</u>				
7220 Office Equipment	0	1,500	1,500	1,500
	-----	-----	-----	-----
Category Totals:	0	1,500	1,500	1,500
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	1,500	1,500	1,500
7440 Contracted Services	0	2,000	2,000	5,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	0	3,600	3,600	6,600
	-----	-----	-----	-----
Department Totals:	0	85,100	85,100	89,500

PERSONAL SERVICES DETAIL

COMPTROLLER

A.1315

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Comptroller	80,000	81,200

**A1420 LAW DEPARTMENT**

The Corporation Counsel is the legal arm of the City of Rensselaer. In addition to rendering legal advice to the Mayor and City departments, the Corporation Counsel performs other duties, including drafting ordinances and resolutions for the Common Council, preparing contracts, licenses, leases, permits, deeds and easements.

**A1410 CITY CLERK**

The City Clerk serves as the Clerk to the Rensselaer Common Council and the Board of Public Safety. Most municipal licenses, including marriage, dog and vending, are issued through the Office of the City Clerk. The City Clerk is responsible for the planning and operations related to Federal, State and local elections and is the Registrar for the issuance and preservation of birth and death records.

**A1430 ADMINISTRATIVE SERVICES**

This unit combines some administrative functions, which include Personnel, Purchasing and Civil Service. The Office is responsible for directing Civil Service responsibilities of the City; centralizing the purchase of commodities; services and the like; establishing a personnel program to administer benefits and personnel policy; and assist the Mayor in the conduct of special administrative projects in conjunction with City departments.

- **A1345 PURCHASING DEPARTMENT**

The Purchasing Department is responsible for the acquisition of all City supplies and services which do not require formal public bidding. Such purchases are done by quotation or informal bid in conformance with law. This department also works with other City department heads to establish specifications for equipment and supplies.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1420 - LAW DEPARTMENT</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	31,315	31,111	31,111	31,578
7120 Professional/Technical	13,611	14,022	14,022	14,022
	-----	-----	-----	-----
Category Totals:	44,926	45,133	45,133	45,600
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	253,803	250,000	260,398	250,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	253,803	250,100	260,498	250,100
	-----	-----	-----	-----
Department Totals:	298,729	295,233	305,631	295,700

PERSONAL SERVICES DETAIL

LAW DEPARTMENT

A.1420

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Corporation Counsel	31,111	31,578
7120	Assistant Corporation Counsel	14,022	14,022

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1410 - CITY CLERK</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	87,341	88,225	88,225	89,548
7150 Clerical	6,032	5,151	5,836	5,228
7192 Longevity	0	200	200	200
	-----	-----	-----	-----
Category Totals:	93,373	93,576	94,261	94,977
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	0	1,000	1,000	1,100
	-----	-----	-----	-----
Category Totals:	0	1,000	1,000	1,100
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	3,007	2,000	2,000	2,200
7440 Contracted Services	11,858	15,800	16,023	10,955
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	14,865	17,900	18,123	13,255
	-----	-----	-----	-----
Department Totals:	108,238	112,476	113,384	109,332

PERSONAL SERVICES DETAIL

CITY CLERK

A.1410

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	City Clerk	53,659	54,464
7100	Deputy City Clerk	34,566	35,084
7150	Clerk (p/t)	5,151	5,228

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1430 - ADMINISTRATIVE SERVICES</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	81,282	78,866	78,866	66,742
7150 Clerical	30,519	33,345	33,345	33,845
7192 Longevity	0	300	300	300
7194 Sick Leave Incentive	800	800	800	800
	-----	-----	-----	-----
Category Totals:	112,601	113,311	113,311	101,688
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	0	1,200	1,200	1,200
	-----	-----	-----	-----
Category Totals:	0	1,200	1,200	1,200
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	2,073	2,300	2,300	2,300
7440 Contracted Services	5,241	9,000	8,315	9,000
7441 Payroll Time Keeping System	4,986	8,000	8,000	8,000
7442 Payroll/Check Processing	24,872	16,000	16,000	16,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	37,172	35,400	34,715	35,400
	-----	-----	-----	-----
Department Totals:	149,773	149,911	149,226	138,288

PERSONAL SERVICES DETAIL

ADMINISTRATIVE SERVICES

A.1430

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Administrative Officer	25,756	26,142
7100	Human Resource Officer	40,000	40,600
7100	Human Resource Officer (P/T)	11,700	11,876
7150	Senior Account Clerk	33,345	33,845

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1345 - PURCHASING DEPARTMENT</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	16,392	15,631	15,631	15,865
7150 Clerical	12,127	12,485	12,485	12,672
7192 Longevity	0	350	350	350
	-----	-----	-----	-----
Category Totals:	28,519	28,466	28,466	28,888
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	0	700	700	700
	-----	-----	-----	-----
Category Totals:	0	700	700	700
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	2,436	2,500	2,500	2,500
7440 Contracted Services	941	1,500	1,500	1,500
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	3,377	4,100	4,100	4,100
	-----	-----	-----	-----
Department Totals:	31,896	33,266	33,266	33,688

PERSONAL SERVICES DETAIL

PURCHASING DEPARTMENT

A.1345

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Purchasing Director (p/t)	15,631	15,865

**A 1490 DEPARTMENT OF PUBLIC WORKS**

The Department of Public Works is responsible for ensuring that the City's streets, infrastructure, public facilities and natural resources are properly maintained, safe, clean and attractive for residents and visitors alike. Work units include Administrations, Buildings, Maintenance of Roads and Highways, Snow Removal and Sanitary Sewers. The Solid Waste program is administered by the Department of Public Works as shown in the CL Fund.

- A1620 BUILDINGS

This unit is responsible for maintaining City-owned buildings and the wading pools by performing daily cleaning, making basic repairs, painting, etc.

- A5010 MAINTENANCE OF ROADS AND HIGHWAYS

Department staff are responsible for sweeping and cleaning all City streets. This unit uses specialized street cleaning equipment and traditional street sweeping vehicles.

- A5142 SNOW REMOVAL

This budget provides funds for overtime for staff to remove snow as well as for supplies and materials and other equipment.

- G8120 SANITARY SEWERS

This unit is responsible for maintaining the City sewer system and ensuring compliance with Federal and State requirements. Sanitary Sewers is now shown in its own Fund (G Fund).

- CL8160 SOLID WASTE

Department staff provides weekly curbside waste and recyclable collection service to all residents of the City as well as bulk pickup on request and a yearly neighborhood waste collection day program. This separate fund charges for these services.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1490 - DEPT. OF PUBLIC WORKS ADMIN.</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	71,589	106,327	106,327	107,922
7150 Clerical	29,662	33,345	33,345	33,845
7191 Vacation Buy Back	700	1,300	1,300	0
7192 Longevity	1,200	1,400	1,400	0
	-----	-----	-----	-----
Category Totals:	103,151	142,372	142,372	141,767
<b><u>20 EQUIPMENT</u></b>				
7250 Other Equipment	5,766	500	500	500
	-----	-----	-----	-----
Category Totals:	5,766	500	500	500
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	3,027	500	500	1,000
7412 Uniforms	8,301	0	0	0
7440 Contracted Services	1,939	3,000	2,557	3,500
7444 Renovations to City-owned Bldg	12,443	15,000	24,200	20,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	25,710	18,600	27,357	24,600
	-----	-----	-----	-----
Department Totals:	134,627	161,472	170,229	166,867

PERSONAL SERVICES DETAIL

DEPARTMENT OF PUBLIC WORKS ADMIN.

A.1490

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Commissioner	64,327	65,292
7100	Deputy Commissioner	42,000	42,630
7150	Senior Clerk	33,345	33,845

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1620 - BUILDINGS</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7130 Public Safety/Operations	60,279	58,011	58,011	58,881
7191 Vacation Buy Back	1,657	2,900	2,281	500
7192 Longevity	0	0	0	0
7193 Clothing Allowance	700	1,000	1,000	1,000
7199 Overtime	2,950	2,500	2,500	2,500
	-----	-----	-----	-----
Category Totals:	65,586	64,411	63,792	62,881
<b><u>20 EQUIPMENT</u></b>				
7250 Other Equipment	1,959	4,200	3,350	4,200
	-----	-----	-----	-----
Category Totals:	1,959	4,200	3,350	4,200
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	15,996	16,000	33,350	30,000
7420 Utilities	148,833	170,000	172,500	175,000
7421 Telephone Expense	35,169	50,000	52,500	50,000
7440 Contracted Services	71,660	50,000	67,496	60,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	271,658	286,100	325,946	315,100
	-----	-----	-----	-----
Department Totals:	339,203	354,711	393,088	382,181

PERSONAL SERVICES DETAIL

BUILDINGS

A.1620

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7130	Laborer (2)	58,011	58,881

*City of Rensselaer 2016-17 Budget*

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 5010 - MAINTENANCE OF ROADS-HIGHWAYS</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7130 Public Safety/Operations	622,971	615,302	615,302	624,532
7160 Seasonal	1,236	30,000	30,000	20,000
7191 Vacation Buy Back	14,826	15,000	15,000	2,900
7192 Longevity	0	19,510	19,510	0
7193 Clothing Allowance	7,083	11,000	11,000	11,000
7199 Overtime	51,005	25,000	25,000	25,000
	-----	-----	-----	-----
Category Totals:	697,121	715,812	715,812	683,432
<b><u>20 EQUIPMENT</u></b>				
7250 Other Equipment	52,737	48,000	206,434	48,000
7260 Vehicle	0	0	0	35,000
	-----	-----	-----	-----
Category Totals:	52,737	48,000	206,434	83,000
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	56,596	45,000	84,000	60,000
7413 Gasoline	38,516	45,000	45,000	45,000
7440 Contracted Services	55,079	40,000	70,650	40,000
7460 Miscellaneous	0	100	100	100
7466 Community Enhancement	5,463	7,500	7,500	7,500
7467 Boat Launch Dock Maintenance	2,200	5,000	5,000	1,500
7468 CHIPS Program	197,852	220,000	220,000	211,000
	-----	-----	-----	-----
Category Totals:	355,706	362,600	432,250	365,100
	-----	-----	-----	-----
Department Totals:	1,105,564	1,126,412	1,354,496	1,131,532

PERSONAL SERVICES DETAIL

MAINTENANCE OF ROADS-HIGHWAYS

A.5010

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7130	Motor Equipment Operator (6)	208,729	211,860
7130	Foreman (3)	125,730	127,616
7130	Auto Mechanic Helper (2)	69,197	70,235
7130	Laborer (7)	211,646	214,821
7160	Seasonals	30,000	20,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 5142 - SNOW REMOVAL</u>				
7199 Overtime	28,891	30,000	5,000	30,000
	-----	-----	-----	-----
Category Totals:	28,891	30,000	5,000	30,000
<u>20 EQUIPMENT</u>				
7250 Other Equipment	9,911	10,500	10,500	15,000
	-----	-----	-----	-----
Category Totals:	9,911	10,500	10,500	15,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	83,763	48,000	32,291	48,000
7440 Contracted Services	7,263	8,000	0	8,000
	-----	-----	-----	-----
Category Totals:	91,026	56,000	32,291	56,000
	-----	-----	-----	-----
Department Totals:	129,828	96,500	47,791	101,000

**A3120 POLICE DEPARTMENT**

The police officers and other support personnel provide the residents of the City with law enforcement, public safety and community services consistent with the highest ideals of professional policing. Following the philosophy of community policing, the Department is using its resources to meet the needs of all the neighborhoods in the City. Its patrol, investigative, administrative and special operations components continue to work with and throughout the community to make Rensselaer a safe and enjoyable environment.

**A3410 FIRE DEPARTMENT**

The Fire Department includes both paid and volunteer firefighters and is responsible for providing emergency services that includes fire protection, rescue, hazardous materials and emergency medical services first response. The Department protects the remaining industrial infrastructure from the 300-year old Fort Crailo National Historic Site to the new 635 MW gas-powered plant on the site of the old BASF plant. The City is also host to the ninth busiest Amtrak train station in the country and the second largest port in the State of New York. These and other diverse sites require Fire Department staff to keep current on fire protection developments.

*City of Rensselaer 2016-17 Budget*

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 3120 - POLICE DEPARTMENT</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	164,911	153,784	153,784	153,784
7110 Supervisory	480,055	497,468	497,468	497,468
7130 Public Safety/Operations	1,087,475	1,035,199	1,035,199	1,055,789
7150 Clerical	226,485	289,591	289,591	290,705
7185 Medical Fitness Test	140	4,000	4,000	4,000
7186 Bike Patrol	103	1,300	1,300	1,300
7187 Medical Fund	16,536	17,000	17,000	17,000
7189 Command Pay	0	52,000	52,000	52,000
7190 Holiday Pay	73,095	75,000	75,000	75,000
7191 Vacation Buy Back	40,165	40,000	40,000	45,000
7192 Longevity	28,758	33,000	33,000	33,000
7193 Clothing Allowance	26,300	28,000	28,000	28,000
7194 Sick Leave Incentive	6,750	13,000	13,000	18,000
7197 DWI Program Overtime	1,659	0	0	0
7198 Grant Related Overtime	43,625	25,411	25,411	51,730
7199 Overtime	201,629	200,000	200,000	200,000
	-----	-----	-----	-----
	2,397,686	2,464,753	2,464,753	2,522,776
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	941	1,000	1,000	1,000
7250 Other Equipment	115,852	80,000	80,562	80,000
7260 Vehicle	0	40,000	40,000	45,000
	-----	-----	-----	-----
Category Totals:	116,793	121,000	121,562	126,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	2,497	23,000	23,000	23,000
7413 Gasoline	50,800	60,000	60,000	60,000
7429 Vehicle Maintenance	36,994	45,000	45,000	45,000
7430 Accident & Dismemberment Ins.	4,141	6,000	6,000	7,000
7440 Contracted Services	41,319	70,000	67,700	75,000
7460 Miscellaneous	0	100	100	100
7462 Investigation Fund	3,000	3,000	3,000	3,000
7463 Training/Conferences	9,580	11,000	11,000	11,000
	-----	-----	-----	-----
Category Totals:	148,331	218,100	215,800	224,100
	-----	-----	-----	-----
Department Totals:	2,662,810	2,803,853	2,802,115	2,872,876

PERSONAL SERVICES DETAIL

POLICE DEPARTMENT

A.3120

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Chief	81,143	81,143
7100	Deputy Chief	72,641	72,641
7110	Detective Sergeant	63,012	63,012
7110	Sergeant (5)	311,810	311,810
7110	Detective (2)	122,646	122,646
7130	Patrolman (18)	1,035,199	1,055,789
7150	Dispatcher (5)	194,302	194,302
7150	Clerk	26,656	27,056
7150	Senior Clerk	33,345	33,845
7150	Parking Clerk (p/t)	11,000	11,000
7150	Matron	10,000	10,000
7150	Animal Control Officer	14,288	14,502

*City of Rensselaer 2016-17 Budget*

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 3410 - FIRE DEPARTMENT</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	41,833	32,179	32,179	32,621
7130 Public Safety/Operations	438,812	730,966	730,966	730,966
7183 EMT	30,575	32,000	32,000	32,000
7190 Holiday Pay	31,665	30,250	30,250	30,250
7191 Vacation Buy Back	5,322	9,000	9,000	9,000
7192 Longevity	3,710	2,750	2,750	3,750
7193 Clothing Allowance	15,716	14,250	14,250	14,250
7194 Sick Leave Incentive	13,557	12,000	10,000	12,000
7196 Kelly Days	55,246	60,000	60,000	60,000
7199 Overtime	80,316	75,000	89,500	75,000
	-----	-----	-----	-----
	716,752	998,395	1,010,895	999,837
<b><u>20 EQUIPMENT</u></b>				
7250 Other Equipment	14,682	49,250	49,250	54,250
	-----	-----	-----	-----
Category Totals:	14,682	49,250	49,250	54,250
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	8,906	20,000	20,000	20,000
7412 Uniforms	6,934	15,000	23,102	15,000
7413 Gasoline	15,000	20,000	20,000	20,000
7414 Physicals	550	6,000	6,000	6,000
7430 Accident & Dismemberment Ins.	2,493	2,700	2,700	2,700
7440 Contracted Services	59,880	60,000	66,500	60,000
7445 Vehicle Lease Payments	42,346	42,347	42,347	42,347
7456 EMS Director	3,000	3,000	3,000	3,000
7460 Miscellaneous	0	100	100	100
7461 EMS Training	6,000	6,500	6,500	6,500
7463 Training/Conferences	3,152	4,500	4,500	4,500
	-----	-----	-----	-----
Category Totals:	148,261	180,147	194,749	180,147
Department Totals:	879,695	1,227,792	1,254,894	1,234,234

PERSONAL SERVICES DETAIL

FIRE DEPARTMENT

A.3410

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Chief	15,716	15,952
7100	Assistant Chief	10,920	5,543
7100	Assistant Chief	5,543	5,626
7100	Municipal Training Officer	0	5,500
7130	Firefighters (16)	730,966	730,966

**A8020 PLANNING DEPARTMENT**

The Planning Department is responsible for the administration and procedural requirements of the development approval process. In this capacity, the office functions as staff to the Planning Commission and the Zoning Board of Appeals. Staff works with applicants to the two boards, coordinates application review, oversees consultants as required, coordinates the environmental review process, and administers federal and state grants. The Department also manages the development and implementation of citywide and localized planning efforts, including the Comprehensive Plan and the Local Water Revitalization Plan. In addition, Planning has oversight of the Community and Economic Development fund, the HOME housing program, the Fort Crailo Façade Improvement Loan Fund, the Combined Sewer Operation (CSO), MS-4 related to the City's Storm Water Management Program, and the IDA Corporation.

- **A1440 ENGINEERING**

Engineering provides support to the Department of Public Works, Code Enforcement and Planning. Duties included designing and implementing improvement projects for road and bridge construction, sewer replacement and separation, and dam reconstruction.

- **A3620 BUILDING CODE ENFORCEMENT**

This unit issues building permits, inspects property, and enforces all aspects of the City Building Code coordinating with the City Corporation Counsel to pursue compliance when necessary. In addition, this unit oversees the Rental Registry Program.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 8020 - PLANNING</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	110,060	109,033	109,033	126,989
7120 Professional/Technical	60,230	57,332	57,332	73,456
7192 Longevity	750	800	800	800
	-----	-----	-----	-----
Category Totals:	171,040	167,165	167,165	201,244
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	1,786	2,000	2,000	2,000
	-----	-----	-----	-----
Category Totals:	1,786	2,000	2,000	2,000
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	8,603	4,500	4,500	4,500
7413 Gasoline	1,833	3,000	3,000	3,000
7428 Demolitions	16,800	50,000	51,750	50,000
7440 Contracted Services	31,253	35,000	35,206	35,000
7460 Miscellaneous	0	100	100	100
7473 Community & Economic Dev.	23,794	400,000	400,000	0
7474 Community Development Block Grant	22,850	200,000	200,000	0
	-----	-----	-----	-----
Category Totals:	105,133	692,600	694,556	92,600
	-----	-----	-----	-----
Department Totals:	277,959	861,765	863,721	295,844

PERSONAL SERVICES DETAIL

PLANNING

A.8020

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Planning Director	67,969	68,989
7100	Assistant Director	58,000	58,000
7120	Grants Administrator	55,000	55,000
7120	Rehab Specialist (p/t)	18,183	18,456

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1440 - ENGINEERING</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	35,164	38,570	38,570	39,149
7192 Longevity	0	0	0	200
	-----	-----	-----	-----
Category Totals:	35,164	38,570	38,570	39,349
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	167	500	500	500
7440 Contracted Services	56,533	82,250	98,138	83,484
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	56,700	82,850	98,738	84,084
	-----	-----	-----	-----
Department Totals:	91,864	121,420	137,308	123,433

PERSONAL SERVICES DETAIL

ENGINEERING

A.1440

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Engineering Aide	38,570	39,149

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 3620 - BUILDING CODE ENFORCEMENT</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	41,471	41,428	41,428	45,704
7120 Professional/Technical	23,719	30,907	30,907	31,371
7150 Clerical	25,770	26,102	26,102	27,461
7192 Longevity	700	600	600	600
7193 Clothing Allowance	0	0	0	650
7194 Sick Leave Incentive	0	200	200	200
7199 Overtime	0	1,000	1,000	1,000
	-----	-----	-----	-----
Category Totals:	91,660	100,237	100,237	106,986
<b><u>20 EQUIPMENT</u></b>				
7250 Other Equipment	1,041	1,000	1,000	0
7260 Vehicle	0	0	0	6,500
	-----	-----	-----	-----
Category Totals:	1,041	1,000	1,000	6,500
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7440 Contracted Services	810	2,500	2,500	5,000
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	810	2,600	2,600	5,100
	-----	-----	-----	-----
Department Totals:	93,511	103,837	103,837	118,586

PERSONAL SERVICES DETAIL

BUILDING CODE ENFORCEMENT

A.3620

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Building & Zoning Administrator	45,029	45,704
7120	Code Enforcement (2)	30,907	31,371
7150	Senior Clerk	27,055	27,461

**A7310 YOUTH BUREAU**

The Youth Bureau, partnering with the Southern Rensselaer Girls and Boys Club, is responsible for summer recreation programs for the youth of the City including the youth pool, day camp programs, field trips, sports activities and seasonal activities for City youth and their families throughout the year. The Bureau coordinates with the Department of Public Works in maintaining City parks and playgrounds to ensure the safety of equipment, courts and ball fields.

**A1355 ASSESSMENT AND TAXATION**

This Department is responsible for assessing all real property within the City, compiling an assessment roll of approximately 3,300 properties on which real property taxes are levied. This Department also administers programs for granting real property tax exemptions to eligible individuals and organizations and maintains current property inventory for each parcel of land.

**A1450 ELECTIONS**

Funds are provided for a machine custodian in charge of voting machines.

**A1670 CENTRAL SERVICES**

This unit provides funding for mailing services.

**A1680 CENTRAL DATA PROCESSING**

Funds are allocated for computer related contracts and purchases.

**A1900 SPECIAL ITEMS**

These funds provide for special expenses that the City may incur throughout the year, including contingency and unallocated insurance accounts. The contingency account is used for unexpected and unplanned expenditures while the unallocated insurance account is a centralized fund to pay for insurance on City equipment and property. This category also provides funds for claims against the City.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 7310 - YOUTH BUREAU</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	13,780	11,795	11,795	11,972
7150 Clerical	11,771	7,895	7,895	8,013
	-----	-----	-----	-----
Category Totals:	25,551	19,690	19,690	19,985
<b><u>30 CONTRACTUAL EXPENDITURES</u></b>				
7301 Rensselaer Boys & Girls Club	0	3,730	3,730	3,730
7302 Albany Catholic Family Services	0	2,300	2,300	2,300
7305 Bureau Sponsored - School Dances	350	800	800	800
7306 Bureau Sponsored - Special Events	0	1,000	1,000	1,000
7307 Coyne Field Maintenance	11,708	5,000	5,000	5,000
7308 America Red Cross Training	0	600	600	600
7310 Summer Recreation Program	8,000	8,000	8,000	8,000
7311 Bldg. Rental - Boys & Girls Club	4,000	4,000	4,000	4,000
7314 Brochure Printing	420	500	500	500
	-----	-----	-----	-----
Category Totals:	24,478	25,930	25,930	25,930
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	21	200	200	200
7440 Contracted Services	1,338	450	450	450
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	1,359	750	750	750
	-----	-----	-----	-----
Department Totals:	51,388	46,370	46,370	46,665

PERSONAL SERVICES DETAIL

YOUTH BUREAU  
A.7310

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Director (p/t)	11,795	11,972
7150	Youth Services Aide (p/t)	6,145	6,237
7150	Secretary (p/t)	1,750	1,776

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 7110 - RECREATION</u>				
<u>10 PERSONAL SERVICES</u>				
7160 Summer Help	49,712	43,541	43,541	43,541
	-----	-----	-----	-----
Category Totals:	49,712	43,541	43,541	43,541
<u>20 EQUIPMENT</u>				
7258 Replacement Equipment	7,518	25,000	25,000	30,000
	-----	-----	-----	-----
Category Totals:	7,518	25,000	25,000	30,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	254	400	400	400
7440 Contracted Services	4,228	11,600	12,780	11,600
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	4,482	12,100	13,280	12,100
	-----	-----	-----	-----
Department Totals:	61,712	80,641	81,821	85,641

PERSONAL SERVICES DETAIL

RECREATION

A.7110

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7160	Weekend Pool Operator	1,117	1,117
7160	Drop-In Center - Assistant	2,207	2,207
7160	Drop-In Center - Supervisor (2)	5,201	5,201
7160	Senior Counselor (3)	12,468	12,468
7160	Junior Counselor (4)	7,101	7,101
7160	Bus Driver	2,600	2,600
7160	Park Care Taker (2)	2,660	2,660
7160	Director - East St. Pool (2)	3,004	3,004
7160	Water Safety Aides (6)	6,574	6,574
7160	Summer Basketball League Sup.	609	609

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1355 - ASSESSMENT &amp; TAXATION</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	13,043	27,500	27,500	27,500
7150 Clerical	27,413	27,056	32,256	27,462
7192 Longevity	700	700	700	850
7194 Sick Leave Incentive	800	800	800	800
	-----	-----	-----	-----
Category Totals:	41,956	56,056	61,256	56,612
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	1,460	1,500	1,500	1,500
7440 Contracted Services	2,194	1,800	1,800	1,800
7460 Miscellaneous	0	100	100	100
	-----	-----	-----	-----
Category Totals:	3,654	3,400	3,400	3,400
	-----	-----	-----	-----
Department Totals:	45,610	59,456	64,656	60,012

PERSONAL SERVICES DETAIL

ASSESSMENT & TAXATION

A.1355

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Commissioner	27,500	27,500
7150	Clerk Typist	27,056	27,462

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1450 - ELECTIONS</u>				
7440 Contracted Services	1,000	1,100	1,100	1,100
	-----	-----	-----	-----
Category Totals:	1,000	1,100	1,100	1,100
	-----	-----	-----	-----
Department Totals:	1,000	1,100	1,100	1,100

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1670 - CENTRAL SERVICES</u></b>				
7410 Supplies & Materials	422	1,000	1,000	1,000
7470 Postage	5,945	6,000	6,000	6,000
	-----	-----	-----	-----
Category Totals:	6,367	7,000	7,000	7,000
	-----	-----	-----	-----
Department Totals:	6,367	7,000	7,000	7,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1680 - CENTRAL DATA PROCESSING</u>				
7440 Contracted Services	52,659	62,450	62,450	62,450
	-----	-----	-----	-----
Category Totals:	52,659	62,450	62,450	62,450
	-----	-----	-----	-----
Department Totals:	52,659	62,450	62,450	62,450

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1900 - SPECIAL ITEMS</u></b>				
7431 Liability Insurance	313,159	279,000	279,000	276,500
7432 Judgments & Claims	1,687	18,000	18,000	10,000
7433 Taxes on Real Property	4,906	6,500	7,260	6,500
7440 Contracted Services	5,497	10,000	10,000	22,700
7448 Contingency Fund	0	175,000	48,032	200,000
7451 Single Audit (City Share)	24,800	36,750	36,750	36,750
7453 Real Property Overlay	0	200,000	200,000	0
	-----	-----	-----	-----
Category Totals:	350,049	725,250	599,042	552,450
	-----	-----	-----	-----
Department Totals:	350,049	725,250	599,042	552,450

**A5182 STREET LIGHTING**

This account provides funds for streetlights throughout the City of Rensselaer.

**A6772 SENIOR CITIZENS**

This budget sets aside monies to support programs for the elderly.

**A7550 CELEBRATIONS**

Monies for the City Historian, the Memorial Day Parade and other festivities are included in this account.

**A9000 UNDISTRIBUTED EMPLOYEE BENEFITS**

This account includes funds for various types of employee or retiree benefits that do not lend themselves to allocation to City departments and offices.

**A9700 DEBT SERVICE**

This account indicates principal and interest payments on borrowings due during the fiscal year.

**A9900 INTERFUND TRANSFERS**

This account represents the General Fund allocation of certain monies to the Library Fund.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 3510 - CONTROL OF ANIMALS</u></b>				
7440 Contracted Services	1,205	3,000	3,000	0
	-----	-----	-----	-----
Category Totals:	1,205	3,000	3,000	0
	-----	-----	-----	-----
Department Totals:	1,205	3,000	3,000	0

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 5182 - STREET LIGHTING</u></b>				
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7420 Utilities	205,000	205,000	205,000	205,000
7440 Contracted Services	9,850	11,800	11,800	15,000
	-----	-----	-----	-----
Category Totals:	214,850	216,800	216,800	220,000
	-----	-----	-----	-----
Department Totals:	214,850	216,800	216,800	220,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 6772 - SENIOR CITIZENS</u></b>				
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7440 Contracted Services	9,200	9,200	9,200	9,200
	-----	-----	-----	-----
Category Totals:	9,200	9,200	9,200	9,200
	-----	-----	-----	-----
Department Totals:	9,200	9,200	9,200	9,200

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 7550 - CELEBRATIONS</u></b>				
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7400 City Historian	1,956	3,800	3,036	3,800
7401 Memorial Day Parade	11,015	10,000	10,000	10,300
7404 Festivities - Christmas	450	2,000	2,000	2,000
7405 Christmas in the City	1,280	2,500	8,500	3,000
7406 Veterans Banners	0	1,000	7,400	0
	-----	-----	-----	-----
Category Totals:	14,701	19,300	30,936	19,100
		-----	-----	-----
Department Totals:	14,701	19,300	30,936	19,100

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9000 - UNDISTRIBUTED EMPLOYEE BENEFITS</u></b>				
7801 Social Security	384,169	418,931	418,931	430,710
7802 NYS Police & Fire Retirement Syst.	737,642	751,000	751,000	808,430
7804 Hospital & Medical Ins.	2,121,995	2,225,000	2,225,000	2,310,000
7805 Disability Insurance	2,373	6,400	6,400	6,500
7810 NYS Employees' Retirement System	262,940	235,500	362,468	296,700
7841 Workers' Compensation	316,092	188,000	192,707	289,800
7850 Unemployment Insurance	0	8,500	8,500	6,500
7855 EAP Program	0	5,000	5,000	5,000
	-----	-----	-----	-----
Category Totals:	3,825,211	3,838,331	3,970,006	4,153,640
	-----	-----	-----	-----
Department Totals:	3,825,211	3,838,331	3,970,006	4,153,640

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9730 - DEBT SERVICE</u></b>				
<b><u>60 PRINCIPAL ON DEBT</u></b>				
7601 Bond Anticipation Notes	740,185	320,000	320,000	320,000
7602 Bond Payments	293,413	280,000	280,000	290,000
	-----	-----	-----	-----
Category Totals:	1,033,598	600,000	600,000	610,000
<b><u>70 INTEREST ON DEBT</u></b>				
7701 Interest on BANS	59,450	30,000	30,000	30,000
7702 Interest on Bonds	256,527	247,400	247,400	233,350
	-----	-----	-----	-----
Category Totals:	315,977	277,400	277,400	263,350
	-----	-----	-----	-----
Department Totals:	1,349,575	877,400	877,400	873,350

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9900 - INTERFUND TRANSFERS</u></b>				
9901 Transfer to Library	101,500	107,115	107,115	111,927
	-----	-----	-----	-----
Category Totals:	101,500	107,115	107,115	111,927
	-----	-----	-----	-----
Department Totals:	101,500	107,115	107,115	111,927
GENERAL FUND SUBTOTAL	12,731,281	13,954,000	14,289,227	13,701,600
LESS: PROJ. SALARY/BENEFIT SAVINGS	0	70,000	70,000	75,000
	-----	-----	-----	-----
GENERAL FUND TOTAL	12,731,281	13,884,000	14,219,227	13,626,600

CITY OF RENSSELAER  
CAPITAL BUDGET  
2016-17 EXPENDITURES

Expense Code		<i>Total Cost</i>	<i>Non-City Funds</i>	<i>City Funds</i>
H.8020.2101	GIGP-1303	\$927,000	\$834,300	\$92,700
H.8020.2102	East Street	2,250,000	1,800,000	450,000
H.8020.2103	3rd. Avenue Bridge	3,500,000	2,800,000	700,000
H.8020.2104	Brownfield Opportunity Grant	98,956	89,060	9,896
H.8020.2105	CDBG974HR325-15	422,000	422,000	0
H.8020.2106	CDBG-974PF52*15-B&G	400,000	400,000	0
H.8020.1151	Killeans Landing	250,000	187,500	62,500
A.3120.7260	Police Vehicle	45,000	0	45,000
A.3410.7250	Fire Air Packs	30,000	0	30,000
A.3620.7260	Building Code Enforcement Vehicle	6,500	0	6,500
A.5010.7260	Maintenace of Roads-Highway Vehicle	35,000	0	35,000
A.7110.7258	Recreation Replacement Equipment	30,000	0	30,000
		-----	-----	-----
	Capital Fund Total	\$7,994,456	\$6,532,860	\$1,461,596

CITY OF RENSSELAER  
CAPITAL BUDGET  
2016-17 REVENUE/FINANCING SOURCE

Revenue Code		<i>Operating</i>	<i>Borrowings</i>	<i>Other Sources</i>
H.0000.3130	GIGP-1303	\$0	\$92,700	\$834,300
H.0000.3131	East Street	0	450,000	1,800,000
H.0000.3132	3rd. Avenue Bridge	0	700,000	2,800,000
H.0000.3133	Brownfield Opportunity Grant	0	9,896	89,060
H.0000.3134	CDBG974HR325-15	0	0	422,000
H.0000.3135	CDBG-974PF52*15-B&G	0	0	400,000
H.0000.3136	Killeans Landing	0	62,500	187,500
N/A	Police Vehicle	45,000	0	0
N/A	Fire Air Packs	30,000	0	0
N/A	Building Code Enforcement Vehicle	6,500	0	0
N/A	Maintenace of Roads-Highway Vehicle	35,000	0	0
N/A	Recreation Replacement Equipment	30,000	0	0
		-----	-----	-----
	Capital Fund Total	\$146,500	\$1,315,096	\$6,532,860

CITY OF RENSSELAER  
EXPENDITURES  
2016-17

		Salaries	Equipment	Cont. Services	Other	Total
F.8310	Water Administration.....	\$75,918	\$2,486	\$12,500	\$0	\$90,904
F.8320	Cross Street.....	53,078	11,000	1,473,500	0	1,537,578
F.8340	Water Crew (Street).....	153,275	40,000	125,500	0	318,775
F.1900	Special Items.....	0	0	38,000	0	38,000
F.9000	Undistributed.....	0	0	157,604	0	157,604
F.9730	Debt	0	0	0	216,614	216,614
	Service.....					
	Capital.....	0	0	0	35,000	35,000
-----						
	<b>WATER FUND TOTAL.....</b>	<b>\$282,271</b>	<b>\$53,486</b>	<b>\$1,807,104</b>	<b>\$251,614</b>	<b>\$2,394,475</b>
=====						

*City of Rensselaer 2016-17 Budget*

---

<u>REVENUES F.0000</u>		<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
		<i>Actual</i>	<i>Adopted Budget</i>	<i>Adopted Budget</i>
1299 1070	Relevy Charges	\$0	\$95,000	\$95,000
2140	Metered Water Sales	1,657,774	1,948,850	1,783,025
2142 0003	Other Water (HVCC) Armory	0	1,500	1,500
2142 0007	North Greenbush Water District	205,104	205,000	200,000
2142 0009	Bloomingrove	461	650	650
2144	Water Service Charges	97,438	35,000	55,000
2144 0001	O/M Charge Renss. Co Monor	1,500	0	0
2144 0002	Fire Service Charges	13,595	12,500	12,500
2144 0003	Miscellaneous Revenue	825	0	0
2148	Penalties on Water Rents	24,943	28,000	20,000
2378 0002	Reimbursement from East Greenbush	192,465	190,000	195,000
2401	Interest on Deposits	331	6,800	6,800
2770	Unclassified Revenue	0	0	20,000
5032	Contribution from Sewer Fund	0	5,000	5,000
	Total Revenues	\$2,194,436	\$2,528,300	\$2,394,475

**F8310 WATER ADMINISTRATION**

The Water Department is responsible for the quality and quantity of the water system for the City. The Department provides administrative staff for billing, meter reading and customer service. It is also responsible for the combined sewer process, the City's share of the pumping station process in Troy, and the maintenance and repair of all water lines.

- F8320 CROSS STREET

The City purchase water from Troy and also distributes it to North Greenbush and East Greenbush. The operator oversees the purity of the water, ensures appropriate pressure, maintains the machinery and manages the amount of water distributed.

- F8340 WATER CREW (STREET)

This unit maintains and repairs the water delivery system for the City and responds to all water emergencies.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 8310 - WATER ADMINISTRATION</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7100 Executive	38,554	39,717	39,717	40,313
7130 Public Safety/Operations	31,294	30,596	30,596	31,055
7150 Clerical	0	1,000	1,000	100
7191 Vacation Buy Back	1,426	1,950	1,950	1,000
7192 Longevity	2,100	1,400	1,400	2,000
7193 Clothing Allowance	0	500	500	500
7194 Sick Leave Incentive	1,600	1,600	1,600	800
7199 Overtime	500	300	300	150
	-----	-----	-----	-----
Category Totals:	75,474	77,063	77,063	75,918
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	500	500	500	500
7250 Other Equipment	0	0	0	1,986
	-----	-----	-----	-----
Category Totals:	500	500	500	2,486
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	4,973	5,500	5,500	5,500
7413 Gasoline	0	2,500	2,500	2,500
7440 Contracted Services	1,717	4,500	4,500	4,500
	-----	-----	-----	-----
Category Totals:	6,690	12,500	12,500	12,500
	-----	-----	-----	-----
Department Totals:	82,664	90,063	90,063	90,904

PERSONAL SERVICES DETAIL

WATER ADMINISTRATION

F.8310

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Clerk - Deputy Commissioner	39,717	40,313
7130	Meter Reader	30,596	31,055
7150	Clerk (p/t)	1,000	1,000

*City of Rensselaer 2016-17 Budget*

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 8320 - CROSS STREET</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7110 Supervisory	40,554	33,217	33,217	41,500
7191 Vacation Buy Back	0	650	650	1,278
7192 Longevity	0	700	700	1,000
7193 Clothing Allowance	150	500	500	500
7194 Sick Leave Incentive	0	800	800	800
7199 Overtime	2,473	8,250	8,250	8,000
	-----	-----	-----	-----
Category Totals:	43,177	44,117	44,117	53,078
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	0	1,550	1,550	1,000
7250 Other Equipment	3,360	10,000	10,000	10,000
	-----	-----	-----	-----
Category Totals:	3,360	11,550	11,550	11,000
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	1,922	5,000	5,000	5,000
7411 Fuel Oil	0	3,500	3,500	3,500
7416 Chlorine	9,659	12,000	12,000	15,000
7420 Utilities	175,588	185,000	185,000	180,000
7440 Contracted Services	30,059	15,000	15,000	15,000
7448 Pump House Contingency	0	5,000	5,000	5,000
7449 Purchase of Water for Resale	1,126,875	1,250,000	1,250,000	1,250,000
	-----	-----	-----	-----
Category Totals:	1,344,103	1,475,500	1,475,500	1,473,500
	-----	-----	-----	-----
Department Totals:	1,390,640	1,531,167	1,531,167	1,537,578

PERSONAL SERVICES DETAIL

CROSS STREET  
F.8320

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7110	Cross Street Operator	33,217	41,500

*City of Rensselaer 2016-17 Budget*

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 8340 - WATER CREW (STREET)</u>				
<u>10 PERSONAL SERVICES</u>				
7110 Supervisory	35,506	42,708	42,708	43,350
7130 Public Safety/Operations	0	0	0	35,042
7140 Trades	59,737	66,280	66,280	30,883
7191 Vacation Buy Back	1,306	2,500	2,500	2,500
7193 Clothing Allowance	1,050	1,500	1,500	1,500
7199 Overtime	35,308	45,000	45,000	40,000
	-----	-----	-----	-----
Category Totals:	132,907	157,988	157,988	153,275
<u>20 EQUIPMENT</u>				
7250 Other Equipment	44,324	40,000	40,000	40,000
	-----	-----	-----	-----
Category Totals:	44,324	40,000	40,000	40,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	29,523	45,000	45,000	45,000
7412 Uniforms	883	0	0	0
7413 Gasoline	3,179	8,500	8,500	8,500
7429 Vehicle Maintenance	3,627	10,000	10,000	10,000
7440 Contracted Services	153,837	51,500	362,470	50,000
7461 Water Testing/Surveys	8,418	12,000	12,000	12,000
	-----	-----	-----	-----
Category Totals:	199,467	127,000	437,970	125,500
	-----	-----	-----	-----
Department Totals:	376,698	324,988	635,958	318,775

PERSONAL SERVICES DETAIL

WATER CREW (STREET)

F.8340

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7110	Foreman - Equipment Operator	42,708	43,350
7130	Heavy Equipment Operator	0	35,042
7140	Trades	66,280	30,883

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1900 - SPECIAL ITEMS</u>				
7431 Liability Insurance	0	13,800	13,800	12,000
7440 Contracted Services	0	25,000	25,000	25,000
7480 Refund on Water Rents	1346	1,000	1,000	1,000
	-----	-----	-----	-----
Category Totals:	1,346	39,800	39,800	38,000
	-----	-----	-----	-----
Department Totals:	1,346	39,800	39,800	38,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 9000 - UNDISTRIBUTED</u>				
7801 Social Security	19,601	21,356	21,356	24,059
7804 Health Insurance	43,095	110,226	110,226	73,130
7805 Disability Insurance	0	300	300	300
7810 NYS Emp. Retirement Sys.	38,000	35,400	35,400	37,000
7841 Workers' Compensation	0	15,000	15,000	23,115
	-----	-----	-----	-----
Category Totals:	100,696	182,282	182,282	157,604
	-----	-----	-----	-----
Department Totals:	100,696	182,282	182,282	157,604

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9730 - DEBT SERVICE</u></b>				
<b><u>60 PRINCIPAL ON DEBT</u></b>				
7601 Bond Anticipation Notes	29,149	125,000	125,000	0
7602 Bond Payments	113,806	200,000	200,000	216,614
	-----	-----	-----	-----
Category Totals:	142,955	325,000	325,000	216,614
<b><u>70 INTEREST ON DEBT</u></b>				
7701 Interest on BANS	0	0	0	0
7702 Interest on Bonds	0	35,000	35,000	35,000
	-----	-----	-----	-----
Category Totals:	0	35,000	35,000	35,000
	-----	-----	-----	-----
Department Totals:	142,955	360,000	360,000	251,614
	-----	-----	-----	-----
<b>WATER FUND TOTAL</b>	<b>2,094,999</b>	<b>2,528,300</b>	<b>2,839,270</b>	<b>2,394,475</b>

CITY OF RENSSELAER  
EXPENDITURES  
2016-17

		Salaries	Equipment	Cont. Services	Other	Total
CL.8160	Solid Waste.....	\$219,960	\$2,500	\$300,500	\$0	\$522,960
CL.1900	Special Items.....	0	0	126,700	0	126,700
CL.9000	Undistributed.....	0	0	0	152,670	152,670
	Capital.....	0	0	0	17,320	17,320
	<b>SOLID WASTE TOTAL.....</b>	<b>\$219,960</b>	<b>\$2,500</b>	<b>\$427,200</b>	<b>\$169,990</b>	<b>\$819,650</b>
=====						

*City of Rensselaer 2016-17 Budget*

---

<u>REVENUES CL.0000</u>		<i>2014-15 Actual</i>	<i>2015-16 Adopted Budget</i>	<i>2016-17 Adopted Budget</i>
2130	Solid Waste Charges	\$14,392	\$300	\$300
2130 0001	City Charges	632,616	708,915	701,500
2130 0002	Relevy Charges	0	65,000	65,000
2130 0005	Refund From Scrap	5,168	6,500	4,500
2130 0008	Solid Waste Fees Commercial	5,950	9,000	11,000
2130 0100	Interest on Solid Waste Bills	8,727	2,150	2,150
2130 0201	Non Resident Solid Waste Bills	15,080	14,600	16,500
2401	Interest Earnings	14	35	50
2401 0001	Interest & Penalties	1,244	1,500	1,500
2770	Unclassified Revenue	0	0	17,150
	Total Revenues	\$683,191	\$808,000	\$819,650

**CL8160 SOLID WASTE**

Department staff provides weekly curbside waste and recyclable collections service to all residents of the City as well as bulk pickup on request and a yearly neighborhood waste collection day program. Solid Waste is under the jurisdiction of the Department of Public Works, however, it is a separate fund and expenses are offset by charges for these services.

The goal of the Solid Waste program is to go from the current 55% recycle rate to a 75% rate across the next two years. While Solid Waste staff is supervised by the Department of Public Works (DPW) Commissioner, the Department is self-funded, i.e. it is supported by fee charged for trash and garbage pick-up. Each neighborhood in the City receives free pick-up for one week/year. Staff collect trash and yard waste daily and transport it to the land fill. Electronic waste is deposited at the DPW Garage and transported to the electronic recycle center.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 8160 SOLID WASTE</u>				
<u>10 PERSONAL SERVICE</u>				
7130 Public Safety/Operations	198,473	133,548	133,548	133,750
7140 Trades	12,302	70,104	70,104	70,210
7191 Vacation Buy Back	1,502	5,650	5,650	2,500
7193 Clothing Allowance	2,297	3,000	3,000	3,500
7199 Overtime	9,107	10,000	10,000	10,000
	-----	-----	-----	-----
Category Totals:	214,574	222,302	222,302	219,960
<u>20 EQUIPMENT</u>				
7250 Other Equipment	0	2,500	2,500	2,500
	-----	-----	-----	-----
Category Totals:	0	2,500	2,500	2,500
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	3,015	10,000	10,803	10,500
7413 Gasoline	20,008	50,000	50,000	40,000
7429 Vehicle Maintenance	13,771	50,000	50,000	60,000
7440 Contracted Services	25,997	30,000	30,000	30,000
7447 Landfill Expenses	145,107	165,000	165,000	160,000
	-----	-----	-----	-----
Category Totals:	207,898	305,000	305,803	300,500
	-----	-----	-----	-----
Department Totals:	422,472	529,802	530,605	522,960

PERSONAL SERVICES DETAIL

SOLID WASTE  
CL.8160

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7130	Foreman	0	42,085
7130	Motor Equipment Operator (2)	133,548	91,665
7140	Laborer (3)	66,280	70,210

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 1900 - SPECIAL ITEMS</u></b>				
7431 Liability Insurance	0	13,800	13,800	12,000
7440 Contracted Services	0	35,000	35,000	20,000
7448 Contingency Account	0	58,250	58,250	93,200
7480 Refund on Water Rents	0	1,500	1,500	1,500
	-----	-----	-----	-----
Category Totals:	0	108,550	108,550	126,700
	-----	-----	-----	-----
Department Totals:	0	108,550	108,550	126,700

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9000 - UNDISTRIBUTED</u></b>				
7801 Social Security	13,549	17,006	17,006	16,825
7804 Health Insurance	46,113	108,242	108,242	83,385
7805 Disability Insurance	0	400	400	400
7810 NYS Emp. Retirement System	30,000	28,800	28,800	28,600
7841 Workers' Compensation	0	15,200	15,200	23,460
	-----	-----	-----	-----
Category Totals:	89,662	169,648	169,648	152,670
	-----	-----	-----	-----
Department Totals:	89,662	169,648	169,648	152,670
	-----	-----	-----	-----
<b>SOLID WASTE FUND TOTAL</b>	512,134	808,000	808,803	802,330
 <b>H.8160 Capital Budget</b>				
7610 Capital Appropriation	0	0	0	17,320
<b>TOTAL FUNDS</b>	512,134	808,000	808,803	819,650

CITY OF RENSSELAER  
EXPENDITURES  
2016-17

		Salaries	Equipment	Cont. Services	Other	Total
G.8120	Sanitary Sewers.....	\$70,028	\$30,000	\$153,000	\$0	\$253,028
G.1900	Special Items.....	0	0	112,000	0	112,000
G.9000	Undistributed.....	0	0	0	44,829	44,829
G.9730	Debt Service.....	0	0	0	149,000	149,000
H.8120	Capital Budget.....	0	0	0	98,469	98,469
<hr/>						
	SANITARY SEWERS TOTAL.....	\$70,028	\$30,000	\$265,000	\$292,298	\$657,326
<hr/> <hr/>						

*City of Rensselaer 2016-17 Budget*

---

<u>REVENUES G.0000</u>		<i>2014-15 Actual</i>	<i>2015-16 Adopted Budget</i>	<i>2016-17 Adopted Budget</i>
2130 0001	Sewer Charges	0	698,650	653,276
2131	Sewer Disconnect/Reconnect Fee	0	250	0
2132	Sewer Call Outs	0	2,500	2,000
2770	Unclassified Revenue	0	0	2,250
2801	Transfer Water Fund	238,805	0	0
	Total Revenues	\$238,805	\$701,400	\$657,526

SANITARY SEWERS

The goal of the Sanitary Sewer Department is to reduce the number of Combined Sewer Overflows and maintain all sewers in the city ensuring their safety and efficiency. Staff monitor sewer lines, reporting and correcting Combined Sewer Overflows (CSOs), and daily clean and repair sewer lines, catch basins and manholes. The continuous replacement of older infrastructure increasingly improves the City's ability to manage waste in an ecologically responsible manner, complying with New York State Law.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 8120 - SANITARY SEWERS</u></b>				
<b><u>10 PERSONAL SERVICES</u></b>				
7110 Supervisory	46,505	43,002	43,002	44,688
7130 Public Safety/Operations	29,436	30,929	30,929	0
7191 Vacation Buy Back	0	4,630	4,630	840
7192 Longevity	0	3,020	3,020	3,500
7193 Clothing Allowance	819	1,000	1,000	500
7199 Overtime	21,313	20,500	20,500	20,500
	-----	-----	-----	-----
Category Totals:	98,073	103,081	103,081	70,028
<b><u>20 EQUIPMENT</u></b>				
7250 Other Equipment	9,378	20,000	17,000	30,000
	-----	-----	-----	-----
Category Totals:	9,378	20,000	17,000	30,000
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	8,288	25,000	35,429	30,000
7413 Gasoline	3,000	5,000	7,630	5,000
7429 Vehicle Maintenance	9,648	10,000	7,500	8,000
7440 Contracted Services	118,740	50,000	94,000	50,000
7465 Combined Sewer Overflow	8,190	30,000	17,000	30,000
7466 MS4 Compliance	655	25,000	25,000	25,000
7467 Water Administration Charges	0	5,000	5,000	5,000
	-----	-----	-----	-----
Category Totals:	148,521	150,000	191,559	153,000
	-----	-----	-----	-----
Department Totals:	255,972	273,081	311,640	253,028

PERSONAL SERVICES DETAIL

SANITARY SEWERS

G.8120

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7110	Foreman	43,002	44,688

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<u>Dept. 1900 - SPECIAL ITEMS</u>				
7431 Liability Insurance	0	13,800	13,800	12,000
7440 Contracted Services	0	75,000	75,000	75,000
7448 Contingency Fund	0	25,000	25,000	25,000
	-----	-----	-----	-----
Category Totals:	0	113,800	113,800	112,000
	-----	-----	-----	-----
Department Totals:	0	113,800	113,800	112,000

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9000 - UNDISTRIBUTED</u></b>				
7801 Social Security	7,707	7,495	7,495	5,275
7804 Health Insurance	31,940	79,824	79,824	22,069
7810 NYS Emp. Retirement System	9,400	8,800	8,800	8,900
7841 Workers' Compensation	0	5,700	5,700	8,585
	-----	-----	-----	-----
Category Totals:	49,047	101,819	101,819	44,829
	-----	-----	-----	-----
Department Totals:	49,047	101,819	101,819	44,829

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 9730 - DEBT SERVICE</u></b>				
<b><u>70 INTEREST ON DEBT</u></b>				
7701 Interest on BANS	0	149,000	149,000	149,000
	-----	-----	-----	-----
Category Totals:	0	149,000	149,000	149,000
	-----	-----	-----	-----
Department Totals:	0	149,000	149,000	149,000
SANITARY SEWERS FUND TOTAL	305,019	637,700	676,259	558,857
<b><u>H.8120 Capital Budget</u></b>				
7467 Albany Pool	0	63,700	63,700	66,200
7510 Capital Appropriation	0	0	0	32,469
	-----	-----	-----	-----
	0	63,700	63,700	98,669
TOTAL FUNDS	305,019	701,400	739,959	657,526

**CITY OF RENSSELAER  
EXPENDITURES  
2016-17**

		Salaries	Equipment	Cont. Services	Other	Total
L.7410	Public Library.....	\$92,477	\$1,500	\$29,000	\$0	\$122,977
	<b>PUBLIC LIBRARY TOTAL.....</b>	<b>\$92,477</b>	<b>\$1,500</b>	<b>\$29,000</b>	<b>\$0</b>	<b>\$122,977</b>

*City of Rensselaer 2016-17 Budget*

---

<u>REVENUES L.0000</u>		<i>2014-15</i>	<i>2015-16</i>	<i>2016-17</i>
		<i>Actual</i>	<i>Adopted Budget</i>	<i>Adopted Budget</i>
2401	Interest Earned Library Trust	\$1	\$0	\$0
2706	County Aid Library	5,700	5,700	5,700
2760	LLSA State Funding	3,018	2,400	2,600
2770	Other Unclassified Revenue	2,051	2,700	2,750
2810	Transfer from City General Fund	101,500	107,115	111,927
	Total Revenues	\$112,270	\$117,915	\$122,977

**L7410 PUBLIC LIBRARY**

The Rensselaer Public Library serves the City of Rensselaer and the surrounding area. It has a lending collection of approximately 19,500 items including books, movies, audio books, music and subscriptions to the Times Union, the Troy Record and 28 magazines. The Library provides the following resources for the community:

- Eight public computers, a children's educational computer and wireless internet.
- Membership in the Upper Hudson Library System, which allows patrons to borrow items from 36 different locations as well as having items sent through interlibrary loan. This system gives access to databases, e-books, and downloadable audio books.
- Meeting space for tutors, Library Volunteers, Living Resources, T.O.P.S. and other community organizations. Library staff assists patrons in computer work, job searching and completing government forms.
- Public information on local events, tax forms, water quality results, etc.
- Educational and entertaining events for the community including the NYS summer reading incentive program.

*City of Rensselaer 2016-17 Budget*

---

	<i>2014-15 Expense</i>	<i>2015-16 Adopted Budget</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
<b><u>Dept. 7410. PUBLIC LIBRARY</u></b>				
<b><u>10 PERSONAL SERVICE</u></b>				
7100 Executive	45,397	46,066	46,066	46,757
7150 Clerical	37,352	42,000	42,000	45,371
7192 Longevity	350	350	350	350
	-----	-----	-----	-----
Category Totals:	83,099	88,415	88,415	92,477
<b><u>20 EQUIPMENT</u></b>				
7220 Office Equipment	5,557	1,500	3,500	1,500
	-----	-----	-----	-----
Category Totals:	5,557	1,500	3,500	1,500
<b><u>40 CONTRACTUAL EXPENDITURES</u></b>				
7410 Supplies & Materials	18,263	24,500	26,440	23,500
7440 Contracted Services	3,000	3,000	10,046	5,000
7463 Training/Conferences	244	500	500	500
	-----	-----	-----	-----
Category Totals:	21,507	28,000	36,986	29,000
	-----	-----	-----	-----
Department Totals:	110,163	117,915	128,901	122,977
	-----	-----	-----	-----
<b>PUBLIC LIBRARY FUND TOTAL</b>	<b>110,163</b>	<b>117,915</b>	<b>128,901</b>	<b>122,977</b>

**PERSONAL SERVICES DETAIL**

**PUBLIC LIBRARY**

**L.7410**

<i>Code</i>	<i>Position</i>	<i>2015-16 Adjusted Budget</i>	<i>2016-17 Adopted Budget</i>
7100	Librarian	46,066	46,757
7150	Library Aide (4) (p/t)	42,000	45,371

INDEX

	<i>Page</i>		<i>Page</i>
<b>A</b>		<b>P</b>	
Administrative Services.....	27	Planning.....	46
Assessment and Taxation.....	57	Police Department.....	40
<b>B</b>		Public Library.....	103
Buildings.....	34	Public Works, Department of.....	32
Building Code Enforcement.....	50	Purchasing Department.....	29
<b>C</b>		<b>R</b>	
Capital Budget.....	71	Recreation.....	55
Celebrations.....	67	Revenue Summaries	
Central Data Processing.....	61	General Fund.....	10
Central Services.....	60	Library Fund.....	101
City Clerk.....	25	Sanitary Sewers Fund.....	93
Common Council.....	16	Solid Waste Fund.....	86
Comptroller.....	20	Water Fund.....	74
<b>D</b>		<b>S</b>	
Debt Service		Sanitary Sewers.....	95
General Fund.....	69	Senior Citizens.....	66
Water Fund.....	84	Snow Removal.....	38
<b>E</b>		Solid Waste.....	88
Elections.....	59	Special Items.....	62
Engineering.....	48	Street Lighting.....	65
Expenditure Summaries		<b>T</b>	
General Fund.....	8	Treasurer.....	18
Library Fund.....	100	<b>U</b>	
Sanitary Sewers Fund.....	92	Undistributed Employee Benefits	
Solid Waste Fund.....	85	General Fund.....	68
Water Fund.....	73	Solid Waste Fund.....	91
<b>F</b>		Water Fund.....	83
Fire Department.....	43	<b>W</b>	
<b>I</b>		Water	
Interfund Transfers.....	70	Administration.....	76
<b>L</b>		Cross Street.....	78
Law Department.....	23	Water Crew (Street).....	80
Library.....	103	<b>Y</b>	
<b>M</b>		Youth Bureau.....	53
Maintenance of Roads-Highways.....	36		
Mayor.....	14		