

Application for Building Permit

City of Rensselaer

Building & Zoning Department

62 Washington St., Rensselaer NY 12144

518-465-1693



No Work Shall Commence
without Permit Approval

Do Not Write in this Box

Permit No. _____

Date Issued _____

Date of Expiration _____

Occupancy Class _____

Construction Class _____

SB&L # _____

Owner of property: _____ Phone _____

Address _____

Person Responsible for Work: _____ Phone _____

His / Her Address: _____

His / Her Email Address: _____

Property Address: _____

Corner Lot: YES / NO

Liability , Workers Comp, Or a CE-200 exemption Certificate Required

All policies MUST be in effect throughout the duration of the project. Certificates Naming the City of Rensselaer Building Department MUST be on file with the Building Department.

Nature of proposed Work: Residential or Commercial

New Building	Siding	Demolition	Addition
Roofing	Gutting	Alteration	Sign
Site Work	ReConstruction	Fence	HVAC
Change in Occupancy	Pool	Deck / Porch	Other
Garage Attached Y or N	Accessory Shed		

Describe in detail use of Structure and Scope of work:

Value of Construction:

General Construction: \$ _____
 Site Work/Excavation \$ _____
 Plumbing \$ _____
 HVAC \$ _____
 Electrical \$ _____
 Other \$ _____
 Total: \$ _____

Other Approvals Required: Date Received

Planning Commission _____
 Zoning Board of Appeals _____
 Curb Cut (Common Council) _____
 Road Opening (DPW) _____
 Sewer Tap (DPW) _____
 Water Tap (DPW) _____
 Sidewalk / Barricade Permit _____

Are NYS Licensed Architect / Engineer Plans Available for this project? YES / NO
 IF YES WHO _____ PHONE: _____ NYS LICENSE NO. _____
 If no - a detailed sketch of proposed construction must be provided on additional sheets.

Demolition Information:

Type of Demolition: Construction Debris _____ Hazardous Materials _____ Asbestos _____ Household _____ Garbage _____
Hauler: Name _____ Phone _____ Address _____
Method: Dumpster _____ Truck _____ Other _____ Permit # _____ Landfill: _____ DEC Permit YES/NO # _____

Building Permit Fee \$ _____ Paid _____ Check No _____ Paid _____
Site Plan Review Fee \$ _____ Check No _____ Paid _____
Zoning Variance Fee \$ _____ Check No _____ Paid _____

Certification:

The applicant shall notify the department of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued only when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of all applicable codes, laws and ordinances. A building permit may be suspended or revoked if it is determined that the work to which it pertains is not proceeding in conformance with applicable codes, laws and ordinances, or with any condition attached to such permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for permit. A building permit shall expire 6 months from the date of issuance or upon the issuance of a certificate of occupancy which ever comes first. The Permit, upon request may be renewed for one six month period, provided that (1) permit has not been revoked or suspended at the time the renewal application is made; (2) the relevant information in the application is up to date; and (3) any additional renewal fees are paid. I hear by certify that I have read the instructions and examined this application and know the same to be true and correct, All provisions of laws and ordinances covering this work will be compiled with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ **Address (if not owner)** _____ **Date** _____

Validation:

The application of _____ Dated _____ is hereby Approved / Disapproved and permission Granted / Denied for the construction, reconstruction, demolition or alterations of a building and or accessory structure as set forth above.

Reason for Denial of Permit _____

Dated: _____ **Building and Zoning Administrator** _____ **Permit #** _____ **Expires** _____

Special Conditions: _____