



The City of Rensselaer

# *2017-18 Adopted Budget*



To the Citizens of the City of Rensselaer

We, the members of the City of Rensselaer Budget Committee, present this budget for the coming fiscal year starting August 1, 2017 and ending July 31, 2018. The Committee and staff have reviewed and analyzed requests from Department Heads and estimated next year's revenue as accurately as possible.

For the coming year we have approved a General Fund budget of \$14,299,900. The self-sustaining Water, Solid Waste, and Sanitary Sewer Departments are separate from this General Fund.

This past year saw the continuation of infrastructure repair and replacement by low or no interest from the Environmental Facilities Corporation. The City replaced water and sewer lines and re-constructed Washington Avenue from the City Line to I-90, repaired the 3<sup>rd</sup> Avenue Bridge, and completed the Esplanade. 2017-18 will bring replacement of sewer and water lines and street reconstruction for the area encompassing the East and Partition streets area. New construction will make available 96 apartment units in the esplanade area, and a total of 28 apartment units on Broadway.

On the management improvements side: we have completed moving the accounting systems to the Cloud. This major effort ensures compliance with internal control requirements, permits advanced fiscal analysis, reduces the use of paper for communication and record keeping, and lowers human error.

Each year brings new and unanticipated challenges. This budget supports known issues. We continue our efforts to secure new revenues from outside sources to supplement our local fees. We are committed to examining each element of our spending to identify all possible savings.

Dan Dwyer  
Mayor

Michael Mizener  
Treasurer

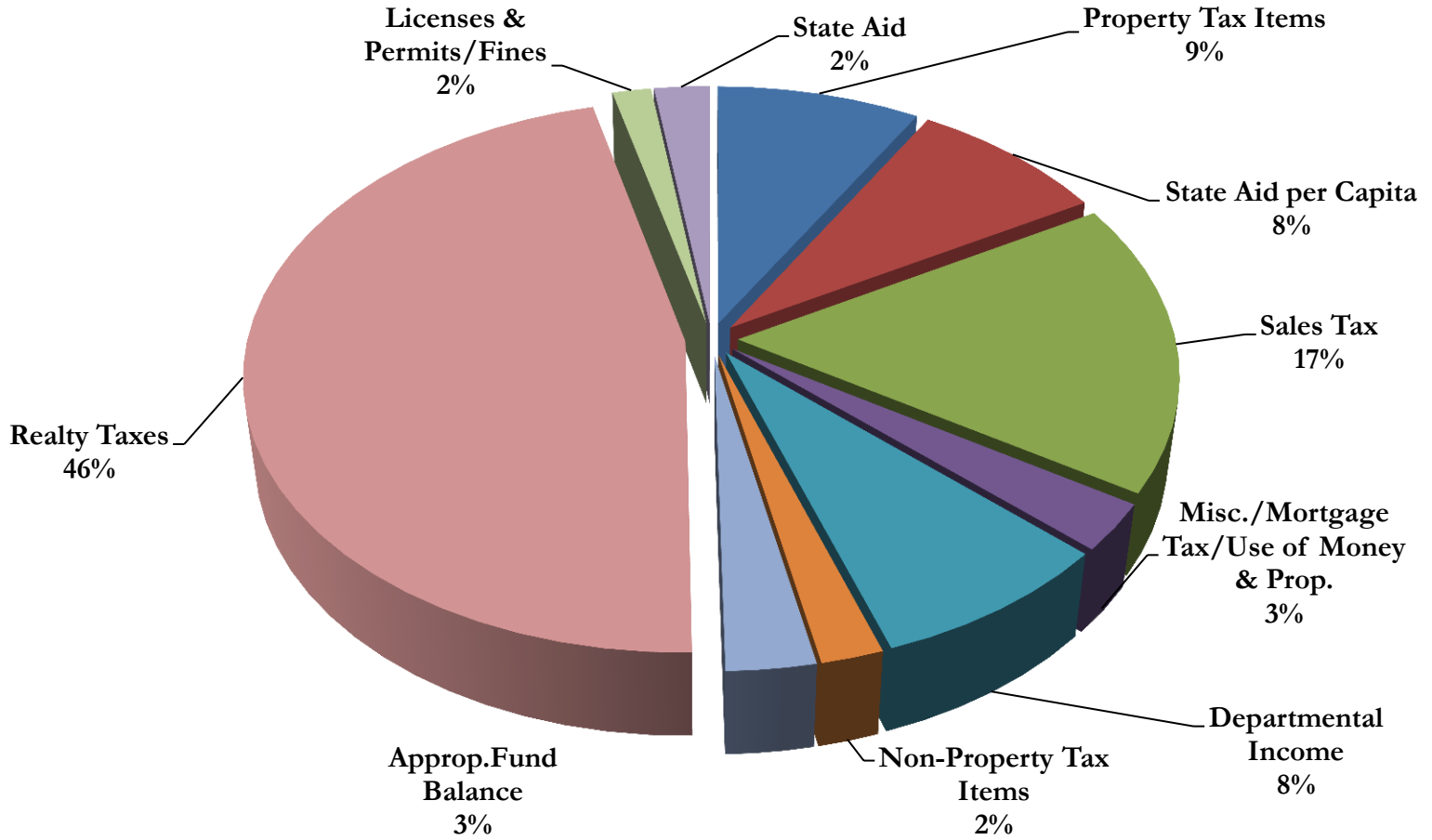
Brian Stall  
President, Common Council

Jo-Ann Johnson  
Comptroller

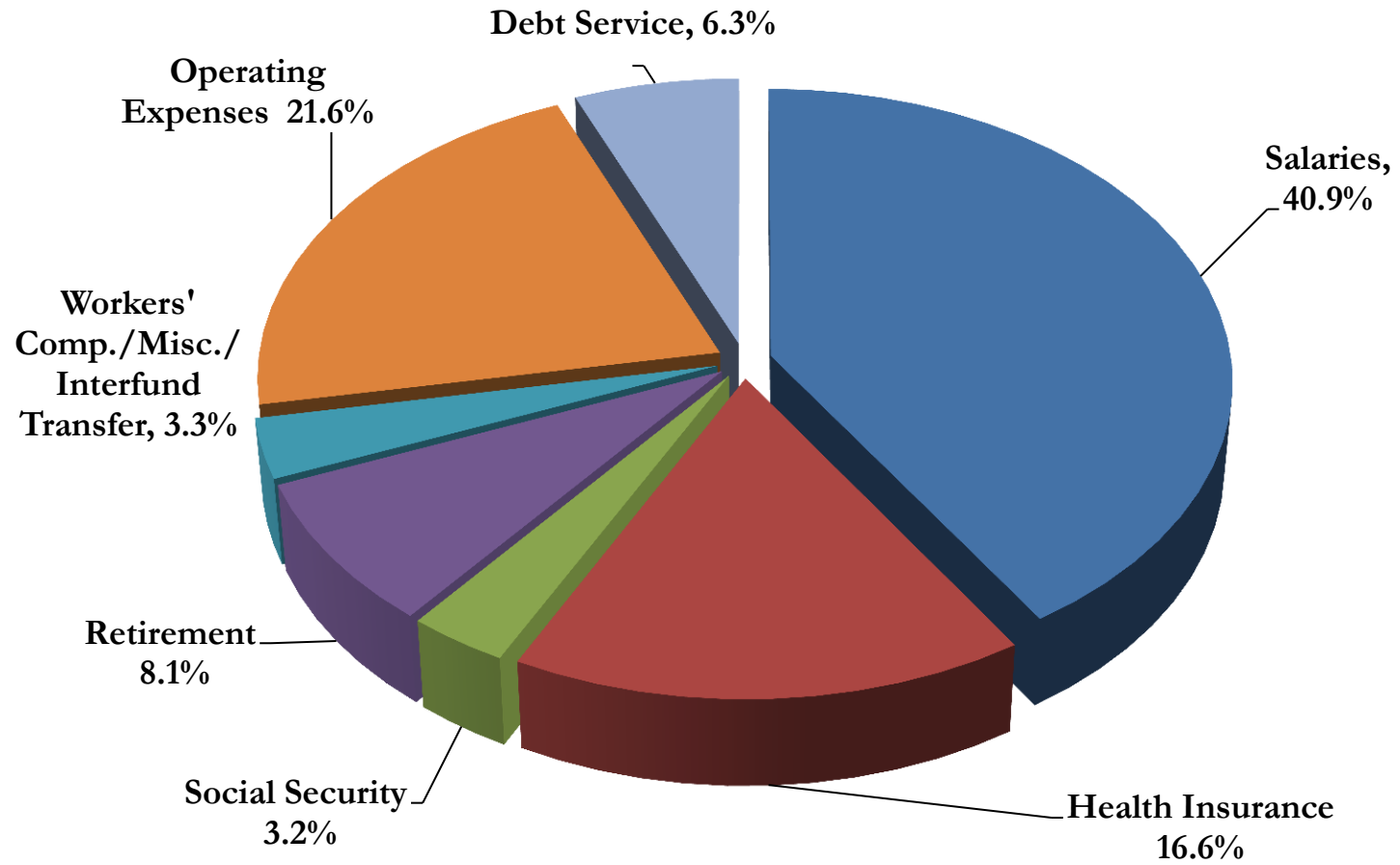
## 2017-18 BUDGET COMPARED TO 2016-17

|                                    | <i>2016-17<br/>Budget</i> | <i>2017-18<br/>Budget</i> | <i>\$ Change</i> | <i>% Change</i> |
|------------------------------------|---------------------------|---------------------------|------------------|-----------------|
| <b><u>REVENUES</u></b>             |                           |                           |                  |                 |
| Realty Taxes                       | \$6,298,931               | \$6,298,931               | \$0              | 0.0%            |
| Revenue Sharing -AIM               | 1,137,317                 | 1,137,317                 | 0                | 0.0%            |
| Property Tax Items                 | 1,145,160                 | 1,168,724                 | 23,564           | 2.1%            |
| Sales Tax                          | 2,335,000                 | 2,358,500                 | 23,500           | 1.0%            |
| Non-Property Tax Items             | 281,000                   | 280,000                   | -1,000           | -0.4%           |
| Departmental Income                | 1,048,600                 | 1,256,400                 | 207,800          | 19.8%           |
| Use of Money & Property            | 14,525                    | 9,525                     | -5,000           | -34.4%          |
| Licenses & Permits                 | 107,400                   | 119,900                   | 12,500           | 11.6%           |
| Fines                              | 140,000                   | 103,000                   | -37,000          | -26.4%          |
| Miscellaneous                      | 300,500                   | 725,669                   | 425,169          | 141.5%          |
| Mortgage Tax                       | 85,000                    | 85,000                    | 0                | 0.0%            |
| State Aid                          | 318,767                   | 332,767                   | 14,000           | 4.4%            |
| Appropriation From Fund Balance    | 414,400                   | 424,167                   | 9,767            | 2.4%            |
| <b>Total Revenues</b>              | <b>\$13,626,600</b>       | <b>\$14,299,900</b>       | <b>\$673,300</b> | <b>4.9%</b>     |
| <b><u>EXPENDITURES</u></b>         |                           |                           |                  |                 |
| Salaries                           | \$5,556,725               | \$5,655,776               | \$99,051         | 1.8%            |
| Health Insurance                   | 2,310,000                 | 2,305,000                 | -5,000           | -0.2%           |
| FICA                               | 430,710                   | 437,099                   | 6,389            | 1.5%            |
| Retirement                         | 1,105,130                 | 1,133,000                 | 27,870           | 2.5%            |
| Workers' Compensation              | 289,800                   | 285,000                   | -4,800           | -1.7%           |
| Miscellaneous                      | 18,000                    | 11,500                    | -6,500           | -36.1%          |
| Operating Expenses                 | 3,005,958                 | 3,111,737                 | 105,779          | 3.5%            |
| Debt Service                       | 873,350                   | 1,327,798                 | 454,448          | 52.0%           |
| Interfund Transfer                 | 111,927                   | 112,990                   | 1,063            | 0.9%            |
| <b>Total Expenditures</b>          | <b>\$13,701,600</b>       | <b>\$14,379,900</b>       | <b>\$678,300</b> | <b>5.0%</b>     |
| Projected Salary & Benefit Savings | -75,000                   | -80,000                   | (5,000)          | 6.7%            |
| <b>Total Expenditures</b>          | <b>\$13,626,600</b>       | <b>\$14,299,900</b>       | <b>\$673,300</b> | <b>4.9%</b>     |

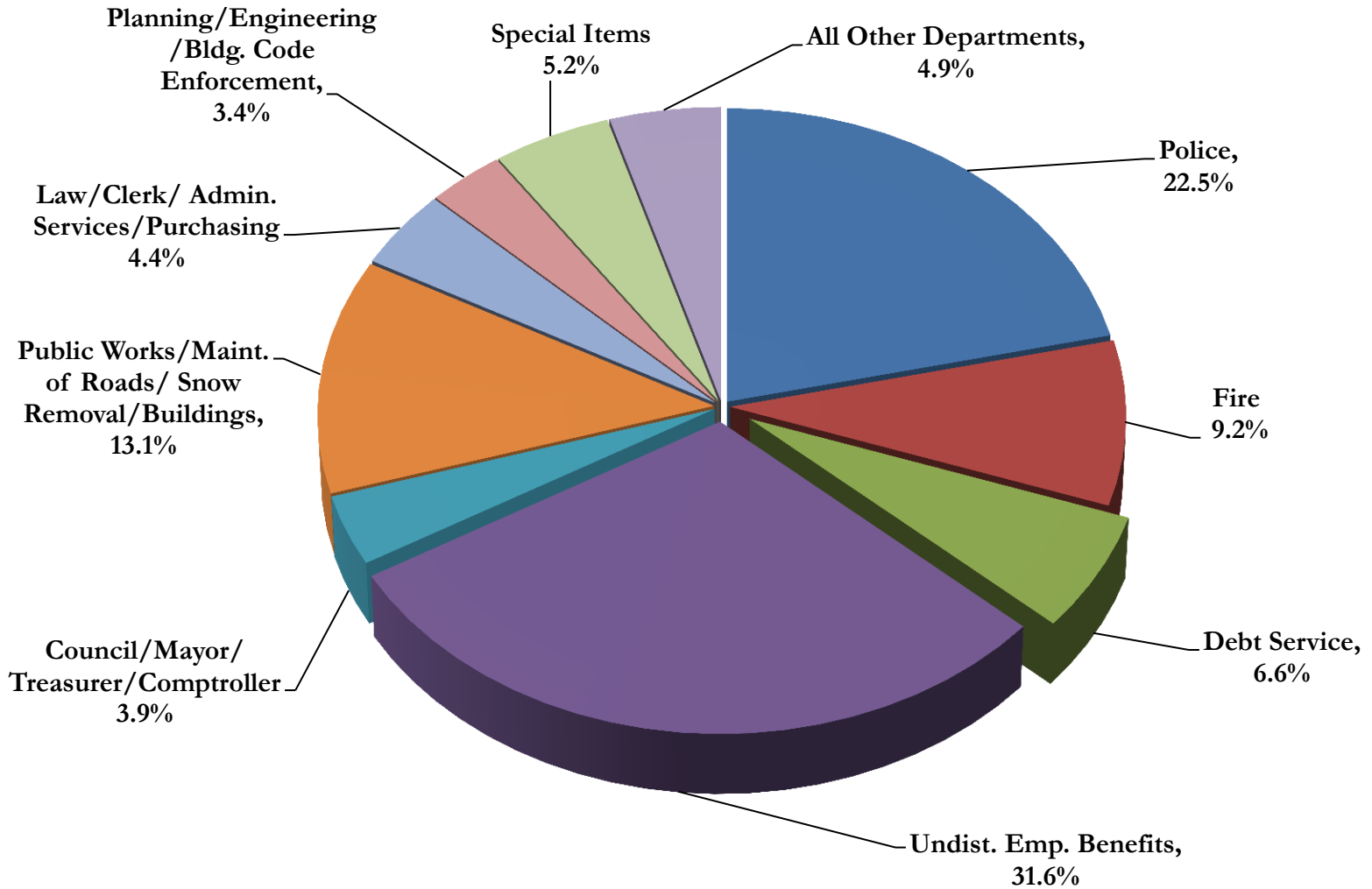
# 2017-18 REVENUES



## 2017-18 EXPENDITURES



# 2017-18 DEPARTMENTAL EXPENDITURES



**CITY OF RENSSELAER  
CHANGE IN CITY TAX RATE (PER THOUSAND)  
2007-08 TO 2017-18**

| <b>TAX RATE YEAR</b> | <b>CITY TAX RATE<br/>PER THOUSAND</b> | <b>PERCENT<br/>CHANGE</b> |
|----------------------|---------------------------------------|---------------------------|
| 2007-08              | \$41.913                              | 6.86%                     |
| 2008-09              | \$44.587                              | 6.38%                     |
| 2009-10              | \$46.695                              | 4.73%                     |
| 2010-11              | \$48.519                              | 3.91%                     |
| 2011-12              | \$49.726                              | 2.49%                     |
| 2012-13              | \$50.734                              | 2.03%                     |
| 2013-14              | \$51.24269                            | 1.00%                     |
| 2014-15              | \$51.80528                            | 1.10%                     |
| 2015-16              | \$51.78815                            | -0.03%                    |
| 2016-17              | \$51.43842                            | -0.68%                    |
| 2017-18 *            | \$51.44                               | 0.00%                     |

*\* Estimated rate subject to Final Total Taxable Assessed Value*

CITY OF RENSSELAER  
EXPENDITURES  
2017-18

|        |                                   | Salaries  | Equipment | Cont. Services | Other | Total     |
|--------|-----------------------------------|-----------|-----------|----------------|-------|-----------|
| A1010  | Common Council.....               | \$55,549  | \$0       | \$68,520       | \$0   | \$124,069 |
| A1210  | Mayor.....                        | 111,992   | 700       | 12,237         | 0     | 124,929   |
| A1325  | Treasurer.....                    | 134,905   | 3,500     | 10,100         | 0     | 148,505   |
| A1315  | Comptroller.....                  | 122,618   | 1,500     | 6,600          | 0     | 130,718   |
| A1345  | Purchasing.....                   | 28,887    | 700       | 4,100          | 0     | 33,687    |
| A1355  | Assessment.....                   | 62,004    | 0         | 3,400          | 0     | 65,404    |
| A1410  | City Clerk.....                   | 100,888   | 1,100     | 23,400         | 0     | 125,388   |
| A1420  | Law Department.....               | 45,855    | 0         | 250,100        | 0     | 295,955   |
| A1430  | Administrative Services.....      | 115,445   | 1,200     | 35,400         | 0     | 152,045   |
| A1450  | Elections.....                    | 0         | 0         | 1,100          | 0     | 1,100     |
| A1490  | Public Works Administration.....  | 145,408   | 500       | 25,600         | 0     | 171,508   |
| A1620  | Buildings.....                    | 65,893    | 5,000     | 320,600        | 0     | 391,493   |
| A3120  | Police Department.....            | 2,522,903 | 81,000    | 234,000        | 0     | 2,837,903 |
| A3410  | Fire.....                         | 999,837   | 60,000    | 153,300        | 0     | 1,213,137 |
| A1440  | Engineering.....                  | 90,566    | 0         | 25,600         | 0     | 116,166   |
| A3620  | Building Code Enforcement.....    | 108,555   | 1,500     | 5,100          | 0     | 115,155   |
| A5010  | Maintenance of Roads-Highway..... | 635,355   | 48,000    | 387,100        | 0     | 1,070,455 |
| A5142  | Snow Removal.....                 | 30,000    | 10,000    | 56,000         | 0     | 96,000    |
| A5182  | Street Lighting.....              | 0         | 0         | 220,000        | 0     | 220,000   |
| A6772  | Senior Citizens.....              | 0         | 0         | 9,200          | 0     | 9,200     |
| A7020A | Recreation.....                   | 43,541    | 30,000    | 12,100         | 0     | 85,641    |



|       |  | Salaries           | Equipment        | Cont. Services     | Other              | Total               |
|-------|--|--------------------|------------------|--------------------|--------------------|---------------------|
| A7310 | Youth Bureau.....                                  | 30,585             | 0                | 25,380             | 0                  | 55,965              |
| A7550 | Celebrations.....                                  | 0                  | 0                | 19,100             | 0                  | 19,100              |
| A8020 | Planning.....                                      | 204,990            | 2,000            | 92,600             | 0                  | 299,590             |
| A9000 | Undistributed Employee Benefits.....               | 0                  | 0                | 0                  | 4,171,598          | 4,171,598           |
| A1900 | Special Items.....                                 | 0                  | 0                | 791,950            | 0                  | 791,950             |
| A1670 | Central Services.....                              | 0                  | 0                | 7,000              | 0                  | 7,000               |
| A1680 | Central Data Processing.....                       | 0                  | 0                | 65,450             | 0                  | 65,450              |
| A9730 | Debt Service.....                                  | 0                  | 0                | 0                  | 1,327,798          | 1,327,798           |
| A9900 | Interfund Transfers.....                           | 0                  | 0                | 0                  | 112,990            | 112,990             |
| <hr/> |  |                    |                  |                    |                    |                     |
|       | <b>GENERAL FUND SUBTOTAL.....</b>                  | <b>\$5,655,776</b> | <b>\$246,700</b> | <b>\$2,865,037</b> | <b>\$5,612,386</b> | <b>\$14,379,900</b> |
|       | <b>LESS: PROJECTED SALARY/BENEFIT SAVINGS.....</b> |                    |                  |                    |                    | <b>80,000</b>       |
|       | <b>GENERAL FUND TOTAL.....</b>                     |                    |                  |                    |                    | <b>\$14,299,900</b> |

| <u>REVENUES A.0000</u>    |           |  | <i>2016-17</i><br><i>Adopted Budget</i> | <i>2017-18</i><br><i>Adopted Budget</i> |
|---------------------------|-----------|--|---|---|
| Realty Taxes              | 1001      | Realty Property Taxes                  | \$6,298,931                             | \$6,298,931                             |
| Fund Balance              | 1001 0002 | Appropriated from Fund Balance         | 411,600                                 | 424,167                                 |
| State Aid                 | 3001      | State Aid - Per Capita                 | 1,137,317                               | 1,137,317                               |
| Sales Tax                 | 1120      | Sales Tax                              | 2,335,000                               | 2,358,500                               |
| Sale of Property          | 1051 0001 | Gain on Sale of Property               | 0                                       |   |
| Property Tax Items        | 1081      | Payments in Lieu of Taxes              | 1,048,600                               | 1,066,924                               |
|                           | 1090      | Interest & Penalties on Taxes          | 75,000                                  | 80,000                                  |
|                           | 1090 0001 | Penalties on School Taxes              | 20,000                                  | 20,000                                  |
|                           | 1090 0002 | Penalties on County Taxes              | 1,560                                   | 1,800                                   |
|                           |           |  | <hr/>                                   | <hr/>                                   |
|                           |           |  | 1,145,160                               | 1,168,724                               |
| Non-Property Tax Items    | 1130      | Utility Gross Receipts Tax             | 141,000                                 | 140,000                                 |
|                           | 1170      | Franchises ( Cable)                    | 140,000                                 | 140,000                                 |
|                           |           |  | <hr/>                                   | <hr/>                                   |
|                           |           |  | 281,000                                 | 280,000                                 |
| Departmental Income       | 1230      | Treasurer Fees                         | 1,000                                   | 1,000                                   |
|                           | 1232      | School District Share of Civil Service | 2,800                                   | 2,800                                   |
|                           | 1255      | City Clerk Fees                        | 4,000                                   | 4,600                                   |
|                           | 1710      | DPW Services                           | 2,000                                   | 2,000                                   |
|                           | 1939      | Other Gen. Serv. To Other Gov.         | 12,000                                  | 12,000                                  |
|                           | 2089      | School Stipend                         | 8,000                                   | 10,000                                  |
|                           | 2115      | Planning/Zoning Misc. Sales            | 1,600                                   | 4,000                                   |
|                           | 2300      | Administrative Service Charges         | 70,000                                  | 70,000                                  |
|                           | 2590      | Dunn Hauling                           | 800,000                                 | 1,000,000                               |
|                           | 2590 0001 | New Castle Charges                     | 150,000                                 | 150,000                                 |
|                           |           |  | <hr/>                                   | <hr/>                                   |
|                           |           |  | 1,051,400                               | 1,256,400                               |
| Use of Money and Property | 2401      | Interest Earnings                      | 4,500                                   | 4,500                                   |
|                           | 2412      | Rental of Real Property                | 10,000                                  | 5,000                                   |
|                           | 2450      | Commissions on Vending Machines        | 25                                      | 25                                      |
|                           |           |  | <hr/>                                   | <hr/>                                   |
|                           |           |  | 14,525                                  | 9,525                                   |

|                    |           |  |              |              |
|--------------------|-----------|--|--------------|--------------|
| Licenses & Permits | 2390 0001 | Certificate of Occupancy Permits           | 33,500       | 48,000       |
|                    | 2542      | Dog Licenses                               | 4,400        | 4,400        |
|                    | 2555      | Building & Alterations Permits             | 36,500       | 66,500       |
|                    | 2556      | Sidewalk Opening Permits                   | 1,000        | 0            |
|                    | 2557      | Vacant Building Permits                    | 16,000       | 1,000        |
|                    | 2560      | Street Opening Permits                     | 15,000       | 0            |
|                    | 2561      | Curb Cut Permits                           | 1,000        | 0            |
|                    |           |  | <hr/>        |              |
|                    |           |  | 107,400      | 119,900      |
| Fines              | 2610      | Fines & Penalties - City Court             | 82,000       | 65,000       |
|                    | 2610 0001 | Parking Violation Fines                    | 58,000       | 38,000       |
|                    |           |  | <hr/>        |              |
|                    |           |  | 140,000      | 103,000      |
| Miscellaneous      | 2680      | Insurance Recoveries                       | 70,000       | 50,000       |
|                    | 2701      | Refund Prior Years Expense                 | 5,000        | 5,000        |
|                    | 2705 0001 | Specific Gifts & Donations                 | 15,000       | 15,000       |
|                    | 2770      | Other Unclassified Revenue                 | 65,000       | 75,000       |
|                    | 2771      | Reimb. - DPW Comm. - Water                 | 12,500       | 12,500       |
|                    | 2772      | Reimb. - DPW Comm. - Solid Waste           | 5,500        | 5,500        |
|                    | 2772 0001 | Reimb. - DPW Comm. - Sewers                | 3,500        | 3,500        |
|                    | 2773      | Reimb. - Community & Economic Dev.         | 0            | 0            |
|                    | 2778      | Reimb. - Planning Department               | 72,000       | 72,000       |
|                    | 2779      | Reimb. - School Resource Officer           | 52,000       | 52,000       |
|                    | 2779.01   | Interfund Transfer-Water Dept.-Water Tower | 0            | 100,000      |
|                    | 2779.02   | Interfund Transfer-Sewer Fund Bond Costs   | 0            | 335,169      |
|                    |           |  | <hr/>        |              |
|                    |           |  | 300,500      | 725,669      |
| Mortgage Tax       | 3005      | Mortgage Tax                               | 85,000       | 85,000       |
| State Aid          | 3021      | Court Facility Aid                         | 50,000       | 50,000       |
|                    | 3089      | State Aid Additional                       | 12,000       | 12,000       |
|                    | 3389      | Public Safety/Police Grants                | 38,900       | 38,900       |
|                    | 3389 0002 | Buckle Up Grant                            | 2,830        | 2,830        |
|                    | 3501 0002 | Stae Aid CHIPS Program                     | 211,000      | 225,000      |
|                    | 3820      | Youth & Recreation Programs                | 4,037        | 4,037        |
|                    |           |  | <hr/>        |              |
|                    |           |  | 318,767      | 332,767      |
|                    |           | Total Revenues                             | \$13,626,600 | \$14,299,900 |

### **A1210 MAYOR**

The Mayor is the chief executive officer and the highest elected official of the City of Rensselaer. The Mayor appoints the heads of departments, as well as members of various commissions, committees and boards needed to administer the City's affairs.

The Office is responsible for the overall management of City government, its personnel, services and programs. The Mayor's Office is also responsible for assisting the Budget Committee in preparing and administering the City's operating and capital budgets, establishing and managing fiscal control systems and generally setting policy for the various City departments and offices.

### **A1010 COMMON COUNCIL**

The Common Council is the elected legislative body of the City and consists of six Council Members and the President of the Common Council. The Common Council meets the first and third Wednesday of every month to review and act on legislation and resolutions for the government of the City and the management of its business. The Council also holds public hearings to obtain citizens views and opinions on certain pieces of legislations.

### **A1325 TREASURER**

The Treasurer is charged with collection, receipt and custody of all taxes and other monies due the City, except as otherwise provided by law. The Treasurer is responsible for payment of all vouchers, claims, payroll and other authorized disbursements, investing City funds; maintaining records of all transactions and provides data to the public as requested. The Treasurer's Office fulfills numerous special requests for information and statistics throughout the year, and provides storage and retrieval of data for later evaluation and review.

### **A1315 COMPTROLLER**

The Comptroller ensures that all fiscal activity complies with generally accepted accounting procedures, oversees the fiscal operations of city departments, implements the findings of State and City auditors, maintains the accounting system, manages the City's short and long-term debt, monitors revenue and expenditures for all funds and advises the Mayor and Common Council on fiscal decisions. The Comptroller is a member of the Budget Committee and reports to the Mayor.

|                                    | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|------------------------------------|----------------------------|---------------------------------------|--|---------------------------------------|
| <u>Dept. 1210 - MAYOR</u>          |                            |                                       |  |                                       |
| <u>10 PERSONAL SERVICES</u>        |                            |                                       |  |                                       |
| 7100 Executive                     | 22,448                     | 23,332                                | 23,332                                 | 23,332                                |
| 7120 Professional/Technical        | 25,733                     | 31,371                                | 31,371                                 | 31,842                                |
| 7150 Clerical                      | 35,398                     | 35,929                                | 35,929                                 | 36,468                                |
| 7160 Temporary Help                | 25,312                     | 20,000                                | 20,000                                 | 20,000                                |
| 7192 Longevity                     | 0                          | 350                                   | 350                                    | 350                                   |
|                                    | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                   | 108,891                    | 110,982                               | 110,982                                | 111,992                               |
| <u>20 EQUIPMENT</u>                |                            |                                       |  |                                       |
| 7220 Office Equipment              | 0                          | 0                                     | 0                                      | 700                                   |
|                                    | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                   | 0                          | 0                                     | 0                                      | 700                                   |
| <u>40 CONTRACTUAL EXPENDITURES</u> |                            |                                       |  |                                       |
| 7410 Supplies & Materials          | 747                        | 1,000                                 | 1,000                                  | 1,400                                 |
| 7440 Contracted Services           | 1,875                      | 6,000                                 | 6,000                                  | 10,737                                |
| 7460 Miscellaneous                 | 0                          | 100                                   | 100                                    | 100                                   |
|                                    | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                   | 2,622                      | 7,100                                 | 7,100                                  | 12,237                                |
|                                    | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                 | 111,513                    | 118,082                               | 118,082                                | 124,929                               |

**PERSONAL SERVICES DETAIL**

**MAYOR**

**A.1210**

| <i>Code</i> | <i>Position</i>               | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-------------------------------|--|---------------------------------------|
| 7100        | Mayor                         | 23,332                                 | 23,332                                |
| 7120        | Computer Services Coordinator | 31,371                                 | 31,842                                |
| 7150        | Stenographer-Secretary        | 35,929                                 | 36,468                                |
| 7160        | Internal Control Specialist   | 20,000                                 | 20,000                                |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1010 - COMMON COUNCIL</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 8,584                      | 8,721                                 | 8,721                                  | 8,851                                 |
| 7110 Supervisory                          | 45,328                     | 46,008                                | 46,008                                 | 46,698                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 53,912                     | 54,729                                | 54,729                                 | 55,549                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7440 Contracted Services                  | 48,600                     | 53,420                                | 53,600                                 | 68,420                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 48,600                     | 53,520                                | 53,700                                 | 68,520                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 102,512                    | 108,249                               | 108,429                                | 124,069                               |

**PERSONAL SERVICES DETAIL**

**COMMON COUNCIL**

**A.1010**

| <i>Code</i> | <i>Position</i>             | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-----------------------------|--|---------------------------------------|
| 7100        | President of Common Council | 8,721                                  | 8,851                                 |
| 7110        | Alderman (6)                | 46,008                                 | 46,698                                |



|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1325 - TREASURER</u></b>      |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 53,611                     | 54,464                                | 54,464                                 | 55,281                                |
| 7110 Supervisory                          | 29,100                     | 39,585                                | 39,585                                 | 40,179                                |
| 7150 Clerical                             | 34,746                     | 30,402                                | 33,845                                 | 33,845                                |
| 7160 Temporary Help                       | 0                          | 5,000                                 | 5,000                                  | 5,000                                 |
| 7192 Longevity                            | 350                        | 600                                   | 600                                    | 600                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 117,807                    | 130,051                               | 133,494                                | 134,905                               |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7220 Office Equipment                     | 777                        | 3,500                                 | 3,500                                  | 3,500                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 777                        | 3,500                                 | 3,500                                  | 3,500                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 1,769                      | 2,000                                 | 3,719                                  | 2,000                                 |
| 7440 Contracted Services                  | 978                        | 8,000                                 | 4,557                                  | 8,000                                 |
| 7450 Fees for Services                    | 33,958                     | 36,033                                | 37,576                                 | 0                                     |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 36,705                     | 46,133                                | 45,952                                 | 10,100                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 155,289                    | 179,684                               | 182,946                                | 148,505                               |

**PERSONAL SERVICES DETAIL**

**TREASURER**

**A.1325**

| <i>Code</i> | <i>Position</i>  | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|------------------|--|---------------------------------------|
| 7100        | Treasurer        | 54,464                                 | 55,281                                |
| 7110        | Deputy Treasurer | 39,585                                 | 40,179                                |
| 7150        | Senior Clerk     | 33,845                                 | 33,845                                |
| 7160        | Aid (P/T)        | 5,000                                  | 5,000                                 |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1315 COMPROLLER</u></b>       |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 79,772                     | 81,200                                | 81,200                                 | 82,418                                |
| 7110 Supervisory                          | 0                          | 0                                     | 0                                      | 40,000                                |
| 7192 Longevity                            | 0                          | 200                                   | 200                                    | 200                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 79,772                     | 81,400                                | 81,400                                 | 122,618                               |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7220 Office Equipment                     | 901                        | 1,500                                 | 1,500                                  | 1,500                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 901                        | 1,500                                 | 1,500                                  | 1,500                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 867                        | 1,500                                 | 1,500                                  | 1,500                                 |
| 7440 Contracted Services                  | 736                        | 5,000                                 | 5,000                                  | 5,000                                 |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 1,603                      | 6,600                                 | 6,600                                  | 6,600                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 82,276                     | 89,500                                | 89,500                                 | 130,718                               |

**PERSONAL SERVICES DETAIL**

**COMPTROLLER**

**A.1315**

| <i>Code</i> | <i>Position</i>    | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|--------------------|--|---------------------------------------|
| 7100        | Comptroller        | 81,200                                 | 82,418                                |
| 7110        | Deputy Comptroller | 0                                      | 40,000                                |

## **A1420 LAW DEPARTMENT**

The Corporation Counsel is the legal arm of the City of Rensselaer. In addition to rendering legal advice to the Mayor and City departments, the Corporation Counsel performs other duties, including drafting ordinances and resolutions for the Common Council, preparing contracts, licenses, leases, permits, deeds and easements.

## **A1410 CITY CLERK**

The City Clerk serves as the Clerk to the Rensselaer Common Council and the Board of Public Safety. Most municipal licenses, including marriage, dog and vending, are issued through the Office of the City Clerk. The City Clerk is responsible for the planning and operations related to Federal, State and local elections and is the Registrar for the issuance and preservation of birth and death records.

## **A1430 ADMISTRATIVE SERVICES**

This unit combines some administrative functions, which include Personnel, Purchasing and Civil Service. The Office is responsible for directing Civil Service responsibilities of the City; centralizing the purchase of commodities; services and the like; establishing a personnel program to administer benefits and personnel policy; and assist the Mayor in the conduct of special administrative projects in conjunction with City departments.

- **A1345 PURCHASING DEPARTMENT**

The Purchasing Department is responsible for the acquisition of all City supplies and services which do not require formal public bidding. Such purchases are done by quotation or informal bid in conformance with law. This department also works with other City department heads to establish specifications for equipment and supplies.

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1420 - LAW DEPARTMENT</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 30,171                     | 31,578                                | 31,578                                 | 32,052                                |
| 7120 Professional/Technical               | 13,803                     | 14,022                                | 14,022                                 | 13,803                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 43,974                     | 45,600                                | 45,600                                 | 45,855                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7440 Contracted Services                  | 255,166                    | 250,000                               | 255,176                                | 250,000                               |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 255,166                    | 250,100                               | 255,276                                | 250,100                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 299,140                    | 295,700                               | 300,876                                | 295,955                               |

PERSONAL SERVICES DETAIL

LAW DEPARTMENT

A.1420

| <i>Code</i> | <i>Position</i>               | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-------------------------------|--|---------------------------------------|
| 7100        | Corporation Counsel           | 31,578                                 | 32,052                                |
| 7120        | Assistant Corporation Counsel | 13,803                                 | 13,803                                |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1410 - CITY CLERK</u></b>     |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 88,147                     | 89,548                                | 94,049                                 | 95,460                                |
| 7150 Clerical                             | 3,688                      | 5,228                                 | 5,228                                  | 5,228                                 |
| 7192 Longevity                            | 200                        | 200                                   | 200                                    | 200                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 92,035                     | 94,976                                | 99,477                                 | 100,888                               |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7220 Office Equipment                     | 887                        | 1,100                                 | 1,100                                  | 1,100                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 887                        | 1,100                                 | 1,100                                  | 1,100                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 1,948                      | 2,200                                 | 2,200                                  | 2,200                                 |
| 7440 Contracted Services                  | 11,920                     | 10,955                                | 10,955                                 | 21,100                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 13,868                     | 13,255                                | 13,255                                 | 23,400                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 106,790                    | 109,331                               | 113,832                                | 125,388                               |



**PERSONAL SERVICES DETAIL**

**CITY CLERK**

**A.1410**

| <i>Code</i> | <i>Position</i>   | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-------------------|--|---------------------------------------|
| 7100        | City Clerk        | 54,464                                 | 55,281                                |
| 7100        | Deputy City Clerk | 39,585                                 | 40,179                                |
| 7150        | Clerk (p/t)       | 5,228                                  | 5,228                                 |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1430 - ADMINISTRATIVE SERVICES</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>                 |                            |                                       |  |                                       |
| 7100 Executive                                     | 90,849                     | 66,742                                | 66,742                                 | 79,227                                |
| 7150 Clerical                                      | 33,845                     | 33,845                                | 33,845                                 | 34,868                                |
| 7171 Temporary Personal Services                   | 3,019                      | 0                                     | 0                                      | 0                                     |
| 7192 Longevity                                     | 500                        | 300                                   | 300                                    | 550                                   |
| 7194 Sick Leave Incentive                          | 800                        | 800                                   | 800                                    | 800                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                   | 129,013                    | 101,687                               | 101,687                                | 115,445                               |
| <b><u>20 EQUIPMENT</u></b>                         |                            |                                       |  |                                       |
| 7220 Office Equipment                              | 1,154                      | 1,200                                 | 1,200                                  | 1,200                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                   | 1,154                      | 1,200                                 | 1,200                                  | 1,200                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>          |                            |                                       |  |                                       |
| 7410 Supplies & Materials                          | 2,100                      | 2,300                                 | 2,300                                  | 2,300                                 |
| 7440 Contracted Services                           | 7,781                      | 9,000                                 | 9,000                                  | 9,000                                 |
| 7441 Payroll Time Keeping System                   | 3,651                      | 8,000                                 | 8,000                                  | 8,000                                 |
| 7442 Payroll/Check Processing                      | 25,439                     | 16,000                                | 16,000                                 | 16,000                                |
| 7460 Miscellaneous                                 | 0                          | 100                                   | 100                                    | 100                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                   | 38,971                     | 35,400                                | 35,400                                 | 35,400                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                                 | 169,138                    | 138,287                               | 138,287                                | 152,045                               |

**PERSONAL SERVICES DETAIL**

**ADMINISTRATIVE SERVICES**

**A.1430**

| <i>Code</i> | <i>Position</i>              | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|------------------------------|--|---------------------------------------|
| 7100        | Administrative Officer       | 25,732                                 | 26,142                                |
| 7100        | Human Resource Officer       | 40,600                                 | 41,209                                |
| 7100        | Human Resource Officer (P/T) | 11,876                                 | 11,876                                |
| 7150        | Senior Clerk                 | 34,353                                 | 34,868                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1345 - PURCHASING DEPARTMENT</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>               |                            |                                       |  |                                       |
| 7100 Executive                                   | 16,232                     | 15,865                                | 15,865                                 | 15,865                                |
| 7150 Clerical                                    | 12,389                     | 12,672                                | 12,672                                 | 12,672                                |
| 7192 Longevity                                   | 0                          | 350                                   | 350                                    | 350                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                 | 28,621                     | 28,887                                | 28,887                                 | 28,887                                |
| <b><u>20 EQUIPMENT</u></b>                       |                            |                                       |  |                                       |
| 7220 Office Equipment                            | 700                        | 700                                   | 700                                    | 700                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                 | 700                        | 700                                   | 700                                    | 700                                   |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>        |                            |                                       |  |                                       |
| 7410 Supplies & Materials                        | 2,496                      | 2,500                                 | 2,500                                  | 2,500                                 |
| 7440 Contracted Services                         | 1,469                      | 1,500                                 | 1,500                                  | 1,500                                 |
| 7460 Miscellaneous                               | 0                          | 100                                   | 100                                    | 100                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                 | 3,965                      | 4,100                                 | 4,100                                  | 4,100                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                               | 33,286                     | 33,687                                | 33,687                                 | 33,687                                |

**PERSONAL SERVICES DETAIL**

**PURCHASING DEPARTMENT**

A.1345

| <i>Code</i> | <i>Position</i>           | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---------------------------|--|---------------------------------------|
| 7100        | Purchasing Director (p/t) | 15,865                                 | 15,865                                |
| 7150        | Account Clerk (p/t)       | 12,672                                 | 12,672                                |

## **A 1490 DEPARTMENT OF PUBLIC WORKS**

The Department of Public Works is responsible for ensuring that the City's streets, infrastructure, public facilities and natural resources are properly maintained, safe, clean and attractive for residents and visitors alike. Work units include Administrations, Buildings, Maintenance of Roads and Highways, Snow Removal and Sanitary Sewers. The Solid Waste program is administered by the Department of Public Works as shown in the CL Fund.

- **A1620 BUILDINGS**

This unit is responsible for maintaining City-owned buildings and the wading pools by performing daily cleaning, making basic repairs, painting, etc.

- **A5010 MAINTENANCE OF ROADS AND HIGHWAYS**

Department staff are responsible for sweeping and cleaning all City streets. This unit uses specialized street cleaning equipment and traditional street sweeping vehicles.

- **A5142 SNOW REMOVAL**

This budget provides funds for overtime for staff to remove snow as well as for supplies and materials and other equipment.

- **G8120 SANITARY SEWERS**

This unit is responsible for maintaining the City sewer system and ensuring compliance with Federal and State requirements. Sanitary Sewers is now shown in its own Fund (G Fund).

- **CL8160 SOLID WASTE**

Department staff provides weekly curbside waste and recyclable collection service to all residents of the City as well as bulk pickup on request and a yearly neighborhood waste collection day program. This separate fund charges for these services.

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1490 - DEPT. OF PUBLIC WORKS ADMIN.</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>                      |                            |                                       |  |                                       |
| 7100 Executive  | 109,968                    | 107,922                               | 107,922                                | 109,540                               |
| 7150 Clerical   | 22,296                     | 33,845                                | 33,845                                 | 34,868                                |
| 7191 Vacation Buy Back                                  | 1,281                      | 0                                     | 0                                      | 0                                     |
| 7192 Longevity  | 0                          | 0                                     | 0                                      | 1,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:  | 133,545                    | 141,767                               | 141,767                                | 145,408                               |
| <b><u>20 EQUIPMENT</u></b>                              |                            |                                       |  |                                       |
| 7250 Other Equipment                                    | 0                          | 500                                   | 500                                    | 500                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:  | 0                          | 500                                   | 500                                    | 500                                   |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>               |                            |                                       |  |                                       |
| 7410 Supplies & Materials                               | 474                        | 1,000                                 | 1,000                                  | 1,500                                 |
| 7412 Uniforms   | 0                          | 0                                     | 0                                      | 500                                   |
| 7440 Contracted Services                                | 2,176                      | 3,500                                 | 3,500                                  | 3,500                                 |
| 7444 Renovations to City-owned Bldg                     | 13,373                     | 20,000                                | 20,000                                 | 20,000                                |
| 7460 Miscellaneous                                      | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:  | 16,023                     | 24,600                                | 24,600                                 | 25,600                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                                      | 149,568                    | 166,867                               | 166,867                                | 171,508                               |

PERSONAL SERVICES DETAIL

DEPARTMENT OF PUBLIC WORKS ADMIN.  
A.1490

| <i>Code</i> | <i>Position</i>     | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---------------------|--|---------------------------------------|
| 7100        | Commissioner        | 65,292                                 | 66,271                                |
| 7100        | Deputy Commissioner | 42,630                                 | 43,269                                |
| 7150        | Senior Clerk        | 34,353                                 | 34,868                                |



|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1620 - BUILDINGS</u></b>      |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7130 Public Safety/Operations             | 58,930                     | 58,881                                | 58,881                                 | 60,693                                |
| 7191 Vacation Buy Back                    | 1,708                      | 500                                   | 1,072                                  | 1,200                                 |
| 7192 Longevity                            | 0                          | 0                                     | 875                                    | 0                                     |
| 7193 Clothing Allowance                   | 1,000                      | 1,000                                 | 1,000                                  | 1,000                                 |
| 7199 Overtime                             | 4,229                      | 2,500                                 | 2,500                                  | 3,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 65,867                     | 62,881                                | 64,328                                 | 65,893                                |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7250 Other Equipment                      | 1,755                      | 4,200                                 | 5,700                                  | 5,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 1,755                      | 4,200                                 | 5,700                                  | 5,000                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 31,935                     | 30,000                                | 30,500                                 | 30,500                                |
| 7420 Utilities                            | 76,092                     | 175,000                               | 175,000                                | 175,000                               |
| 7421 Telephone Expense                    | 38,160                     | 50,000                                | 50,000                                 | 50,000                                |
| 7440 Contracted Services                  | 49,850                     | 60,000                                | 65,012                                 | 65,000                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 196,037                    | 315,100                               | 320,612                                | 320,600                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 263,659                    | 382,181                               | 390,640                                | 391,493                               |

**PERSONAL SERVICES DETAIL**

**BUILDINGS**

**A.1620**

| <i>Code</i> | <i>Position</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-----------------|--|---------------------------------------|
| 7130        | Laborers (2)    | 59,796                                 | 60,693                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 5010 - MAINTENANCE OF ROADS-HIGHWAYS</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>                       |                            |                                       |  |                                       |
| 7110 Supervisory   | 0                          | 0                                     | 0                                      | 146,759                               |
| 7130 Public Safety/Operations                            | 600,842                    | 624,532                               | 624,532                                | 571,455                               |
| 7160 Seasonal  | 7,151                      | 20,000                                | 20,000                                 | 20,000                                |
| 7191 Vacation Buy Back                                   | 15,015                     | 2,900                                 | 2,900                                  | 2,900                                 |
| 7192 Longevity   | 0                          | 0                                     | 0                                      | 0                                     |
| 7193 Clothing Allowance                                  | 7,348                      | 11,000                                | 11,000                                 | 11,000                                |
| 7199 Overtime  | 24,027                     | 25,000                                | 25,000                                 | 30,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:   | 654,383                    | 683,432                               | 683,432                                | 635,355                               |
| <b><u>20 EQUIPMENT</u></b>                               |                            |                                       |  |                                       |
| 7250 Other Equipment                                     | 202,100                    | 48,000                                | 48,000                                 | 48,000                                |
| 7260 Vehicle   | 0                          | 35,000                                | 35,000                                 | 0                                     |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:   | 202,100                    | 83,000                                | 83,000                                 | 48,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>                |                            |                                       |  |                                       |
| 7410 Supplies & Materials                                | 76,350                     | 60,000                                | 60,000                                 | 65,000                                |
| 7413 Gasoline  | 30,324                     | 45,000                                | 45,000                                 | 45,000                                |
| 7440 Contracted Services                                 | 166,474                    | 40,000                                | 62,367                                 | 43,000                                |
| 7460 Miscellaneous                                       | 0                          | 100                                   | 100                                    | 100                                   |
| 7466 Community Enhancement                               | 4,092                      | 7,500                                 | 7,500                                  | 7,500                                 |
| 7467 Boat Launch Dock Maintenance                        | 1,300                      | 1,500                                 | 1,500                                  | 1,500                                 |
| 7468 CHIPS Program                                       | 216,100                    | 211,000                               | 211,000                                | 225,000                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:   | 494,640                    | 365,100                               | 387,467                                | 387,100                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                                       | 1,351,123                  | 1,131,532                             | 1,153,899                              | 1,070,455                             |

PERSONAL SERVICES DETAIL

MAINTENANCE OF ROADS-HIGHWAYS

A.5010

| <i>Code</i> | <i>Position</i>                                   | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---|--|---------------------------------------|
| 7100        | Working Supervisor - Motor Equipment Operator (3) | 0                                      | 146,759                               |
| 7130        | Motor Equipment Operator (6)                      | 211,860                                | 243,639                               |
| 7130        | Foreman (3)                                       | 127,616                                | 0                                     |
| 7130        | Auto Mechanic Helper (2)                          | 70,235                                 | 80,770                                |
| 7130        | Laborer (7)                                       | 214,821                                | 247,046                               |
| 7160        | Seasonals   | 20,000                                 | 20,000                                |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 5142 - SNOW REMOVAL</u></b>   |                            |                                       |  |                                       |
| 7199 Overtime                             | 0                          | 30,000                                | 30,000                                 | 30,000                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 0                          | 30,000                                | 30,000                                 | 30,000                                |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7250 Other Equipment                      | 0                          | 15,000                                | 15,000                                 | 10,000                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 0                          | 15,000                                | 15,000                                 | 10,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 18,620                     | 48,000                                | 48,000                                 | 48,000                                |
| 7440 Contracted Services                  | 0                          | 8,000                                 | 8,000                                  | 8,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 18,620                     | 56,000                                | 56,000                                 | 56,000                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 18,620                     | 101,000                               | 101,000                                | 96,000                                |

### **A3120 POLICE DEPARTMENT**

The police officers and other support personnel provide the residents of the City with law enforcement, public safety and community services consistent with the highest ideals of professional policing. Following the philosophy of community policing, the Department is using its resources to meet the needs of all the neighborhoods in the City. Its patrol, investigative, administrative and special operations components continue to work with and throughout the community to make Rensselaer a safe and enjoyable environment.

### **A3410 FIRE DEPARTMENT**

The Fire Department includes both paid and volunteer firefighters and is responsible for providing emergency services that includes fire protection, rescue, hazardous materials and emergency medical services first response. The Department protects the remaining industrial infrastructure from the 300-year old Fort Crailo National Historic Site to the new 635 MW gas-powered plant on the site of the old BASF plant. The City is also host to the ninth busiest Amtrak train station in the country and the second largest port in the State of New York. These and other diverse sites require Fire Department staff to keep current on fire protection developments

**SUMMARY OF POLICE WORKLOAD DATA  
2016**

|                                |    | <b>2016 Totals</b> |
|--------------------------------|----|--------------------|
| Calls for Service              |    | 7,501              |
| Property Damage, Auto Accident |    | 189                |
| Domestic Violence              |    | 301                |
| Bench Warrants                 |    | 139                |
| Emergency Medical Service      |    | 94                 |
| Traffic Tickets Issued         |    | 650                |
| Parking Tickets Issued         |    | 161                |
| Incident Reports.....          |    | 1,500              |
| Examples:                      |    |                    |
| Larceny                        | 71 |                    |
| Criminal Mischief              | 68 |                    |
| Simple Assault                 | 50 |                    |
| Drug Possession                | 48 |                    |
| Fraud                          | 31 |                    |
| Arrest Reports.....            |    | 208                |
| Examples:                      |    |                    |
| Drug Possession                | 48 |                    |
| Simple Assault                 | 22 |                    |
| D.W.I                          | 18 |                    |
| Criminal Mischief              | 11 |                    |
| Larceny                        | 9  |                    |

**SUMMARY OF FIRE CALLS IN JURISDICTION BY TYPE  
2016**

|                              | <b>Number of<br/>Calls/Type</b> | <b>Total Calls</b> |
|------------------------------|---------------------------------|--------------------|
| <b>Fire Calls</b>            |                                 |                    |
| Building Fires               | 84                              |                    |
| Vehicle Fires                | 2                               |                    |
| Other Fires                  | 22                              |                    |
|                              |                                 | 108                |
| <b>Rescue Calls</b>          |                                 |                    |
| Emergency Medical            | 1,239                           |                    |
| All Other Rescues            | 14                              |                    |
| Mutual Aid Given             | 1                               |                    |
|                              |                                 | 1,254              |
| <b>False Calls</b>           |                                 |                    |
| Malicious                    | 4                               |                    |
| Other False                  | 126                             |                    |
|                              |                                 | 130                |
| <b>Other Calls</b>           |                                 |                    |
| Hazardous Conditions         | 92                              |                    |
| Service                      | 90                              |                    |
| Good Intent                  | 43                              |                    |
| All Other Calls              | 58                              |                    |
| Mutual Aid Given             | 4                               |                    |
|                              |                                 | 287                |
| <b>Overpressure Ruptures</b> |                                 |                    |
| Overpressure Fire            | 1                               |                    |
|                              |                                 | 1                  |
| <b>Total Calls</b>           |                                 | <b>1,780</b>       |



|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 3120 - POLICE DEPARTMENT</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>           |                            |                                       |  |                                       |
| 7100 Executive                               | 164,862                    | 153,784                               | 153,784                                | 166,370                               |
| 7110 Supervisory                             | 479,460                    | 497,468                               | 497,468                                | 497,468                               |
| 7130 Public Safety/Operations                | 1,079,039                  | 1,055,789                             | 1,055,789                              | 1,047,190                             |
| 7150 Clerical                                | 257,124                    | 290,705                               | 290,705                                | 279,845                               |
| 7185 Medical Fitness Test                    | 2,030                      | 4,000                                 | 4,000                                  | 4,000                                 |
| 7186 Bike Patrol                             | 0                          | 1,300                                 | 1,300                                  | 1,300                                 |
| 7187 Medical Fund                            | 16,359                     | 17,000                                | 17,000                                 | 17,000                                |
| 7189 Command Pay                             | 0                          | 52,000                                | 52,000                                 | 52,000                                |
| 7190 Holiday Pay                             | 148,879                    | 75,000                                | 75,000                                 | 68,000                                |
| 7191 Vacation Buy Back                       | 40,923                     | 45,000                                | 36,805                                 | 42,000                                |
| 7192 Longevity                               | 32,510                     | 33,000                                | 33,000                                 | 33,000                                |
| 7193 Clothing Allowance                      | 25,375                     | 28,000                                | 28,000                                 | 28,000                                |
| 7194 Sick Leave Incentive                    | 5,475                      | 18,000                                | 4,500                                  | 15,000                                |
| 7198 Grant Related Overtime                  | 4,456                      | 51,730                                | 61,530                                 | 41,730                                |
| 7199 Overtime                                | 201,353                    | 200,000                               | 221,695                                | 230,000                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
|  | 2,457,845                  | 2,522,776                             | 2,532,576                              | 2,522,903                             |
| <b><u>20 EQUIPMENT</u></b>                   |                            |                                       |  |                                       |
| 7220 Office Equipment                        | 0                          | 1,000                                 | 1,000                                  | 1,000                                 |
| 7250 Other Equipment                         | 69,017                     | 80,000                                | 78,669                                 | 80,000                                |
| 7260 Vehicle                                 | 37,965                     | 45,000                                | 45,000                                 | 0                                     |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                             | 106,982                    | 126,000                               | 124,669                                | 81,000                                |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 22,788                     | 23,000                                | 22,847                                 | 23,000                                |
| 7413 Gasoline                             | 32,930                     | 60,000                                | 60,000                                 | 55,000                                |
| 7429 Vehicle Maintenance                  | 27,045                     | 45,000                                | 47,859                                 | 45,000                                |
| 7430 Accident & Dismemberment Ins.        | 4,467                      | 7,000                                 | 7,000                                  | 7,000                                 |
| 7440 Contracted Services                  | 57,267                     | 75,000                                | 76,125                                 | 85,000                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 0                                     |
| 7462 Investigation Fund                   | 3,000                      | 3,000                                 | 3,000                                  | 3,000                                 |
| 7463 Training/Conferences                 | 9,298                      | 11,000                                | 11,000                                 | 11,000                                |
| 7464 COPS                                 | 10,000                     | 0                                     | 0                                      | 0                                     |
| 7855 EAP Program                          | 0                          | 0                                     | 0                                      | 5,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 166,795                    | 224,100                               | 227,931                                | 234,000                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 2,731,622                  | 2,872,876                             | 2,885,176                              | 2,837,903                             |

**PERSONAL SERVICES DETAIL**

**POLICE DEPARTMENT**

A.3120

| <i>Code</i> | <i>Position</i>        | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|------------------------|--|---------------------------------------|
| 7100        | Chief                  | 86,021                                 | 87,741                                |
| 7100        | Deputy Chief           | 77,087                                 | 78,629                                |
| 7110        | Detective Sergeant     | 63,012                                 | 63,012                                |
| 7110        | Sergeant (5)           | 311,810                                | 311,810                               |
| 7110        | Detective (2)          | 122,646                                | 122,646                               |
| 7130        | Patrolman (18)         | 1,055,789                              | 1,047,190                             |
| 7150        | Dispatcher (5)         | 194,302                                | 191,201                               |
| 7150        | Clerk                  | 27,056                                 | 27,056                                |
| 7150        | Senior Clerk           | 33,845                                 | 34,868                                |
| 7150        | Parking Clerk (p/t)    | 11,000                                 | 11,000                                |
| 7150        | Matron                 | 10,000                                 | 1,000                                 |
| 7150        | Animal Control Officer | 14,502                                 | 14,720                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 3410 - FIRE DEPARTMENT</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>         |                            |                                       |  |                                       |
| 7100 Executive                             | 29,048                     | 32,621                                | 32,621                                 | 32,621                                |
| 7130 Public Safety/Operations              | 706,899                    | 730,966                               | 730,966                                | 730,966                               |
| 7183 EMT                                   | 35,739                     | 32,000                                | 32,000                                 | 32,000                                |
| 7190 Holiday Pay                           | 60,680                     | 30,250                                | 30,250                                 | 30,250                                |
| 7191 Vacation Buy Back                     | 5,527                      | 9,000                                 | 9,000                                  | 9,000                                 |
| 7192 Longevity                             | 4,750                      | 3,750                                 | 3,750                                  | 3,750                                 |
| 7193 Clothing Allowance                    | 13,500                     | 14,250                                | 14,250                                 | 14,250                                |
| 7194 Sick Leave Incentive                  | 9,900                      | 12,000                                | 12,000                                 | 12,000                                |
| 7196 Kelly Days                            | 44,692                     | 60,000                                | 60,000                                 | 60,000                                |
| 7199 Overtime                              | 101,324                    | 75,000                                | 75,000                                 | 75,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
|  | 1,012,059                  | 999,837                               | 999,837                                | 999,837                               |
| <b><u>20 EQUIPMENT</u></b>                 |                            |                                       |  |                                       |
| 7250 Other Equipment                       | 49,107                     | 54,250                                | 54,250                                 | 60,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 49,107                     | 54,250                                | 54,250                                 | 60,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>  |                            |                                       |  |                                       |
| 7410 Supplies & Materials                  | 17,349                     | 20,000                                | 20,000                                 | 20,000                                |
| 7412 Uniforms                              | 23,035                     | 15,000                                | 15,000                                 | 15,000                                |
| 7413 Gasoline                              | 8,368                      | 20,000                                | 20,000                                 | 15,000                                |
| 7414 Physicals                             | 1,295                      | 6,000                                 | 6,000                                  | 6,000                                 |
| 7430 Accident & Dismemberment Ins.         | 2,218                      | 2,700                                 | 2,700                                  | 2,700                                 |
| 7440 Contracted Services                   | 58,862                     | 60,000                                | 85,000                                 | 80,000                                |
| 7445 Vehicle Lease Payments                | 42,346                     | 42,347                                | 42,347                                 | 0                                     |
| 7456 EMS Director                          | 3,000                      | 3,000                                 | 3,000                                  | 3,000                                 |
| 7460 Miscellaneous                         | 0                          | 100                                   | 100                                    | 100                                   |
| 7461 EMS Training                          | 6,500                      | 6,500                                 | 6,500                                  | 6,500                                 |
| 7463 Training/Conferences                  | 2,577                      | 4,500                                 | 4,500                                  | 5,000                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 165,550                    | 180,147                               | 205,147                                | 153,300                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                         | 1,226,716                  | 1,234,234                             | 1,259,234                              | 1,213,137                             |

**PERSONAL SERVICES DETAIL**

**FIRE DEPARTMENT**

**A.3410**

| <i>Code</i> | <i>Position</i>            | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|----------------------------|--|---------------------------------------|
| 7100        | Chief                      | 15,952                                 | 15,952                                |
| 7100        | Assistant Chief            | 5,543                                  | 5,543                                 |
| 7100        | Assistant Chief            | 5,626                                  | 5,626                                 |
| 7100        | Municipal Training Officer | 5,500                                  | 5,500                                 |
| 7130        | Firefighters (16)          | 730,966                                | 730,966                               |

## **A8020 PLANNING DEPARTMENT**

The Planning Department is responsible for the administration and procedural requirements of the development approval process. In this capacity, the office functions as staff to the Planning Commission and the Zoning Board of Appeals. Staff works with applicants to the two boards, coordinates application review, oversees consultants as required, coordinates the environmental review process, and administers federal and state grants. The Department also manages the development and implementation of citywide and localized planning efforts, including the Comprehensive Plan and the Local Water Revitalization Plan. In addition, Planning has oversight of the Community and Economic Development fund, the HOME housing program, the Fort Crailo Façade Improvement Loan Fund, the Combined Sewer Operation (CSO), MS-4 related to the City's Storm Water Management Program, and the IDA Corporation.

- **A1440 ENGINEERING**

Engineering provides support to the Department of Public Works, Code Enforcement and Planning. Duties included designing and implementing improvement projects for road and bridge construction, sewer replacement and separation, and dam reconstruction.

- **A3620 BUILDING CODE ENFORCEMENT**

This unit issues building permits, inspects property, and enforces all aspects of the City Building Code coordinating with the City Corporation Counsel to pursue compliance when necessary. In addition, this unit oversees the Rental Registry Program.

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 8020 - PLANNING</u></b>       |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 117,914                    | 126,989                               | 126,989                                | 129,909                               |
| 7120 Professional/Technical               | 80,541                     | 73,456                                | 73,456                                 | 74,281                                |
| 7192 Longevity                            | 900                        | 800                                   | 800                                    | 800                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 199,355                    | 201,245                               | 201,245                                | 204,990                               |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7220 Office Equipment                     | 1,923                      | 2,000                                 | 2,000                                  | 2,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 1,923                      | 2,000                                 | 2,000                                  | 2,000                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 2,299                      | 4,500                                 | 4,500                                  | 4,500                                 |
| 7413 Gasoline                             | 1,419                      | 3,000                                 | 3,000                                  | 3,000                                 |
| 7428 Demolitions                          | 3,050                      | 50,000                                | 80,000                                 | 50,000                                |
| 7440 Contracted Services                  | 32,840                     | 35,000                                | 35,000                                 | 35,000                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
| 7473 Community & Economic Dev.            | 39,562                     | 0                                     | 0                                      | 0                                     |
| 7472 Brownsfield Opportunity              | 73,810                     | 0                                     | 0                                      | 0                                     |
| 7474 Community Development Block Grant    | 232,922                    | 0                                     | 0                                      | 0                                     |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 385,902                    | 92,600                                | 122,600                                | 92,600                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 587,180                    | 295,845                               | 325,845                                | 299,590                               |

**PERSONAL SERVICES DETAIL**

**PLANNING**

**A.8020**

| <i>Code</i> | <i>Position</i>        | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|------------------------|--|---------------------------------------|
| 7100        | Planning Director      | 69,989                                 | 71,039                                |
| 7100        | Assistant Director     | 58,000                                 | 58,870                                |
| 7120        | Grants Administrator   | 55,000                                 | 55,825                                |
| 7120        | Rehab Specialist (p/t) | 18,456                                 | 18,456                                |



|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1440 - ENGINEERING</u></b>    |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 38,536                     | 39,149                                | 84,779                                 | 90,366                                |
| 7192 Longevity                            | 0                          | 200                                   | 200                                    | 200                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 38,536                     | 39,349                                | 84,979                                 | 90,566                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 276                        | 500                                   | 500                                    | 500                                   |
| 7440 Contracted Services                  | 94,895                     | 83,484                                | 37,854                                 | 25,000                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 95,171                     | 84,084                                | 38,454                                 | 25,600                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 133,707                    | 123,433                               | 123,433                                | 116,166                               |

**PERSONAL SERVICES DETAIL**

**ENGINEERING**

A.1440

| <i>Code</i> | <i>Position</i>     | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---------------------|--|---------------------------------------|
| 7100        | City Engineer (P/T) | 45,630                                 | 45,630                                |
| 7100        | Engineering Aide    | 39,149                                 | 44,736                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 3620 - BUILDING CODE ENFORCEMENT</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>                   |                            |                                       |  |                                       |
| 7100 Executive                                       | 45,946                     | 45,704                                | 45,704                                 | 46,390                                |
| 7120 Professional/Technical                          | 22,993                     | 31,371                                | 31,371                                 | 31,842                                |
| 7150 Clerical  | 25,878                     | 27,461                                | 27,461                                 | 27,873                                |
| 7192 Longevity                                       | 504                        | 600                                   | 600                                    | 600                                   |
| 7193 Clothing Allowance                              | 0                          | 650                                   | 650                                    | 650                                   |
| 7194 Sick Leave Incentive                            | 0                          | 200                                   | 200                                    | 200                                   |
| 7199 Overtime  | 0                          | 1,000                                 | 1,000                                  | 1,000                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                     | 95,321                     | 106,986                               | 106,986                                | 108,555                               |
| <b><u>20 EQUIPMENT</u></b>                           |                            |                                       |  |                                       |
| 7250 Other Equipment                                 | 184                        | 0                                     | 0                                      | 0                                     |
| 7260 Vehicle   | 0                          | 6,500                                 | 6,500                                  | 1,500                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                     | 184                        | 6,500                                 | 6,500                                  | 1,500                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>            |                            |                                       |  |                                       |
| 7440 Contracted Services                             | 2,464                      | 5,000                                 | 5,000                                  | 5,000                                 |
| 7460 Miscellaneous                                   | 60                         | 100                                   | 100                                    | 100                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                     | 2,524                      | 5,100                                 | 5,100                                  | 5,100                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                                   | 98,029                     | 118,586                               | 118,586                                | 115,155                               |

**PERSONAL SERVICES DETAIL**

**BUILDING CODE ENFORCEMENT**

**A.3620**

| <i>Code</i> | <i>Position</i>                 | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---------------------------------|--|---------------------------------------|
| 7100        | Building & Zoning Administrator | 45,704                                 | 46,390                                |
| 7120        | Code Enforcement (2)            | 31,371                                 | 31,842                                |
| 7150        | Clerk                           | 27,461                                 | 27,873                                |

### **A7310 YOUTH BUREAU**

The Youth Bureau, partnering with the Southern Rensselaer Girls and Boys Club, is responsible for summer recreation programs for the youth of the City including the youth pool, day camp programs, field trips, sports activities and seasonal activities for City youth and their families throughout the year. The Bureau coordinates with the Department of Public Works in maintaining City parks and playgrounds to ensure the safety of equipment, courts and ball fields.

### **A1355 ASSESSMENT AND TAXATION**

This Department is responsible for assessing all real property within the City, compiling an assessment roll of approximately 3,300 properties on which real property taxes are levied. This Department also administers programs for granting real property tax exemptions to eligible individuals and organizations and maintains current property inventory for each parcel of land.

### **A1450 ELECTIONS**

Funds are provided for a machine custodian in charge of voting machines.

### **A1670 CENTRAL SERVICES**

This unit provides funding for mailing services.

### **A1680 CENTRAL DATA PROCESSING**

Funds are allocated for computer related contracts and purchases.

### **A1900 SPECIAL ITEMS**

These funds provide for special expenses that the City may incur throughout the year, including contingency and unallocated insurance accounts. The contingency account is used for unexpected and unplanned expenditures while the unallocated insurance account is a centralized fund to pay for insurance on City equipment and property. This category also provides funds for claims against the City.

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 7310 - YOUTH BUREAU</u></b>   |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7100 Executive                            | 11,164                     | 11,972                                | 11,972                                 | 11,972                                |
| 7150 Clerical                             | 22,130                     | 8,013                                 | 8,013                                  | 8,013                                 |
| 7160 Temporary Help                       | 0                          | 0                                     | 0                                      | 10,600                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 33,294                     | 19,985                                | 19,985                                 | 30,585                                |
| <b><u>30 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7301 Rensselaer Boys & Girls Club         | 0                          | 3,730                                 | 3,730                                  | 3,730                                 |
| 7302 Albany Catholic Family Services      | 0                          | 2,300                                 | 2,300                                  | 1,000                                 |
| 7305 Bureau Sponsored - School Dances     | 0                          | 800                                   | 800                                    | 800                                   |
| 7306 Bureau Sponsored - Special Events    | 0                          | 1,000                                 | 1,000                                  | 1,000                                 |
| 7307 Coyne Field Maintenance              | 6,469                      | 5,000                                 | 5,000                                  | 5,000                                 |
| 7308 America Red Cross Training           | 0                          | 600                                   | 600                                    | 600                                   |
| 7310 Summer Recreation Program            | 8,000                      | 8,000                                 | 8,000                                  | 8,000                                 |
| 7311 Bldg. Rental - Boys & Girls Club     | 4,000                      | 4,000                                 | 4,000                                  | 4,000                                 |
| 7314 Brochure Printing                    | 420                        | 500                                   | 500                                    | 500                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 18,889                     | 25,930                                | 25,930                                 | 24,630                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 80                         | 200                                   | 200                                    | 200                                   |
| 7440 Contracted Services                  | 179                        | 450                                   | 24,353                                 | 450                                   |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 259                        | 750                                   | 24,653                                 | 750                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 52,442                     | 46,665                                | 70,568                                 | 55,965                                |

**PERSONAL SERVICES DETAIL**

**YOUTH BUREAU**

**A.7310**

| <i>Code</i> | <i>Position</i>           | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---------------------------|--|---------------------------------------|
| 7100        | Director (p/t)            | 11,972                                 | 11,972                                |
| 7150        | Youth Services Aide (p/t) | 6,237                                  | 6,237                                 |
| 7150        | Secretary (p/t)           | 1,776                                  | 1,776                                 |
| 7160        | Temporary Personnel       | 0                                      | 10,600                                |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 7110 - RECREATION</u></b>     |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7160 Summer Help                          | 35,267                     | 43,541                                | 43,541                                 | 43,541                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 35,267                     | 43,541                                | 43,541                                 | 43,541                                |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7258 Replacement Equipment                | 25,000                     | 30,000                                | 30,000                                 | 30,000                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 25,000                     | 30,000                                | 30,000                                 | 30,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 300                        | 400                                   | 400                                    | 400                                   |
| 7440 Contracted Services                  | 10,848                     | 11,600                                | 48,190                                 | 11,600                                |
| 7460 Miscellaneous                        | 0                          | 100                                   | 100                                    | 100                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 11,148                     | 12,100                                | 48,690                                 | 12,100                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 71,415                     | 85,641                                | 122,231                                | 85,641                                |



PERSONAL SERVICES DETAIL

RECREATION

A.7110

| <i>Code</i> | <i>Position</i>                 | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---------------------------------|--|---------------------------------------|
| 7160        | Weekend Pool Operator           | 1,117                                  | 1,117                                 |
| 7160        | Drop-In Center - Assistant      | 2,207                                  | 2,207                                 |
| 7160        | Drop-In Center - Supervisor (2) | 5,201                                  | 5,201                                 |
| 7160        | Senior Counselor (3)            | 12,468                                 | 12,468                                |
| 7160        | Junior Counselor (4)            | 7,101                                  | 7,101                                 |
| 7160        | Bus Driver                      | 2,600                                  | 2,600                                 |
| 7160        | Park Care Taker (2)             | 2,660                                  | 2,660                                 |
| 7160        | Director - East St. Pool (2)    | 3,004                                  | 3,004                                 |
| 7160        | Water Safety Aides (6)          | 6,574                                  | 6,574                                 |
| 7160        | Summer Basketball League Sup.   | 609                                    | 609                                   |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1355 - ASSESSMENT &amp; TAXATION</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>                   |                            |                                       |  |                                       |
| 7100 Executive                                       | 12,500                     | 27,500                                | 27,500                                 | 32,480                                |
| 7150 Clerical  | 32,405                     | 27,462                                | 27,462                                 | 27,874                                |
| 7192 Longevity                                       | 700                        | 850                                   | 850                                    | 850                                   |
| 7194 Sick Leave Incentive                            | 400                        | 800                                   | 800                                    | 800                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                     | 46,005                     | 56,612                                | 56,612                                 | 62,004                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>            |                            |                                       |  |                                       |
| 7410 Supplies & Materials                            | 725                        | 1,500                                 | 1,500                                  | 1,500                                 |
| 7440 Contracted Services                             | 765                        | 1,800                                 | 1,800                                  | 1,800                                 |
| 7460 Miscellaneous                                   | 0                          | 100                                   | 100                                    | 100                                   |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                     | 1,490                      | 3,400                                 | 3,400                                  | 3,400                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                                   | 47,495                     | 60,012                                | 60,012                                 | 65,404                                |

**PERSONAL SERVICES DETAIL**

**ASSESSMENT & TAXATION**

A.1355

| <i>Code</i> | <i>Position</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-----------------|--|---------------------------------------|
| 7100        | Commissioner    | 32,000                                 | 32,480                                |
| 7150        | Clerk Typist    | 27,462                                 | 27,874                                |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1450 - ELECTIONS</u></b>      |                            |                                       |  |                                       |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7440 Contracted Services                  | 1,100                      | 1,100                                 | 1,100                                  | 1,100                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 1,100                      | 1,100                                 | 1,100                                  | 1,100                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 1,100                      | 1,100                                 | 1,100                                  | 1,100                                 |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1670 - CENTRAL SERVICES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                   | 1,000                      | 1,000                                 | 1,000                                  | 1,000                                 |
| 7470 Postage                                | 6,000                      | 6,000                                 | 6,000                                  | 6,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                            | 7,000                      | 7,000                                 | 7,000                                  | 7,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                          | 7,000                      | 7,000                                 | 7,000                                  | 7,000                                 |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <u>Dept. 1680 - CENTRAL DATA PROCESSING</u> |                            |                                       |  |                                       |
| 7440 Contracted Services                    | 62,450                     | 62,450                                | 62,450                                 | 65,450                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                            | 62,450                     | 62,450                                | 62,450                                 | 65,450                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                          | 62,450                     | 62,450                                | 62,450                                 | 65,450                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1900 - SPECIAL ITEMS</u></b> |                            |                                       |  |                                       |
| 7431 Liability Insurance                 | 279,000                    | 276,500                               | 276,500                                | 276,500                               |
| 7432 Judgments & Claims                  | 2,823                      | 10,000                                | 10,000                                 | 3,000                                 |
| 7433 Taxes on Real Property              | 1,878                      | 6,500                                 | 6,500                                  | 3,000                                 |
| 7440 Contracted Services                 | 8,406                      | 22,700                                | 24,200                                 | 22,700                                |
| 7448 Contingency Fund                    | 37,423                     | 200,000                               | 148,917                                | 450,000                               |
| 7451 Single Audit (City Share)           | 12,400                     | 36,750                                | 36,750                                 | 36,750                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 341,930                    | 552,450                               | 502,867                                | 791,950                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 341,930                    | 552,450                               | 502,867                                | 791,950                               |

**A5182 STREET LIGHTING**

This account provides funds for streetlights throughout the City of Rensselaer.

**A6772 SENIOR CITIZENS**

This budget sets aside monies to support programs for the elderly.

**A7550 CELEBRATIONS**

Monies for the City Historian, the Memorial Day Parade and other festivities are included in this account.

**A9000 UNDISTRIBUTED EMPLOYEE BENEFITS**

This account includes funds for various types of employee or retiree benefits that do not lend themselves to allocation to City departments and offices.

**A9700 DEBT SERVICE**

This account indicates principal and interest payments on borrowings due during the fiscal year.

**A9900 INTERFUND TRANSFERS**

This account represents the General Fund allocation of certain monies to the Library Fund.



|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 3510 - CONTROL OF ANIMALS</u></b> |                            |                                       |  |                                       |
| 7440 Contracted Services                      | 2,623                      | 0                                     | 0                                      | 0                                     |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                              | 2,623                      | 0                                     | 0                                      | 0                                     |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                            | 2,623                      | 0                                     | 0                                      | 0                                     |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 5182 - STREET LIGHTING</u></b> |                            |                                       |  |                                       |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>  |                            |                                       |  |                                       |
| 7420 Utilities                             | 205,000                    | 205,000                               | 205,000                                | 205,000                               |
| 7440 Contracted Services                   | 11,862                     | 15,000                                | 7,210                                  | 15,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 216,862                    | 220,000                               | 212,210                                | 220,000                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                         | 216,862                    | 220,000                               | 212,210                                | 220,000                               |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 6772 - SENIOR CITIZENS</u></b> |                            |                                       |  |                                       |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>  |                            |                                       |  |                                       |
| 7440 Contracted Services                   | 9,200                      | 9,200                                 | 9,200                                  | 9,200                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 9,200                      | 9,200                                 | 9,200                                  | 9,200                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                         | 9,200                      | 9,200                                 | 9,200                                  | 9,200                                 |

|                                    | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|------------------------------------|----------------------------|---------------------------------------|--|---------------------------------------|
| <u>Dept. 7550 - CELEBRATIONS</u>   |                            |                                       |  |                                       |
| <u>40 CONTRACTUAL EXPENDITURES</u> |                            |                                       |  |                                       |
| 7400 City Historian                | 450                        | 3,800                                 | 3,800                                  | 3,800                                 |
| 7401 Memorial Day Parade           | 8,336                      | 10,300                                | 10,300                                 | 10,300                                |
| 7404 Festivities - Christmas       | 925                        | 2,000                                 | 2,000                                  | 2,000                                 |
| 7405 Christmas in the City         | 6,352                      | 3,000                                 | 10,260                                 | 3,000                                 |
| 7406 Veterans Banners              | 2,128                      | 0                                     | 0                                      | 0                                     |
|                                    | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                   | 18,191                     | 19,100                                | 26,360                                 | 19,100                                |
|                                    | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                 | 18,191                     | 19,100                                | 26,360                                 | 19,100                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9000 - UNDISTRIBUTED EMPLOYEE BENEFITS</u></b> |                            |                                       |  |                                       |
| 7801 Social Security                                       | 387,908                    | 430,710                               | 430,710                                | 437,099                               |
| 7802 NYS Police & Fire Retirement Syst.                    | 748,995                    | 808,430                               | 808,430                                | 818,000                               |
| 7804 Hospital & Medical Ins.                               | 2,217,373                  | 2,310,000                             | 2,297,481                              | 2,305,000                             |
| 7805 Disability Insurance                                  | 6,372                      | 6,500                                 | 6,500                                  | 6,500                                 |
| 7810 NYS Employees' Retirement System                      | 362,468                    | 296,700                               | 314,651                                | 315,000                               |
| 7841 Workers' Compensation                                 | 192,707                    | 289,800                               | 289,800                                | 285,000                               |
| 7850 Unemployment Insurance                                | 4,027                      | 6,500                                 | 6,500                                  | 5,000                                 |
| 7855 EAP Program   | 3,494                      | 5,000                                 | 5,000                                  | 0                                     |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:   | 3,923,344                  | 4,153,640                             | 4,159,072                              | 4,171,599                             |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:   | 3,923,344                  | 4,153,640                             | 4,159,072                              | 4,171,599                             |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9730 - DEBT SERVICE</u></b> |                            |                                       |  |                                       |
| <b><u>60 PRINCIPAL ON DEBT</u></b>      |                            |                                       |  |                                       |
| 7601 Bond Anticipation Notes            | 562,456                    | 320,000                               | 320,000                                | 133,490                               |
| 7602 Bond Payments                      | 280,000                    | 290,000                               | 290,000                                | 411,834                               |
| 7602.01 Bond Payment-Water Tower        | 0                          | 0                                     | 0                                      | 100,000                               |
| 7602.02 Bond Payment-Sewer Fund         | 0                          | 0                                     | 0                                      | 226,889                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                        | 842,456                    | 610,000                               | 610,000                                | 872,213                               |
| <b><u>70 INTEREST ON DEBT</u></b>       |                            |                                       |  |                                       |
| 7701 Interest on BANS                   | 47,198                     | 30,000                                | 30,000                                 | 111,281                               |
| 7702 Interest on Bonds                  | 243,725                    | 233,350                               | 233,350                                | 236,024                               |
| 7702.1 Interest on Bonds-Sewer Fund     | 0                          | 0                                     | 0                                      | 108,280                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                        | 290,923                    | 263,350                               | 263,350                                | 455,585                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                      | 1,133,379                  | 873,350                               | 873,350                                | 1,327,798                             |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9900 - INTERFUND TRANSFERS</u></b> |                            |                                       |  |                                       |
| 9901 Transfer to Library                       | 101,527                    | 111,927                               | 111,927                                | 112,990                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 101,527                    | 111,927                               | 111,927                                | 112,990                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                             | 101,527                    | 111,927                               | 111,927                                | 112,990                               |
| <br>   |                            |                                       |  |                                       |
| GENERAL FUND SUBTOTAL                          | 13,609,126                 | 13,701,600                            | 13,828,657                             | 14,379,900                            |
| LESS: PROJ. SALARY/BEN. SAVINGS                | 0                          | 75,000                                | 75,000                                 | 80,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| GENERAL FUND TOTAL                             | 13,609,126                 | 13,626,600                            | 13,753,657                             | 14,299,900                            |

CITY OF RENSSELAER  
CAPITAL BUDGET  
2017-18 EXPENDITURES

| Expense Code |                                  | <i>Total Cost</i> | <i>Non-City<br/>Funds</i> | <i>City Funds</i> |
|--------------|----------------------------------|-------------------|---------------------------|-------------------|
| H.8020.2101  | GIGP-1303                        | \$1,030,000       | \$927,000                 | \$103,000         |
| H.8020.2102  | East Street                      | 2,700,000         | 2,250,000                 | 450,000           |
| H.8020.2103  | LWRP Revitalization Plan         | 4,255             | 4,255                     | 0                 |
| H.8020.2201  | Economic Development Master Plan | 14,008            | 14,008                    | 0                 |
| H.8020.2202  | Court System Relocation          | 25,000            | 25,000                    | 0                 |
| H.8020.2304  | Waterfront Restore               | 700,000           | 700,000                   | 0                 |
| H.8020.2105  | CDBG-OCR                         | 100,000           | 100,000                   | 0                 |
| H.8020.2106  | CDBG-B&G                         | 400,000           | 400,000                   | 0                 |
| H.8020.2107  | Home Grant                       | 404,000           | 404,000                   | 0                 |
| H.8020.1151  | Killeans Landing                 | 20,000            | 10,000                    | 10,000            |
| H.3120.7250  | Police Vehicles                  | 90,000            | 0                         | 90,000            |
| H.7110.7258  | Park Improvements                | 125,000           | 125,000                   | 0                 |
| H.5010.7440  | SAM Grant                        | 300,000           | 300,000                   | 0                 |
| H.5010.7441  | Waterfront Trail                 | 1,600,000         | 1,280,000                 | 320,000           |
| H.5112.0110  | Drinking Water                   | 3,000,000         | 3,000,000                 | 0                 |
|              |                                  | -----             | -----                     | -----             |
|              | Capital Fund Total               | \$10,512,263      | \$9,539,263               | \$973,000         |



CITY OF RENSSELAER  
CAPITAL BUDGET  
2017-18 REVENUE/FINANCING SOURCE

| Revenue Code |                                  | <i>Operating</i> | <i>Borrowings</i> | <i>Other Sources</i> |
|--------------|----------------------------------|------------------|-------------------|----------------------|
| H.8020.2101  | GIGP-1303                        | \$0              | \$103,000         | \$927,000            |
| H.8020.2102  | East Street                      | 0                | 450,000           | 2,250,000            |
| H.8020.2103  | LWRP Revitalization Plan         | 0                | 0                 | 4,255                |
| H.8020.2201  | Economic Development Master Plan | 0                | 0                 | 14,008               |
| H.8020.2202  | Court System Relocation          | 0                | 0                 | 25,000               |
| H.8020.2304  | Waterfront Restore               | 0                | 0                 | 700,000              |
| H.8020.2105  | CDBG-OCR                         | 0                | 0                 | 100,000              |
| H.8020.2106  | CDBG-B&G                         | 0                | 0                 | 400,000              |
| H.8020.2107  | Home Grant                       | 0                | 0                 | 404,000              |
| H.8020.1151  | Killeans Landing                 | 0                | 10,000            | 10,000               |
| H.3120.7250  | Police Vehicles                  | 0                | 90,000            | 0                    |
| H.7110.7258  | Park Improvements                | 0                | 0                 | 125,000              |
| H.5010.7440  | SAM Grant                        | 0                | 0                 | 300,000              |
| H.5010.7441  | Waterfront Trail                 | 0                | 320,000           | 1,280,000            |
| H.5112.0110  | Drinking Water                   | 0                | 0                 | 3,000,000            |
|              |                                  | -----            | -----             | -----                |
|              | Capital Fund Total               | \$0              | \$973,000         | \$9,539,263          |

**CITY OF RENSSELAER  
EXPENDITURES  
2017-18**

|   |                                     | Salaries         | Equipment       | Cont. Services     | Other            | Total              |
|---|-------------------------------------|------------------|-----------------|--------------------|------------------|--------------------|
| F.8310                                      | Water Administration.....           | \$76,439         | \$500           | \$14,500           | \$0              | \$91,439           |
| F.8320                                      | Cross Street.....                   | 53,697           | 11,000          | 1,406,000          | 0                | 1,470,697          |
| F.8340                                      | Water Crew (Street).....            | 157,638          | 30,000          | 131,500            | 0                | 319,138            |
| F.1900                                      | Special Items.....                  | 0                | 0               | 41,000             | 0                | 41,000             |
| F.9000                                      | Undistributed.....                  | 0                | 0               | 0                  | 319,613          | 319,613            |
| F.9730                                      | Debt Service.....                   | 0                | 0               | 0                  | 231,525          | 231,525            |
| F.9900                                      | Interfund Transfer-GF Water Tower.. | 0                | 0               | 0                  | 100,000          | 100,000            |
| <hr style="border-top: 1px dashed black;"/> |                                     |                  |                 |                    |                  |                    |
|   | <b>WATER FUND TOTAL.....</b>        | <b>\$287,774</b> | <b>\$41,500</b> | <b>\$1,593,000</b> | <b>\$651,138</b> | <b>\$2,573,412</b> |

| <u>REVENUES F.0000</u> |                                   | <i>2016-17</i><br><i>Adopted Budget</i> | <i>2017-18</i><br><i>Adopted Budget</i> |
|------------------------|-----------------------------------|---|---|
| 1299 1070              | Relevy Charges                    | \$95,000                                | \$85,000                                |
| 2140                   | Metered Water Sales               | 1,948,850                               | 1,879,612                               |
| 2142 0003              | Other Water (HVCC) Armory         | 1,500                                   | 1,500                                   |
| 2142 0007              | North Greenbush Water District    | 205,000                                 | 225,400                                 |
| 2142 0009              | Bloomington                       | 650                                     | 600                                     |
| 2144                   | Water Service Charges             | 35,000                                  | 45,000                                  |
| 2144 0001              | O/M Charge Renss. Co Monor        | 0                                       | 0                                       |
| 2144 0002              | Fire Service Charges              | 12,500                                  | 11,500                                  |
| 2144 0003              | Miscellaneous Revenue             | 0                                       | 0                                       |
| 2148                   | Penalties on Water Rents          | 28,000                                  | 15,000                                  |
| 2378 0002              | Reimbursement from East Greenbush | 190,000                                 | 185,000                                 |
| 2401                   | Interest on Deposits              | 6,800                                   | 6,800                                   |
| 2405.0001              | Miscellaneous                     | 0                                       | 113,000                                 |
| 5032                   | Contribution from Sewer Fund      | 5,000                                   | 5,000                                   |
|                        | Total Revenues                    | \$2,528,300                             | \$2,573,412                             |

## **F8310 WATER ADMINISTRATION**

The Water Department is responsible for the quality and quantity of the water system for the City. The Department provides administrative staff for billing, meter reading and customer service. It is also responsible for the combined sewer process, the City's share of the pumping station process in Troy, and the maintenance and repair of all water lines.

- **F8320 CROSS STREET**

The City purchase water from Troy and also distributes it to North Greenbush and East Greenbush. The operator oversees the purity of the water, ensures appropriate pressure, maintains the machinery and manages the amount of water distributed.

- **F8340 WATER CREW (STREET)**

This unit maintains and repairs the water delivery system for the City and responds to all water emergencies.

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 8310 - WATER ADMINISTRATION</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>              |                            |                                       |  |                                       |
| 7100 Executive                                  | 42,152                     | 40,313                                | 40,313                                 | 40,918                                |
| 7130 Public Safety/Operations                   | 30,918                     | 31,055                                | 31,055                                 | 31,521                                |
| 7150 Clerical                                   | 4,083                      | 100                                   | 100                                    | 100                                   |
| 7191 Vacation Buy Back                          | 1,481                      | 1,000                                 | 1,000                                  | 1,000                                 |
| 7192 Longevity                                  | 1,400                      | 2,000                                 | 2,000                                  | 1,300                                 |
| 7193 Clothing Allowance                         | 0                          | 500                                   | 500                                    | 650                                   |
| 7194 Sick Leave Incentive                       | 1,600                      | 800                                   | 800                                    | 800                                   |
| 7199 Overtime                                   | 0                          | 150                                   | 150                                    | 150                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                | 81,634                     | 75,918                                | 75,918                                 | 76,439                                |
| <b><u>20 EQUIPMENT</u></b>                      |                            |                                       |  |                                       |
| 7220 Office Equipment                           | 75                         | 500                                   | 500                                    | 500                                   |
| 7250 Other Equipment                            | 0                          | 1,986                                 | 1,986                                  | 0                                     |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                | 75                         | 2,486                                 | 2,486                                  | 500                                   |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>       |                            |                                       |  |                                       |
| 7410 Supplies & Materials                       | 5,500                      | 5,500                                 | 5,500                                  | 5,500                                 |
| 7413 Gasoline                                   | 370                        | 2,500                                 | 2,500                                  | 2,500                                 |
| 7440 Contracted Services                        | 2,414                      | 4,500                                 | 6,486                                  | 6,500                                 |
| 7440.0001 Cont.Serv Tyler Tech                  | 0                          | 0                                     | 35,000                                 | 0                                     |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                                | 8,284                      | 12,500                                | 49,486                                 | 14,500                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                              | 89,993                     | 90,904                                | 127,890                                | 91,439                                |

**PERSONAL SERVICES DETAIL**

**WATER ADMINISTRATION**

**F.8310**

| <i>Code</i> | <i>Position</i>             | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-----------------------------|--|---------------------------------------|
| 7100        | Clerk - Deputy Commissioner | 40,313                                 | 40,918                                |
| 7130        | Meter Reader                | 31,055                                 | 31,521                                |
| 7150        | Clerk (p/t)                 | 1,000                                  | 100                                   |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 8320 - CROSS STREET</u></b>   |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>        |                            |                                       |  |                                       |
| 7110 Supervisory                          | 37,634                     | 41,500                                | 33,731                                 | 34,247                                |
| 7110 Supervisor Straight Time             | 0                          | 0                                     | 7,769                                  | 7,800                                 |
| 7191 Vacation Buy Back                    | 0                          | 1,278                                 | 1,278                                  | 1,200                                 |
| 7192 Longevity                            | 700                        | 1,000                                 | 1,000                                  | 1,000                                 |
| 7193 Clothing Allowance                   | 457                        | 500                                   | 500                                    | 650                                   |
| 7194 Sick Leave Incentive                 | 800                        | 800                                   | 800                                    | 800                                   |
| 7199 Overtime                             | 2,893                      | 8,000                                 | 7,850                                  | 8,000                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 42,484                     | 53,078                                | 52,928                                 | 53,697                                |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7220 Office Equipment                     | 0                          | 1,000                                 | 1,000                                  | 1,000                                 |
| 7250 Other Equipment                      | 9,421                      | 10,000                                | 10,000                                 | 10,000                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 9,421                      | 11,000                                | 11,000                                 | 11,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 2,331                      | 5,000                                 | 5,000                                  | 5,000                                 |
| 7411 Fuel Oil                             | 0                          | 3,500                                 | 3,500                                  | 3,500                                 |
| 7416 Chlorine                             | 6,082                      | 15,000                                | 15,000                                 | 17,500                                |
| 7420 Utilities                            | 141,453                    | 180,000                               | 179,000                                | 160,000                               |
| 7440 Contracted Services                  | 11,501                     | 15,000                                | 15,000                                 | 15,000                                |
| 7448 Pump House Contingency               | 0                          | 5,000                                 | 5,000                                  | 5,000                                 |
| 7449 Purchase of Water for Resale         | 976,378                    | 1,250,000                             | 1,250,000                              | 1,200,000                             |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 1,137,745                  | 1,473,500                             | 1,472,500                              | 1,406,000                             |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 1,189,650                  | 1,537,578                             | 1,536,428                              | 1,470,697                             |

**PERSONAL SERVICES DETAIL**

**CROSS STREET**

**F.8320**

| <i>Code</i> | <i>Position</i>       | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|-----------------------|--|---------------------------------------|
| 7110        | Cross Street Operator | 41,500                                 | 42,047                                |



|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 8340 - WATER CREW (STREET)</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>             |                            |                                       |  |                                       |
| 7110 Supervisory                               | 38,085                     | 43,350                                | 43,350                                 | 48,223                                |
| 7130 Public Safety/Operations                  | 0                          | 35,042                                | 35,042                                 | 35,568                                |
| 7140 Trades                                    | 37,833                     | 30,883                                | 30,883                                 | 31,347                                |
| 7191 Vacation Buy Back                         | 0                          | 2,500                                 | 2,500                                  | 2,500                                 |
| 7193 Clothing Allowance                        | 1,525                      | 1,500                                 | 1,500                                  | 1,500                                 |
| 7195 Doubletime                                | 166                        | 0                                     | 0                                      | 500                                   |
| 7199 Overtime                                  | 22,026                     | 40,000                                | 40,000                                 | 38,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 99,635                     | 153,275                               | 153,275                                | 157,638                               |
| <b><u>20 EQUIPMENT</u></b>                     |                            |                                       |  |                                       |
| 7250 Other Equipment                           | 5,500                      | 40,000                                | 33,691                                 | 30,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 5,500                      | 40,000                                | 33,691                                 | 30,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>      |                            |                                       |  |                                       |
| 7410 Supplies & Materials                      | 33,928                     | 45,000                                | 45,000                                 | 50,000                                |
| 7413 Gasoline                                  | 4,609                      | 8,500                                 | 8,500                                  | 9,000                                 |
| 7429 Vehicle Maintenance                       | 4,262                      | 10,000                                | 10,000                                 | 10,000                                |
| 7440 Contracted Services                       | 348,351                    | 50,000                                | 50,000                                 | 50,000                                |
| 7461 Water Testing/Surveys                     | 7,436                      | 12,000                                | 12,000                                 | 12,500                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 398,586                    | 125,500                               | 125,500                                | 131,500                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                             | 503,721                    | 318,775                               | 312,466                                | 319,138                               |

**PERSONAL SERVICES DETAIL**

**WATER CREW (STREET)  
F.8340**

| <i>Code</i> | <i>Position</i>                               | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---|--|---------------------------------------|
| 7110        | Working Supervisor - Motor Equipment Operator | 43,350                                 | 48,223                                |
| 7130        | Motor Equipment Operator                      | 35,042                                 | 35,568                                |
| 7140        | Laborer                                       | 30,883                                 | 31,347                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1900 - SPECIAL ITEMS</u></b> |                            |                                       |  |                                       |
| 7431 Liability Insurance                 | 0                          | 12,000                                | 12,000                                 | 15,000                                |
| 7440 Contracted Services                 | 0                          | 25,000                                | 25,000                                 | 25,000                                |
| 7480 Refund on Water Rents               | 0                          | 1,000                                 | 1,000                                  | 1,000                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 0                          | 38,000                                | 38,000                                 | 41,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 0                          | 38,000                                | 38,000                                 | 41,000                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9000 - UNDISTRIBUTED</u></b> |                            |                                       |  |                                       |
| 7801 Social Security                     | 18,630                     | 24,059                                | 24,059                                 | 22,015                                |
| 7804 Health Insurance                    | 110,558                    | 73,130                                | 74,130                                 | 234,683                               |
| 7804.0001 Health Insurance Buyout        | 0                          | 0                                     | 0                                      | 1,000                                 |
| 7805 Disability Insurance                | 0                          | 300                                   | 300                                    | 300                                   |
| 7810 NYS Emp. Retirement Sys.            | 35,400                     | 37,000                                | 37,000                                 | 38,500                                |
| 7841 Workers' Compensation               | 15,000                     | 23,115                                | 23,115                                 | 23,115                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 179,588                    | 157,604                               | 158,604                                | 319,613                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 179,588                    | 157,604                               | 158,604                                | 319,613                               |

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9730 - DEBT SERVICE</u></b> |                            |                                       |  |                                       |
| <b><u>60 PRINCIPAL ON DEBT</u></b>      |                            |                                       |  |                                       |
| 7601 Bond Anticipation Notes            | 14,575                     | 0                                     | 0                                      | 172,000                               |
| 7602 Bond Payments                      | 0                          | 216,614                               | 216,614                                | 22,834                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                        | 14,575                     | 216,614                               | 216,614                                | 194,834                               |
| <b><u>70 INTEREST ON DEBT</u></b>       |                            |                                       |  |                                       |
| 7701 Interest on BANS                   | 0                          | 0                                     | 0                                      | 29,635                                |
| 7702 Interest on Bonds                  | 0                          | 35,000                                | 35,000                                 | 7,056                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                        | 0                          | 35,000                                | 35,000                                 | 36,691                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                      | 14,575                     | 251,614                               | 251,614                                | 231,525                               |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9900 - INTERFUND TRANSFERS</u></b> |                            |                                       |  |                                       |
| 9901 Transfer to General Fund-Water Tower      | 0                          | 0                                     | 0                                      | 100,000                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 0                          | 0                                     | 0                                      | 100,000                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                             | 0                          | 0                                     | 0                                      | 100,000                               |
| <b>WATER FUND TOTAL</b>                        | <b>1,977,527</b>           | <b>2,394,475</b>                      | <b>2,425,002</b>                       | <b>2,573,412</b>                      |

**CITY OF RENSSELAER**  
**EXPENDITURES**  
**2017-18**

|   | Salaries         | Equipment      | Cont. Services   | Other            | Total            |
|---|------------------|----------------|------------------|------------------|------------------|
| Solid Waste.....                            | \$229,085        | \$2,500        | \$297,000        | \$0              | \$528,585        |
| Speical Items.....                          | 0                | 0              | 34,500           | 0                | 34,500           |
| Undistributed.....                          | 0                | 0              | 0                | 198,315          | 198,315          |
| Capital.....                                | 0                | 0              | 0                | 9,395            | 9,395            |
| <hr style="border-top: 1px dashed black;"/> |                  |                |                  |                  |                  |
| <b>SOLID WASTE TOTAL.....</b>               | <b>\$229,085</b> | <b>\$2,500</b> | <b>\$331,500</b> | <b>\$207,710</b> | <b>\$770,795</b> |

| <u>REVENUES CL.0000</u> |                                | <i>2016-17</i><br><i>Adopted Budget</i> | <i>2016-17</i><br><i>Adopted Budget</i> |
|-------------------------|--------------------------------|---|---|
| 2130                    | Solid Waste Charges            | \$300                                   | \$0                                     |
| 2130 0001               | City Charges                   | 701,500                                 | 660,645                                 |
| 2130 0002               | Relevy Charges                 | 65,000                                  | 65,000                                  |
| 2130 0005               | Refund From Scrap              | 4,500                                   | 1,500                                   |
| 2130 0008               | Solid Waste Fees Commercial    | 11,000                                  | 9,000                                   |
| 2130 0100               | Interest on Solid Waste Bills  | 2,150                                   | 2,150                                   |
| 2130 0201               | Non Resident Solid Waste Bills | 16,500                                  | 16,000                                  |
| 2401                    | Interest Earnings              | 50                                      | 0                                       |
| 2401 0001               | Interest & Penalties           | 1,500                                   | 1,500                                   |
| 2405.0001               | Miscellaneous                  | 17,150                                  | 15,000                                  |
|                         | <b>Total Revenues</b>          | <b>\$819,650</b>                        | <b>\$770,795</b>                        |



## **CL8160 SOLID WASTE**

Department staff provides weekly curbside waste and recyclable collections service to all residents of the City as well as bulk pickup on request and a yearly neighborhood waste collection day program. Solid Waste is under the jurisdiction of the Department of Public Works, however, it is a separate fund and expenses are offset by charges for these services.

The goal of the Solid Waste program is to increase the recycle rate to 75%. While Solid Waste staff are supervised by the Department of Public Works (DPW) Commissioner, the Department is self-funded, i.e. it is supported by fees charged for trash and garbage pick-up. Each neighborhood in the City receives free pick-up for one week/year. Staff collect trash and yard waste daily and transport it to the landfill. Electronic waste is deposited at the DPW Garage and transported to the electronic recycle center.

|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 8160 SOLID WASTE</u></b>      |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICE</u></b>         |                            |                                       |  |                                       |
| 7110 Supervisory                          | 0                          | 0                                     | 42,085                                 | 46,717                                |
| 7130 Public Safety/Operations             | 133,134                    | 133,750                               | 91,665                                 | 69,665                                |
| 7140 Trades                               | 68,418                     | 70,210                                | 70,210                                 | 94,203                                |
| 7191 Vacation Buy Back                    | 1,545                      | 2,500                                 | 2,500                                  | 3,000                                 |
| 7193 Clothing Allowance                   | 3,337                      | 3,500                                 | 3,500                                  | 3,000                                 |
| 7199 Overtime                             | 7,942                      | 10,000                                | 10,000                                 | 12,500                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 214,376                    | 219,960                               | 219,960                                | 229,085                               |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7250 Other Equipment                      | 1,380                      | 2,500                                 | 2,500                                  | 2,500                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 1,380                      | 2,500                                 | 2,500                                  | 2,500                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 7,845                      | 10,500                                | 10,508                                 | 12,000                                |
| 7413 Gasoline                             | 12,543                     | 40,000                                | 40,000                                 | 35,000                                |
| 7429 Vehicle Maintenance                  | 13,629                     | 60,000                                | 60,000                                 | 60,000                                |
| 7440 Contracted Services                  | 15,041                     | 30,000                                | 30,008                                 | 30,000                                |
| 7440.0001 Cont.Serv Tyler Tech            | 0                          | 0                                     | 35,000                                 | 0                                     |
| 7447 Landfill Expenses                    | 153,853                    | 160,000                               | 160,000                                | 160,000                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 202,911                    | 300,500                               | 335,516                                | 297,000                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 418,667                    | 522,960                               | 557,976                                | 528,585                               |

**PERSONAL SERVICES DETAIL**

**SOLID WASTE**

**CL.8160**

| <i>Code</i> | <i>Position</i>                               | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---|--|---------------------------------------|
| 7110        | Working Supervisor - Motor Equipment Operator | 42,085                                 | 46,717                                |
| 7130        | Motor Equipment Operator (2)                  | 91,665                                 | 69,665                                |
| 7140        | Laborer (3)                                   | 70,210                                 | 94,203                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1900 - SPECIAL ITEMS</u></b> |                            |                                       |  |                                       |
| 7431 Liability Insurance                 | 0                          | 12,000                                | 12,000                                 | 12,000                                |
| 7440 Contracted Services                 | 0                          | 20,000                                | 20,000                                 | 20,000                                |
| 7448 Contingency Account                 | 0                          | 93,200                                | 58,200                                 | 0                                     |
| 7480 Refund on Water Rents               | 3168                       | 1,500                                 | 1,500                                  | 2,500                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 3,168                      | 126,700                               | 91,700                                 | 34,500                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 3,168                      | 126,700                               | 91,700                                 | 34,500                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9000 - UNDISTRIBUTED</u></b> |                            |                                       |  |                                       |
| 7801 Social Security                     | 20,070                     | 16,825                                | 16,825                                 | 17,526                                |
| 7804 Health Insurance                    | 108,209                    | 83,385                                | 83,385                                 | 131,389                               |
| 7805 Disability Insurance                | 0                          | 400                                   | 400                                    | 400                                   |
| 7810 NYS Emp. Retirement System          | 28,800                     | 28,600                                | 28,600                                 | 29,000                                |
| 7841 Workers' Compensation               | 15,200                     | 23,460                                | 23,460                                 | 20,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 172,279                    | 152,670                               | 152,670                                | 198,315                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 172,279                    | 152,670                               | 152,670                                | 198,315                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| <b>SOLID WASTE FUND TOTAL</b>            | <b>590,946</b>             | <b>802,330</b>                        | <b>802,346</b>                         | <b>761,400</b>                        |
| <b>H.8160 Capital Budget</b>             |                            |                                       |  |                                       |
| 7610 Capital Appropriation               | 0                          | 17,320                                | 17,320                                 | 9,395                                 |
| <b>TOTAL FUNDS</b>                       | <b>590,946</b>             | <b>819,650</b>                        | <b>819,666</b>                         | <b>770,795</b>                        |

**CITY OF RENSSELAER  
EXPENDITURES  
2017-18**

|   |                                      | Salaries        | Equipment       | Cont. Services   | Other            | Total            |
|---|--------------------------------------|-----------------|-----------------|------------------|------------------|------------------|
| G.8120                                      | Sanitary Sewers.....                 | \$65,045        | \$20,000        | \$166,000        | \$0              | \$251,045        |
| G.1900                                      | Special Items.....                   | 0               | 0               | 77,000           | 0                | 77,000           |
| G.9000                                      | Undistributed.....                   | 0               | 0               | 0                | 43,273           | 43,273           |
| G.9730                                      | Debt Service.....                    | 0               | 0               | 0                | 0                | 0                |
| G.9900                                      | Interfund Transfer-Gen. Fund Debt... | 0               | 0               | 0                | 335,169          | 335,169          |
| H.8120                                      | Capital Budget.....                  | 0               | 0               | 0                | 131,887          | 131,887          |
| <hr style="border-top: 1px dashed black;"/> |                                      |                 |                 |                  |                  |                  |
|   | <b>SANITARY SEWERS TOTAL.....</b>    | <b>\$65,045</b> | <b>\$20,000</b> | <b>\$243,000</b> | <b>\$510,329</b> | <b>\$838,374</b> |

| <u>REVENUES G.0000</u> |                                | <i>2016-17</i>        | <i>2016-17</i>        |
|------------------------|--------------------------------|-----------------------|-----------------------|
|                        |                                | <i>Adopted Budget</i> | <i>Adopted Budget</i> |
| 2130 0001              | Sewer Charges                  | 658,500               | 825,874               |
| 2131                   | Sewer Disconnent/Reconnect Fee | 250                   | 250                   |
| 2132                   | Sewer Call Outs                | 2,250                 | 2,250                 |
| 2405.0001              | Miscellaneous                  | 10,000                | 10,000                |
|                        | <b>Total Revenues</b>          | <b>\$671,000</b>      | <b>\$838,374</b>      |

## **SANITARY SEWERS**

The goal of the Sanitary Sewer Department is to reduce the number of Combined Sewer Overflows and maintain all sewers in the City ensuring their safety and efficiency. Staff monitor sewer lines, reporting and correcting Combined Sewer Overflows (CSOs), and daily clean and repair sewer lines, catch basins and manholes. The continuous replacement of older infrastructure increasingly improves the City's ability to manage waste in an ecologically responsible manner, complying with New York State Law.



|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 8120 - SANITARY SEWERS</u></b> |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICES</u></b>         |                            |                                       |  |                                       |
| 7110 Supervisory                           | 39,870                     | 44,688                                | 13,348                                 | 33,421                                |
| 7130 Public Safety/Operations              | 0                          | 0                                     | 31,340                                 | 0                                     |
| 7191 Vacation Buy Back                     | 0                          | 840                                   | 840                                    | 874                                   |
| 7192 Longevity                             | 0                          | 3,500                                 | 3,500                                  | 1,750                                 |
| 7193 Clothing Allowance                    | 1,075                      | 500                                   | 500                                    | 500                                   |
| 7195 Doubletime                            | 165                        | 0                                     | 0                                      | 1,500                                 |
| 7195.1 MS4 Stipend                         | 0                          | 0                                     | 0                                      | 12,000                                |
| 7199 Overtime                              | 14,501                     | 20,500                                | 20,500                                 | 15,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 55,611                     | 70,028                                | 70,028                                 | 65,045                                |
| <b><u>20 EQUIPMENT</u></b>                 |                            |                                       |  |                                       |
| 7250 Other Equipment                       | 12,356                     | 30,000                                | 30,000                                 | 20,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 12,356                     | 30,000                                | 30,000                                 | 20,000                                |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b>  |                            |                                       |  |                                       |
| 7410 Supplies & Materials                  | 32,248                     | 30,000                                | 30,000                                 | 30,000                                |
| 7413 Gasoline                              | 6,947                      | 5,000                                 | 5,000                                  | 6,000                                 |
| 7429 Vehicle Maintenance                   | 3,772                      | 8,000                                 | 8,000                                  | 15,000                                |
| 7440 Contracted Services                   | 282,792                    | 50,000                                | 50,000                                 | 75,000                                |
| 7440.0001 Cont.Serv Tyler Tech             | 0                          | 0                                     | 35,000                                 | 0                                     |
| 7465 Combined Sewer Overflow               | 15,000                     | 30,000                                | 30,000                                 | 20,000                                |
| 7466 MS4 Compliance                        | 16,895                     | 25,000                                | 25,000                                 | 15,000                                |
| 7467 Water Administration Charges          | 0                          | 5,000                                 | 5,000                                  | 5,000                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                           | 357,654                    | 153,000                               | 188,000                                | 166,000                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                         | 425,621                    | 253,028                               | 288,028                                | 251,045                               |

**PERSONAL SERVICES DETAIL**

**SANITARY SEWERS**

**G.8120**

| <i>Code</i> | <i>Position</i>                               | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|---|--|---------------------------------------|
| 7110        | Working Supervisor - Motor Equipment Operator | 32,688                                 | 33,421                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 1900 - SPECIAL ITEMS</u></b> |                            |                                       |  |                                       |
| 7431 Liability Insurance                 | 0                          | 12,000                                | 12,000                                 | 12,000                                |
| 7440 Contracted Services                 | 0                          | 75,000                                | 40,000                                 | 40,000                                |
| 7448 Contingency Fund                    | 0                          | 25,000                                | 25,000                                 | 25,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 0                          | 112,000                               | 77,000                                 | 77,000                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 0                          | 112,000                               | 77,000                                 | 77,000                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9000 - UNDISTRIBUTED</u></b> |                            |                                       |  |                                       |
| 7801 Social Security                     | 5,418                      | 5,275                                 | 5,275                                  | 4,976                                 |
| 7804 Health Insurance                    | 75,790                     | 22,069                                | 22,069                                 | 20,897                                |
| 7810 NYS Emp. Retirement System          | 8,800                      | 8,900                                 | 8,900                                  | 8,900                                 |
| 7841 Workers' Compensation               | 5,700                      | 8,585                                 | 8,585                                  | 8,500                                 |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                         | 95,708                     | 44,829                                | 44,829                                 | 43,273                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                       | 95,708                     | 44,829                                | 44,829                                 | 43,273                                |

|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|--|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 9730 - DEBT SERVICE</u></b>        |                            |                                       |  |                                       |
| <b><u>60 PRINCIPAL ON DEBT</u></b>             |                            |                                       |  |                                       |
| <b><u>70 INTEREST ON DEBT</u></b>              |                            |                                       |  |                                       |
| 7701 Interest on BANS                          | 0                          | 149,000                               | 149,000                                | 0                                     |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 0                          | 149,000                               | 149,000                                | 0                                     |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                             | 0                          | 149,000                               | 149,000                                | 0                                     |
|  | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
| <b><u>Dept. 9900 - INTERFUND TRANSFERS</u></b> |                            |                                       |  |                                       |
| 9901 Transfer to Gen. Fund-Bond Principal      | 0                          | 0                                     | 0                                      | 226,889                               |
| 9901.1 Transfer to Gen. Fund-Bond Interest     | 0                          | 0                                     | 0                                      | 108,280                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                               | 0                          | 0                                     | 0                                      | 335,169                               |
|  | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                             | 0                          | 0                                     | 0                                      | 335,169                               |
| <br>SANITARY SEWERS FUND TOTAL                 | <br>521,329                | <br>558,857                           | <br>558,857                            | <br>706,487                           |
| <br><b><u>H.8120 Capital Budget</u></b>        |                            |                                       |  |                                       |
| 7467 Albany Pool                               | 0                          | 66,200                                | 66,200                                 | 95,000                                |
| 7510 Capital Appropriation                     | 0                          | 32,469                                | 32,469                                 | 36,887                                |
|  | -----                      | -----                                 | -----                                  | -----                                 |
|  | 0                          | 98,669                                | 98,669                                 | 131,887                               |
| <br>TOTAL FUNDS                                | <br>521,329                | <br>657,526                           | <br>657,526                            | <br>838,374                           |

**CITY OF RENSSELAER  
EXPENDITURES  
2017-18**

|        |                                  | Salaries        | Equipment      | Cont. Services  | Other      | Total            |
|--------|----------------------------------|-----------------|----------------|-----------------|------------|------------------|
| L.7410 | Public Library.....              | \$93,859        | \$1,500        | \$29,000        | \$0        | \$124,359        |
|        | <b>PUBLIC LIBRARY TOTAL.....</b> | <b>\$93,859</b> | <b>\$1,500</b> | <b>\$29,000</b> | <b>\$0</b> | <b>\$124,359</b> |

| <u>REVENUES L.0000</u> |                                 | <i>2015-16</i><br><i>Actual</i> | <i>2016-17</i><br><i>Adopted Budget</i> | <i>2017-18</i><br><i>Adopted Budget</i> |
|------------------------|---------------------------------|---------------------------------|---|---|
| 2706                   | County Aid Library              | 5,700                           | 5,700                                   | 5,700                                   |
| 2760                   | LLSA State Funding              | 5,224                           | 2,724                                   | 2,724                                   |
| 2770                   | Other Unclassified Revenue      | 1,721                           | 2,750                                   | 2,945                                   |
| 2810                   | Transfer from City General Fund | 101,500                         | 111,927                                 | 112,990                                 |
|                        | <b>Total Revenues</b>           | <b>\$114,145</b>                | <b>\$123,101</b>                        | <b>\$124,359</b>                        |

## **L7410 PUBLIC LIBRARY**

The Rensselaer Public Library serves the City of Rensselaer and the surrounding area. It has a lending collection of approximately 19,500 items including books, movies, audio books, music and subscriptions to the Times Union, the Troy Record and 28 magazines. The Library provides the following resources for the community:

- Eight public computers, a children's educational computer and wireless internet.
- Membership in the Upper Hudson Library System, which allows patrons to borrow items from 36 different locations as well as having items sent through interlibrary loan. This system gives access to databases, e-books, and downloadable audio books.
- Meeting space for tutors, Library Volunteers, Living Resources, T.O.P.S. and other community organizations. Library staff assists patrons in computer work, job searching and completing government forms.
- Public information on local events, tax forms, water quality results, etc.
- Educational and entertaining events for the community including the NYS summer reading incentive program.



|   | <i>2015-16<br/>Expense</i> | <i>2016-17<br/>Adopted<br/>Budget</i> | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|---|----------------------------|---------------------------------------|--|---------------------------------------|
| <b><u>Dept. 7410. PUBLIC LIBRARY</u></b>  |                            |                                       |  |                                       |
| <b><u>10 PERSONAL SERVICE</u></b>         |                            |                                       |  |                                       |
| 7100 Executive                            | 46,064                     | 46,757                                | 46,757                                 | 47,458                                |
| 7130 Public Safety/Operations             | 1,697                      | 0                                     | 0                                      | 0                                     |
| 7150 Clerical                             | 37,003                     | 45,371                                | 45,371                                 | 46,052                                |
| 7192 Longevity                            | 350                        | 350                                   | 350                                    | 350                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 85,114                     | 92,477                                | 92,477                                 | 93,859                                |
| <b><u>20 EQUIPMENT</u></b>                |                            |                                       |  |                                       |
| 7220 Office Equipment                     | 2,414                      | 1,500                                 | 4,000                                  | 1,500                                 |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 2,414                      | 1,500                                 | 4,000                                  | 1,500                                 |
| <b><u>40 CONTRACTUAL EXPENDITURES</u></b> |                            |                                       |  |                                       |
| 7410 Supplies & Materials                 | 17,211                     | 23,500                                | 23,840                                 | 23,500                                |
| 7440 Contracted Services                  | 9,914                      | 5,000                                 | 5,000                                  | 5,000                                 |
| 7463 Training/Conferences                 | 500                        | 500                                   | 500                                    | 500                                   |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Category Totals:                          | 27,625                     | 29,000                                | 29,340                                 | 29,000                                |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| Department Totals:                        | 115,153                    | 122,977                               | 125,817                                | 124,359                               |
|   | -----                      | -----                                 | -----                                  | -----                                 |
| <b>PUBLIC LIBRARY FUND TOTAL</b>          | <b>115,153</b>             | <b>122,977</b>                        | <b>125,817</b>                         | <b>124,359</b>                        |

**PERSONAL SERVICES DETAIL**

**PUBLIC LIBRARY**

L.7410

| <i>Code</i> | <i>Position</i>        | <i>2016-17<br/>Adjusted<br/>Budget</i> | <i>2017-18<br/>Adopted<br/>Budget</i> |
|-------------|------------------------|--|---------------------------------------|
| 7100        | Librarian              | 46,757                                 | 47,458                                |
| 7150        | Library Aide (4) (p/t) | 45,371                                 | 46,052                                |

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