



**NANCY E. HARDT**  
City Clerk  
**JULIE BINK**  
Deputy City Clerk

# CITY OF RENSSELAER

OFFICE OF  
**THE CITY CLERK**

CITY HALL  
62 WASHINGTON STREET  
RENSSELAER, NEW YORK 12144



(518) 462-4266  
Fax: (518) 462-0890

AGENDA  
REGULAR COMMON COUNCIL MEETING  
DECEMBER 3, 2025

1. A RESOLUTION AUTHORIZING THE USE OF CITY PROPERTY BY THE CITY OF RENSSELAER POP WARNER CHEERLEADING TEAM - FIRE DEPARTMENT
2. A RESOLUTION AUTHORIZING JOSITA WALKER TO UTILIZE RIVERFRONT PARK FOR A FILMING EVENT
3. A RESOLUTION AMENDING THE 2025-2026 BUDGET – Building and Code
4. TRESOLUTION BY THE CITY OF RENSSELAER COMMON COUNCIL APPROVING AND AUTHORIZING AN APPLICATION TO THE CAPITAL REGION TRANSPORTATION COUNCIL FOR AN AIKEN AVENUE AREA LINKAGE STUDY
5. RESOLUTION APPROVING USS ALBANY ASSOCIATION, INC. TIME CAPSULE PROPOSAL
6. A RESOLUTION OF ACCEPTING A GRANT FROM THE U.S. ENVIRONMENTAL PROTECTION AGENCY FOR A COMMUNITY-WIDE BROWNFIELD ASSESSMENT GRANT AND SELECTING AQUALIFIED ENVIRONMENTAL PROFESSIONAL TO WORK ON THE PROJECT

# 1

By Alderperson

ENDRES

Seconded by Alderperson

COUNCIL AS A WHOLE

A RESOLUTION AUTHORIZING THE USE OF CITY PROPERTY  
BY THE CITY OF RENSSELAER POP WARNER CHEERLEADING TEAM-  
FIRE DEPARTMENT

**WHEREAS**, the Youth of our Rensselaer Community are our future, and promoting healthy activities for children is in the best interests of the City of Rensselaer, and

**WHEREAS**, it has been the custom of this City to permit the use of City Property to not for profit community organizations or municipal entities, such as the City of Rensselaer Pop Warner Cheerleading Team, to promote community spirit and youth activities, and

**WHEREAS**, Mrs. Jennifer Haggerty, on behalf of the City of Rensselaer Pop Warner Cheerleading Team, and with the support of the Fire Chief, has requested the use of a portion of the North Fire Station one night per week starting December 8, 2025 for cheerleading practice in preparation for the Team attending a competition on February 26, 2026, with the Cheerleading Program to provide proof of insurance as required by the City,

**NOW, THEREFORE, BE IT RESOLVED** that the City of Rensselaer Pop Warner Cheerleading Team be granted use of City Property, namely, a portion of the North Fire Station, one night per week from December 8, 2025 until February 26, 2026 for cheerleading practice, with proof of insurance to be provided to the City.

Approved as to form and sufficiency  
this \_\_\_\_ day of December, 2025

\_\_\_\_\_  
Corporation Counsel

SO APPROVED!

\_\_\_\_\_  
Mayor

Lopez

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<del>Bryan Leahy</del>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> O2 Sports Insurance 110 E Broward Blvd, Suite 1700 Fort Lauderdale, FL 33301	<b>CONTACT NAME:</b> Kandace Kalin <b>PHONE (A/C, No, Ext):</b> 1-855-351-0202 <b>E-MAIL ADDRESS:</b> info@o2sportsinsurance.com	<b>FAX (A/C, No):</b> 1-855-984-2379
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Capital District Pop Warner 8 Oak Lane Stillwater, NY 12170  A Member of O2 Program Management Inc., Athletic Association	<b>INSURER A:</b> Certain Underwriters at Lloyd's of London <b>NAIC #</b> AA-1120157	
	<b>INSURER B:</b> Arch Insurance Group      11150	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	22B06410-2369	07/01/2025 12:00 AM	07/01/2026 12:00 AM	EACH OCCURRENCE      \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:					DAMAGE TO RENTED PREMISES (Ea Occurrence)      \$300,000 MED EXP (Any one Person)      EXCLUDED PERSONAL & ADV INJURY      \$1,000,000 GENERAL AGGREGATE      \$5,000,000 PRODUCTS-COMP/OP AGG      \$1,000,000 PARTICIPANT LEGAL LIAB.      \$1,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> EXCLUDING HAWAII					COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE AGGREGATE
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)    Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE    OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	Excess Accident Medical	Y	SPR6242111425	07/01/2025 12:00 AM	07/01/2026 12:00 AM	Benefit Maximum      \$100,000 Deductible Per Claim      \$250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured. Legal Liability to Participants (LLP) limit as a per occurrence limit. Claims by athletic participants are included.

Sport(s): Cheerleading - Competitive (Association), Football - Flag/Touch (Association), Football - Tackle (Association)  
 Sexual Abuse or Sexual Molestation Liability - \$1,000,000 each incident (included above) / \$1,000,000 aggregate (included above).

**CERTIFICATE HOLDER****CANCELLATION**

Rensselaer Fire Department  
 2 St. Francis Place  
 Rensselaer, NY 12144

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Kandace Kalin*

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – MANAGERS OR LESSORS**

This endorsement modifies insurance provided under the following:

### **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

#### **SCHEDULE**

**Name Of Person Or Entity (Additional Insured):**

Rensselaer Fire Department  
2 St. Francis Place  
Rensselaer, NY 12144

Name of Insured: Capital District Pop Warner

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person or entity shown in the Schedule, but only with respect to liability arising in that part of the designated premises leased, licensed, or otherwise available to you and subject to the following additional exclusions:

1. This insurance does not apply to any loss, claim, "suit", cost, expense or liability for damages directly or indirectly based on, attributable to, arising out of, involving, resulting from, or in any way related to:

- a. Any "occurrence" which takes place prior to your occupancy or after you cease to be a tenant in that premises or;
- b. Structural conditions, alterations, construction, demolition, maintenance or other operations performed by or on behalf of the person or entity shown in the Schedule.

2. Coverage (including defense) is provided only to the extent that liability is created for an additional insured by the negligent acts, errors, or omissions of the Named Insured. If liability for injury or damage is imposed or sought to be imposed on any additional Insured because of the acts, errors, or omissions of any additional insured or any person or entity under the direction or control

of any additional insured, this insurance does not apply.

Coverage for an additional insured under this endorsement shall be excess. Any other insurance the additional insured has shall be primary with respect to this insurance.

Except as provided herein, all other terms, conditions, provisions, exclusions, and endorsements of this policy remain the same and applicable.

Includes copyrighted material of Insurance Services Office, Inc., with its permission.

# 2

By Alderperson:

COUNCIL AS A WHOLE

Seconded by Alderperson: \_\_\_\_\_

## A RESOLUTION AUTHORIZING JOSITA WALKER TO UTILIZE RIVERFRONT PARK FOR A FILMING EVENT

WHEREAS, The Josita Walker, per the attached request, is desirous of using Riverfront Park on December 6th, 2025 from approximately Noon to 1:30 pm to conduct a filming event, and such use appearing appropriate and in the best interests of the residents of the City of Rensselaer, and good cause appearing therefor.

NOW, THEREFORE BE IT RESOLVED, that Josita Walker be authorized to utilize Riverfront Park as set forth above, under the direction and supervision of the Rensselaer Police Department, and

BE IT FURTHER RESOLVED that the Josita Walker, and her associates, shall waive and hold harmless the City of Rensselaer from any and all claims and damages resulting from the use of such Riverfront Park and shall provide the City of Rensselaer with adequate proof of liability insurance and she shall obtain all necessary permits applicable for the intended use of Riverfront Park.

Approved as to form and sufficiency

this \_\_\_\_\_ day of December, 2025.

\_\_\_\_\_  
Corporation Counsel

So Approved!

\_\_\_\_\_  
Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<i>A Lopez</i> Bryan Leahy	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/03/2025

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**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Veracity Insurance Solutions, LLC. 260 South 2500 West, Suite 303 Pleasant Grove UT 84062		<b>CONTACT NAME:</b> FFI Program Support <b>PHONE (A/C, No, Ext):</b> 844.670.1078 <b>E-MAIL ADDRESS:</b> info@fullframeinsurance.com		<b>FAX (A/C, No):</b>
<b>INSURED</b> Josita Walker, DBA J-Walk Productions 458 New Scotland Ave ALBANY NY 12208		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Blue Ridge Indemnity Company		<b>NAIC #</b> 40754
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	FFN2500701- FFNY051420-00	12/06/2025	12/08/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b>						PRODUCTS - COMP/OP AGG \$ EXCLUDED
	DED RETENTION \$						ANIMAL BAILEE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							WC STATUTORY LIMITS
							OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder had been added as additional insured regarding the above mentioned policy per attached Additional Insured - Owners, Lessees, Contractors - Scheduled person or organization (CG20 10, ED. 04 13)

**CERTIFICATE HOLDER**City of Rensselaer NY  
62 Washington Street  
Rensselaer, NY 12144**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2014/01)  
INS025 (201401)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
City of Rensselaer NY	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

- A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.
- However:
1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
  2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply: This insurance does not apply to "bodily injury" or "property damage" occurring after:
1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance: If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:
1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.  
This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

## REQUEST FROM JOSITA WALKER

My name is Josita Walker and I am an independent filmmaker and Film major looking to do a scene at Riverfront Park on December 6th 2025. It is a scene that will contain fake firearm so I am trying to get permission to use the park and I also would like to contact the Rensselaer Police Department to see if they can have an officer around just to make sure no one gets afraid and think that something is really going on and call the police.

I spoke with the city clerk Nancy who was very helpful and I may add very nice and she told me to email you and see her and she is going to forward this email to the police chief for me as well.

The time in the park should be at least an hour and a half for the scene possibly shorter.

I scouted out areas and I really like River Front Park used to come here with my children and it is a great spot for the scene in the movie especially with the river and Albany in the background.

Please let me know if it is okay to use the park on this day and more than likely it will be noon time.

Thank you kindly,

Josita Walker

518-364-7027

By Alderperson : Council as a Whole

#3

Seconded by Alderperson : \_\_\_\_\_

**A RESOLUTION AMENDING THE 2025-2026 BUDGET – Building and Code**

**WHEREAS**, the Building and Code Department wishes to fund a budget line to further the efficient running of the Department, and

**WHEREAS**, the Building and Code Department requested the movement of funds from the Building and Code - Supplies and Materials Line to Building and Code – Contractual Services Line for the payment of Muncity Software invoice.

**NOW, THEREFORE BE IT RESOLVED**, that the Common Council for the City of Rensselaer hereby amends the 2025-2026 Adopted Budget as follows below,

Line Item	DEPARTMENTAL APPROPRIATION LINE(S) Description	Present	Change	Revised	Current Fund Balance
A.3620.7410	Building & Code – Supplies & Materials	\$4000.00	-1700.00	2300.00	\$3436.43
A.3620.7440	Building & Code- Contractual Services	\$4000.00	\$1700.00	\$5700.00	\$3159.57

Approved as to form and sufficiency

This \_\_\_\_\_ day of \_\_\_\_\_, 2025

<b>James Van Vorst</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>Ernest K. Dambrose</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>Bryan Lealrey</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>Andrew P. Kretzschmar</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>Eric Endres</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>Anne E. Burton</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>John DeFrancesco</b>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<b>Vote Totals</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Result</b>				

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Mayor



**COMMUNITY  
DEVELOPMENT  
SOLUTIONS**  
Formerly General Code CMS LLC

Remit To:  
P.O. Box 772511  
Detroit MI 48277-2511

**Invoice No: CMS0028035**  
Invoice Date: 11/13/2025  
Due Date: 12/13/2025  
Terms: Net 30  
Customer No: RE1014  
PO:

**Bill To:**

City of Rensselaer  
Richard Berhaupt  
62 Washington Street  
  
Rensselaer NY 12144

**Municipality Support Renewal**  
Maintenance Start: 1/1/2026  
Maintenance Ends: 12/31/2026

Qty	Item/Description:	Amount
1	Municipality 5 Software Assurance	\$4,708.00

Subtotal \$4,708.00  
EXEMPT \$0.00  
Payment/Credit: \$0.00  
**Total Due \$4,708.00**

Invoice Questions: (800)836-8834 x212 \* Fax(585)328-8189 [accounting@generalcode.com](mailto:accounting@generalcode.com)  
This invoice is subject to ICC CDS Terms & Conditions which are available at  
<https://icc-cds.com/terms-conditions/>  
*We Appreciate your business!*

**Claimant's Certification**

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

11/13/2025

Accounting Administrator

Motion By: COUNCIL AS A WHOLE #4

Seconded By: \_\_\_\_\_

**RESOLUTION BY THE CITY OF RENSSELAER COMMON COUNCIL  
APPROVING AND AUTHORIZING AN APPLICATION TO THE  
CAPITAL REGION TRANSPORTATION COUNCIL  
FOR AN AIKEN AVENUE AREA LINKAGE STUDY**

**WHEREAS**, the City of Rensselaer has a desire to serve and protect all the residents of the city and provide them with safe access to good, services and city amenities; and

**WHEREAS**, the residents of Aiken Avenue, Ring Street, 2nd Avenue and South Street are isolated from the rest of the City of Rensselaer by railroad tracks and topographical issues; and

**WHEREAS**, some residents in this area choose to climb multiple fences and cross several sets of live railroad tracks in order to get to the businesses and bus stops on Columbia Street and along Broadway and this has resulted in at least one recent fatality, multiple near misses and several injuries; and

**WHEREAS**, the Capital Region Transportation Council (CRTC) recently announced the availability of Community Planning and Linkage Program funding to prepare community-based transportation and land use plans that support, among other things, walkable communities and vulnerable road user safety plans; and

**WHEREAS**, the Planning Department estimates that a Linkage Study to find a way to connect the Aiken Avenue Area to the rest of the city would cost \$60,000.00; and

**WHEREAS**, the CRTC requires a 10% local cash match and the Comptroller has indicated that \$6,000.00 in match funds could be made available for this project if awarded funding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Rensselaer approves and authorizes an application to the Capital Region Transportation Council (CRTC) requesting \$54,000.00 for a Community Planning and Linkage Program Study to explore ways to connect residents of Aiken Avenue, Ring Street, 2nd Avenue and South Street to the business and commercial areas of the city.

**BE IT FURTHERV RESOLVED**, that the Common Council of the City of Rensselaer approves the provision of \$6,000.00 in city funds to the project if it is awarded \$54,000.00 from CRTC.

Passed by the following vote of Common Members with voting recorded as follows:

Approved as to form and sufficiency this \_\_\_\_\_ day of \_\_\_\_\_, 2025

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<i>A Lopez</i> Bryan Leaney	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Mayor

#5

By Alderperson : \_\_\_\_\_ COUNCIL AS A WHOLE \_\_\_\_\_

Seconded by Alderperson : \_\_\_\_\_

**RESOLUTION APPROVING USS ALBANY ASSOCIATION, INC. TIME CAPSULE PROPOSAL**

**WHEREAS**, the City of Rensselaer has the obligation to provide memorials and remembrances for the benefit of the Citizens of the City of Rensselaer and its' environs; and

**WHEREAS**, the USS Albany Association, Inc., is likewise committed to keep in the memory of local Citizens the heroic actions of the many men and women who proudly served on the vessels which went by the designation of "USS ALBANY"; and

**WHEREAS**, the USS Albany Association has proposed the placement of a Time Capsule as detailed on the attached letter and good cause appearing therefor,

**NOW, THEREFORE BE IT RESOLVED**, that the Common Council for the City of Rensselaer hereby approves and ratifies the attached Time Capsule Proposal from the USS Albany Association.

Approved as to Form and Sufficiency  
this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Corporation Counsel

Approved By:

\_\_\_\_\_  
Mayor

A. Lopez

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
<del>Bryan Leahy</del>	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				



USS Albany Association  
2 Mann Drive  
Castleton, New York 12033  
1-518-732-4202 Fax 1-518-732-0169  
E- Mail: [ussalbany@gmail.com](mailto:ussalbany@gmail.com)  
<http://www.ussalbany.org>

26 September 2024

Mayor Michael Stammel  
62 Washington St.  
Rensselaer, New York 12144

Mayor Stammel,

As part of the Memorial Park Program the USS Albany Association plans were to do a time capsule in an effort to preserve History for both the City of Rensselaer, New York & the USS Albany Association of this memorable occasion.

Although the plan was to install shortly after the Memorial dedication, gather commemorative documents from various entities was time consuming due to various personal time constraints. This process has been realized, capsule purchased, and a list of items is attached of content provide that was installed at the site on **5 September 2024**.

The capsule is Stainless Steel round and sealed on both ends with gaskets and bolts, this has been put into a PVC section of pipe with glued end caps and placed approximately 5' below grade standing upright with the top of the PVC capsule approx. 3 to 3 ½' below grade.

The objective of a proclamation is to establish a date for this to be retrieved and opened by the City of Rensselaer government officials on **Wednesday 5 September 2074**. Time optional, installed time on **5 September 2024 was at 12:44 pm** The GPS coordinates are enclosed.

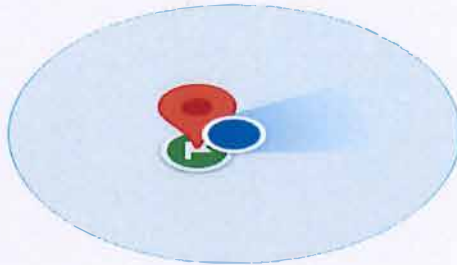
On behalf of the USS Albany Association, thank you for the privilege to provide this memorial with the intent of preserving our valued military history to the City of Rensselaer, New York

Sincerely,

Wayne Van Amburgh  
USS Albany Association  
Heritage Exhibit Chairman

Attachments:

Dropped pin ✕



### Dropped pin

Near Rensselaer, NY 12144

1 min



Directions

Start

Saved

Add



Saved in Want to go  
Memorial time capsule



Measure distance



J7R3+WCR Rensselaer, New York



(42.6423634, -73.7465000)



Suggest an edit

#7

By Alderperson:

Council as a Whole

Seconded by Alderperson:

**A RESOLUTION OF ACCEPTING A GRANT FROM THE U.S. ENVIRONMENTAL PROTECTION AGENCY FOR A COMMUNITY-WIDE BROWNFIELD ASSESSMENT GRANT AND SELECTING A QUALIFIED ENVIRONMENTAL PROFESSIONAL TO WORK ON THE PROJECT**

**WHEREAS**, on May 16, 2025 the City of Rensselaer was notified that it had received a \$300,000 grant from the U.S. Environmental Protection Agency (EPA) for a Community-Wide Brownfield Assessment and Remediation Planning Program; and

**WHEREAS**, among the pre-award requirements was the competitive solicitation of a Qualified Environmental Professional to facilitate the project; and

**WHEREAS**, on October 30, 2025 the City of Rensselaer issued a Request for Proposals for Environmental Engineering Services to Perform Brownfield Assessments and Remediation Plans with responses due by November 6, 2025; and

**WHEREAS**, ten responses were received by the due date and reviewed and scored independently by a committee of six individuals; and

**WHEREAS**, based on the independent review and scoring the committee recommends the selection of LaBella Associates, D.P.C. as our Qualified Environmental Professional to facilitate the EPA funded Community-Wide Brownfield Assessment and Remediation Planning Program.

**NOW, THEREFORE BE IT RESOLVED THAT**, the Common Council of the City of Rensselaer hereby accepts the grant from the U.S. Environmental Protection Agency for a Community-Wide Brownfield Assessment Program; and

**BE IT FURTHER RESOLVED THAT**, the Common Council of the City of Rensselaer hereby approves the selection of LaBella Associates, D.P.C. as our Qualified Environmental Professional to facilitate the Community-Wide Brownfield Assessment and Remediation Planning Program.

Approved as to form and sufficiency this \_\_\_\_ day of December, 2025

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahy	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Corporation Counsel

Approved by:

Mayor