



NANCY E. HARDT
City Clerk

CITY OF RENSSELAER

OFFICE OF
THE CITY CLERK

CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144

(518) 462-4266
Fax: (518) 462-0890

AGENDA COMMON COUNCIL MEETING AUGUST 19, 2020

1. A RESOLUTION ADOPTING LOCAL LAW NO. 7 OF 2020
2. A RESOLUTION TO OVERRIDE VETO OF MAYOR OF PRIOR RESOLUTION NUMBER 4 ADOPTED BY COMMON COUNCIL ON AUGUST 5, 2020, 'A RESOLUTION APPOINTING COMMON COUNCIL MEMBERS TO THE CITY OF RENSSELAER BOARD OF PUBLIC SAFETY – COMMON COUNCIL
3. RESOLUTION AUTHORIZING NUNC PRO TUNC AGREEMENT WITH SYSTEMS EAST, INC. FOR THE 2020 CALENDAR YEAR - CITY TREASURER
4. A RESOLUTION ACCEPTING 2016/2017 AUDIT - OFFICE OF THE COMPTROLLER
5. AMENDED RESOLUTION TO TENTATIVELY APPROVE STREET DEDICATION PURSUANT TO SECTION 91 OF THE CITY CHARTER AND SCHEDULING A PUBLIC HEARING THEREON – DEPARTMENT OF PUBLIC WORKS
6. A RESOLUTION TO APPROVE STREET DEDICATION PURSUANT TO SECTION 91 OF THE CITY CHARTER – DEPARTMENT OF PUBLIC WORKS
7. A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 8 OF 2020 AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON
8. A RESOLUTION APPROVING BIDS BASED ON PRIOR ISSUANCE OF REQUEST FOR PROPOSALS FOR TELECOMMUNICATIONS SYSTEM AND INTERNET SERVICES – RENSSELAER DEPARTMENTS OF POLICE AND CITY HALL OFFICES
9. A RESOLUTION COMMENDING THE CITY OF RENSSELAER YOUTH BUREAU ON HOSTING “YOUTH DAY” ON SATURDAY, SEPTEMBER 19TH, 2020 IN THE CITY OF RENSSELAER – YOUTH BUREAU
10. A RESOLUTION APPROVING RENSSELAER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

By Alderperson : _____

Seconded by Alderperson : _____

A RESOLUTION ADOPTING LOCAL LAW NO. 7 OF 2020

WHEREAS, The City of Rensselaer is desirous of establishing a Local Law to implement Section 485-a of the New York State Real Property Tax Law in the City of Rensselaer thereby creating a Residential-Commercial Urban Exemption upon the conversion of nonresidential real property to mixed-use property, and

WHEREAS, the Common Council has reviewed Local Law No. 7 of the year 2020, and

WHEREAS, such Local Law appears appropriate as to form and substance, and a Public Hearing having been conducted so as to consider public comments on such Local Law,

NOW, THEREFORE BE IT RESOLVED, that Local Law No. 7 of the year 2020 is hereby adopted, and

BE IT FURTHER RESOLVED, that Local Law No. 7 of 2020 shall be effective upon filing with the Office of the New York State Secretary of State, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to file such Local Law No. 7 of 2020 with the Office of the New York State Secretary of State.

Approved as to form and sufficiency
this _____ day of August, 2020

Corporation Counsel

Mayor

completion of construction/conversion to mixed-use property and upon approval of an application for said exemption. Such exemption shall be computed with respect to the exemption base. The exemption base shall be determined for each year in which there is an increase in assessed value so attributable from that of the previous year's assessed value. Such exemption shall be computed in accordance with the following table:

Year of Exemption	Percentage of Exemption
1-8	100% of exemption base
9	80% of exemption base
10	60% of exemption base
11	40% of exemption base
12	20% of exemption base

Section 155-49 Exclusions from Exemption

A. No exemption pursuant to this article shall be granted unless:

(1) Such conversion was commenced subsequent to the effective date of this article.

(2) The cost of such conversion exceeds the sum of \$10,000.

(3) At least 25% of the building or structure's square footage shall be devoted to commercial purposes or use. For the purposes of this Article "Commercial Purpose and Use" shall be defined as real property used primarily for the buying, selling, or otherwise providing goods and services directly to the public, including hotel services, retail stores, office space, restaurants, bars, gyms, theaters and cafes.

B. The term conversion shall not include ordinary maintenance or repairs.

C. No such exemption shall be granted concurrent with or subsequent to any other real property tax exemption granted to the same improvements to real property, except, where during the period of such previous exemption, payments in lieu of taxes or other payments were made to the City in an amount that would have been equal to or greater than the amount of real property taxes that would have been paid on such improvements had such property been granted an exemption pursuant to this article. In such case, an exemption shall be granted for a number of years equal to the twelve-year exemption granted pursuant to this section less the number of years the property would have been previously exempt from real property taxes.

Section 155-50 Time to file application.

Any exemption pursuant to this article shall be granted only upon application by the owner thereof on the form prescribed by the New York State Board of Real Property Tax Services. The application shall be filed with the Assessor of the City of Rensselaer on or before the taxable status date of March 1 and within one year from the date of completion of such construction, alteration, installation or improvement to be eligible for an exemption to be entered on the assessment roll prepared on the basis of said taxable status date.

Section 155-51 Application Review

A. The Assessor of the City of Rensselaer shall review applications to determine whether applicant is entitled to an exemption pursuant to this section. If approved, such real property shall thereafter be exempt from taxation and special ad valorem levies as herein provided commencing with the assessment roll prepared after the taxable status date referred to herein. The assessed value of any exemption granted pursuant to this section shall be entered by the assessor on the assessment roll with the taxable property, with the amount of the exemption shown in a separate column.

B. In the event that real property granted an exemption pursuant to this section ceases to be used primarily for eligible purposes, the exemption granted pursuant to this section shall cease.

ARTICLE III. EFFECTIVE DATE

This Law shall take effect upon its filing with the Office of the Secretary of State.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 7 of 2020 of the City of Rensselaer was duly passed by the Common Council on _____ 2020, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 7 of 2020 of the City of Rensselaer was duly passed by the Common Council on _____, 2020, and was (approved)(not approved) (repassed after disapproval) by the Elective Chief Executive Officer*, Mayor Michael Stammel, and was deemed duly adopted on _____, 2020.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 2020 of the _____ was duly passed by the _____ on _____, 2020, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 2020. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 2020, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 2020 of the _____ was duly passed by the _____ on _____, 2020, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, _____, on _____, 2020. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 2020, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 2020 of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 2020, became operative.

* Elective Chief Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 2020 of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 2020, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body
CITY CLERK

(Seal)

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel
Title

CITY OF: RENSSELAER

Date: _____

DRAFT

By Alderperson : _____ COUNCIL AS A WHOLE _____

Seconded by Alderperson : _____

**A RESOLUTION TO OVERRIDE VETO OF MAYOR OF PRIOR RESOLUTION NUMBER 4 ADOPTED
BY COMMON COUNCIL ON AUGUST 5, 2020, ‘A RESOLUTION APPOINTING COMMON
COUNCIL MEMBERS TO THE CITY OF RENSSELAER BOARD OF PUBLIC SAFETY – COMMON
COUNCIL ‘**

WHEREAS, The Common Council of the City of Rensselaer adopted Resolution Number 4 on August 5, 2020, a Resolution Appointing Common Council Members to the City of Rensselaer Board of Public Safety – Common Council,” and

WHEREAS, the City Common Council having been advised that the Mayor returned a veto message to the City Clerk concerning the aforementioned Resolution, and the City Common Council having now carefully reconsidered such Resolution Number 4, a copy of which is attached hereto and made apart hereof, pursuant to Section 67 of the Rensselaer City Charter, and

WHEREAS, the City Common Council being advised that any veto override requires a 2/3 vote of the Common Council, and

WHEREAS, the City Common Council believes Resolution Number 4 adopted on August 5, 2020 is appropriate as to form and substance, and that passage of such Resolution over the veto of the Mayor is in the best interests of the City of Rensselaer, and good cause existing therefor,

NOW, THEREFORE BE IT RESOLVED, that the attached Resolution Number 4 previously adopted by the Common Council on August 5, 2020, is hereby readopted over the veto of the Mayor, pursuant to Section 67 of the City Charter.

Approved as to form and sufficiency
this _____ day of August, 2020

Corporation Counsel



MICHAEL STAMMEL
MAYOR

CITY OF RENSSELAER

OFFICE OF THE MAYOR

CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144



(518) 462-9511
Fax: (518) 462-9895

August 10, 2020

City Clerk
City Hall
62 Washington Street
Rensselaer, New York 12144

RE: Veto Message

Dear Clerk,

Pursuant to the Rensselaer City Charter, Section 67, I hereby veto Resolution No. 4, a Resolution Appointing Common Council Members to the City of Rensselaer Board of Public Safety, passed by the Common Council at the August 5, 2020 Meeting.

I object to such Resolution in that such Resolution requires a Charter change of Section 229 of the City Charter to be legally effective. I stand ready to work with the Common Council on addressing the needs of the residents of the City of Rensselaer as they relate to the subject matter of the vetoed Resolution.

Thank you for your kind attention and assistance.

Respectfully,

Michael Stammel
Mayor

#4

By Alderperson : Council As A Whole

Seconded by Alderperson : _____

**A RESOLUTION APPOINTING COMMON COUNCIL MEMBERS TO THE CITY OF
RENSELAER BOARD OF PUBLIC SAFETY – COMMON COUNCIL**

WHEREAS, The City of Rensselaer Board of Public Safety was created pursuant to Title XI, Section 228 of the City of Rensselaer Charter and as amended by Local Law No. 3 of 1990, and the general supervisory and administrative control of the City of Rensselaer Police Department and Fire Department are vested in the Board of Public Safety, and

WHEREAS, pursuant to Section 229 of the City of Rensselaer Charter, the Board of Public Safety consists of the Mayor, the City Treasurer, the City Clerk, a Majority Member of the Common Council and a Minority Member of the Common Council, and,

WHEREAS, the Common Council of the City of Rensselaer has, pursuant to prior Resolution, modified the aforementioned Section 229 of the Charter, so as to include on the Board of Public Safety the President of the Common Council and the appointment by the Common Council of an "At Large" Member from the Common Council when, and in such situations, where all Members of the Common Council are enrolled in the same political party, and

WHEREAS, currently all Members of the Common Council are enrolled in the same political party, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the City of Rensselaer Board of Public Safety shall include at this time from the Common Council, the President of the Common Council and Alderperson Van Vorst as the "At Large" Member.

Approved as to form and sufficiency
 this 5th day of August, 2020


 Corporation Counsel

 Mayor

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dave Gardner	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
James Casey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Margaret Van Dyke	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	Abstain	Absent
Result	PASSED			

By Alderperson:

Seconded by Alderperson:

**RESOLUTION AUTHORIZING NUNC PRO TUNC AGREEMENT WITH
SYSTEMS EAST, INC. FOR THE 2020 CALENDAR YEAR - CITY
TREASURER**

WHEREAS, the City Treasurer has been utilizing the services of Systems East, Inc. for the 2020 calendar year so as to provide software and software maintenance for tax collection related matters for the City of Rensselaer, and such Company having also provided such services for the 2019 calendar, and a copy of the applicable contract being attached hereto, and the approval of such contract, nunc pro tunc, appearing to be in the best interest of the City of Rensselaer, and

WHEREAS, good and valuable consideration being mutually offered and accepted between the Parties as set forth in the Agreement,

NOW, THEREFORE BE IT RESOLVED, that on behalf of the City of Rensselaer, the Agreement is hereby approved, nunc pro tunc, and the Mayor is authorized to execute such Agreement on behalf of the City of Rensselaer.

Approved as to form and sufficiency
this day of August, 2020

Corporation Counsel

Approved by:

Mayor

City of Rensselaer

**Agreement for
Application Software and
Support Services**

Prepared August 9, 2019





August 9, 2019

Mr. Michael Stammel, Mayor
City of Rensselaer
62 Washington Street
Rensselaer, New York 12144

Dear Mr. Stammel,

Enclosed is the agreement for software support and maintenance for the coming year. As in years past, we offer an economical method for providing required and requested revisions, enhancements, and support for the major software applications you previously acquired from Systems East and continue to employ.

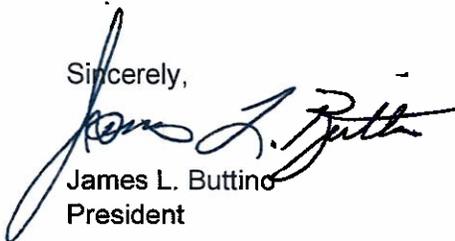
Beyond the services performed specifically for your site, this maintenance agreement entitles you to all software enhancements related to applications that play a vital role in your data processing plan as they continue to allow you and your staff to take advantage of contemporary and cost effective web- and cloud-based technology.

As part of this agreement, Systems East will continue to be available to assist you in your general use our cloud-based products licensed pursuant to an earlier agreement as well as in the resolution of problems if and as required.

I once again wish to personally express my appreciation for the opportunity of serving you, your staff, and your associates. We all look forward to continuing this productive relationship into the future.

If any questions or concerns arise as a result of the information contained herein, please remember that we remain continually at your disposal.

Sincerely,



James L. Buttino
President

JLB/jd

Section 1: Scope of Services

Services to be provided by Systems East shall include the following:

Part 1: Application Maintenance and Support

Throughout the course of any given calendar year, several modifications and enhancements of varying magnitude are made to software applications and associated satellites and modules supported pursuant to this agreement. Such revisions are made in response to requests or requirements submitted by clients, modified guidelines suggested or mandated by generally accepted accounting procedures, completion of application modules, addition of features, and correction of program aberrations.

Systems East will, on a timely basis, convey to the municipality any new programs, modifications or enhancements relating to the application systems set forth in Section 4 of this agreement. Such programs, modifications, or enhancements will be delivered on media compatible with the requirements of the municipality. Revisions will be accompanied by a release document setting forth the procedures for proper installation. The release document shall also describe the changes, use thereof, and their effect, if any, on system use, functionality or performance. This applies to any relevant enhancements conveyed to the municipality regardless of their origin or purpose. Enhancements of all natures shall, where applicable, include revisions to supplied documentation or manuals as appropriate.

With regard to the various operational integrated applications, Systems East will assist the municipality in establishing and maintaining the necessary physical and software links as required for the continued effective operations of all systems. These procedures play a critical role in the proper transcription of information between applications.

Part 2: Cloud Hosting of Application and Data

Systems East shall be responsible for securing and maintaining the cloud-based environment which hosts the licensed application software and the information in the possession of Systems East applications, and for providing reliable access thereto by the municipality. Systems East understands that information hosted on its platform is and shall remain the property of the municipality, that systems East operates as a fiduciary hereunder, and that it shall not sell or otherwise release hosted information except in accordance with the prescribed functionality of the hosted application software.

Part 3: Consultation, Training, and General System Support

Systems East will provide the following areas of ongoing support to the municipality regarding software provided by Systems East and the Windows network currently operational within the municipality:

- **General Support:** Systems East will continue to be available to the municipality as required to assist in general system operation, report distribution and filing, on-line data retrieval, and other areas of system functionality. Systems East personnel will be available for consultation and/or training regarding fundamental use of the any and all products supplied and/or supported by Systems East.
- **Program Support:** Systems East will provide software support when and if required in the event of any problems directly related to or caused by programs provided to the municipality pursuant to this or any previous agreement between the municipality and Systems East. Systems East will, in the event of malfunction or failure of any software component or program

provided by Systems East, effect and install timely correction to the program or programs involved in such failure.

- **Data Recovery:** In the event that significant data loss or disruption occurs due to failure or malfunction of a program or programs designed and developed by Systems East and provided pursuant to this or any previous agreement between Systems East and the municipality, Systems East will provide guidance and assistance in the recovery of such lost or damaged data provided that notification to Systems East by the municipality of loss or disruption occurs within a reasonable time to prevent corruption or extinction of related backup files.
- **Windows Support:** Systems East will continue to be available to assist in the resolution of problems encountered as a result of the use of the Windows OS as it pertains to the products supported pursuant to this agreement. Through involvement in a number of such installations, Systems East is exposed to a variety of situations and problems. By conveying the encapsulated knowledge gained through such exposure, the municipality will in many instances be able to circumvent similar problems before they arise. In the event that they do, solutions are often at hand instead of days or possibly weeks away.
- **Information Technology Liaison Service:** Systems East will continue to provide services involving the coordination of the needs and efforts of the municipality with the scheduling and operational considerations of the departments served pursuant to this agreement.

Section 2: General Considerations

Systems East and the municipality agree to abide by the following general considerations:

- When on-site software installation and/or testing is required, it is expected that adequate computer time will be provided to Systems East staff members between the hours of 8:00am and 5:00pm, Monday through Friday (holidays excluded) as required to accomplish the specified tasks on a timely basis. Machine utilization time frames will be arranged through a coordinated effort between Systems East and the municipality's designated Information Systems Liaison.
- The municipality is expected to provide one technically oriented staff member to serve as project liaison. This person will be instructed how to deal with software releases and notifications, and kept abreast of the status of the various aspects of the entire project. Said staff member shall have a general knowledge of the Windows operating system.
- When installing new or revised programs, data files, or batch files, Systems East shall conform to the standards of the municipality's existing data processing environment with regard to file placement in effect at the time of such installation.
- The municipality shall not be bound to the use of any or all products conveyed as a result of this contract. It is understood that the municipality may wish to maintain its own versions of systems or programs involving certain functions and shall be allowed to do so.
- Systems East recognizes the fact that municipal production runs shall have priority over any and all systems development and implementation efforts.
- Systems East recognizes that computer hardware in any municipality is to be used solely for data processing purposes specifically aimed at satisfying the needs of the respective municipality's governmental operations.
- Systems East shall provide technically competent personnel as required to satisfy obligations involved in this contract. No person shall be allowed access to municipal data processing equipment unless he/she possesses the knowledge and skills necessary to safely and effectively program/operate said equipment.
- Conveyance of this network-oriented software must be preceded by the installation of all support products and equipment normally associated with the use and support of such software including but not necessarily limited to operating systems, database management software, source program text editors, a modem, and communications management software. The municipality shall be responsible for purchasing, leasing, or otherwise obtaining same.
- All software products supplied and/or supported by Systems East shall be treated and considered as proprietary information regardless of the contract period. Acceptance of this contract entitles the municipality to the full and unlimited use of any and all software supplied provided said program products are used on location at the municipal office building on one file server in support of government operations. No dissemination of program products conveyed as a result of this contract shall be permitted by municipal employees or agents without express written consent from Systems East. The specific list of products shall include programs, batch files, icons, documentation, and other materials related to the application systems and software delivered or supported as a part of this agreement as set forth in Section 4 hereof and any additional products developed and delivered to the municipality by Systems East pursuant to this or any previous agreement.

- The municipality is entitled to a permanent license for use of all software developed by Systems East and specifically mentioned in Section 4 herein regardless of the status of any maintenance agreement with Systems East.
- It is understood and agreed by the parties hereto that all claims for payment by Systems East hereunder are expressly made subject to monies made available for this agreement through budget adoption or transfer of funds and that the municipality shall incur no liability for any such payments beyond the monies so appropriated. It is further understood that this agreement and acceptance of relevant services provided pursuant to same shall in no way cause an obligation on the part of the municipality to consider similar agreements in the future or appropriate monies for such agreements.
- In the event that maintenance or support is required for products developed by Systems East, Inc. and licensed to the municipality but not included in the scope of this agreement, services shall be available to the municipality at our prevailing hourly rate, provided such products are still actively supported by Systems East, Inc. Notification to Systems East, Inc is to be in writing or by delivery of a signed Systems East work order. Systems East, Inc. will provide estimates in advance upon request.
- In the event that this agreement for services is not executed by the indicated service commencement date with at least one original copy on file at the offices of both parties hereto, and further in the event that the municipality either requests or accepts services performed by Systems East in good faith during the calendar year for which such services would be purchased hereunder, it is understood that monies owed by the municipalities to Systems East as described in the "Statement of Acceptance" herein shall become due and payable in accordance as set forth therein.
- This agreement may be terminated through written notification to Systems East. In the event that the municipality is desirous of effecting such premature termination, written notice of such intent, signed by the appropriate duly authorized municipal officer, shall be delivered to the Cortland Office of Systems East via certified mail at least 60 days prior to the date of such intended cancellation. Further and in the event of such premature cancellation, the municipality agrees to pay to Systems East all monies as described and set forth herein for uninterrupted months in which services were provided. The amount due to Systems East for the final (partial) month of service shall be derived by dividing the calendar day of the month of cancellation by the number of days in the month of cancellation, such quotient being multiplied by the monthly fee set forth herein.

Section 3: Benefits of Subscription

By enrolling in this support and development plan the municipality is assured of the following benefits.

- **Improved Information Systems Cost/Performance Ratio:** Systems East provides staff experienced in relevant areas such as information technology, accounting, real property tax administration, and many other functions common to the municipal environment, yet these services are available at a cost far less than a programmer/analyst position.
- **Increased Level of Sophistication:** Systems East will continue to provide only high quality user oriented software aimed at increasing productivity and reducing costs. All software products are extensively tested and packaged before being released to our user base.
- **Increased Staff Mobility and Productivity:** Any IT staff member will eventually reach a point of saturation as system workloads increase. By relieving the programmer/analyst of the task of maintaining or modifying operational software, Systems East enables your existing staff to engage in other equally productive activities.
- **Conservation of Tax Dollars through Reduction in Redundant Efforts:** Programs licensed through Systems East will be written or modified only once, yet their benefits will be realized by all subscribing municipalities. Subscribers conserve funds by contributing towards only a portion of the related costs instead of bearing the entire burden.
- **Participation in the Systems East Shared Services Model:** Systems East recognizes that your continuing commitment to information technology requires a sizable investment. Shared Services provide an economically feasible pathway for timely achievement of goals relating to application software deployment and support. We have found that is best be achieved by:
 - » Researching, incorporating, and deploying contemporary, cost-effective technology
 - » Providing and maintaining effective vertical application software, eliminating the need for costly software design and development staff in your municipality
 - » Pooling efforts to eliminate redundancy
 - » Demonstrating additional methods of effective software, staff, and equipment utilization
 - » Employing the use of software products aimed at increasing both end-user and machine productivity.
 - » Disbursing the cost of services over several participating clients.

We are confident that you will continue to realize how these and other benefits far outweigh the cost of subscription.

Section 4: Contractual Term and Cost

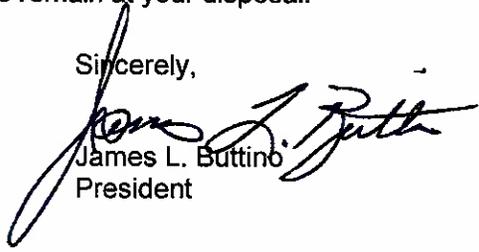
Services will be contracted for a period of twelve months commencing January 1, 2020. For the term, based on the categories and items mentioned in this proposal, we are able to offer the following at the fixed fee indicated:

- TCS.Web Support and Maintenance.....\$6,525.00

TOTAL: \$6,525.00 (expenses included)

We look forward to the opportunity of working with you and your associates. With direction and an effectively coordinated effort, it is possible to achieve impressive results at a fraction of the cost. If questions arise or additional information is required, we remain at your disposal.

Sincerely,


James L. Buttino
President

Section 5: Statement of Acceptance

WHEREAS, The City of Rensselaer, New York has obtained automated data processing equipment capable of meeting the growing needs of the municipality, and

WHEREAS, The City of Rensselaer currently and regularly uses various software systems developed, supplied, and supported by Systems East, Inc. of Cortland, New York, and

WHEREAS, The City of Rensselaer is desirous of retaining Systems East for the purpose of software maintenance and general system support,

NOW, THEREFORE, it is mutually agreed as follows:

- Systems East, Inc. shall provide to Client the services outlined in the "SCOPE OF SERVICES" of the attached contract.
- Client and Systems East, Inc. shall both recognize and abide by the terms and conditions set forth in the "GENERAL CONSIDERATIONS" section attached hereto.
- Total consideration for the software and services set forth in this agreement shall be \$6,525.00. Consideration shall be remitted to Systems East by Client within thirty days of invoicing.
- This agreement shall terminate December 31, 2020.

CITY OF RENSSELAER

(seal)

By: _____
Michael Stammel, Mayor

SYSTEMS EAST, INC.

(seal)

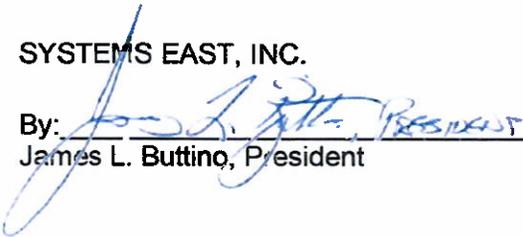
By: 
James L. Buttino, President

EXHIBIT A

STANDARD TERMS AND CONDITIONS – SYSTEMS EAST, INC.

1. **Definitions.** The following capitalized terms used in this Agreement have the following meanings:

(a) "Agreement" means the Scope of Services and all attachments and exhibits.
(b) "Client" means the party entering into this agreement with Systems East, Inc..
(c) "Confidential Information" means information, other than Trade Secrets, that is of value to its owner and is treated as confidential.

(d) "Deliverables" means those deliverables specifically described in this Scope of Services or on any subsequent Work Authorization and all software documents, text, photographs, video, pictures, animation, sound recordings, computer programs, and any and all other works of authorship provided or developed by Systems East, Inc., its affiliates, sub-contractors, agents or licensors, together with all images, likenesses, voices, and other characteristics contained therein, including any and all Intellectual Property Rights therein delivered to Client pursuant to this Scope of Services and/or any subsequent Work Authorization.

(e) "Intellectual Property Right" and "Intellectual Property Rights" means: (a) all copyright rights under all copyright laws of the United States and all other countries for the full term thereof (and including all rights accruing by virtue of bilateral or international copyright treaties and conventions), including, but not limited to, all renewals, extensions, reversions or restorations of copyrights now or hereafter provided by law and all rights to make applications for copyright registrations and recordation's, regardless of the medium of fixation or means of expression; (b) all rights to and under new and useful inventions, all improvements thereof and all know-how related thereto, including all letters of Patent and applications for letters of Patent in the United States and all reissues, extensions, renewals, divisions and continuations (including continuations-in-part) thereof, for the full term thereof; (c) all trade secrets, know-how, trade dress, techniques, concepts, trademarks and service marks; and (d) all Confidential Information of the Parties.

(f) "Trade Secrets" means information which: (i) derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (ii) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.

2. **Copyright.** The Software is protected by United States Copyright law and trade secret law, and by international treaty provisions. All rights not expressly granted to Client herein are expressly reserved by Systems East, Inc. Client may not remove any proprietary notice of Systems East, Inc. from the Software.

3. **Warranties and Representations.**

(a) Client represents and warrants that it has the power and authority to enter into this Agreement. Client agrees to defend, indemnify, and hold harmless Systems East, Inc., its officers, directors, employees, agents and subcontractors for any losses, costs, damages, liabilities, and expenses (including attorneys' fees and court costs) arising out of any breach of these warranties and representations.

(b) Systems East, Inc. represents and warrants that: (1) it has the power and authority to enter into this Agreement; (2) that it will deliver the Services in a competent and professional manner and in conformity with the timeline set forth in this Scope of Services. Systems East, Inc. agrees to defend, indemnify, and hold harmless Client, its officers, directors, and employees for any losses, costs, damages, liabilities, and expenses (including attorneys' fees and court costs) arising out of any claims, suits or proceedings alleging facts that would be a breach of these warranties and representations.

(c) SYSTEMS EAST, INC. RELIES ON THE INTERNET AND, THEREFORE, IS PROVIDED "AS IS" AND SYSTEMS EAST, INC. CANNOT AND DOES NOT GUARANTEE THE SOFTWARE WILL PERFORM ERROR-FREE OR BE ACCESSIBLE AT ALL TIMES. WITH THE EXCEPTION OF THE EXPRESS WARRANTIES SET FORTH IN SUBSECTION (b) OF THIS SECTION, SYSTEMS EAST, INC. DISCLAIMS ANY AND ALL EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE SERVICES OR DELIVERABLES, INCLUDING BU NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

4. Limitation of Liability.

(a) EXCEPT WITH RESPECT TO LIABILITY ARISING FROM SYSTEMS EAST, INC.'S NEGLIGENCE OR MISCONDUCT, IN NO EVENT WILL SYSTEMS EAST, INC. BE LIABLE TO CLIENT FOR ANY PUNITIVE, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR LOST PROFITS ARISING OUT OF CLIENT'S USE OF THE DELIVERABLE OR ANY OF THE SERVICES, EVEN IF SYSTEMS EAST, INC. HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SYSTEMS EAST, INC. DUTY TO INDEMNIFY THE CLIENT UNDER THIS PROVISION SHALL BE LIMITED TO THE AVAILABLE PROCEEDS OF INSURANCE COVERAGE.

(b) In the event Systems East, Inc.'s fulfillment of its obligations hereunder are prevented or delayed by such laws, rules, regulations or orders, or by inability to obtain necessary permits, equipment, services, material or internet access, or by any other cause not reasonably within System East, Inc.'s control, this Scope of Services shall not terminate because of such prevention or delay.. Systems East, Inc. shall not be liable for breach of any provisions or implied covenants of this Scope of Services when such services are so prevented or delayed.

5. Insurance. Systems East, Inc. shall maintain a general liability policy and will provide the Client with proof of coverage in the amount of \$1,000,000 per incident and \$3,000,000 aggregate. Systems East, Inc. agrees to have the City of Rensselaer named as "additional insured" on the general liability policy and to provide the County with certificates from said insurance company or companies showing the proof of insurance as stated heretofore.

6. Non-Disclosure and Confidentiality.

(a) Each party hereunder may disclose to the other party certain Proprietary Information of such party. For purposes of this Agreement, "Proprietary Information" means the other party's Trade Secrets and Confidential Information. "Owner" refers to the party disclosing Proprietary Information hereunder, whether such disclosure is directly from Owner or through Owner's employees or agents. "Recipient" refers to the party receiving any Proprietary Information hereunder, whether such disclosure is received directly or through Recipient's employees or agents.

(b) Recipient agrees to hold the Proprietary Information disclosed by Owner in strictest confidence and not to, directly or indirectly, copy, reproduce, distribute, manufacture, duplicate, reveal, report, publish, disclose, cause to be disclosed, or otherwise transfer the Proprietary Information disclosed by Owner to any third party, or utilize the Proprietary Information disclosed by Owner for any purpose whatsoever other than as expressly contemplated by this Agreement. With regard to the Trade Secrets, the obligations in this Section shall continue for so long as such information constitutes a trade secret under applicable law. With regard to the Confidential Information, the obligations in this Section shall continue for the term of this Agreement and shall survive the termination of this Agreement. The foregoing obligations shall not apply if and to the extent that: (i) the information communicated was already known to Recipient, without obligations to keep such information confidential, at the time of Recipient's receipt from Owner; (ii) the information communicated was received by Recipient in good faith from a third party lawfully in possession thereof and having no obligation to keep such information confidential; or (iii) the information communicated was publicly known at the time of Recipient's receipt from Owner or has become publicly known other than by a breach of this Agreement.

7. Term and Termination.

(a) The term of this Agreement shall continue until this Agreement is terminated pursuant to the terms of the Scope of Services as provided hereunder. Either Systems East, Inc. or Client may terminate this Agreement at any time upon the occurrence of one or more of the following events: (i) completion of services; (ii) end of any license term; (iii) mutual written agreement of the parties to terminate; (iv) upon petition by one of the parties for bankruptcy or assignment for benefit of creditors; or (v) upon the other party's breach of any of its representations, warranties or performance obligations hereunder, which such breach is not or cannot be remedied with fifteen (15) days of the non-breaching parties delivery of a written notice of breach to the breaching party or (vi) 30 days written notice by either party to the other.

(b) Should Client terminate this Agreement prior to the date the Services are completed, and such termination is not the result of Systems East, Inc.'s breach of its warranties, representations, or performance obligations, Client shall, in addition to any monies paid or owed by Client to Systems East, Inc., pay Systems East, Inc. an early termination fee equal to fifty percent (50%) of the remaining fee balance set forth in the Schedule of Compensation as applicable.

(c) Upon termination by either party, Systems East, Inc. will make every reasonable effort to provide the Client with a copy of their Data upon request and pursuant to billable time. Client acknowledges that it has ongoing access to the data and responsibility to download that Data on a schedule defined by it as sufficient to keep its copy of the data up to date.

(d) These terms and conditions shall survive termination of this Agreement.

8. Publicity. Systems East, Inc. and the Client agree that they will not use each other's name, trademark or service mark and will not disclose the existence of the contractual relationship in any press release, marketing, promotional, advertising or any other materials without the other party's prior written consent and

agrees that Systems East, Inc. complies with its obligations respecting non-disclosure of Client's and Client's Proprietary Information.

9. Miscellaneous.

(a) The Scope of Services, including all Exhibits attached thereto, expresses the complete and final understanding with respect to the subject matter hereof and supersedes and cancels all previous and contemporaneous written and oral agreements and communications relating hereto.

(b) Except pursuant to court order or as otherwise required under judicial or regulatory proceedings, neither party shall disclose the pricing or other terms and conditions of this Agreement without prior written consent of the other party.

(c) Client may not assign, transfer or pledge this Agreement, or any interest, license or rights herein, in any manner, without the prior written consent of Systems East, Inc. Systems East, Inc. may assign certain of its responsibilities and duties to third parties, as Systems East, Inc. deems appropriate only upon written notice to Client.

(d) Systems East, Inc. understands that it is an independent contractor and this Agreement shall not be construed to create any employment relationship, partnership, joint venture, or agency relationship between the parties or to authorize any party to enter into any commitment or agreement binding on the other.

(e) Any failure by either party to detect, protest, or remedy any breach of this Agreement shall not constitute a waiver or impairment of any such term or condition, or the right of such party at any time to avail itself of such remedies as it may have for any breach or breaches of such term or condition.

(f) If any provision hereof is declared invalid by a court of competent jurisdiction, such provision shall be ineffective only to the extent of such invalidity, so that the remainder of that provision and all remaining provisions of this Agreement will continue in full force and effect.

(g) Neither party shall be in default by reason of any failure in performance of this Agreement if such failure arises, directly or indirectly, out of causes reasonably beyond the direct control or foreseeability of such party, including but not limited to, default by subcontractors or suppliers, acts of God or of the public enemy, U.S. or foreign governmental acts in either a sovereign or contractual capacity, labor, fire, flood, epidemic, restrictions, strikes, and/or freight embargos. Nothing in this subsection shall be construed to relieve Client of its payment obligations hereunder.

(h) All notices, requests, demands and other communications hereunder shall be deemed to have been duly given if the same shall be in writing and shall be delivered personally or sent by registered or certified mail, postage prepaid, receipted facsimile transmission or receipted commercial courier to the attention of the person executing this Agreement on behalf of the receiving party and addressed as set forth on the cover page of the Scope of Services. If delivered by hand, telex, telegraph, facsimile or like method of transmission, the date on which a notice is actually delivered shall be deemed the date of receipt and if delivered by mail, the date on which a notice is actually received or the fifth day after the notice is mailed, whichever occurs first, shall be deemed the date of receipt. Either party may change the address or designated person for receiving notices by providing notice in accordance with this Section.

(i) This Agreement shall be governed by, construed, and interpreted in accordance with generally accepted accounting procedures. In the event of a dispute between the parties where the parties are unable to reach a mutually agreeable resolution, the dispute shall be submitted to binding arbitration under the commercial arbitration rules of

the American Arbitration Association then in effect; provided, however, that the parties may seek injunctive or other equitable powers from a court of appropriate jurisdiction. Arbitrations shall take place in a place mutually agreed to by both parties; such arbitrator shall have experience in the area of software technology. After the hearing, the arbitrator shall decide the controversy and render a decision setting forth the issues adjudicated, the resolution thereof and the reasons for the award. The award of the arbitrator shall be conclusive. Payment of the expenses of the arbitration, including the fee of the arbitrator and attorneys, shall be assessed by the arbitrator based on the extent to which each party prevails.

(j) This Agreement shall be binding upon and inure to the benefit of each party and their respective heirs, successors and assigns.

(k) This Agreement cannot be modified except by a written agreement signed by both Systems East, Inc. and Client.

EXHIBIT B - AUTHORIZATION

This Work Authorization ("Work Authorization") is being entered into pursuant to the attached agreement by and between Systems East, Inc. and Client (the "Agreement"). Unless otherwise specifically noted herein, the following licensing fees or customization and development services (the "Additional Services") are provided pursuant to the terms and conditions of the Agreement.

1. Additional Services or licenses: None
2. Fees: As set forth in the *Statement of Acceptance*
3. Timeline: As set forth in the contract term as stated herein

By Alderperson : Council As A Whole

Seconded by Alderperson : _____

A RESOLUTION ACCEPTING 2016/2017 AUDIT - OFFICE OF THE COMPTROLLER

WHEREAS, BST & Co. CPAs, LLP have conducted an Audit of the City of Rensselaer for Fiscal Year 2016/2017, and

WHEREAS, the Common Council of the City of Rensselaer has reviewed such Audit, a copy of which is attached hereto, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the City of Rensselaer hereby accepts the findings contained in such Audit and thanks BST & Co.CPAs, LLP for its service to the City of Rensselaer.

Approved as to form and sufficiency
this ____ day of _____, 2020

Corporation Counsel

Mayor

City of Rensselaer, New York

Basic Financial Statements

July 31, 2017

City of Rensselaer, New York

Basic Financial Statements

July 31, 2017

Table with 2 columns: Description and Amount. The text is extremely faint and largely illegible, but appears to be a financial statement table.

City of Rensselaer, New York

Basic Financial Statements

July 31, 2017

CONTENTS

	Page
Independent Auditor's Report	1-3
Basic Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position	4
Statement of Activities	5
Fund Financial Statements	
Balance Sheet - Governmental Funds	6
Reconciliation of the Total Fund Balances Shown in the Governmental Funds to the Statement of Net Position	7
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	8
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of the Governmental Funds to the Change in Net Position Shown in the Statement of Activities	9
Statement of Fiduciary Net Position - Fiduciary Funds	10
Statement of Changes in Net Position - Fiduciary Fund	11
Notes to Financial Statements	12-37
Required Supplementary Information	
Budgetary Comparison Information	
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - General Fund	38
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Water Fund	39
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Community Development Fund	40
Schedule of Other Postemployment Benefits Liability	41
Schedule of Proportionate Share of the Net Pension Liability	42
Schedule of Pension Contributions	43
Other Supplementary Information	
Non-Major Governmental Funds	
Combining Balance Sheet	44
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	45



Independent Auditor's Report

Mayor and City Common Council Members
City of Rensselaer, New York
Rensselaer, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, the fiduciary funds, and the aggregate remaining fund information of the City of Rensselaer, New York (City) as of and for the year ended July 31, 2017, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the accompanying table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the City of Rensselaer Industrial Development Agency (Rensselaer IDA), which comprises the discretely presented component unit. Those statements were audited by other auditors whose report has been furnished to us, and our opinions, insofar as they relate to the amounts included for the Rensselaer IDA, are based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, discretely presented component unit, each major fund, the fiduciary funds, and the aggregate remaining fund information of the City as of July 31, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1r to the financial statements, during the year ended July 31, 2017 the City adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Reporting for Postemployment Benefits Other Than Pensions*. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, schedule of other postemployment benefits liability, schedule of proportionate share of the net pension liability, and schedule of pension contributions on pages 38-43 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Other Matters - Continued

Other Supplementary Information - Continued

The combining non-major governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining non-major governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2020, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

BST & CO. CPAs, LLP

Albany, New York
June 29, 2020



City of Rensselaer, New York

Government-Wide Financial Statements Statement of Net Position

	July 31, 2017	December 31, 2016
	Governmental Activities	Component Unit
ASSETS		
Cash and equivalents	\$ 3,133,846	\$ 124,665
Cash and equivalents, restricted	2,748,673	-
Receivables		
Taxes, net	799,998	-
Accounts, net	1,316,395	90,000
Loans receivable, less allowance for uncollectible	586,550	-
Due from other governments	507,997	-
Prepaid expenses	403,592	-
Property held for sale or redevelopment	409,074	-
Capital assets		
Not being depreciated	6,860,728	-
Being depreciated, net	47,533,873	-
Total assets	64,300,726	214,665
DEFERRED OUTFLOWS OF RESOURCES	6,808,018	-
LIABILITIES		
Accounts payable	2,793,901	14,550
Accrued expenses	205,344	-
Due to other governments	266,188	-
Due to retirement system	400,341	-
Accrued interest payable	157,640	-
Bond anticipation notes payable	1,782,000	-
Non-current liabilities		
Due within one year	894,596	-
Due in more than one year		
Other postemployment benefits	50,197,535	-
Compensated absences	1,385,917	-
Pension contribution payable	669,542	-
Net pension liability	3,037,915	-
Bonds payable	4,695,000	-
Statutory installment bonds	2,270,279	-
EFC BAN payable	8,312,000	-
EFC loan payable	6,005,000	-
Total liabilities	83,073,198	14,550
DEFERRED INFLOWS OF RESOURCES	1,047,898	-
NET POSITION		
Net investment in capital assets	30,711,165	-
Restricted	2,748,673	-
Unrestricted	(46,472,190)	200,115
Total net position	\$ (13,012,352)	\$ 200,115

See accompanying Notes to Financial Statements.

City of Rensselaer, New York

Government-Wide Financial Statements Statement of Activities

Year Ended July 31, 2017						
Functions/Programs	Expenses	Program Revenue			Net (Expenses) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities	Component Unit
Primary Government						
Governmental Activities						
General government	\$ 2,727,370	\$ 478,808	\$ -	\$ 402,408	\$ (1,845,153)	\$ -
Public safety	5,148,898		15,864	-	(5,134,034)	-
Transportation	3,048,208	-		2,136,244	(911,964)	-
Economic opportunity and development	502,058	25,928	186,019	-	(290,111)	-
Culture and recreation	389,560	-	5,224	-	(384,336)	-
Home and community services	4,214,298	3,203,565	-	141,217	(869,516)	-
Interest expense	391,450	-	-	-	(391,450)	-
Total primary government	<u>\$ 16,422,842</u>	<u>\$ 3,708,301</u>	<u>\$ 207,107</u>	<u>\$ 2,679,870</u>	<u>(9,828,564)</u>	<u>-</u>
Component Unit	<u>\$ 35,294</u>	<u>\$ 120,880</u>	<u>\$ -</u>	<u>\$ -</u>		<u>85,586</u>
GENERAL REVENUES						
Real property tax and related tax items					9,369,447	-
Non-property taxes					2,528,333	-
State aid					1,292,522	-
Other revenues					<u>97,282</u>	<u>1</u>
Total general revenues					<u>13,285,584</u>	<u>1</u>
Change in net position					3,459,020	85,587
NET POSITION, beginning of year, as restated					<u>(16,471,372)</u>	<u>114,528</u>
NET POSITION, end of year					<u>\$ (13,012,352)</u>	<u>\$ 200,115</u>

See accompanying Notes to Financial Statements.

City of Rensselaer, New York

Fund Financial Statements Balance Sheet - Governmental Funds

	July 31, 2017						
	Major Funds				Non-Major Funds		
	General	Water	Community Development	Capital Projects	Other Governmental	Elimination	Total Governmental Funds
ASSETS							
Cash and equivalents	\$ 1,406,688	\$ 374,719	\$ 617,957	\$ 447,151	\$ 267,331	\$ -	\$ 3,133,846
Cash and equivalents, restricted	-	-	-	2,748,673	-	-	2,748,673
Receivables							
Taxes receivable, net	799,998	-	-	-	-	-	799,998
Accounts receivable, net	3,275	638,264	11,824	-	663,032	-	1,316,395
Loans receivable, less allowance for uncollectible	-	-	586,550	-	-	-	586,550
Due from other funds	1,411,288	-	-	-	413,175	(1,824,463)	-
Due from other governments	403,414	43,862	-	60,921	-	-	507,997
Prepaid expenses	-	-	-	403,582	-	-	403,582
Total assets	\$ 4,024,663	\$ 1,056,645	\$ 1,216,331	\$ 3,660,337	\$ 1,363,638	\$ (1,824,463)	\$ 8,497,051
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities							
Accounts payable	\$ 519,984	\$ 42,875	\$ 1,850	\$ 2,176,050	\$ 53,139	\$ -	\$ 2,793,901
Accrued expenses	169,180	6,281	5,895	12,514	11,474	-	205,344
Due to other governments	9,539	256,549	-	-	-	-	266,188
Due to retirement system	388,331	1,990	-	-	10,020	-	400,341
Due to other funds	-	-	-	1,808,963	15,500	(1,824,463)	-
Bond anticipation notes payable	-	-	-	1,782,000	-	-	1,782,000
Total liabilities	1,087,034	307,795	7,745	5,779,527	90,133	(1,824,463)	5,447,774
Deferred inflows of resources	792,569	274,389	586,550	-	286,672	-	1,940,180
Fund balances							
Assigned	-	474,478	622,036	-	986,733	-	2,063,247
Unassigned	2,145,090	-	-	(2,119,190)	-	-	25,870
Total fund balances	2,145,090	474,478	622,036	(2,119,190)	986,733	-	2,109,117
Total liabilities, deferred inflows of resources and fund balances	\$ 4,024,663	\$ 1,056,645	\$ 1,216,331	\$ 3,660,337	\$ 1,363,638	\$ (1,824,463)	\$ 8,497,051

See accompanying Notes to Financial Statements.

City of Rensselaer, New York

Reconciliation of the Total Fund Balances Shown in the Governmental Funds to the Statement of Net Position

	<u>July 31, 2017</u>
Fund Balances - Total Governmental Funds	<u>\$ 2,109,117</u>
Amounts reported for governmental activities in the statement of net position are different because capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	<u>54,394,601</u>
Property held for sale or redevelopment in governmental activities is not a financial resource and therefore is not reported in the funds	<u>409,074</u>
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	
Real property taxes	792,569
Loan receivable	586,550
Water, sewer and sanitation receivables	<u>561,041</u>
	<u>1,940,160</u>
Deferred outflows and inflows of resources associated with the net pension and OPEB liabilities are not required to be reported in the fund financial statements:	
Deferred outflows - OPEB resources	4,605,411
Deferred outflows - pension resources	2,202,607
Deferred inflows - pension resources	<u>(1,047,898)</u>
	<u>5,760,120</u>
Long-term liabilities that are not due and payable in the current period and, therefore, are not reported in the funds:	
Bonds payable	(5,000,000)
Statutory installment bonds	(2,270,279)
EFC BANs payable	(8,450,000)
EFC loans payable	(6,181,157)
Accrued interest payable	(157,640)
Compensated absences	(1,539,908)
Pension contribution payable	(790,990)
Net pension liability	(3,037,915)
Other postemployment benefit obligations payable	<u>(50,197,535)</u>
	<u>(77,625,424)</u>
Net position of governmental activities	<u>\$ (13,012,352)</u>

See accompanying Notes to Financial Statements.

City of Rensselaer, New York

Fund Financial Statements Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds

	Year Ended July 31, 2017						Total Governmental Funds
	Major Funds				Non-Major Funds		
	General	Water	Community Development	Capital Projects	Other Governmental	Elimination	
REVENUES							
Real property taxes and related items	\$ 9,276,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,276,937
Non-property taxes	2,526,333	-	-	-	-	-	2,526,333
Departmental income	60,408	1,011,443	25,928	-	1,481,420	-	3,479,199
Licenses and permits	349,256	-	-	-	-	-	349,256
Fines and forfeitures	64,149	-	-	-	-	-	64,149
Sale of property and compensation for loss	5,995	-	-	-	-	-	5,995
Miscellaneous local sources	55,419	12,466	-	20,064	8,717	-	96,666
Interfund revenues	596	-	-	-	-	-	596
State aid	1,491,692	-	-	833,327	5,224	-	2,330,243
Federal aid	-	-	248,450	1,063,237	-	-	1,311,687
	<u>13,830,785</u>	<u>1,023,909</u>	<u>274,378</u>	<u>2,516,648</u>	<u>1,495,361</u>	<u>-</u>	<u>20,041,061</u>
EXPENDITURES							
General government support	2,116,402	526	-	-	-	-	2,116,928
Public safety	3,971,369	-	-	-	-	-	3,971,369
Transportation	1,127,363	-	-	-	-	-	1,127,363
Economic opportunity and development	-	-	414,479	-	-	-	414,479
Culture and recreation	159,037	-	-	-	116,151	-	275,188
Home and community services	316,390	1,645,148	-	-	695,789	-	2,657,327
Employee benefits	3,960,551	137,092	-	-	186,755	-	4,286,396
Capital Outlays	357,913	997	-	8,552,042	-	-	8,910,952
Debt service							
Principal	835,500	118,000	-	-	190,000	(545,500)	598,000
Interest	264,203	32,082	-	-	81,781	-	378,066
Total expenditures	<u>13,107,728</u>	<u>1,933,645</u>	<u>414,479</u>	<u>8,552,042</u>	<u>1,272,476</u>	<u>(545,500)</u>	<u>24,735,070</u>
Excess (deficiency) of revenues over expenditures	<u>723,057</u>	<u>(9,936)</u>	<u>(140,101)</u>	<u>(6,035,394)</u>	<u>222,885</u>	<u>545,500</u>	<u>(4,693,939)</u>
OTHER FINANCING SOURCES (USES)							
BANs redeemed from appropriations	-	-	-	545,500	-	(545,500)	-
Proceeds from long-term debt issuances	-	-	-	4,333,279	-	-	4,333,279
Transfers in	-	-	-	197,821	146,369	(344,190)	-
Transfers out	(276,821)	-	-	(67,369)	-	344,190	-
Total other financing sources (uses)	<u>(276,821)</u>	<u>-</u>	<u>-</u>	<u>6,009,231</u>	<u>146,369</u>	<u>(545,500)</u>	<u>4,333,279</u>
Net change in fund balances	<u>446,236</u>	<u>(9,936)</u>	<u>(140,101)</u>	<u>(1,026,163)</u>	<u>369,254</u>	<u>-</u>	<u>(360,710)</u>
FUND BALANCES, beginning of year	<u>1,696,824</u>	<u>484,414</u>	<u>762,137</u>	<u>(1,063,027)</u>	<u>617,479</u>	<u>-</u>	<u>2,469,827</u>
FUND BALANCES, end of year	<u>\$ 2,143,060</u>	<u>\$ 474,478</u>	<u>\$ 622,036</u>	<u>\$ (2,119,190)</u>	<u>\$ 986,733</u>	<u>\$ -</u>	<u>\$ 2,109,117</u>

See accompanying Notes to Financial Statements.

City of Rensselaer, New York

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of the Governmental Funds to the Change in Net Position Shown in the Statement of Activities

	Year Ended July 31, 2017
Net change in fund balances - total governmental funds	<u>\$ (360,710)</u>
Capital assets used in governmental activities are not financial resources therefore are not reported within the funds.	<u>5,672,883</u>
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	<u>(159,219)</u>
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	
Proceeds from statutory installment bonds	(2,270,279)
Proceed from EFC loan refinancing	(2,063,000)
Principal paid on EFC loans	308,000
Principal paid on general obligation bonds	<u>290,000</u>
	<u>(3,735,279)</u>
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued interest	(13,384)
Compensated absences	(23,935)
Pension contribution payable	122,565
Net pension liability, net of deferrals	(582,865)
Other postemployment benefit obligations payable, net of deferrals	<u>2,538,964</u>
	<u>2,041,345</u>
Change in net position of governmental activities	<u>\$ 3,459,020</u>

See accompanying Notes to Financial Statements.

City of Rensselaer, New York

Statement of Fiduciary Net Position - Fiduciary Funds

	<u>July 31, 2017</u>	
	<u>Private Purpose Trust</u>	<u>Trust and Agency</u>
ASSETS		
Cash and cash equivalents	<u>\$ 12,313</u>	<u>\$ 182,302</u>
LIABILITIES		
Accounts payable	-	1,864
Agency liabilities	-	<u>180,438</u>
	-	<u>182,302</u>
NET POSITION		
Restricted	<u>\$ 12,313</u>	

City of Rensselaer, New York

Statement of Changes in Net Position - Fiduciary Fund

	Year Ended July 31, 2017
	Private Purpose Trust
ADDITIONS	
Use of money and property	\$ 2
CHANGE IN NET POSITION	2
NET POSITION, beginning of year	12,311
NET POSITION, end of year	\$ 12,313

City of Rensselaer, New York

Notes to the Financial Statements
July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies

The City of Rensselaer, New York (City) was incorporated in 1897 and is governed by a charter, General Laws of the State of New York, and various local laws and ordinances. The City Common Council is the legislative body responsible for the overall operation of the City. The City provides general government support, police and fire protection, garbage collections, water and sewer services, a public library, and recreation services.

All governmental activities and functions performed for the City are the direct responsibility of the City Common Council.

a. Financial Reporting Entity

The financial reporting entity consists of the primary government, which is the City.

In evaluating how to define the City for financial reporting purposes, management has considered various separate legal entities as potential component units. The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependence. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used in evaluating potential component units is the existence of special financing relationships, regardless of whether the City is able to exercise oversight responsibilities. Based upon the application of these criteria, the following component unit is included in the City's reporting entity:

The City of Rensselaer Industrial Development Agency was created under the provisions of the laws of New York State for the purpose of encouraging economic growth in the City. The Agency is exempt from federal, state and local income taxes. The members of the Agency's Board of Directors are appointed by the City's Common Council. Complete financial statements of the Agency can be obtained from its administrative office at the address indicated below:

City of Rensselaer Industrial Development Agency
Department of Planning and Development
City Hall
62 Washington Street
Rensselaer, New York 12144

Excluded from the reporting entity:

The City of Rensselaer Housing Authority

The Rensselaer Housing Authority's (Housing Authority) governing board is appointed by the Chief Executive Officer of the City. The City provides no subsidy to the Housing Authority nor is it responsible for debt or operating deficits of the Housing Authority. The Housing Authority's debt is essentially supported by operating revenues of the Housing Authority and is not guaranteed by the City. The City does not appoint management of the Housing Authority nor does it approve the Authority's budget, contracts, or hiring staff. The City has no oversight responsibility for funds of the Housing Authority.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

b. *Financial Statement Presentation*

The accompanying basic financial statements of the City have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) for governments. Such principles are prescribed by the Governmental Accounting Standards Board (GASB), which is the standard-setting body for establishing accounting and financial reporting principles in the United States of America.

The basic financial statements have been prepared primarily from accounts maintained by the City Treasurer.

c. *Government-Wide Financial Statements*

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the City and its component unit. The effect of interfund activity within the governmental activities has been eliminated from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The City does not have any business-type activities.

The statement of net position presents the financial position of the City at the end of its fiscal year. The statement of activities demonstrates the degree to which the direct expenses of a given function or program is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs have been allocated and are reported as direct program expenses of individual functions and programs. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; grants and contributions that are restricted to meeting the operational requirements of a particular function or segment; and capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than program revenues. Taxes and other items not included as program revenues are reported as general revenues, as required.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting, as is the fiduciary fund statement of net position. Revenues are recognized when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Taxes are recognized as revenues in the year in which they are earned. Grants, entitlements and donations are recognized as revenues as soon as all eligibility requirements have been met.

Separate statements are provided for governmental funds and the fiduciary fund, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

d. *Fund Financial Statements*

Separate statements are provided for governmental funds and the fiduciary fund, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

d. Fund Financial Statements - Continued

Governmental fund financial statements are prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. "Measurable" means the amount of the transaction that can be determined, and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers property taxes available if they are collected within 60 days of year end. A 120-day availability period is used for revenue recognition for all other governmental fund type revenues. Receivables not expected to be collected within the availability periods are recorded as deferred inflows of resources.

Expenditures and related liabilities are generally recorded in the accounting period the liability is incurred to the extent it is expected to be paid within the next 12 months, with the exception of items covered by GASB Interpretation 6 (GASBI 6), *Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements*. GASBI 6 modified the recognition criteria for certain expenditures and liabilities. GASBI 6 requires that expenditures and liabilities such as debt service, compensated absences, and claims and judgments be recorded in the governmental fund financial statement only when they mature or become due for payment within the period. Expenditure driven grants are recognized as revenues when the qualifying expenditures have been incurred and all other grant requirements have been met and amounts are considered available.

A fund is a separate accounting entity with a self-balancing set of accounts. The City reports the following major funds:

Governmental Funds - Governmental funds are those through which most general government functions are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The following are the City's major governmental funds:

General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Water Fund is used to account for the revenues and expenditures associated with providing water treatment and transportation.

Community Development Fund is used to account for federal funds received in the form of community development grants and rental rehabilitation programs.

Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. Financing is generally provided from proceeds of bonds, notes, federal and state grants, and transfers from other governmental funds.

The City reports the following non-major funds:

Sewer Fund is used to account for the revenues and expenditures associated with providing sewage treatment services in the City.

Library Fund is used to account for the operations of a public library established and supported by taxes pursuant to Education Law, Section 259.

Solid Waste Fund is used to account for revenues and expenditures for the purpose of providing refuse and trash collection to the City.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

d. *Fund Financial Statements - Continued*

Fiduciary Funds are used to account for assets held by the City in a trustee or custodial capacity. Following are the City's fiduciary funds:

Trust and Agency Fund is used to account for assets held on behalf of outside parties, including other governments.

Private Purpose Trust is used to account for assets given to the City for the benefit of the Rensselaer Public Library.

e. *Estimates*

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses/expenditures, and other financing sources (uses) during the reporting year. Actual results could differ from those estimates.

f. *Budgets*

The City employs the following budgetary procedures:

- i. No later than June 1, the budget officer submits a tentative budget to the City Common Council for the fiscal year commencing the following August 1. The tentative budget includes proposed expenditures and the proposed means of financing for all funds.
- ii. After a public hearing is conducted to obtain taxpayer comments, but no later than June 30, the City Common Council adopts the preliminary budget.
- iii. All revisions that alter appropriations of any department or fund must be approved by the City Common Council.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded for budgeting control purposes to reserve that portion of the applicable appropriation, is employed in the governmental funds. Open encumbrances at year-end are recorded as reservations of fund balances since the commitments do not constitute expenditures or liabilities. Open encumbrances, after review by the City Common Council, are added to the subsequent year's budget to provide the modified budget presented in the financial statements. Expenditures for such commitments are recorded in the period in which the liability is incurred.

Budgets are adopted on the modified accrual basis of accounting for the General Fund and each Special Revenue Fund. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year and any appropriated reserve funds. Appropriations established by adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations lapse at the fiscal year end. Supplementary appropriations may occur subject to legal restrictions if the City Common Council approves them because of a need that exists which was not determined at the time the budget was adopted. Expenditures may not legally exceed budgeted appropriations at the activity level. Project-length financial plans are adopted for all Capital Projects Funds.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

g. Cash and Cash Equivalents

The City's cash and cash equivalents are defined as restricted and unrestricted short-term, highly liquid investments that are readily convertible to known amounts of cash at maturity (with maturity being no greater than 90 days when purchased).

Restricted cash and cash equivalents consist of funds restricted by external parties and purposes established by the City Common Council.

The City's investment policies are governed by State statutes. City monies are deposited in Federal Deposit Insurance Corporation (FDIC) insured commercial banks or trust companies authorized to do business in New York State. The City is authorized to use demand accounts and invest in special time deposits and certificates of deposit. Permissible investments also include obligations of the U.S. Treasury and U.S. agencies where principal and interest are guaranteed by the United States of America and obligations of New York State or, permission of the State Comptroller, in revenue and tax anticipation notes of New York State municipalities, school districts, public authorities, and district corporations.

New York State statutes require that collateral be maintained for cash and cash equivalents at 100% of all deposits not covered by FDIC. As of July 31, 2017, the City has adequate coverage for all available bank balances either through FDIC or securities held by an agent of the City in the City's name.

h. Interfund Transactions

During the course of operations, the City processes several transactions that affect more than one fund and other transactions between the various funds. Interfund services provided and used are accounted for as revenues in the provider funds and expenditures or expenses in the user funds. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Advances or loans from one fund to another are recorded as receivables in the remitting fund and payables in the receiving fund. Other interfund transactions generally represent transfers of resources from one fund to be utilized in another fund and are reported as transfers. Interfund transactions that are unpaid between funds are recorded in the financial statements as due from other funds (receivables) and due to other funds (payables).

i. Real Property Taxes and Related Items, Taxes Receivable, Accounts Receivable, and Due From Other Governments

The City's Receiver of Taxes is responsible for collection of City and Rensselaer City School District (School District) taxes. The City Common Council adopts the budget for the ensuing fiscal year no later than June 30 of each year. Real property taxes for the City's purposes are levied and become a lien on August 1. All taxes levied on property within the City are collected by the City Treasurer for 30 days after August 1, without penalty or interest. After such 30-day period, interest and penalty are added as appropriate and collection continues until July 15. The City enforces its own taxes via a tax sale performed in mid-July. In addition to the City tax levy, the City is responsible for collecting the School District taxes levied on property within the City. The City remits school tax collections to the School District throughout the year and has until the end of the following fiscal year to reimburse the School District for taxes uncollected at July 31 of the current fiscal year.

The City has established a reserve of \$109,344 for tax receivables determined to be uncollectible.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

i. Real Property Taxes and Related Items, Taxes Receivable, Accounts Receivable, and Due From Other Governments - Continued

Accounts and other receivables are carried at original invoice amount less an estimate made for doubtful receivables based on a review of all outstanding amounts on a periodic basis. Management determined the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of receivables. Management determined that no allowance for doubtful accounts was necessary for these receivables at July 31, 2017.

As further described in Note 2, the City makes loans for home improvements, home acquisition and economic development under various Housing and Urban Development programs. The City's loans are generally interest free as part of its program mission. Certain loans do not require repayment in the event the homeowner meets an established residency requirement. Loans receivable are carried at their unpaid principal balance less an estimate made for doubtful receivables based on a review of all outstanding amounts on a periodic basis. Management determines the allowance for doubtful loans receivable based on a review of payment histories and judgments that have been filed. Management has established an allowance for doubtful loans receivable in the Community Development Fund of \$436,415 for loans receivable determined to be uncollectible.

j. Property Held for Sale or Redevelopment

Property held for sale consists of property acquired through the City's enforcement of real property taxes for the purpose of resale and is carried at the lower of cost or net realizable value.

k. Capital Assets

Capital assets, which include land, construction-in-progress, buildings, site improvements, personal property, machinery, equipment, and infrastructure assets (e.g., roads, sidewalks, water lines, storm drains, and similar items) are reported in the applicable governmental activities columns in the government-wide financial statements. The City defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives is not capitalized.

Land and construction-in-progress are not depreciated. Buildings, site improvements, personal property, machinery and equipment, and infrastructure assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings	30-50
Other capital assets	5-10
Machinery and equipment	5-15
Infrastructure	15-50

Management periodically reviews long-lived assets for impairment to determine whether any events or circumstances indicate the carrying value of the assets may not be recoverable. No impairment was identified in 2017.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

l. Deferred Outflows/Inflows of Resources and Unearned Revenues

When potential revenues do not meet the availability criterion for recognition in the current period, these amounts are recorded as deferred inflows of resources in the governmental funds. In subsequent periods, when availability criterion is met, deferred inflows of resources are recognized as revenues.

The City also reports deferred outflows and inflows of resources related to various pension and other post-employment benefit (OPEB) plan transactions.

Unearned revenue arises when resources are received by the City before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, or when the City has legal claim to the resources, the liability is removed, and revenue is recognized.

m. Compensated Absences

City employees are granted vacation and sick time in varying amounts. In the event of termination or upon retirement, an employee is entitled to payment for accumulated vacation and sick leave at various rates subject to certain maximum limitation.

Payment of vacation and compensatory time is dependent upon many factors; therefore, timing of future payments is not readily determinable. However, management believes that sufficient resources will be made available for the payment of vacation and sick time.

Estimated vacation and sick time accumulated by governmental fund type employees have been recorded in the government-wide statement of net position.

n. Other Postemployment Benefits

Other postemployment costs are measured and disclosed using the accrual basis of accounting in the government-wide financial statements (Note 10). In addition to providing pension benefits, the City provides health insurance coverage and survivor benefits for retired employees and their survivors in accordance with the provisions of the employment contracts negotiated between the City and its employee groups. Substantially all of the City's employees may become eligible for these benefits if they reach normal retirement age while working for the City. Health care benefits are provided through plans whose premiums are based on benefits paid during the year. The cost of providing postretirement benefits is shared between the City and the retired employee or their survivors.

o. Pensions

The City is a participating employer in the New York State and Local Retirement System (ERS) and the New York State and Local Police and Fire Retirement System (PFRS) (collectively, the "System"). Employees in ERS and PFRS permanent positions are required to enroll in the System, while employees in ERS part-time or seasonal positions have the option of enrolling in the System. The System is a cost sharing, multiple employer, public employees defined benefit retirement system. The impact on the City's financial position and results of operations due to its participation in the System is more fully disclosed in Note 9.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

p. Long-Term Debt Obligations

Principal and interest payments are recognized as expenditures of a governmental fund when paid. Long-term debt is recognized as a liability of a governmental fund when due. The remaining portion of such obligations is reported in the government-wide statement of net position.

Governmental funds recognize bond premiums, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

q. Net Position and Fund Balances

The following terms are used in reporting net position:

Net Investment in Capital Assets consists of capital assets, including restricted capital assets, reduced by outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position is reported when constraints placed on the use of resources are either:

- a) Externally imposed by creditors (such as debt covenants), grantors, contributors, laws or regulations of other governments, or
- b) Imposed by law through constitutional provisions or enabling legislation

Unrestricted is the net amount of assets, deferred outflows of resources, liabilities and deferred inflows of resources that is not included in the determination of net investment in capital assets or restricted components of net position described above.

Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The five fund balance classifications are as follows:

Nonspendable - Amounts that cannot be spent because they are either (a) not in spendable form, or (b) are legally or contractually required to be maintained intact.

Restricted - Amounts that have restraints that are either (a) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed - Amounts that can only be used for specific purposes pursuant to constraints imposed by a formal action, such as legislation, resolution, or ordinance by the government's highest level of decision-making authority.

Assigned - Amounts that are constrained only by the government's intent to be used for a specified purpose, but are not restricted or committed in any manner.

Unassigned - The residual amount in the General Fund after all of the other classifications have been established. In a Special Revenue Fund, if expenditures and other financing uses exceed the amounts restricted, committed, or assigned for those purposes, then a negative unassigned fund balance will occur.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 1 - Organization and Summary of Significant Accounting Policies - Continued

q. *Net Position and Fund Balances - Continued*

The City's fund balance policy is set by the City Common Council, the highest level of decision-making authority. The City Common Council considers "formal action" for a committed fund balance to be the passing of a resolution. The City Common Council has delegated the ability to assign fund balance to the Treasurer. The City Common Council considers fund balance spent in the order of restricted, committed, assigned, and unassigned.

r. *Adoption of New Accounting Standards*

During the year ended July 31, 2017, the City implemented the provisions of GASB Statement No. 75 (GASB 75), *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. GASB 75 establishes financial reporting standards for OPEB plans for state and local governments. GASB 75 replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended. GASB 75 establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures, as well as identifying the methods and assumptions required to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Additionally, GASB 75 lays out requirements for additional note disclosures and required supplementary information.

The adoption of GASB 75 was applied retroactively. As a result of the adoption of GASB 75, the City measured and recognized OPEB amounts in accordance with GASB 75, included additional disclosures in Note 10, presented a schedule of other postemployment benefits liability as required supplementary information, and restated opening net position of governmental activities as follows:

	<u>As Originally Stated</u>	<u>Adoption of GASB 75</u>	<u>As Restated</u>
Other postemployment benefits	\$ 7,796,875	\$ 40,334,213	\$ 48,131,088
Net Position	23,862,841	\$ (40,334,213)	(16,471,372)

The City has evaluated subsequent events for potential recognition or disclosure through June 29, 2020, the date the financial statements were available to be issued.

COVID-19 Impact on City Finances

The City's operations may be affected by the recent and ongoing outbreak of the coronavirus disease 2019 (COVID-19) which was declared a pandemic by the World Health Organization in March 2020. On March 7, 2020, the Governor Cuomo declared a disaster emergency for the entire State of New York in response to the COVID-19 pandemic. The ultimate disruption caused by the outbreak is uncertain; however, it may result in a material adverse impact on the City's financial position, operations and cash flows.

Possible effects in 2020 may include, but are not limited to, reductions in sales tax, permit fees, state aid, and increased expenses resulting from implementing safety protocols and the increased cost of police activity resulting from the pandemic. Additionally, it is reasonably possible that estimates made in the financial statements have been, or will be, materially and adversely impacted in the near term as a result of these conditions including allowances for receivables.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 2 - Receivables

a. Loans Receivable, Less Allowance for Uncollectible

The City's loan receivables consist of:

- 1) Interest-free home improvement - unsecured, interest-free loans to homeowners within the Fort Crailo historic district that are repayable on a monthly basis over a period not to exceed 10 years.
- 2) Home acquisition assistance loans (repayable) - interest-free loans made to assist in home acquisition within the City. These loans must be repaid when the borrower moves out or sells their residence. These loans are secured by the underlying property.
- 3) Home acquisition loans (amortizable) - unsecured, interest-free loans that are amortized over a period of time. Disposition of the property prior to the residency requirement would result in a pro-rata repayment of the loan balance.
- 4) Economic development - unsecured loans made to various business enterprises. Economic development loans are generally interest free and must be repaid over a period not to exceed 10 years.

The following table summarizes the loans outstanding as of July 31, 2017:

	Historic District	Homeowner Acquisition Deferred	Homeowner Acquisition Amortizable	Economic Development	Total
Book value	\$ 70,005	\$ 704,378	\$ 81,570	\$ 167,001	\$ 1,022,954
Reserve for amortizable loans	-	-	(81,570)	-	(81,570)
Reserve for uncollectible	(26,871)	(200,000)	-	(127,963)	(354,834)
Net book value	<u>\$ 43,134</u>	<u>\$ 504,378</u>	<u>\$ -</u>	<u>\$ 39,038</u>	<u>\$ 586,550</u>

b. Due from Other Governments

General Fund - Primarily consists of \$403,414 representing June and July 2017 sales tax distributions due from the County of Rensselaer.

Water Fund - The balance represents amounts due from other municipalities for water consumption.

Capital Projects - The balance consists of grant reimbursements from New York State and the Federal government.

Note 3 - Interfund Transactions

During the course of operations, the City has numerous transactions between funds, including expenditures and transfers of revenue to provide services and construct assets. For the year ended July 31, 2017, interfund receivables, payables, revenues and expenses arising from these transactions were as follows:

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 3 - Interfund Transactions - Continued

<u>Due from Other Funds</u>	<u>Due to Other Funds</u>		
	Capital Projects	Library	Total
General	\$ 1,395,788	\$ 15,500	\$ 1,411,288
Sewer Fund	413,175	-	413,175
Total	\$ 1,808,963	\$ 15,500	\$ 1,824,463

<u>Transfers from Other Funds</u>	<u>Transfers to Other Funds</u>		
	General	Sewer	Total
Capital Projects	\$ 197,821	\$ 67,369	\$ 265,190
Library	79,000	-	79,000
Total	\$ 276,821	\$ 67,369	\$ 344,190

Note 4 - Capital Assets

A summary of changes in capital assets is as follows:

	Balance August 1, 2016	Additions	Retirements	Balance July 31, 2017
<i>Depreciable Assets</i>				
Buildings	\$ 11,787,437	\$ 150,000	\$ -	\$ 11,937,437
Site improvements	140,150	-	-	140,150
Personal property	965,988	-	-	965,988
Machinery and equipment	4,740,255	840,000	(898,165)	4,682,090
Infrastructure	86,849,066	2,626,407	-	89,475,473
	104,482,896	3,616,407	(898,165)	107,201,138
<i>Accumulated Depreciation</i>				
Buildings	3,661,585	296,565	-	3,958,150
Site improvements	29,443	5,806	-	35,249
Personal property	451,685	61,146	-	512,831
Machinery and equipment	3,317,611	280,084	(635,665)	2,962,030
Infrastructure	50,148,640	2,050,365	-	52,199,005
	57,608,964	2,693,966	(635,665)	59,667,265
Total depreciable assets	46,873,932	922,441	(262,500)	47,533,873
<i>Non-depreciable Assets</i>				
Land	640,126	-	-	640,126
Construction in progress	1,207,660	7,519,349	(2,506,407)	6,220,602
Total non-depreciable assets	1,847,786	7,519,349	(2,506,407)	6,860,728
Total capital assets	\$ 48,721,718	\$ 8,441,790	\$ (2,768,907)	\$ 54,394,601

The City's major construction in progress projects at July 31, 2017 include the Waterfront Esplanade, the 3rd Avenue Bridge reconstruction and the Drinking Water Infrastructure improvements.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 5 - Long-Term Liabilities

The following table summarizes changes in long-term liabilities for governmental activities:

	Balance August 1, 2016 <i>(restated)</i>	Additions	Reductions	Balance July 31, 2017	Due Within One Year
General obligation bonds	\$ 5,290,000	\$ -	\$ 290,000	\$ 5,000,000	\$ 305,000
Statutory installment bonds	-	2,270,279	-	2,270,279	-
EFC - BAN payable	7,000,000	1,568,000	118,000	8,450,000	138,000
EFC - Loan payable	5,878,157	495,000	190,000	6,181,157	178,157
Compensated absences	1,515,973	23,935	-	1,539,908	153,991
Pension contribution payable	913,555	-	122,585	790,990	121,448
Net pension liability	4,657,587	1,830,787	3,250,439	3,037,915	-
Other post employment benefits	48,131,088	2,982,493	918,048	50,197,535	-
	<u>\$ 73,384,340</u>	<u>\$ 8,970,494</u>	<u>\$ 4,887,050</u>	<u>\$ 77,487,784</u>	<u>\$ 894,598</u>

Note 6 - Bonds Payable

A summary of the City's indebtedness under bonds payable is as follows:

General Obligation Bonds				
Issue Date	Original Amount	Final Maturity	Interest Rate	Outstanding at July 31, 2017
June 22, 2010	\$3,008,500	April 1, 2025	3.500% - 4.000%	\$ 1,790,000
April 5, 2011	3,435,000	April 1, 2040	4.750% - 5.125%	3,040,000
July 30, 2014	253,413	July 15, 2022	2.500%	170,000
				<u>\$ 5,000,000</u>

Statutory Installment Bonds				
Issue Date	Original Amount	Final Maturity	Interest Rate	Outstanding at July 31, 2017
January 12, 2017	\$ 500,000	January 12, 2022	2.27%	\$ 500,000
February 18, 2017	804,000	February 18, 2027	3.09%	804,000
June 9, 2017	746,000	June 9, 2027	3.30%	746,000
July 28, 2017	220,279	July 28, 2027	3.22%	220,279
				<u>\$ 2,270,279</u>

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 6 - Bonds Payable - Continued

Aggregate minimum maturities of bonds payable are as follows:

Fiscal Year Ending July 31,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	582,027	297,482	879,509
2019	597,027	276,927	873,954
2020	607,027	255,891	862,918
2021	622,027	234,357	856,384
2022	627,027	212,146	839,173
2023 through 2027	2,145,141	749,636	2,894,777
2028 through 2032	655,000	464,855	1,119,855
2033 through 2037	835,000	285,105	1,120,105
2038 through 2040	600,000	62,526	662,526
Total	\$ 7,270,276	\$ 2,838,925	\$ 10,109,201

Note 7 - Bond Anticipation Notes

Bond anticipation notes (BANs) are generally accounted for in the Capital Projects Fund. Principal payments on BANs must be made annually. BANs issued for capital purposes must be converted to long-term obligations within five years after the original issue date. However, BANs may be renewed for periods equivalent to the life of the permanent financing provided that annual reductions of principal are made. The City's obligations for BANs are as follows:

<u>Description</u>	<u>Issue</u>	<u>Original Issue Amount</u>	<u>Interest Rate</u>	<u>July 31, 2017 Balance</u>
<i>Capital Projects Fund</i>				
Third Ave Bridge	December 2016	\$ 1,000,000	1.77%	\$ 1,000,000
Highway widening project	April 2017	585,000	1.55%	505,000
Various purposes	May 2017	157,000	1.87%	157,000
Fire Truck	June 2017	120,000	1.87%	120,000
Total Capital Projects Fund				\$ 1,782,000

Note 8 - Environmental Facilities Corporation Loan Agreements

Clean Water State Revolving Fund Loans

On September 29, 2011, the City entered into an unsecured financing agreement with the New York State Environmental Facilities Corporation (EFC) to help fund the cost of planning, design and construction of sewer separation improvements in the Washington Avenue and North Broadway areas of the City. The maximum principal sum of the loan was \$6,905,000, which consisted of two loans; an interest-free portion of \$4,761,672 and interest-bearing portion of \$2,113,238. The maximum principal forgiveness under the financing agreement was \$2,678,343. On September 29, 2016, the City entered into a long-term financing arrangement with EFC to repay the financing agreement in the amount of \$6,371,157. The long-term loan is unsecured and will be repaid over a 30-year period at a fixed interest rate net of subsidies of approximately 1.10%.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 8 - Environmental Facilities Corporation Loan Agreements - Continued

Drinking Water State Revolving Fund Loans

On October 30, 2014, the City entered into a BAN agreement with EFC for \$7,000,000 to help finance the following projects:

- 1) The acquisition by the City of a portion of the water storage tank and pump station facilities previously constructed and financed by the Rensselaer Water and Sewer Authority (Authority). These previously constructed facilities were for the benefit of the City and the Town of East Greenbush. The acquisition allows the Authority to partially redeem its 2008 revenue bonds to build the water facilities. This work included upgrades to the Cross Street Pump Station and two new 5-MG finished water storage tanks to replace a single 4-MG tank that was past its design life.
- 2) Replacement of existing aged and undersized water mains within the City and a portion of the Town of North Greenbush that is also served by the City.

The BAN is unsecured and interest free through the maturity date, which has been extended to October 30, 2019. The City refinanced this loan and its September 2016 1.58% interest BAN in the amount of \$1,568,000 with EFC on a long-term basis, unsecured, at 0% interest in October of 2018.

Aggregate minimum maturities of EFC loans are as follows:

Fiscal Year Ending July 31,	Clean Water			Drinking Water
	Principal	Interest	Total	Principal
2018	\$ 176,157	\$ 92,336	\$ 268,493	138,000
2019	180,000	91,422	271,422	138,000
2020	180,000	90,348	270,348	217,973
2021	185,000	89,112	274,112	221,732
2022	185,000	87,828	272,828	225,490
2023 through 2027	940,000	415,082	1,355,082	1,183,810
2028 through 2032	1,000,000	356,728	1,356,728	1,277,778
2033 through 2037	1,085,000	271,084	1,356,084	1,371,731
2038 through 2042	1,200,000	163,057	1,363,057	1,465,684
2043 through 2047	1,050,000	42,224	1,092,224	1,559,639
2048 through 2049	-	-	-	650,163
Total	<u>\$ 6,181,157</u>	<u>\$ 1,699,221</u>	<u>\$ 7,880,378</u>	<u>\$ 8,450,000</u>

Note 9 - Retirement System

a. Plan Description and Benefits Provided

The City participates in the New York State and Local Employees' Retirement System (ERS) and the New York State and Local Police and Fire Retirement System (PFRS) which are collectively referred to as the New York State and Local Retirement System (System), which is a defined benefit cost-sharing, multiple employer, public employee retirement system. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all assets and record changes in fiduciary net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 9 - Retirement System - Continued

a. Plan Description and Benefits Provided - Continued

The Comptroller of the State of New York adopts and may amend rules and regulations for the administration and transaction of the business of the System for the custody and control of its funds. The System issues publicly available financial reports that include financial statements and required supplementary information. These reports may be obtained by writing to the New York State and Local Retirement Systems, 110 State Street, Albany, New York 12244.

b. Plan Benefits

The System provides retirement benefits as well as death and disability benefits. Retirement benefits are established by the New York State Retirement and Social Security Law (RSSL) and are dependent upon the point in time at which the employees last joined the System. The RSSL has established distinct classes of membership. The System uses a tier concept within ERS and PFRS to distinguish these groups, as follows:

ERS

- Tier 1 - Those persons who last became members before July 1, 1973.
- Tier 2 - Those persons who last became members on or after July 1, 1973, but before July 27, 1976.
- Tier 3 - Generally, those persons who are State correction officers who last became members on or after July 27, 1976, but before January 1, 2010, and all others who last became members on or after July 27, 1976, but before September 1, 1983.
- Tier 4 - Generally, except for correction officers, those persons who last became members on or after September 1, 1983, but before January 1, 2010.
- Tier 5 - Those persons who last became members on or after January 1, 2010, but before April 1, 2012.
- Tier 6 - Those persons who first became members on or after April 1, 2012.

PFRS

- Tier 1 - Those persons who last became members before July 31, 1973.
- Tier 2 - Those persons who last became members on or after July 31, 1973, but before July 1, 2009.
- Tier 3 - Those persons who last became members on or after July 1, 2009, but before January 9, 2010.
- Tier 4 - Not applicable.
- Tier 5 - Those persons who last became members on or after January 9, 2010, but before April 1, 2012, or who were previously PFRS Tier 3 members who elected to become Tier 5.
- Tier 6 - Those persons who first became members on or after April 1, 2012.

Generally, members of the System may retire at age 55; however, members of Tiers 2, 3, and 4 will receive a reduced benefit if they retire before age 62 with less than 30 years of service. Tier 5 members must be 62 years of age with at least 10 years of service credit to retire with full benefits. The full benefit age for Tier 6 is 63 for ERS members and 62 for PFRS members. Tier 6 members with 10 years of service or more can retire as early as age 55 with reduced benefits. A member with less than five years of service may withdraw and obtain a refund, including interest, of the accumulated employee contributions. Members who joined on or after January 1, 2010 (ERS) or January 9, 2010 (PFRS) generally need 10 years of service to be 100 percent vested.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 9 - Retirement System - Continued

b. Plan Benefits - Continued

Typically, the benefit for members in all Tiers is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a Tier 1 or 2-member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. If a Tier 3, 4, or 5 member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a Tier 3, 4, or 5 member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Final average salary for Tiers 1 through 5 is the average of the wages earned in the three highest consecutive years of employment. Each year used in the final average salary calculation is limited to no more than 20 percent of the previous year (Tier 1) or no more than 20 percent of the average of the previous two years (Tier 2). For Tier 3, 4, and 5 members, each year used in the final average salary calculation is limited to no more than 10 percent of the average of the previous two years. The benefit for Tier 6 members who retire with 20 years of service is 1.75 percent of final average salary for each year of service. If a Tier 6 member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied to each year of service over 20 years. The final average salary for a Tier 6 member is computed as the average of the wages earned in the five highest consecutive years. Each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

An automatic post-employment benefit is provided annually to pensioners who have attained age 62 and have been retired for five years; to pensioners who have attained age 55 and have been retired for ten years; to all disability pensioners, regardless of age, who have been retired for five years; to recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years; and the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or greater than 3 percent.

c. Funding Policy

Employee contribution requirements depend upon the point in time at which an employee last joined the System. Most Tier 1 and Tier 2 members of ERS, and most members of PFRS are not required to make employee contributions. Employees in ERS Tiers 3, 4, and 5 are required to contribute 3 percent of their salary, however, as a result of Article 19 of the RSSL, eligible ERS Tier 3 and 4 employees who have ten or more years of membership or credited service within the System are not required to contribute. The ERS Tier 6 contribution rate varies from 3 percent to 6 percent depending on salary. ERS Tiers 5 and 6 members are required to contribute for all years of service. Members cannot be required to begin contributing or to make increased contributions beyond what was required when their memberships began.

Participating employers are required under the RSSL to contribute to the System at an actuarially determined rate adopted annually by the Comptroller. The average contribution rate for ERS for the fiscal year ended March 31, 2017 was approximately 15.5 percent of payroll. The average contribution rate for PFRS for the fiscal year ended March 31, 2017 was approximately 24.3 percent of payroll. The required contribution for the current year was \$343,313 for ERS and \$704,609 for PFRS.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 9 - Retirement System - Continued

c. Funding Policy - Continued

Chapter 260 of the Laws of 2004 of the State of New York allowed local employers to bond or amortize a portion of their retirement bill for up to 10 years in accordance with the following schedule:

- For State Fiscal Year (SFY) 2005-05, the amount of excess of 7% of employees covered pensionable salaries, with the first payment of those pension costs not due until the fiscal year succeeding that fiscal year in which the bonding/amortization was instituted.
- For SFY 2005-06, the amount in excess of 9.5% of employees covered pensionable salaries.
- For SFY 2007-08, the amount in excess of 10.5% of employees covered pensionable salaries.

The City has also elected to participate in the Employer Contribution Stabilization Program per Part II of Chapter 57, Laws of 2010, which was signed into law on August 11, 2010. This program gives localities the option to amortize a portion of their annual pension cost. The amortized amount will be paid in equal installments over a ten-year period and may be prepaid at any time. The portion of the retirement bill that the City has elected to amortize for 2013 is \$42,030 for the ERS Retirement System and \$170,130 for the Police and Fire Retirement System, with a current balance of \$25,217 and \$111,586 at July 31, 2017, respectively. For 2014, the City elected to amortize \$186,470 for the ERS Retirement System and \$270,720 for the Police and Fire Retirement System, with a

current balance of \$130,530 and \$203,040 at July 31, 2017, respectively. For 2015, the City elected to amortize an additional \$4,360 for the ERS Retirement System and \$172,140 for the Police and Fire Retirement System, with a current balance of \$3,488 and \$143,449 at July 31, 2017, respectively. The City also elected to amortize \$347,360 of Past Service Cost under Section 384E(b) for the Police and Fire Retirement System, with a current balance of \$173,680 at July 31, 2017. The balances of these amortized liabilities are included in pension contributions payable in the statement of net position. The following table presents the future minimum payments under the State's amortization programs.

	ERS	PFRS	Total
Plan year ending March 31,			
2018	23,286	98,162	121,448
2019	23,286	88,654	111,940
2020	23,286	88,654	111,940
2021	23,286	88,654	111,940
2022	23,286	88,654	111,940
Thereafter	42,805	178,977	221,782
	<u>\$ 159,235</u>	<u>\$ 631,755</u>	<u>\$ 790,990</u>

d. Pension Assets, Liabilities, Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At July 31, 2017, the City reported a liability of \$3,037,915 for its proportionate share of the net pension liability of the System in the statement of net position. The net pension liability was measured as of March 31, 2017, and the total pension liability was determined by an actuarial valuation as of April 1, 2016. The City's proportion of the net pension liability was based on the ratio of its actuarially determined employer contribution to the System's total actuarially determined employer contribution for the fiscal year ended on the measurement date. At the March 31, 2015 measurement date, the City's proportionate share was 0.008836% for ERS and 0.1065141% for PFRS.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 9 - Retirement System - Continued

d. Pension Assets, Liabilities, Expense, and Deferred Outflows and Inflows of Resources Related to Pensions - Continued

For the year ended July 31, 2017, the City recognized pension expenditures of \$1,630,788. At July 31, 2017, the City reported deferred outflows and inflows of resources as follows:

	ERS		PFRS	
	Deferred Outflows	Deferred Inflows	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 20,805	\$ 126,078	\$ 289,808	\$ 381,436
Changes of assumptions	283,644	-	1,087,624	-
Net differences between projected and actual investment earnings on pension plan investments	165,834	-	329,712	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	25,380	54,428	-	485,956
Total	\$ 495,663	\$ 180,506	\$ 1,708,944	\$ 887,392

Amounts recognized as deferred outflows of resources and deferred inflows of resources related to pensions will be amortized as follows:

	ERS	PFRS	Total
Year ending July 31,			
2017	\$ 139,329	\$ 312,212	\$ 451,541
2018	139,329	312,212	451,541
2019	147,775	287,604	435,379
2020	(111,276)	(92,142)	(203,418)
2021	-	19,666	19,666
Total	\$ 315,157	\$ 839,552	\$ 1,154,709

e. Actuarial Assumptions

The total pension liability at March 31, 2017 was determined by using an actuarial valuation as of April 1, 2016, with updated procedures used to roll forward the total pension liability to March 31, 2017. The actuarial valuation used the following actuarial assumptions:

Significant actuarial assumptions used in the April 1, 2016 valuation were as follows:

	ERS	PFRS
Inflation rate	2.5%	2.5%
Salary scale	3.8%	4.5%
Investment rate of return, including inflation	7.0%	7.0%
Cost of living adjustment	1.3%	1.3%

Annuitant mortality rates are based on April 1, 2010 to March 31, 2015 System's experience with adjustments for mortality improvements based on MP-2014.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 9 - Retirement System - Continued

e. Actuarial Assumptions - Continued

The actuarial assumptions used in the April 1, 2016 valuation are based on the results of actuarial experience study for the period April 1, 2010 to March 31, 2015.

f. Investment Asset Allocation

The long-term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by each target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2017 are summarized below:

Asset Type	Target Allocation	Long-Term Expected Real Rate
Domestic equity	36.00%	4.55%
International equity	14.00%	6.35%
Private equity	10.00%	7.75%
Real estate	10.00%	5.80%
Absolute return strategies	2.00%	4.00%
Opportunistic portfolio	3.00%	5.89%
Real assets	3.00%	5.54%
Bonds and mortgages	17.00%	1.31%
Cash	1.00%	-0.25%
Inflation-Indexed bonds	4.00%	1.50%
	100.00%	

g. Discount Rate

The discount rate used to calculate the total pension liability was 7.0%. The discount rate projection of cash flows assumes that contributions from members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 9 - Retirement System - Continued

h. Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption

The following presents the City's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.0% and the impact of using a discount rate that is 1% higher or lower than the current rate:

	1% Decrease (6.0%)	Current Discount (7.0%)	1% Increase (8.0%)
City's proportionate share of the net pension liability (asset)			
ERS	\$ 2,651,652	\$ 830,249	\$ (709,743)
PFRS	6,258,606	2,207,666	(1,190,080)
Total	\$ 8,910,258	\$ 3,037,915	\$ (1,899,823)

i. Pension Plan Fiduciary Net Position

The components of the current-year net pension liability of the employers as of March 31, 2017 were as follows:

	(Dollars in Thousands)		
	Employee's Retirement System	Police and Fire Retirement System	Total
Employers' total pension liability	\$ 177,400,586	\$ 31,670,483	\$ 209,071,069
Plan net position	(168,004,363)	(29,567,830)	(197,572,193)
Employers' net pension liability	\$ 9,396,223	\$ 2,102,653	\$ 11,498,876
Ratio of plan net position to the employers' total pension liability	94.7%	93.4%	94.5%

Note 10 - Postemployment Benefits Other Than Pensions

In addition to providing pension benefits, the City provides certain health care benefits for retired employees through a single employer defined benefit plan (the "Retiree Health Plan"). The Retiree Health Plan provides for continuation of medical insurance benefits for retirees who have reach the age of 55 and have 15 to 20 years of service (non-Police) or have 15 to 20 years of service at any age (Police), and their eligible dependents. Retirees are not required to contribute toward the cost of benefits. Eligible dependents are covered by the Retiree Health Plan and may continue participation in the Retiree Health Plan subsequent to the death of the retiree at no cost. The City contributes sufficient amounts to the Retiree Health Plan to satisfy current obligations on a pay-as-you-go basis, which is equal to the balance not paid by Retiree Health Plan members.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 10 - Postemployment Benefits Other Than Pensions - Continued

The number of participants of the Plan as of the August 1, 2016 actuarial valuation date is as follows:

	Active	Retirees	Total
Male	101	49	150
Female	26	10	36
	127	59	186

At July 31, 2017, the City reported a liability of \$50,197,535 for its OPEB liability in the governmental activities. The OPEB liability was measured as of August 1, 2016 by an actuarial valuation using census data information as of that date. For the year-ended July 31, 2017, the City recognized OPEB expense of \$4,410,220 in the governmental activities.

At July 31, 2017, the City reported an OPEB related deferred outflows of resources for differences between expected and actual experience in the amount of \$4,605,411.

The amount reported as a deferred outflow of resources related to OPEB will be recognized in OPEB expense as follows:

Year ending July 31,	
2018	\$ 552,455
2019	552,455
2020	552,455
2021	552,455
2022	552,455
Thereafter	1,843,136
Total	\$ 4,605,411

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 10 - Postemployment Benefits Other Than Pensions - Continued

The OPEB liability at July 31, 2017 was determined following the following actuarial assumptions:

Assumption	Factor	
Discount rate	2.85%	
Valuation date	August 1, 2016	
Salary scale	2.00%	
Mortality	RP-2000 Combined Health Participant Table Projected 10 years using Projection Scale AA	
Marital rate	80%	
Healthcare cost trend rate assumed increase	<u>Medical</u>	<u>Medicare Part B</u>
2018	9.50%	5.30%
2019	9.00%	5.54%
2020	8.50%	5.72%
2021	8.00%	5.41%
2022	7.50%	5.56%
2023	7.00%	5.54%
2024	6.50%	5.00%
2025	6.00%	5.00%
2026	5.50%	5.00%
2027	5.00%	5.00%

Actuarial valuations involve estimates and assumptions about the probability of events far into the future and are subject to continual revisions as actual results are compared to past expectations and new estimates are made about the future. These calculations are designed to reduce short-term volatility in actuarial accrued liabilities. Projected benefits are based on the types of benefits provided at the time of each valuation and on the cost, sharing provisions then in effect.

Changes in the OPEB liability are as follows:

Balance as of August 1, 2016 (restated)	\$ 48,131,088
Changes for the year:	
Service cost	2,370,709
Interest	1,668,557
Assumption changes and differences between actual and expected experience	4,605,411
Benefit payments	(916,046)
Change in actuarial cost method	(5,662,184)
Net changes	<u>2,066,447</u>
Balance as of July 31, 2017	<u>\$ 50,197,535</u>

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 10 - Postemployment Benefits Other Than Pensions - Continued

The following table presents the OPEB liability of the Plan as of July 31, 2017 using the current health cost trend rates as well as what the OPEB liability would be if it were calculated using health care cost trend rates 1% lower or higher than the current rates:

	1% Decrease	Current Healthcare Trend Rates	1% Increase
OPEB liability	\$ 41,239,095	\$ 50,197,535	\$ 62,166,260

The following presents the OPEB liability of the Plan as of December 31, 2018 calculated using the current discount rate of 2.85%, as well as what the OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease (1.85%)	Current Discount Rate (2.85%)	1% Increase (3.85)
OPEB liability	\$ 60,883,316	\$ 50,197,535	\$ 42,030,911

Note 11 - Tax Abatements

The following summarizes certain property tax abatement agreements entered into by the City as of July 31, 2017:

Agreement	Start Date	End Date	Taxable Assessed Value	Per '000 Tax Rate	Tax Value	PILOT Received	Taxes Abated
Empire Generating	2/1/2009	2/29/2029	\$ 18,500,000	\$ 51.44	\$ 951,640	\$ 601,172	\$ 350,468
Host	12/1/2014	12/1/2024	-	-	-	306,430	(306,430)
Gorman Terminals	2/1/2008	12/31/2018	64,500	51.44	3,318	486	2,832
Bell Top	11/1/2013	10/1/2024	107,800	51.44	5,545	4,560	985
							\$ 47,855

Note 12 - Fund Balance

The City's Capital Projects Fund has reported a deficit fund balance of \$2,102,499 as of July 31, 2017. This deficit is attributable to projects which have been financed utilizing short-term bond anticipation notes and other short-term financing. The City plans on addressing the fund balance deficit in future years through the issuance of long-term debt securities.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 13 - Commitments and Contingencies

a. Pending Litigation

The City is involved in certain suits and claims arising from a variety of sources. It is the opinion of counsel and management that the liabilities that may arise from such actions would be covered by the City's insurance carrier or would not result in losses that would materially affect the financial position of the City or the results of its operations.

b. Environmental Risks

Certain facilities of the City are subject to federal, state, and local regulations relating to the discharge of materials into the environment. Compliance with these provisions has not had, nor does the City expect such compliance to have, any material effect upon the capital expenditures or financial condition of the City. The City believes that its current practices and procedures for control and disposition of regulated wastes comply with applicable federal, state, and local requirements.

c. Grants

Grants received by the City are subject to audit by certain agencies of New York State and the federal government. Such audits could possibly result in disallowances and request for return of funds. The City's administration believes disallowances, if any, would be immaterial.

Note 14 - Accounting Standards Not Yet Implemented

In May 2020, GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance* (GASB 95). The provisions of GASB 95 are effective immediately. The objective of this statement is to provide temporary relief to governments and other stakeholders in the light of the COVID-19 pandemic by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018 and later. The effective dates included in the following accounting standards have been updated in accordance with the provisions of GASB 95.

GASB Statement No. 83, *Certain Asset Retirement Obligations* (GASB 83). GASB 83 establishes criteria for determining the timing and pattern of recognition for a liability and corresponding deferred outflow of resources for asset retirement obligations. This statement required that recognition occur when the liability is both incurred and reasonably estimable. The requirements of this statement are effective for reporting periods beginning after June 15, 2019.

GASB Statement No. 84, *Fiduciary Activities* (GASB 84). GASB 84 establishes criteria for identifying fiduciary activities of state and local governments and establishes four types of fiduciary funds that should be reported. The statement also provides guidance for the recognition of liabilities in a fiduciary fund and the related release of liability to a beneficiary. These requirements are effective for fiscal years beginning after December 15, 2019.

GASB Statement No. 85, *Omnibus 2017* (GASB 85). GASB 85 addresses practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and OPEB). The requirements of this statement are effective for reporting periods beginning after June 15, 2018.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 14 - Accounting Standards Not Yet Implemented - Continued

GASB Statement No. 86, *Certain Debt Extinguishments* (GASB 86). GASB 86 addresses accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources - resources other than the proceeds of refunding debt - are placed in an irrevocable trust for the sole purpose of extinguishing debt. This statement also addresses accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The required of this statement are effective for reporting periods beginning after June 15, 2017.

GASB Statement No. 87, *Leases* (GASB 87). GASB 87 establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this statement are effective for reporting periods beginning after June 15, 2021.

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*. This statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines-of-credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. For notes to financial statements related to debt, this statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt. The requirements of this statement are effective for reporting periods beginning after June 15, 2019.

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this statement. This statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles. The requirements of this statement are effective for reporting periods beginning after June 15, 2019.

GASB Statement No. 90, *Majority Equity Interests*. This statement will provide financial reporting users with information related to the presentation of majority equity interests in legally separate organizations. In addition, this statement requires the reporting of information about component units if the government acquires a 100% equity interest about the cost of services to be provided by the component unit in relation to the consideration provided to acquire the component unit. The requirements of this statement are effective for reporting periods beginning after December 15, 2019.

City of Rensselaer, New York

Notes to the Financial Statements July 31, 2017

Note 14 - Accounting Standards Not Yet Implemented - Continued

GASB Statement No. 91, *Conduit Debt Obligations*. This statement provides a single method reporting conduit debt obligations by issuers and eliminates diversity in practice. This statement clarifies the existing definition of a conduit debt obligation; establishes that a conduit debt obligation is not a liability of the issuer, establishes standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations, and improves note disclosures. The requirements of this statement are effective for reporting periods beginning after December 15, 2021.

GASB Statement No. 92, *Omnibus 2020*. This statement addresses a variety of topics including leases, intra-entity transfers, fiduciary activities, public entity risk pools/reinsurance recoveries, fair value measurements, and derivative instrument terminology. Guidance related to leases, reinsurance recoveries and derivative instrument terminology was effective upon the issuance of the standard in January 2020. The remaining components of this standard are effective for periods beginning after June 15, 2021.

GASB Statement No. 93, *Replacement of Interbank Offered Rates*. The objective of this statement is to address accounting and financial reporting implications that result from the replacement of interbank offered rates (IBOR), such as providing exceptions for certain hedging derivative instruments to the hedge accounting termination provisions when an IBOR is replaced as the reference rate of the hedging derivative instrument's variable payment. The removal of the London IBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021. All other requirements of this statement are effective for reporting periods beginning after June 15, 2021.

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). This statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). As defined in this statement, an APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction. The requirements of this statement are effective for fiscal years beginning after June 15, 2022.

Management has not estimated the extent of potential impact of these statements on the City's financial statements.

City of Rensselaer, New York

Required Supplementary Information Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - General Fund

	Year Ended July 31, 2017			
	2017 Adopted Budget	2017 Modified Budget	2016 Actual	Variance with Final Budget Positive (Negative)
REVENUES				
Real property taxes and related items	\$ 7,444,091	7,444,091	\$ 9,276,937	\$ 1,832,846
Non-property taxes	2,616,000	2,616,000	2,526,333	(89,667)
Departmental income	1,048,600	1,048,600	60,408	(988,192)
Use of money and property	14,525	14,525	-	(14,525)
Licenses and permits	107,400	107,400	349,256	241,856
Fines and forfeitures	140,000	140,000	64,149	(75,851)
Sale of property and compensation for loss	-	-	5,995	5,995
Miscellaneous local sources	300,500	300,500	56,015	(244,485)
State aid	1,541,084	1,541,084	1,491,692	(49,392)
Total revenues	13,212,200	13,212,200	13,830,785	618,585
EXPENDITURES				
General government support	2,525,436	2,525,436	2,121,591	403,845
Public safety	4,107,110	4,107,110	4,134,168	(27,058)
Transportation	1,452,532	1,452,532	1,314,396	138,136
Culture and recreation	160,606	160,606	159,037	1,569
Home and community services	241,999	241,999	318,282	(76,283)
Employee benefits	4,153,640	4,153,640	3,960,551	193,089
Debt service	873,350	873,350	1,099,703	(226,353)
Total expenditures	13,514,673	13,514,673	13,107,728	406,945
Excess (deficiency) of revenues over expenditures	(302,473)	(302,473)	723,057	1,025,530
OTHER FINANCING SOURCES (USES)				
Transfers out	(111,927)	(107,115)	(276,821)	(169,706)
Net change in fund balance	(414,400)	(409,588)	446,236	\$ 855,824
FUND BALANCE, <i>beginning of year</i>	1,698,824	1,698,824	1,698,824	
FUND BALANCE, <i>end of year</i>	\$ 1,284,424	\$ 1,289,236	\$ 2,145,060	

City of Rensselaer, New York

Required Supplementary Information Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Water Fund

	Year Ended July 31, 2017			Variance with Final Budget Positive (Negative)
	2017 Adopted Budget	2017 Modified Budget	2017 Actual	
REVENUES				
Departmental income	\$ 2,362,675	\$ 2,362,675	\$ 1,911,443	\$ (451,232)
Miscellaneous local sources	31,800	31,800	12,466	(19,334)
Total revenues	2,394,475	2,394,475	1,923,909	(470,566)
EXPENDITURES				
Home and community services	2,020,257	2,020,257	1,646,671	373,586
Employee benefits	157,604	157,604	137,092	20,512
Debt service	216,614	216,614	150,082	66,532
Total expenditures	2,394,475	2,394,475	1,933,845	460,630
Excess (deficiency) of revenues over expenditures	-	-	(9,936)	\$ (9,936)
FUND BALANCE, beginning of year	484,414	484,414	484,414	
FUND BALANCE, end of year	\$ 484,414	\$ 484,414	\$ 474,478	

City of Rensselaer, New York

Required Supplementary Information Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Community Development Fund

	Year Ended July 31, 2017			
	2017 Adopted Budget	2017 Modified Budget	2017 Actual	Variance with Final Budget Positive (Negative)
REVENUES				
Departmental income	\$ 25,000	\$ 25,000	\$ 25,928	\$ 928
Federal aid	240,000	240,000	248,450	8,450
Total revenues	265,000	265,000	274,378	9,378
EXPENDITURES				
Economic opportunity and development	200,000	200,000	414,479	(214,479)
Excess of revenues over expenditures	65,000	65,000	(140,101)	\$ (205,101)
FUND BALANCE, beginning of year	762,137	762,137	762,137	
FUND BALANCE, end of year	\$ 827,137	\$ 827,137	\$ 622,036	

City of Rensselaer, New York

Required Supplementary Information Schedule of Other Postemployment Benefits Liability

Balance as of August 1, 2016	<u>\$ 48,131,088</u>
Changes for the year:	
Service cost	2,370,709
Interest	1,668,557
Assumption changes and differences between actual and expected experience	4,605,411
Benefit payments	(916,046)
Change in actuarial cost method	(5,662,184)
Net changes	<u>2,066,447</u>
Balance as of July 31, 2017	<u>\$ 50,197,535</u>
Covered payroll	\$ 4,984,266
OPEB liability as a percentage of covered payroll	1007.12%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

City of Rensselaer, New York

Required Supplementary Information Schedule of Proportionate Share of the Net Pension Liability

<u>ERS</u>	<u>2017</u>	<u>2016</u>
City's proportion of the net pension liability	0.008836%	0.0086716%
City's proportionate share of the net pension liability	\$ 830,249	\$ 1,391,810
City's covered-employee payroll	\$ 2,645,136	\$ 2,350,213
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	0.313877623	59.22%
Plan fiduciary net position as a percentage of the total pension liability	94.70%	90.68%
<u>PFRS</u>	<u>2017</u>	<u>2016</u>
City's proportion of the net pension liability	0.1065141%	0.1103003%
City's proportionate share of the net pension liability	\$ 2,207,666	\$ 3,265,757
City's covered-employee payroll	\$ 3,186,242	\$ 2,983,165
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	69.29%	109.47%
Plan fiduciary net position as a percentage of the total pension liability	93.36%	90.24%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

City of Rensselaer, New York

Required Supplementary Information Schedule of Pension Contributions

<u>ERS</u>	<u>2017</u>	<u>2016</u>
Contractually required contribution	\$ 343,313	\$ 389,151
Contributions in relation to the contractually required contribution	343,313	389,151
Contribution deficiency (excess)	-	-
City's covered-employee payroll	2,645,136	2,350,213
Contribution as a percentage of covered-employee payroll	12.98%	16.56%
<u>PFRS</u>	<u>2017</u>	<u>2016</u>
Contractually required contribution	\$ 704,609	\$ 803,889
Contributions in relation to the contractually required contribution	704,609	803,889
Contribution deficiency (excess)	-	-
City's covered-employee payroll	3,186,242	2,983,165
Contribution as a percentage of covered-employee payroll	22.11%	26.95%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

City of Rensselaer, New York

Supplementary Information - Combining Balance Sheet
Non-Major Governmental Funds

		July 31, 2017			
		Sewer	Library	Solid Waste	Total Non-Major
ASSETS					
Cash and equivalents		\$ 227,506	\$ 1,837	\$ 57,988	\$ 287,331
Accounts receivable		352,833	-	310,199	663,032
Due from other funds		413,175	-	-	413,175
Total assets		\$ 993,514	\$ 1,837	\$ 368,187	\$ 1,363,538
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities					
Accounts payable		\$ 21,864	\$ 8,091	\$ 23,184	\$ 53,139
Due to other funds		-	15,500	-	15,500
Due to NYS Retirement System		395	-	9,625	10,020
Accrued expenses		2,001	2,329	7,144	11,474
Total liabilities		24,260	25,920	39,953	90,133
Deferred inflows of resources					
Unavailable revenues		147,061	-	139,611	286,672
Fund balances					
Assigned		822,193	(24,083)	188,623	986,733
Total liabilities, deferred inflows of resources and fund balances		\$ 993,514	\$ 1,837	\$ 368,187	\$ 1,363,538

See Independent Auditor's Report.

City of Rensselaer, New York

Supplementary Information - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Non-Major Governmental Funds

	Year Ended July 31, 2017			
	Sewer	Library	Solid Waste	Total Non-Major
REVENUES				
Departmental income	\$ 712,991	\$ -	\$ 768,429	\$ 1,481,420
Miscellaneous local sources	-	8,655	62	8,717
State aid	-	5,224	-	5,224
Total revenues	712,991	13,879	768,491	1,495,361
EXPENDITURES				
Culture and recreation	-	116,151	-	116,151
Home and community services	226,785	-	469,004	695,789
Employee benefits	37,030	109	151,616	188,755
Debt Service				
Principal	190,000	-	-	190,000
Interest	81,781	-	-	81,781
Total expenditures	535,596	116,260	620,620	1,272,476
Excess (deficiency) of revenues over expenditures	177,395	(102,381)	147,871	222,885
OTHER FINANCING SOURCES				
Transfers in	67,369	79,000	-	146,369
Net change in fund balances	244,764	(23,381)	147,871	369,254
FUND BALANCES, beginning of year	577,429	(702)	40,752	617,479
FUND BALANCES, end of year	\$ 822,193	\$ (24,083)	\$ 188,623	\$ 986,733

See Independent Auditor's Report.



June 29, 2020

Mayor and City Common Council Members
City of Rensselaer, New York
62 Washington Street
Rensselaer, New York 12144

Dear Mayor and City Common Council Members:

We are pleased to present this report related to our audit of the financial statements of the City of Rensselaer, New York (City) as of and for the year ended July 31, 2017. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for the City's financial reporting process.

This report is intended solely for the information and use of the Mayor, City Common Council Members, and management, and is not intended to be, and should not be, used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this report. We appreciate the opportunity to be of service to the City.

Very truly yours,

BST & Co. CPAs, LLP

A handwritten signature in black ink that reads 'Brendan K. Kennedy'. The signature is written in a cursive style with a long, sweeping tail on the 'y'.

Brendan K. Kennedy, Partner

BKK/hmk



City of Rensselaer, New York

Communication With Those Charged With Governance Year Ended July 31, 2017

Generally accepted auditing standards (AU-C 260, *The Auditor's Communication With Those Charged With Governance*) require the auditor to promote effective two-way communication between the auditor and those charged with governance. Consistent with this requirement, the following summarizes our responsibilities regarding the financial statement audit as well as observations arising from our audit that are significant and relevant to your responsibility to oversee the financial reporting process.

Our Responsibilities With Regard to the Financial Statement Audit

Our responsibilities under auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States have been described to you in our arrangement letter dated January 30, 2018. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.

Overview of the Planned Scope and Timing of the Financial Statement Audit

We have issued a separate communication regarding the planned scope and timing of our audit and have discussed with you our identification of and planned audit response to significant risks of material misstatement.

Accounting Policies and Practices

Preferability of Accounting Policies and Practices

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

Adoption of, or Change in, Accounting Policies

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the City. The following is a description of a new accounting standard that was adopted by the City for the purposes of complying with accounting principles generally accepted in the United State of American (U.S. GAAP):

City of Rensselaer, New York

Communication With Those Charged With Governance Year Ended July 31, 2017

Accounting Policies and Practices - Continued

Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This statement established financial reporting standards for other postemployment benefits (OPEB) plans for state and local governments. This standard replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended. This statement establishes standards for recognizing and measuring liabilities, deferred inflows of resources, deferred outflows of resources, and expense/expenditures, as well as identifying the methods and assumptions required to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Additionally, this statement establishes requirements for additional note disclosures and required supplementary information.

The adoption of this statement is applied retroactively. As a result of the adoption of this statement, the City's July 31, 2016 governmental activities net position was restated to a deficit balance of \$16,471,372.

Significant or Unusual Transactions

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Management's Judgments and Accounting Estimates

Summary information about the process used by management in formulating particularly sensitive accounting estimates and about our conclusions regarding the reasonableness of those estimates is in the attached Exhibit A, Summary of Significant Accounting Estimates.

Audit Adjustments

Audit adjustments proposed by us and recorded by the City are shown on the attached Exhibit B, Summary of Recorded Audit Adjustments.

Uncorrected Misstatements

There were no uncorrected misstatements in the financial statements.

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.



City of Rensselaer, New York

Communication With Those Charged With Governance Year Ended July 31, 2017

Consultations with Other Accountants

We were informed by management that the City consulted with the following accounts to provide consultation and recording keeping services during the year ended July 31, 2017:

- Stark & Basila Certified Public Accountants, P.C.
- Claude Manna, Cusack and Company, CPAs, LLC
- Mike Slawson

Significant Issues Discussed with Management

No significant issues arising from the audit were discussed with or the subject of correspondence with management.

Significant Difficulties Encountered in Performing the Audit

We did not encounter any significant difficulties in dealing with management during the audit.

Communicating Significant Deficiencies and Material Weaknesses in Internal Control over Financial Reporting

We have separately communicated the significant deficiencies and material weaknesses identified during our audit of the financial statements.

Significant Written Communications Between Management and Our Firm

Copies of significant written communications between our firm and the management of the City, including the representation letter provided to us by management, are attached as Exhibit D.



City of Rensselaer, New York

Summary of Significant Accounting Estimates Year Ended July 31, 2017

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. You may wish to monitor throughout the year the process used to determine and record these accounting estimates. The following describes the significant accounting estimates reflected in the City's July 31, 2016 financial statements:

<u>Estimate</u>	<u>Accounting Policy</u>	<u>Estimation Process</u>
Other Postemployment Benefits (OPEB)	An accrual is made in the financial statements for benefits earned primarily by employer funded health insurance that will be paid subsequent to the qualifying employees' service with the City.	The estimate is developed with the assistance of an actuarial firm using assumptions applied to census and plan information provided by the City.
Allowance for Uncollectible Receivables	Receivables are reduced to their net realizable value. An allowance for uncollectible receivables is recorded as a contra asset and a corresponding expense.	Management will perform a calculation to determine what portion of the outstanding receivable balances may be uncollectible.
Compensated Absences	The City recognizes the estimated liability for unused vacation and compensated time.	Unused vacation and compensated time is aggregated, and current employee rates are applied to generate the extended liability.
Claims Payable	An accrual for claims payable is recorded when the contingent obligation is determined to be both probable and estimable.	Management reviews responses from the City's legal counsel to determine cases that are both probable and possible. These cases are the basis for determining the claims payable estimate along with the footnote disclosure.

City of Rensselaer, New York

**Summary of Significant Accounting Estimates
Year Ended July 31, 2017**

Estimate	Accounting Policy	Estimation Process
Net Pension Liability	The City recognizes its proportionate share of the New York State and Local Employees' Retirement System and the New York State and Local Police and Fire Retirement System net pension liabilities and the related deferred inflows and outflows of resources.	The City's net pension liabilities are estimated by the New York State Office of the State Comptroller using census data supplied by participating employers and various actuarial assumptions, including but not limited to, rate of return, mortality, and inflation. The City's proportionate percentage of the liabilities is determined on an annual basis.

We have evaluated management's significant accounting estimates noted above as part of our audit, and concluded that management's estimates and the estimation process appear reasonable in the context of the financial statements taken as a whole.

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

0805

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
Net Income (Loss) Before Adjustments							10,682,650.00			
1	7/31/2017	Accrued Liabilities	A0607			149,609.00				
1	7/31/2017	Accrued Liabilities	G0607			2,001.00				
1	7/31/2017	Accrued Liabilities	L0601			2,329.00				
1	7/31/2017	Accrued Liabilities	CL0601		6,059.00					
1	7/31/2017	Accrued Payroll	FX0601.01			5,729.00				
1	7/31/2017	Executive	A7100.1010		30,999.00					
1	7/31/2017	Executive	A7100.3120		86,227.00					
1	7/31/2017	Executive	A7100.7310		7,776.00					
1	7/31/2017	Supervisory	A7110.5010		18,473.00					
1	7/31/2017	Supervisory	A7110.8120		6,134.00					
1	7/31/2017	Public Safety Operations	G7130.8120		2,001.00					
1	7/31/2017	Clerical	L7150.7410		2,329.00					
1	7/31/2017	Public Safety Operations	CL7130.8160			6,059.00				
1	7/31/2017	Accrued Liabilities Accrued Payroll	FX0601.0100			5,512.00				
1	7/31/2017	Public Safety Operations	FX7130.8340		11,241.00					
to adjust for accrued payroll									Recurring	
					171,239.00	171,239.00	10,529,041.00	(153,609.00)		
2	7/31/2017	Trust Saving	T0202			3.00				
2	7/31/2017	Due from Other Funds	T0391							
2	7/31/2017	Due from Other Funds	T0391		316,467.00					
2	7/31/2017	Due from Other Funds	FX0391							
2	7/31/2017	Metered Water Sales	FX2140							
2	7/31/2017	Cash Trust Fund Main	T0200.T000			316,464.00				
Fix cash in TA fund										
					316,467.00	316,467.00	10,845,505.00	316,464.00		
4	7/31/2017	PROV.-FUT.BDGT.CAP.INDBT...	W0125		42,400,660.00					
4	7/31/2017	PROV.-FUT.BDGT.CAP.INDBT...	W0125		1,797,714.00					
4	7/31/2017	Due To Emp. Retirement System	W0637		122,565.00					
4	7/31/2017	Statutory Installment Bonds	W0685			2,270,279.00				
4	7/31/2017	Other Post Employment Benefits	W0692			42,400,660.00				
4	7/31/2017	Loans/Bans Payable EFC Ban Payat	W0619.0001		118,000.00					
4	7/31/2017	Loans/Bans Payable CW-Keybank	W0619.0002		232,000.00					

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

0805-1

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
Adjust W-Fund										
					44,670,939.00	44,670,939.00	10,727,505.00	(118,000.00)		
5	7/31/2017	PROV.-FUT.BDGT.CAP.INDBT...	W0125	W-5000	2,105,000.00					
5	7/31/2017	Loans/Bans Payable EFC Loan Paye	W0619.0003	W-5000		2,105,000.00				
adjust EFC bonds based on confirm										
					2,105,000.00	2,105,000.00	10,727,505.00	0.00		
6	7/31/2017	CD Plug	CDBST	2000CD-1						
6	7/31/2017	All Uncollected Accounts	CD0253	2000CD-1						
6	7/31/2017	Accounts Receivable	CD0380	2000CD-1	11,824.00					
6	7/31/2017	Deferr Revenues	CD0691	2000CD-1						
6	7/31/2017	Deferr Revenues	CD0691	2000CD-1	103,390.00					
6	7/31/2017	Fund Balance	CD0909	2000CD-1	376.00					
6	7/31/2017	Community Development Income	CD2170	2000CD-1		10,058.00				
6	7/31/2017	Fort Crailo Revenue	CDBST1	2000CD-1		10,881.00				
6	7/31/2017	Economic Development Revenue	CDBST2	2000CD-1		15,041.00				
6	7/31/2017	Loans Receivable Loans Receivable	CD0390.0001	2000CD-1		79,610.00				
To adjust CD fund										
					115,590.00	115,590.00	10,753,427.00	25,922.00		
7	7/31/2017	PROV.-FUT.BDGT.CAP.INDBT...	W0125	W2010.13		996,925.00				
7	7/31/2017	Net Pension Liability	W0688	W2010.13	996,925.00					
Record Net Pension Liability										
					996,925.00	996,925.00	9,756,502.00	(996,925.00)		
8	7/31/2017	Interest Earnings	H2401			373.00				
8	7/31/2017	BKK Revenue	H4000		373.00					
remove debit balance in interest revenue										
					373.00	373.00	9,756,502.00	0.00		
9	7/31/2017	A BST Plug	ABST	7902	1.00					

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
9	7/31/2017	BST Sewer Plug	GBST	7902		123,898.00				
9	7/31/2017	Fund Balance	A0909	7902		1.00				
9	7/31/2017	CD Plug	CDBST	7902		2,311.00				
9	7/31/2017	BST CL Plug	CLBST	7902	1.00					
9	7/31/2017	Fund Balance	G0909	7902	123,898.00					
9	7/31/2017	Fund Balance	CD0909	7902	2,311.00					
9	7/31/2017	Fund Balance	CL0909	7902		1.00				
fix opening fund balance										
					126,211.00	126,211.00	9,880,399.00	123,897.00		
10	7/31/2017	A BST Plug	ABST							
10	7/31/2017	A BST Plug	ABST							
10	7/31/2017	BST Sewer Plug	GBST							
10	7/31/2017	Due to Other Funds	A0630							
10	7/31/2017	BST CL Plug	CLBST							
10	7/31/2017	BST CL Plug	CLBST			191,548.00				
10	7/31/2017	BST CL Plug	CLBST			78,054.00				
10	7/31/2017	Due from Other Funds	G0391							
10	7/31/2017	Sewer Call Outs	G2132							
10	7/31/2017	Due to Other Funds	CL0630							
10	7/31/2017	Deferred Tax Revenue	CL0694		269,602.00					
10	7/31/2017	Due to Other Funds	FX0630							
10	7/31/2017	Metered Water Sales	FX2140							
10	7/31/2017	Metered Water Sales	FX2140		454,440.00					
10	7/31/2017	BST FX Plug	FXPLUG			454,440.00				
10	7/31/2017	Due From Other Funds Due From Ot	A0391.0001							
10	7/31/2017	Transfer To	A9901.9900							
Reconcile interfund balances										
					724,042.00	724,042.00	10,150,001.00	269,602.00		
11	7/31/2017	CD Plug	CDBST		2,311.00					
11	7/31/2017	Deferr Revenues	CD0691		69,542.00					
11	7/31/2017	Community Development Income	CD2170			71,853.00				
Corrected deferred inflow										
					71,853.00	71,853.00	10,150,001.00	0.00		

0805-3

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
12	7/31/2017	Taxes Receivable	A0250			530,715.00				
12	7/31/2017	Due from Other Funds	A0391			665,023.00				
12	7/31/2017	Accounts Payable	A0600			154,259.00				
12	7/31/2017	Due to Other Funds	A0630		1,349,997.00					
12	7/31/2017	Due from Other Funds	G0391			415,589.00				
12	7/31/2017	Due to Other Funds	G0630		412,988.00					
12	7/31/2017	Due To Emp. Retirement System	G0637		2,601.00					
12	7/31/2017	Accounts Receivable	H0380		10,137.00					
12	7/31/2017	Accounts Receivable	H0380			58,649.00				
12	7/31/2017	Accounts Receivable	H0380			19,558.00				
12	7/31/2017	Due from Other Funds	H0391			485,726.00				
12	7/31/2017	Waterfront Esplande Design	H0513		19,618.00					
12	7/31/2017	Accounts Payable	H0600		439,458.00					
12	7/31/2017	Accounts Payable	H0600			10,137.00				
12	7/31/2017	Due to Other Funds	H0630		104,917.00					
12	7/31/2017	Due from Other Funds	L0391		729.00					
12	7/31/2017	Due to Other Funds	L0630			2,508.00				
12	7/31/2017	Cash	T0200		14,339.00					
12	7/31/2017	Due from Other Funds	T0391		17,451.00					
12	7/31/2017	Accounts Payable	T0600			462.00				
12	7/31/2017	Due to Other Funds	T0630			97,632.00				
12	7/31/2017	Foreign Fire Ins.	T0652		66,304.00					
12	7/31/2017	Accounts Receivable	CD0380		11,824.00					
12	7/31/2017	Due from Other Funds	CD0391			149,359.00				
12	7/31/2017	Accounts Payable	CD0600		33,760.00					
12	7/31/2017	Due to Other Funds	CD0630		98,800.00					
12	7/31/2017	Due from Other Funds	CL0391		1,413.00					
12	7/31/2017	Accounts Payable	CL0600			11,906.00				
12	7/31/2017	Due to Other Funds	CL0630		13,750.00					
12	7/31/2017	Due from Other Funds	FX0391			474,440.00				
12	7/31/2017	Accounts Payable	FX0600			274,099.00				
12	7/31/2017	Due to Other Funds	FX0630		390,780.00					
12	7/31/2017	Due To Other Govts	FX0631		182,790.00					
12	7/31/2017	Due To Emp. Retirement System	FX0637		10,462.00					
12	7/31/2017	Due To Other Funds Sanitary Sewer	FX0630.G		164,507.00					
12	7/31/2017	Accounts Receivable EFC Financing	H0380.0002			60.00				
12	7/31/2017	Contractual Services	L7440.7410		1,779.00					
12	7/31/2017	Cash Fort Crailo Rev Loan	CD0200.CD13		2,795.00					
12	7/31/2017	Contractual Services	CD7440.8668		2,180.00					
12	7/31/2017	Charges City Charges	CL2130.0001			3,257.00				

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

0805-4

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
PBC - Steve Corrections										
					3,353,379.00	3,353,379.00	10,082,995.00	(67,006.00)		
13	7/31/2017	Accounts Payable	H0600		434,897.00					
13	7/31/2017	Casale Construction Services	H7210.0105.5112			434,897.00				
Correct overstatement of AP from PY										
					434,897.00	434,897.00	10,517,892.00	434,897.00		
14	7/31/2017	Accounts Receivable	H0380			262,571.00				
14	7/31/2017	Accounts Receivable	H0380			188,177.00				
14	7/31/2017	Accounts Receivable	H0380		58,028.00					
14	7/31/2017	Accounts Receivable	H0380		9,595.00					
14	7/31/2017	Accounts Receivable	H0380			10,252.00				
14	7/31/2017	Accounts Receivable	H0380		10,137.00					
14	7/31/2017	Accounts Payable	H0600			10,137.00				
14	7/31/2017	B.A.N. Is Payable	H0626		2,069,779.00					
14	7/31/2017	B.A.N. Is Payable	H0626		911.00					
14	7/31/2017	Deferr Revenues	H0691		10,252.00					
14	7/31/2017	Interest Earnings	H2401			911.00				
14	7/31/2017	Third Avenue Bridge	H3132		262,571.00					
14	7/31/2017	Killians Landing	H3136		1,822.00					
14	7/31/2017	Transportation Capital Grants Feder	H4597			45,725.00				
14	7/31/2017	Transportation Capital Grants Feder	H4597			134,001.00				
14	7/31/2017	Transportation Capital Grants Feder	H4597			5,413.00				
14	7/31/2017	B.A.N. REDEEMED FROM APPR..	H5731			545,500.00				
14	7/31/2017	Installment Purchase Debt - Proceed	H5785			1,524,279.00				
14	7/31/2017	Cash NYSERDA Deposits	H0200.H052		11,000.00					
14	7/31/2017	Cash NYSERDA Deposits	H0200.H052			59,850.00				
14	7/31/2017	Accounts Receivable EFC Financing	H0380.0002		188,177.00					
14	7/31/2017	Accounts Receivable EFC Financing	H0380.0002		141,217.00					
14	7/31/2017	State Aid Additional Quakenderry Cr	H3089.0005			9,595.00				
14	7/31/2017	State Aid Additional Rt 20 Bike Impr	H3089.0017		134,001.00					
14	7/31/2017	State Aid Additional Rt 20 Bike Impr	H3089.0017		5,413.00					
14	7/31/2017	State Aid Additional DOT Reimburse	H3089.0036			11,000.00				
14	7/31/2017	State Aid Additional DOT East Street	H3089.0040		45,725.00					
14	7/31/2017	Drinking/Clean Water/EPA Clean We	H3097.0001			141,217.00				
14	7/31/2017	Drinking/Clean Water/EPA Green Inf	H3097.0003			10,252.00				

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
14	7/31/2017	Drinking/Clean Water/EPA Green Inf	H3097.0003		10,252.00					
		PBC - Steve Correcting Entries								
					2,958,880.00	2,958,880.00	12,486,001.00	1,968,109.00		
15	7/31/2017	A BST Plug	ABST			38,409.00				
15	7/31/2017	Cash General Fund Operating	A0200.A000		38,409.00					
		To correct the cash in the General Fund								
					38,409.00	38,409.00	12,486,001.00	0.00		
16	7/31/2017	Interest Earnings	L2401			100.00				
16	7/31/2017	Othr.Unclassified Revenue	L2770		100.00					
		Reclass negative interest income								
					100.00	100.00	12,486,001.00	0.00		
17	7/31/2017	A BST Plug	ABST		22,978.00					
17	7/31/2017	BST Sewer Plug	GBST		67,369.00					
17	7/31/2017	Accounts Payable	A0600			64,828.00				
17	7/31/2017	BST CL Plug	CLBST		2,891.00					
17	7/31/2017	Interfund Transfers	G2801			67,369.00				
17	7/31/2017	Accounts Payable	H0600			75,247.00				
17	7/31/2017	Brownfield Opportunity Grant	H3133		7,878.00					
17	7/31/2017	Accounts Payable	CL0600			9,908.00				
17	7/31/2017	Unrecorded State grants revenues	A3089.0200			76,973.00				
17	7/31/2017	Bond Anticipated Notes	A7601.9730		115,500.00					
17	7/31/2017	Bond Payments	A7602.9730			79,498.00				
17	7/31/2017	Bond Payments	A7602.9730			115,000.00				
17	7/31/2017	Transfer to Capital	A9905.9900		197,821.00					
17	7/31/2017	Transfer To	H9901.9900		67,369.00					
17	7/31/2017	Public Safety Operations	CL7130.8160		7,017.00					
		Increase transfer to capital projects for unrecorded grant revenue recorded in capital projects fund.								
					488,823.00	488,823.00	12,282,023.00	(203,978.00)		

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
18	7/31/2017	Due from Other Funds	A0391			7,500.00				
18	7/31/2017	Due from Other Funds	A0391		23,000.00					
18	7/31/2017	Due to Other Funds	A0630		11,500.00					
18	7/31/2017	Due to Other Funds	A0630			23,000.00				
18	7/31/2017	Transfer To	A9901.9900			4,000.00				
		Correct remaining interfund items (Library and General)			34,500.00	34,500.00	12,286,023.00	4,000.00		
19	7/31/2017	Due from Other Funds	T0391		14,797.00					
19	7/31/2017	Fund Balance	T0909			14,797.00				
		Reclass TA Fund payables to balance interfund loans			14,797.00	14,797.00	12,286,023.00	0.00		
20	7/31/2017	Installment Purchase Debt - Proceed	H5785			746,000.00				
20	7/31/2017	EFC Debt Proceeds	H5786			495,000.00				
20	7/31/2017	B.A.N. Payable	H0621.0100			120,000.00				
20	7/31/2017	Capital Outlay	H7210.5110		866,000.00					
20	7/31/2017	Capital Outlay Clean Water Infrastru	H7210.0044.5112		495,000.00					
		Capital Projects Fund			1,361,000.00	1,361,000.00	11,671,023.00	(615,000.00)		
21	7/31/2017	Cash	G0200			190,000.00				
21	7/31/2017	Cash	FX0200		190,000.00					
21	7/31/2017	Principal Payment on EFC Debt	G97906		190,000.00					
21	7/31/2017	Bond Payments	FX7602.9730			190,000.00				
		Record Sewer Principal Payment			380,000.00	380,000.00	11,861,023.00	190,000.00		
22	7/31/2017	Cash	A0200		61,700.00					
22	7/31/2017	Cash	A0200			25,127.00				
22	7/31/2017	Cash	G0200			61,700.00				
22	7/31/2017	Cash	FX0200		25,127.00					
22	7/31/2017	Unrecorded State grants revenues	A3089.0200		25,127.00					

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
22	7/31/2017	Interest On Bans/ Bonds	A7701.9730			61,700.00				
22	7/31/2017	Interest On Bans/ Bonds	G7701.9730		61,700.00					
22	7/31/2017	Bond Payments	FX7602.9730		9,000.00					
22	7/31/2017	Interest On Bans/ Bonds	FX7701.9730		29,353.00					
22	7/31/2017	Interest On Bonds	FX7702.9730			9,000.00				
22	7/31/2017	Interest On Bonds	FX7702.9730			29,353.00				
22	7/31/2017	Interest On Bonds	FX7702.9730			25,127.00				
		Fix Interest Expense								
					212,007.00	212,007.00	11,886,150.00	25,127.00		
23	7/31/2017	Taxes Receivable	A0250		599,835.00					
23	7/31/2017	Real Estate Taxes	A1001			599,835.00				
		Tax Corrections - PBC								
					599,835.00	599,835.00	12,485,985.00	599,835.00		
24	7/31/2017	Land	K0101	K-4001	640,126.00					
24	7/31/2017	Buildings	K0102	K-4001	11,937,437.00					
24	7/31/2017	Improvements Other than Buildings	K0103	K-4001	140,150.00					
24	7/31/2017	Machinery & Equipme	K0104	K-4001	965,988.00					
24	7/31/2017	Machinery & Equipme	K0104	K-4001	4,682,090.00					
24	7/31/2017	Construction Work In Progress	K0105	K-4001	6,220,602.00					
24	7/31/2017	Infrastructure	K0106	K-4001	89,475,473.00					
24	7/31/2017	Buildings, Accumlated Depr	K0112	K-4001		3,958,150.00				
24	7/31/2017	Site Improvements, Accumulated De	K0113	K-4001		35,249.00				
24	7/31/2017	Machinery and Equipment	K0114	K-4001		512,831.00				
24	7/31/2017	Machinery and Equipment	K0114	K-4001		2,962,030.00				
24	7/31/2017	Infrastructure, Accumulated Depr	K0116	K-4001		52,199,005.00				
24	7/31/2017	Investment Other	K0953	K-4001		54,394,601.00				
		Record fixed assets								
					114,061,866.00	114,061,866.00	64,684,990.00	52,199,005.00		
25	7/31/2017	A BST Plug	ABST		15,430.00					
25	7/31/2017	Due To Emp. Retirement System	A0637			15,430.00				
		A Fund corrections								

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

0805-8

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
					15,430.00	15,430.00	64,684,990.00	0.00		
26	7/31/2017	B.A.N. Is Payable	H0626		1,568,000.00					
26	7/31/2017	EFC Debt Proceeds	H5786			1,568,000.00				
		Adjust BAN financed L/T through EFC Debt subsequent to year-end			1,568,000.00	1,568,000.00	64,684,990.00	0.00		
27	7/31/2017	PROV.-FUT.BDGT.CAP.INDBT...	W0125	W17-5000		290,000.00				
27	7/31/2017	Serial Bonds Payable	W0628	W17-5000	290,000.00					
		reduce LT bonds payable				290,000.00	290,000.00	64,684,990.00	0.00	
28	7/31/2017	Taxes Receivable	A0250		105,155.00					
28	7/31/2017	Taxes Receivable	A0250			47,997.00				
28	7/31/2017	City School Taxes	A0290			188,566.00				
28	7/31/2017	Tax Payment Plan Program	A0301		2,537.00					
28	7/31/2017	Delinquent Tax Program	A0320		217,152.00					
28	7/31/2017	School Tax Sale Certificates	A0325			136,278.00				
28	7/31/2017	Due from Other Funds	A0391			60,000.00				
28	7/31/2017	Deferr Revenues	A0691			79,344.00				
28	7/31/2017	Deferred Tax Revenue	A0694		79,344.00					
28	7/31/2017	Deferred Tax Revenue	A0694		8,146.00					
28	7/31/2017	Real Estate Taxes	A1001		47,997.00					
28	7/31/2017	Real Estate Taxes	A1001			8,146.00				
28	7/31/2017	Othr.Unclassified Revenue	A2770		8,154.00					
28	7/31/2017	Taxes Receivable	G0250		95,344.00					
28	7/31/2017	Deferr Revenues	G0691			147,061.00				
28	7/31/2017	Sewer Call Outs	G2132			95,344.00				
28	7/31/2017	Sewer Call Outs	G2132		147,061.00					
28	7/31/2017	Solid Waste Receivable	CL0370		33,399.00					
28	7/31/2017	Due to Other Funds	CL0630		60,000.00					
28	7/31/2017	Deferred Tax Revenue	CL0694			93,399.00				
28	7/31/2017	Deferred Tax Revenue	CL0694			46,212.00				
28	7/31/2017	Accounts Receivable	FX0380			509.00				
28	7/31/2017	Accounts Receivable	FX0380		5,894.00					
28	7/31/2017	Deferr Revenues	FX0691		82,469.00					

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
28	7/31/2017	Metered Water Sales	FX2140		16,089.00					
28	7/31/2017	Metered Water Sales	FX2140			5,894.00				
28	7/31/2017	Metered Water Sales	FX2140			82,469.00				
28	7/31/2017	Unrecorded State grants revenues	A3089.0200		51,846.00					
28	7/31/2017	Charges City Charges	CL2130.0001		46,212.00					
28	7/31/2017	Water Rents Receivables Relevy Fer	FX0350.0001			16,089.00				
28	7/31/2017	Accounts Receivable Accounts Rece	FX0380.0001		1,054.00					
28	7/31/2017	Accounts Receivable Accounts Rece	FX0380.0003			545.00				
Adjust water, sewer and refuse relievies, deliquent tax receivables, deferred inflows.					1,007,853.00	1,007,853.00	64,611,330.00	(73,660.00)		
29	7/31/2017	Water Rents Receivables	FX0350	2000FX-6 & 2		287,848.00				
29	7/31/2017	Due From Other Govts	FX0440	2000FX-6 & 2		13,944.00				
29	7/31/2017	Accounts Payable	FX0600	2000FX-6 & 2	183,729.00					
29	7/31/2017	Accounts Payable	FX0600	2000FX-6 & 2		457,828.00				
29	7/31/2017	Due To Other Govts	FX0631	2000FX-6 & 2	530,333.00					
29	7/31/2017	Due To Emp. Retirement System	FX0637	2000FX-6 & 2		1,990.00				
29	7/31/2017	Fund Balance	FX0909	2000FX-6 & 2		256,211.00				
29	7/31/2017	Metered Water Sales	FX2140	2000FX-6 & 2		33,455.00				
29	7/31/2017	Service Charges	FX2144	2000FX-6 & 2		3,554.00				
29	7/31/2017	BST FX Plug	FXPLUG	2000FX-6 & 2	454,440.00					
29	7/31/2017	B.A.N. Payable	FX0621.0100	2000FX-6 & 2		2,729.00				
29	7/31/2017	Other Water Sales North Greenbush	FX2142.0007	2000FX-6 & 2		127,780.00				
29	7/31/2017	Other Water Sales Bloomingrove	FX2142.0009	2000FX-6 & 2		112.00				
29	7/31/2017	Service Charges Fire Service Charge	FX2144.0002	2000FX-6 & 2	20.00					
29	7/31/2017	Other Water Serv Reimbursement fr	FX2378.0002	2000FX-6 & 2	138,970.00					
29	7/31/2017	Purchase Of Water For Resale	FX7449.8320	2000FX-6 & 2		124,770.00				
29	7/31/2017	Bond Anticipated Notes	FX7601.9730	2000FX-6 & 2						
29	7/31/2017	Interest On Bans/ Bonds	FX7701.9730	2000FX-6 & 2	2,729.00					
Fix Purchases of water from Troy Correct Water fund revenues based on billings					1,310,221.00	1,310,221.00	64,304,842.00	(306,488.00)		
30	7/31/2017	BST Sewer Plug	GBST	2000FX-6	56,529.00					
30	7/31/2017	Due To Emp. Retirement System	G0637	2000FX-6		395.00				
30	7/31/2017	Fund Balance	G0909	2000FX-6						

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
30	7/31/2017	Sewer Call Outs	G2132	2000FX-6		33,185.00				
30	7/31/2017	Service Charges	G2144	2000FX-6		22,949.00				
Adjust sewer revenues										
					56,529.00	56,529.00	64,304,447.00	(395.00)		
31	7/31/2017	BST CL Plug	CLBST	2000S-4	266,710.00					
31	7/31/2017	Taxes Receivable Other	G0260	2000S-4	49,624.00					
31	7/31/2017	Sewer Call Outs	G2132	2000S-4		49,624.00				
31	7/31/2017	Encumbrance Control	H0521	2000S-4		2.00				
31	7/31/2017	Solid Waste Receivable	CL0370	2000S-4	43,745.00					
31	7/31/2017	Solid Waste Receivable	CL0370	2000S-4		18,277.00				
31	7/31/2017	Solid Waste Receivable	CL0370	2000S-4		56,123.00				
31	7/31/2017	Accounts Receivable	CL0380	2000S-4	56,123.00					
31	7/31/2017	Accounts Receivable	CL0380	2000S-4		1,887.00				
31	7/31/2017	Due To Emp. Retirement System	CL0637	2000S-4		1,114.00				
31	7/31/2017	Fund Balance	CL0909	2000S-4		176,931.00				
31	7/31/2017	Other Equipment	H7250.1620	2000S-4	2.00					
31	7/31/2017	Accounts Receivable Accounts Rece	CL0380.0001	2000S-4	1,887.00					
31	7/31/2017	Charges City Charges	CL2130.0001	2000S-4		132,410.00				
31	7/31/2017	Charges City Charges	CL2130.0001	2000S-4	18,277.00					
adjust revenue and receivable in solid waste										
					436,368.00	436,368.00	64,201,492.00	(102,955.00)		
32	7/31/2017	Fund Balance	CL0909		176,931.00					
32	7/31/2017	Fund Balance	FX0909		256,211.00					
32	7/31/2017	Metered Water Sales	FX2140			256,211.00				
32	7/31/2017	Charges City Charges	CL2130.0001			176,931.00				
Opening fund equity										
					433,142.00	433,142.00	64,634,634.00	433,142.00		
33	7/31/2017	Other Funds	T0685		34.00					
33	7/31/2017	P/Y Fund Equity Adjustment	T0909-1			34.00				
					34.00	34.00	64,634,634.00	0.00		

Year End: July 31, 2017
 Trial balance
 Date: 8/1/2016 To 7/31/2017

0805-11

Prepared by 1 JBG 5/8/2018	Prepared by 2	Prepared by 3
Reviewed by 1 BKK 8/2/2018	Reviewed by 2	Reviewed by 3

Number	Date	Name	Account No	Reference	Debit	Credit	Net Income (Loss)	Amount Chg	Recurrence	Misstatement
34	7/31/2017	Due From Other Govts	A0440	2001A1-12	25,324.00					
34	7/31/2017	County Sales Tax	A1120	2001A1-12		25,324.00				
		To adjust sales tax receivable								
					25,324.00	25,324.00	64,659,958.00	25,324.00		
35	7/31/2017	Prepaid Expenses	H0445			16,691.00				
35	7/31/2017	Capital Outlay NYS 43 Bridge Projec	H7210.0008.8020		16,691.00					
		Adjust deposit held with Amtrack								
					16,691.00	16,691.00	64,643,267.00	(16,691.00)		
					178,396,724.00	178,396,724.00	64,643,267.00	53,960,617.00		

City of Rensselaer, New York

Significant Written Communications
Between Management and our Firm
Year Ended July 31, 2017

Representation Letter



City of Rensselaer, New York

Single Audit Reports

Year Ended July 31, 2017

CONTENTS

	Page
Schedule of Expenditures of Federal Awards	1
Notes to Schedule of Expenditures of Federal Awards	2
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	3-4
Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	5-7
Schedule of Findings and Questioned Costs	8-11

City of Rensselaer, New York

Schedule of Expenditures of Federal Awards Year Ended July 31, 2017

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	CFDA Number	Pass-Through Entity Identification Number	Federal Expenditures
Department of Housing and Urban Development NYS Housing Trust Fund Corporation Community Development Block Grant	14.218	N/A	248,450
Department of Transportation State of New York - Department of Transportation Highway Planning and Construction	20.205	N/A	<u>\$ 1,663,237</u>
			<u>\$ 1,911,687</u>

See accompanying Notes to Schedule of Expenditures of Federal Awards, Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*, Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.

City of Rensselaer, New York

Notes to Schedule of Expenditures of Federal Awards Year Ended July 31, 2017

Note 1 – Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of the City of Rensselaer, New York (City) under programs of the federal government for the year ended July 31, 2017. The information in this Schedule is presented in accordance with requirements of the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City. Matching costs represent the City's share of certain program costs and are not included in the Schedule.

Note 2 – Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local and Indian Tribal Governments*, or the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

Note 3 – Indirect Cost Rate

The City has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. Indirect cost rates, if applicable, are separately negotiated with the respective grantor agency.

Note 4 – Subrecipients

The City did not pass through any Federal funds to subrecipients as of and for the year ended July 31, 2017.



**Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed In
Accordance With *Government Auditing Standards***

Mayor and City Common Council Members
City of Rensselaer, New York
Rensselaer, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the discretely presented component unit, each major fund, the fiduciary fund, and the aggregate remaining fund information of the City of Rensselaer, New York (City) as of and for the year ended July 31, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 29, 2020. Our report includes a reference to other auditors who audited the financial statements of the City of Rensselaer Industrial Development Agency, which comprises the discretely presented component unit. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance with other matters that are reported separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2017-001, 2017-002 and 2017-003, that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Responses to Findings

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BST & CO. CPAs, LLP

Albany, New York
June 29, 2020



Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

Board of Directors
City of Rensselaer, New York

Report on Compliance for Each Major Federal Program

We have audited the City of Rensselaer, New York (City) compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended July 31, 2017. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended July 31, 2017.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2017-004. Our opinion on each major federal program is not modified with respect to this matter.

The City's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Example Entity's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the discretely presented component unit, each major fund, the fiduciary funds, and the aggregate remaining fund information of the City as of and for the year ended July 31, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated June 29, 2020, which contained unmodified opinions on those financial statements. Our report includes a reference to other auditors who audited the financial statements of the City of Rensselaer Industrial Development

Agency, which comprises the discretely presented component unit. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

BST & CO. CPAs, LLP

Albany, New York
June 29, 2020



City of Rensselaer, New York

Schedule of Findings and Questioned Costs Year Ended July 31, 2017

Section I - Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP: Unmodified

Internal control over financial reporting:

- | | | | | | |
|---|-----------------|-----|--|-----------------|---------------|
| <ul style="list-style-type: none">• Material weakness(es) identified? | <u> X </u> | Yes | | <u> </u> | No |
| <ul style="list-style-type: none">• Significant deficiency(ies) identified? | <u> </u> | Yes | | <u> X </u> | None reported |

Noncompliance material to financial statements noted?	<u> </u>	Yes		<u> X </u>	No
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Federal Awards

Internal control over major federal programs:

- | | | | | | |
|---|-----------------|-----|--|--------------|---------------|
| <ul style="list-style-type: none">• Material weakness(es) identified? | <u> </u> | Yes | | <u> X </u> | No |
| <ul style="list-style-type: none">• Significant deficiency(ies) identified? | <u> </u> | Yes | | <u> X </u> | None reported |

Type of auditor's report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2CFR 200.516(a)?	<u> X </u>	Yes		<u> </u>	No
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Identification of major federal programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
20.205	Highway Planning and Construction

Dollar threshold used to distinguish between type A and type B programs:	<u> \$ 750,000 </u>
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Auditee qualified as low-risk auditee?	<u> </u>	Yes		<u> X </u>	No
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City of Rensselaer, New York

Schedule of Findings and Questioned Costs Year Ended July 31, 2017

Section II – Financial Statement Findings

2017-001 Internal Control Over Financial Reporting

Criteria: The City should have resources to provide accurate and complete financial information in accordance with U.S. GAAP. The financial information should be prepared and be available on a timely basis to allow the City's Treasurer, Mayor and Common Council to effectively manage the City's financial operations.

Condition: As a result of our audit of the City's financial statements for the year ended July 31, 2017, it was necessary to make significant adjustments to the City's existing accounting records to present accurate financial information as of July 31, 2017. A summary of the most significant adjustments include:

- A significant number of adjusting entries purportedly posted by an external CPA engaged by the City to provide supporting accounting services. The nature of these entries was generally unknown by City personnel; and the majority were reversed, analyzed and corrected during the audit.
- Corrections to accounts receivable within the General Fund, Water Fund, Sewer Fund and Refuse Fund. These entries materially impacted revenue and deferred inflows of resources.
- Multiple instances whereby the City was making debt service payments out of the incorrect fund. For example, EFC debt related to the City's sewer operations in the amount of \$190,000 was paid out of the Water fund. Additionally, interest expense varied from the EFC debt schedule by \$61,700 and required correction. In addition to the Water and Sewer Funds, the General Fund required corrections to properly record debt service transactions.
- During 2017, the City issued a statutory installment bond in the amount of \$746,000 towards the acquisition of a new fire truck. The bond proceeds and related expenditures were not recorded in the City's accounting records.

Effect or potential effect: Absent the annual external financial statement audit, the City's financial records would have contained material errors.

Cause: Prior to hiring the existing Comptroller and financial consultant, the City did not have accounting personnel with the appropriate skills, knowledge, and expertise (SKE) to account for the City's financial transactions in accordance with New York State requirements and U.S. GAAP. Additionally, the then Treasurer, Mayor and Common Council did not adequately supervise the City's accounting function.

Recommendation: The City should continue to invest in its accounting function, including adequate support for the current Comptroller, Treasurer, Mayor and Common Council. Specifically, we recommend:

- 1) Ongoing communication between the Comptroller's office and the Treasurer's office, to help ensure transactions are accounted for correctly.
- 2) The City Comptroller, Treasurer and finance related personnel should regularly attend professional association events, including, but not limited to the New York Conference of Mayors, and the New York Government Finance Officers Association, and be trained in the efficient operations of all necessary accounting software utilized by the City.
- 3) The Mayor and Common Council should evaluate the City's organizational structure to determine the most effective and efficient method of achieving best financial reporting practices.

View of Responsible Officials: The City has already undertaken the establishment of a Finance Review Committee and has begun the process to better coordinate the duties of the Comptroller position with those of other City officials and Boards. The City is also establishing shared services with the County on training of City officials on the new financial software being utilized by the City.

City of Rensselaer, New York

Schedule of Findings and Questioned Costs Year Ended July 31, 2017

Section II – Financial Statement Findings - Continued

2017-002 Oversight and Monitoring Procedures

Criteria: The Mayor and Common Council are the highest level of decision-making authority within the City, with the responsibility to adopt the City budget and various policies and procedures that govern the City. The Mayor and Common Council are also charged with establishing and maintaining an effective organizational structure that assigns monitoring roles to individuals within the City with the appropriate capabilities, objectivity and authority.

Condition and Cause: Prior to this audit, the Mayor and Common Council had not established an effective oversight of the City's financial reporting, internal control, and overall governance structure.

Effect or potential effect: Without adequate oversight and monitoring procedures, multiple material weaknesses have been identified, material adjusting journal entries are required to prepare the City's financial statements in accordance with US GAAP, and financial reporting has been significantly delayed.

Recommendation: We strongly recommend members of the Mayor and Common Council implement internal controls to effectively monitoring the City's internal control structure and financial reporting process. A failure to implement such controls could result in continued financial reporting errors, significant deficiencies or material weaknesses in internal control, or fraud in future periods. Additionally, we recommend ongoing training for the City's Mayor and Common Council to achieve best practices from an oversight perspective.

View of Responsible Officials:

2017-003 Journal Entry Review and Approval

Criteria: The City should have a review process whereby all non-standard journal entries are appropriately reviewed and approved prior to being posted to the City's general ledger.

Condition and Cause: The City did not have appropriate policies and procedures to review non-standard journal entries recorded during the year ended July 31, 2017. Additionally, due to lack of financial oversight, the City did not have any compensating controls to mitigate the risk associated with inappropriate journal entries.

Effect or potential effect: Without adequate review and approval procedures over the journal entry posting process, non-standard journal entries could potentially be recorded in fraud or error.

Recommendation: The City should implement a process whereby manual journal entries posted to the accounting system are reviewed and approved by someone other than the preparer.

View of Responsible Officials: The City has now established a Finance Review Committee consisting of the Mayor, Treasurer, Comptroller, Financial Consultant, CPA Consultant and Financial Liaison, which meets on a regular basis to review all financial accounting practices of the City and implementation thereof.

City of Rensselaer, New York

Schedule of Findings and Questioned Costs Year Ended July 31, 2017

Section III Federal Award Finding and Questioned Costs

Finding: 2017-004
Program: 20.205 – Highway Planning and Construction
Award Year: 2016/2017
Federal Agency: U.S Department of Transportation
Pass Through Agency: State of New York Department of Transportation

Criteria

In accordance with 2 CFR § 200.512 the Federal single audit must be completed, and the data collection form must be submitted within the earlier of 30 calendar days after receipt of the auditor's report, or 9 months after the end of the audit period.

Condition

The City's data collection form and audit was not completed and filed within 9 months of its July 31, 2017 fiscal year-end.

Cause

As noted in the Financial Statement Findings section, the City lacked processes and controls during the 2017 reporting period to produce financial statement records on a timely basis. Audited financial statements must accompany the Federal single audit. There were no other compliance findings.

Effect or potential effect

The City did not complete and file its Federal single audit in accordance with Federal requirements.

Questioned costs

None

Context

The City lacks appropriate internal controls over financial reporting, including oversight and monitoring procedures by those charged with governance. These deficiencies directly impact the City's ability to complete financial reports on a timely basis.

Recommendation

The City should monitor deadlines associated with its Federal grant requirements. Additionally, the implementation of processes and controls to enhance financial reporting will improve the City's ability to meet Federal audit deadlines.

View of Responsible Officials: In addition to the remedial steps already taken by the City as set forth above, the Finance Review Committee is coordinating all time deadline issues associated with the Single Audit requirements, with the Grant Administrator.



MICHAEL STAMMEL
MAYOR

CITY OF RENSSELAER

OFFICE OF THE MAYOR
CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144



(518) 462-9511
Fax: (518) 462-9895

June 29, 2020

BST & Co. CPAs, LLP
26 Computer Drive West
Albany, New York 12205

This representation letter is provided in connection with your audit of the basic financial statements of the City of Rensselaer, New York as of and for the year ended July 31, 2017 for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, that as of June 29 2020:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit arrangement letter dated January 30, 2018, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable and reflect our judgment based on our knowledge and experience about past and current events, and our assumptions about conditions we expect to exist and courses of action we expect to take.
5. Related-party transactions, including those with a component unit for which the City is accountable, and interfund transactions, including interfund accounts and advances receivable and payable, sale and purchase transactions, interfund transfers, long-term loans, leasing arrangements and guarantees, have been recorded in accordance with the economic substance of the transaction and appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
6. All events subsequent to the date of the financial statements, and for which U.S. GAAP requires adjustment or disclosure, have been adjusted or disclosed.
7. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
8. We have no direct or indirect legal or moral obligation for any debt of any organization, public or private, that is not disclosed in the financial statements.

We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance. In connection therewith, we specifically represent that we are responsible for determining that we are not subject to the requirements of the Single Audit Act because we have not received, expended or otherwise been the beneficiary of the required amount of federal awards during the period of this audit.

9. We have not completed the process of evaluating the effect that will result from adopting the guidance in Governmental Accounting Standards Board (GASB) Accounting Standards discussed in Note 12. The City is, therefore, unable to disclose the effect that adopting these GASB standards will have on its financial position and the results of operations when such guidance is adopted.
10. We agree with the findings of the specialist in evaluating the other postemployment benefits obligation and net pension liability and have adequately considered the qualifications of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an effect on the independence or objectivity of the specialists.
11. We believe that the actuarial assumptions and methods used to measure other postemployment benefit liabilities, and the net pension liability and all related costs for financial accounting purposes are appropriate in the circumstances.
12. We agree with the restatement of the previously issued financial statements discussed in Note 1r. In that regard:
 - a. The restatement corrects an error in those financial statements.
 - b. We were not aware of the error when these financial statements were issued.
 - c. We are not aware of any other errors in those financial statements.
 - d. We do not believe it is necessary to recall those financial statements and all users of those financial statements will receive a copy of the current year financial statements and independent auditor's report.
13. We have no knowledge of any uncorrected misstatements in the financial statements.

Information Provided

14. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that you have requested from us for the purpose of the audits;
 - c. Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence; and
 - d. Minutes of the meetings of the City Common Council, committees, or summaries of actions of recent meetings for which minutes have not yet been prepared.

15. All transactions have been recorded in the accounting records and are reflected in the financial statements.
16. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.
17. We have no knowledge of allegations of fraud or suspected fraud affecting the City's financial statements involving:
 - a. Management.
 - b. Employees who have significant roles in internal control.
 - c. Others where the fraud could have a material effect on the financial statements.
18. We have no knowledge of any allegations of fraud or suspected fraud affecting the City's financial statements received in communications from employees, former employees, analysts, regulators, short sellers or others.
19. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations whose effects were considered when preparing financial statements.
20. We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements.
21. We have disclosed to you the identity of the City's related parties and all the related-party relationships and transactions of which we are aware.
22. We have informed you of all significant deficiencies, including material weaknesses, in the design or operation of internal controls that could adversely affect the City's ability to record, process, summarize and report financial data.
23. We are aware of no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
24. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

Supplementary Information

25. With respect to supplementary information presented in relation to the financial statements as a whole:
 - a. We acknowledge our responsibility for the presentation of such information.
 - b. We believe such information, including its form and content, is fairly presented in accordance with U.S. GAAP.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.

26. With respect to the schedule of funding progress – other postemployment benefits, the schedule of proportionate net pension liability, and the schedule of local government contributions presented as required by the GASB to supplement the basic financial statements:
- a. We acknowledge our responsibility for the presentation of such required supplementary information.
 - b. We believe such required supplementary information is measured and presented in accordance with guidelines prescribed by U.S. GAAP.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.

Compliance Considerations

27. In connection with your audit conducted in accordance with *Government Auditing Standards*, we confirm that management:
- a. Is responsible for the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework.
 - b. Is responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to the City.
 - c. Has identified and disclosed to you all instances that have occurred, or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
 - d. Has identified and disclosed to you all instances that have occurred, or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that have a material effect on the determination of financial statement amounts.
 - e. Has identified and disclosed to you all instances that have occurred, or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements.
 - f. Is responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
 - g. Acknowledges its responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud.
 - h. Has taken timely and appropriate steps to remedy fraud; noncompliance with provisions of laws, regulations, contracts and grant agreements; or abuse that you report.
 - i. Has a process to track the status of audit findings and recommendations.

- j. Has identified for your previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- k. Has provided views on your reported findings, conclusions and recommendations, as well as management's planned corrective actions, for the report.

In connection with your audit of federal awards conducted in accordance with Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), we confirm:

- 28. Management is responsible for complying, and has complied, with the requirements of Uniform Guidance.
- 29. Management is responsible for understanding and complying with the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of its federal programs.
- 30. Management is responsible for establishing and maintaining, and has established and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that the auditee is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal award that could have a material effect on its federal programs.
- 31. Management is responsible for the preparation of the schedule of expenditures of federal awards, acknowledges and understands its responsibility for the presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; believes the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; asserts that methods of measurement or presentation have not changed from those used in the prior period, or if the methods of measurement or presentation have changed, the reasons for such changes has been communicated; and is responsible for any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.
- 32. Management has identified and disclosed all of its government programs and related activities subject to the Uniform Guidance compliance audit.
- 33. Management has identified and disclosed to the auditor the requirements of federal statutes, regulations, and the terms and conditions of federal awards that are considered to have a direct and material effect on each major program.
- 34. Management has made available all federal awards (including amendments, if any) and any other correspondence relevant to federal programs and related activities that have taken place with federal agencies or pass-through entities.
- 35. Management has identified and disclosed to the auditor all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards or stated that there was no such noncompliance.
- 36. Management believes that the auditee has complied with the direct and material compliance requirements (except for noncompliance it has disclosed to the auditor).

37. Management has made available all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
38. Management has provided to the auditor its interpretations of any compliance requirements that are subject to varying interpretations.
39. Management has disclosed to the auditor any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
40. Management has disclosed to the auditor the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
41. Management is responsible for taking corrective action on audit findings of the compliance audit and has developed a corrective action plan that meets the requirements of the Uniform Guidance
42. Management has provided the auditor with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
43. Management has disclosed the nature of any subsequent events that provide additional evidence with respect to conditions that existed at the end of the reporting period that affect noncompliance during the reporting period.
44. Management has disclosed all known noncompliance with direct and material compliance requirements occurring subsequent to the period covered by the auditor's report or stated that there were no such known instances.
45. Management has disclosed whether any changes in internal control over compliance or other factors that might significantly affect internal control, including any corrective action taken by management with regard to significant deficiencies and material weaknesses in internal control over compliance, have occurred subsequent to the period covered by the auditor's report.
46. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared.
47. The copies of federal program financial reports provided to the auditor are true copies of the reports submitted, or electronically transmitted, to the federal agency or pass-through entity, as applicable.
48. Management has charged costs to federal awards in accordance with applicable cost principles.
49. The reporting package does not contain protected personally identifiable information.
50. Management has accurately completed the appropriate sections of the data collection form.

Very truly yours,

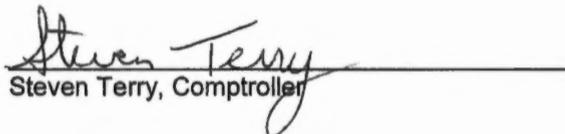
CITY OF RENSSELAER, NEW YORK

A handwritten signature in cursive script, reading "Michael Stammel", written over a solid horizontal line.

Michael Stammel, Mayor

A handwritten signature in cursive script, reading "Michael A. Mizener", written over a solid horizontal line.

Michael A. Mizener, Treasurer

A handwritten signature in cursive script, reading "Steven Terry", written over a solid horizontal line.

Steven Terry, Comptroller

WHEREAS, such proposed Street Dedication of Patroon Pointe Drive appears to be in the best interests of the City of Rensselaer and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Street Dedication, and

WHEREAS, this Resolution having been initially approved with a Public Hearing date of August 5, 2020 due to clerical error, but with proper Public Notice having been issued herein for August 19, 2020 as the Public Hearing date, such Resolution is hereby amended, nunc pro tunc, to reflect a Public Hearing date of August 19, 2020,

NOW, THEREFORE BE IT RESOLVED, that the attached proposed Street Dedication is hereby tentatively approved subject to Public Hearing, and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30pm on August 19th, 2020, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer, New York, so as to allow the Common Council to hear Public Comment on the possible approval of the proposed Street Dedication, and

BE IT FURTHER RESOLVED, that it is hereby acknowledged that the City Clerk has already issued appropriate Public Notice of the Public Hearing scheduled herein for August 19, 2020 at 6:30pm.

Approved as to form and sufficiency
this _____ day of August, 2020

Corporation Counsel

Mayor

NOW, THEREFORE BE IT RESOLVED, that the attached proposed Street Dedication is hereby approved, and

BE IT FURTHER RESOLVED, that such street dedication is hereby determined to be an Unclassified Action under SEQRA and such Dedicated Street shall now be added to the list of approved City Streets for inclusion in the CHIPs Program, and

BE IT FURTHER RESOLVED, that the City Corporation Counsel is authorized to file and record all necessary documents with the Rensselaer County Clerk to complete the Street Dedication, and the City Treasurer is authorized to issue the appropriate draft to the Rensselaer County Clerk to cover all recording fees and costs for such Dedication.

Approved as to form and sufficiency
this _____ day of August, 2020

Corporation Counsel

Mayor

By Alderperson : _____

Seconded by Alderperson : _____

A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 8 OF 2020 AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, The City of Rensselaer is desirous of establishing a Local Law to amend Chapter 179 of the City Code so as to create an Article IX and Article X dealing with Solar and Battery Storage Systems, respectively, in the City of Rensselaer, and

WHEREAS, the Common Council has reviewed proposed Local Law No. 8 of the year 2020, a copy of which is attached hereto and made a part hereof, and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law,

NOW, THEREFORE BE IT RESOLVED, that proposed Local Law No. 8 of the year 2020 is hereby approved as to form, and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30 p.m. on September 2nd, 2020, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer, New York, so as to allow the Common Council to hear Public Comment on proposed Local Law No. 8 of 2020, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

Approved as to form and sufficiency
this ____ day of _____, 2020

Corporation Counsel

Mayor

CITY OF RENSSELAER

LOCAL LAW NO. 8 OF THE YEAR 2020.

A Local Law

To Amend Chapter 179, of the Code of the City of Rensselaer, New York, Relative to the Creation of Chapter 179, Article IX and Article X, Concerning Solar and Other Energy Storage Systems in the City of Rensselaer

Be it enacted by the Common Council of the City of Rensselaer as follows:

Chapter 179. Zoning

Article IX. Solar Energy

§179-90. Authority.

This Article is adopted pursuant to sections 19 and 20 of the General City Law and section 10 of the Municipal Home Rule Law of the State of New York.

§179-91. Purpose.

- A. This Article is adopted to advance and protect the public health, safety, and welfare of the City by creating standards for the installation and use of solar energy generating systems and equipment and to make provision for, so far as conditions may permit, the accommodation of solar energy systems and equipment.

§179-92. Definitions.

As used in this Article, the following terms have the meanings indicated:

BUILDING-INTEGRATED SOLAR ENERGY SYSTEM: A combination of Solar Panels and Solar Energy Equipment integrated into any building envelope system such as vertical facades, semitransparent skylight systems, roofing materials, or shading over windows, which produce electricity for onsite consumption.

FARMLAND OF STATEWIDE IMPORTANCE: Land, designated as “Farmland of Statewide Importance” in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)’s Soil Survey Geographic (SSURGO) Database on Web Soil Survey, that is of statewide importance for the production of food, feed, fiber, forage, and oilseed crops as determined by the appropriate state agency or agencies. Farmland of Statewide Importance may include tracts of land that have been designated for agriculture by state law.

GLARE: The effect by reflections of light with intensity sufficient, as determined in a commercially reasonable manner, to cause annoyance, discomfort, or loss in visual performance and visibility in any material respects.

GROUND-MOUNTED SOLAR ENERGY SYSTEM: A Solar Energy System that is anchored to the ground via a pole or other mounting system, detached from any other structure, that generates electricity for onsite or offsite consumption.

NATIVE PERENNIAL VEGETATION: native wildflowers, forbs, and grasses that serve as habitat, forage, and migratory way stations for pollinators and shall not include any prohibited or regulated invasive species as determined by the New York State Department of Environmental Conservation.

POLLINATOR: Bees, birds, bats, and other insects or wildlife that pollinate flowering plants, including both wild and managed insects.

PRIME FARMLAND: Land, designated as “Prime Farmland” in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)’s Soil Survey Geographic (SSURGO) Database on Web Soil Survey, that has the best combination of physical and chemical characteristics for producing food, feed, forage, fiber, and oilseed crops and is also available for these land uses.

ROOF-MOUNTED SOLAR ENERGY SYSTEM: A Solar Energy System located on the roof of any legally permitted building or structure that produces electricity for onsite or offsite consumption.

SOLAR ACCESS: Space open to the sun and clear of overhangs or shade so as to permit the use of active and/or passive Solar Energy Systems on individual properties.

SOLAR ENERGY EQUIPMENT: Electrical material, hardware, inverters, conduit, storage devices, or other electrical and photovoltaic equipment associated with the production of electricity.

SOLAR ENERGY SYSTEM: The components and subsystems required to convert solar energy into electric energy suitable for use. The term includes, but is not limited to, Solar Panels and Solar Energy Equipment. The area of a Solar Energy System includes all the land inside the perimeter of

the Solar Energy System, which extends to any interconnection equipment. A Solar Energy System is classified as a Tier 1, Tier 2, or Tier 3 Solar Energy System as follows.

- A. Tier 1 Solar Energy Systems include the following: Roof-Mounted Solar Energy Systems and Building-Integrated Solar Energy Systems
- B. Tier 2 Solar Energy Systems include Ground-Mounted Solar Energy Systems with a total surface area of all solar panels on the lot of up to four thousand (4,000) square feet and that generate up to one hundred ten percent (110%) of the electricity consumed on the site over the previous twelve (12) months.
- C. Tier 3 Solar Energy Systems are systems that are not included in the list for Tier 1 and Tier 2 Solar Energy Systems.

SOLAR PANEL: A photovoltaic device capable of collecting and converting solar energy into electricity.

STORAGE BATTERY: A device that stores energy and makes it available in an electrical form.

§179-93. Applicability.

- A. This Article applies to all Solar Energy Systems permitted, installed, or modified in the City after the effective date of this Article, excluding standard maintenance and repair.
- B. Modifications to an existing Solar Energy System that increase the Solar Energy System area by more than five percent (5%) of the original area of the Solar Energy System (exclusive of moving any fencing) shall be subject to this Article.
- C. All Solar Energy Systems shall be designed, erected, and installed in accordance with all applicable codes, regulations, and industry standards as referenced in the NYS Uniform Fire Prevention and Building Code (“Building Code”), the NYS Energy Conservation Code (“Energy Code”), and the City Code.

§179-94. General Requirements.

- A. A building permit shall be required for installation of all Solar Energy Systems and the construction/installation shall be carried out in conformance with such building permits.

§179-95. Permitting Requirements for Tier 1 Solar Energy Systems.

All Tier 1 Solar Energy Systems are permitted in all zoning districts and shall be exempt from site plan review, subject to the following conditions for each type of Solar Energy System:

A. Roof-Mounted Solar Energy Systems

- 1) Roof-Mounted Solar Energy Systems shall incorporate, when feasible, the following design requirements:
 - a. Solar Panels on pitched roofs shall be mounted with a maximum distance of eight (8) inches between the roof surface and the highest edge of the system.
 - b. Solar Panels on pitched roofs shall be installed parallel to the roof surface on which they are mounted or attached.
 - c. Solar Panels on pitched roofs shall not extend higher than the highest point of the roof surface on which they are mounted or attached.
 - d. Solar Panels on flat roofs shall not extend above the top of the surrounding parapet, or more than twenty-four (24) inches above the flat surface of the roof, whichever is higher.
- 2) Glare: All Roof-Mounted Solar Panels shall have anti-reflective coating(s).
- 3) All Roof-Mounted Solar Energy Systems shall be subject to the maximum height regulations specified for principal and accessory buildings within the underlying zoning district.

B. Building-Integrated Solar Energy Systems shall be shown on the plans submitted for the building permit application for the building containing the system.

§179-96. Permitting Requirements for Tier 2 Solar Energy Systems.

All Tier 2 Solar Energy Systems shall be permitted in all zoning districts as accessory structures and shall be exempt from site plan review under the Zoning Code, subject to the following conditions:

- A. Glare: All Solar Panels shall have anti-reflective coating(s).
- B. Setbacks: Tier 2 Solar Energy Systems shall be subject to the setback regulations specified for the accessory structures within the underlying zoning district. All Ground-Mounted Solar Energy Systems shall only be installed in the side or rear yards in residential districts.
- C. Height: Tier 2 Solar Energy Systems shall be subject to the height limitations specified for accessory structures within the underlying zoning district.
- D. Screening and Visibility.
 - 1) All Tier 2 Solar Energy Systems shall have views minimized from adjacent properties to the extent reasonably practicable.
 - 2) Solar Energy Equipment shall be located in a manner to reasonably avoid and/or minimize blockage of views from surrounding properties and shading of property to the north, while still providing adequate solar access.

E. Lot Size: Tier 2 Solar Energy Systems shall comply with the existing lot size requirement specified for accessory structures within the underlying zoning district.

§179-97. Permitting requirements for Tier 3 Solar Energy Systems.

All Tier 3 Solar Energy Systems are permitted through the issuance of a special use permit pursuant to Section 179-24 of this Chapter within the Industrial (I-1), Light Industrial (I-2) and General Commercial (C-1) zoning districts, and are subject to site plan application requirements set forth in Article VI of this Chapter.

- A. Applications. Applications for the installation of Tier 3 Solar Energy System shall be reviewed by the Building and Zoning Administrator for completeness. Applicants shall be advised of the completeness of their application or any deficiencies that must be addressed prior to substantive review.
- B. Underground Requirements. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and rights-of-way.
- C. Vehicular Paths. Vehicular paths within the site shall be designed to minimize the extent of impervious materials and soil compaction.
- D. Signage.
- 1) No signage or graphic content shall be displayed on the Solar Energy Systems except the manufacturer's name, equipment specification information, safety information, and 24-hour emergency contact information. Said information shall be depicted within an area no more than eight (8) square feet.
 - 2) As required by National Electric Code (NEC), disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
- E. Glare. All Solar Panels shall have anti-reflective coating(s).
- F. Lighting. Lighting of the Solar Energy Systems shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.
- G. Tree-cutting. Removal of existing trees larger than six (6) inches in diameter should be minimized to the extent possible.
- H. Decommissioning.
- 1) Solar Energy Systems that have been abandoned and/or not producing electricity for a period of one (1) year shall be removed at the owner and/or operators expense, which may come from any security made with the City as set forth herein.
 - 2) A decommissioning plan signed by the owner and/or operator of the Solar Energy System shall be submitted by the applicant, addressing the following:
 - a. The cost of removing the Solar Energy System.

- b. The time required to decommission and remove the Solar Energy System and any ancillary structures.
- c. The time required to repair any damage caused to the property by the installation and removal of the Solar Energy System.

3) Security.

a. The deposit, executions, or filing with the City Clerk of cash, bond, or other form of security reasonably acceptable to the City, shall be in an amount sufficient to ensure the good faith performance of the terms and conditions of the permit issued pursuant hereto and to provide for the removal and restoration of the site subsequent to removal. The amount of the bond or security shall be one hundred twenty-five percent (125%) of the cost of removal of the Tier 3 Solar Energy System and restoration of the property with an escalator of two percent (2%) annually for the life of the Solar Energy System.

b. In the event of default upon performance of such conditions, after proper notice and expiration of any cure periods, the cash deposit, bond, or security shall be forfeited to the City, which shall be entitled to maintain an action thereon. The cash deposit, bond, or security shall remain in full force and effect until restoration of the property as set forth in the decommissioning plan is completed.

c. In the event of default or abandonment of the Solar Energy System, the system shall be decommissioned as set forth in Section 179-99 herein.

I. Site plan application. For any Solar Energy System requiring a special use permit, site plan approval shall also be required. Any site plan application shall include, in addition to any information required by Article VI hereof, the following information:

- 1) Property lines and physical features, including roads, for the project site
- 2) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, and screening vegetation or structures
- 3) A one- or three-line electrical diagram detailing the Solar Energy System layout, solar collector installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and over current devices.
- 4) A preliminary equipment specification sheet that documents all proposed solar panels, significant components, mounting systems, and inverters that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- 5) Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the Solar Energy System. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- 6) Name, address, phone number, and signature of the project applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the Solar Energy System.

- 7) Zoning district designation for the parcel(s) of land comprising the project site.
- 8) Property Operation and Maintenance Plan. Such plan shall describe continuing photovoltaic maintenance and property upkeep, such as mowing and trimming.
- 9) Erosion and sediment control and storm water management plans prepared to New York State Department of Environmental Conservation standards, if applicable, and to such standards as may be established by the Planning Commission.
- 10) Prior to the issuance of the building permit or final approval by the Planning Commission, but not required as part of the application, engineering documents must be signed and sealed by a New York State Licensed Professional Engineer or Registered Architect.

J. Special Use Permit Standards. In addition to the requirements of Section 179-24 hereof, the following shall apply:

- 1) Lot size
 - a. The property on which a Tier 3 Solar Energy System is placed shall meet the lot size requirements of the underlying zoning district.
- 2) Setbacks
 - a. Tier 3 Solar Energy Systems shall comply with the setback requirements of the underlying zoning district for principal structures.
- 3) Height
 - a. Tier 3 Solar Energy Systems shall comply with the building height limitations for principal structures of the underlying zoning district.
- 4) Lot coverage
 - a. The following components of a Tier 3 Solar Energy System shall be included in the calculations for lot coverage requirements:
 - I. Foundation systems, typically consisting of driven piles or monopoles or helical screws with or without small concrete collars.
 - II. All mechanical equipment of the Solar Energy System, including any pad-mounted structure for batteries, switchboard, transformers, or storage cells.
 - III. Paved access roads servicing the Solar Energy System.
 - b. Lot coverage of the Solar Energy System, as defined above, shall not exceed the maximum lot coverage requirement of the underlying zoning district.
- 5) Fencing Requirements. All mechanical equipment, including any structure for storage batteries, shall be enclosed by a seven (7) foot high fence, as required by NEC, with a self-locking gate to prevent unauthorized access.
- 6) Screening and Visibility.

- a. Solar Energy Systems smaller than ten (10) acres shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area.
- b. Solar Energy Systems larger than ten (10) acres shall be required to:
 - I. Conduct a visual assessment of the visual impacts of the Solar Energy System on public roadways and adjacent properties. At a minimum, a line-of-sight profile analysis shall be provided. Depending upon the scope and potential significance of the visual impacts, additional impact analyses, including for example a digital viewshed report, may be required to be submitted by the applicant.
 - II. Submit a screening & landscaping plan to show adequate measures to screen through landscaping, grading, or other means so that views of Solar Panels and Solar Energy Equipment shall be minimized as reasonably practical from public roadways and adjacent properties to the extent feasible.
 - i. The screening & landscaping plan shall specify the locations, elevations, height, plant species, and/or materials that will comprise the structures, landscaping, and/or grading used to screen and/or mitigate any adverse aesthetic effects of the system. The landscaped screening shall be comprised of a minimum of one [1] evergreen tree, at least six (6) feet high at time of planting, plus 2 supplemental shrubs at the reasonable discretion of the Planning Commission, all planted within each ten (10) linear feet of the Solar Energy System. Existing vegetation may be used to satisfy all or a portion of the required landscaped screening. A list of suitable evergreen tree and shrub species should be provided by the City upon request.

7) Agricultural Resources. For projects located on agricultural lands:

- 1) Any Tier 3 Solar Energy System located on areas that consist of Prime Farmland or Farmland of Statewide Importance shall not exceed fifty percent (50%) of the area of Prime Farmland or Farmland of Statewide Importance on the parcel.
- 2) Tier 3 Solar Energy Systems on Prime Farmland or Farmland of Statewide Importance shall be required to seed twenty percent (20%).
- 3) To the maximum extent practicable, Tier 3 Solar Energy Systems located on Prime Farmland shall be constructed in accordance with the construction requirements of the New York State Department of Agriculture and Markets.
- 4) Tier 3 Solar Energy System owners shall develop, implement, and maintain native vegetation to the extent practicable pursuant to a vegetation management plan by providing native perennial vegetation and foraging

habitat beneficial to game birds, songbirds, and pollinators. To the extent practicable, when establishing perennial vegetation and beneficial foraging habitat, the owners shall use native plant species and seed mixes.

K. Ownership Changes. If the owner or operator of the Solar Energy System changes or the owner of the property changes, the special use permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the special use permit, site plan approval, and decommissioning plan, including financial assurance therefor. A new owner or operator of the Solar Energy System shall notify the Building and Zoning Administrator of such change in ownership or operator within thirty (30) days of the ownership change.

§179-98. Safety.

A. Solar Energy Systems and Solar Energy Equipment shall be certified under the applicable electrical and/or building codes as required.

B. Solar Energy Systems shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local fire department and, if the Tier 3 Solar Energy System is located in an ambulance district, the local ambulance corps.

C. If Storage Batteries are included as part of the Solar Energy System, they shall meet the requirements of any applicable fire prevention and building code when in use and, when no longer used, shall be disposed of in accordance with the laws and regulations of the City and any applicable federal, state, or county laws or regulations.

§179-99. Permit Time Frame and Abandonment.

A. The special use permit and site plan approval for a Solar Energy System shall be valid for the period(s) set forth in Section 179-24 and Article VI of this Chapter, respectively.

B. Upon cessation of electricity generation of a Solar Energy System on a continuous basis for twelve (12) months, the City may notify and instruct the owner and/or operator of the Solar Energy System to implement the decommissioning plan. The decommissioning plan must be completed within three hundred sixty (360) days of notification.

C. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, at its discretion, utilize the bond and/or security for the removal of the Solar Energy System and restoration of the site in accordance with the decommissioning plan.

§179-100. Enforcement.

Any violation of this Article shall be subject to the enforcement requirements, including civil and criminal penalties, provided for in the City's Zoning Code.

§179-101. Severability.

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by any court of competent jurisdiction, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Chapter 179. Zoning

Article X. Energy Storage Systems

§179-102. Authority.

This Article is adopted pursuant to sections 19 and 20 of the General City Law and section 10 of the Municipal Home Rule Law which authorize the City to adopt zoning provisions that advance and protect the health, safety and welfare of the community.

§179-103. Purpose.

This Article is adopted to advance and protect public health, safety, welfare, and quality of life of the City by setting forth standards for the installation and use of battery energy storage systems.

§179-104. Definitions.

As used in this Article, the following terms have the meanings indicated:

ANSI: American National Standards Institute

BATTERY(IES): A single cell or a group of cells connected together electrically in series, in parallel, or a combination of both, which can charge, discharge, and store energy electrochemically. For the purposes of this Article, batteries utilized in consumer products are excluded from these requirements.

BATTERY ENERGY STORAGE MANAGEMENT SYSTEM: An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected.

BATTERY ENERGY STORAGE SYSTEM: One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle. A battery energy storage system is classified as a Tier 1 or Tier 2 Battery Energy Storage System as follows:

A. Tier 1 Battery Energy Storage Systems have an aggregate energy capacity less than or equal to 600kWh and, if in a room or enclosed area, consist of only a single energy storage system technology.

B. Tier 2 Battery Energy Storage Systems have an aggregate energy capacity greater than 600kWh or are comprised of more than one storage battery technology in a room or enclosed area.

CELL: The basic electrochemical unit, characterized by an anode and a cathode, used to receive, store, and deliver electrical energy.

COMMISSIONING: A systematic process that provides documented confirmation that a battery energy storage system functions according to the intended design criteria and complies with applicable code requirements.

DEDICATED-USE BUILDING: A building that is built for the purpose of housing battery energy storage system equipment, is classified as Group F-1 occupancy as defined in the International Building Code promulgated by the International Code Council, and complies with the following:

- 1) The building's only use is battery energy storage, energy generation, and other electrical grid-related operations.
- 2) No other occupancy types are permitted in the building.
- 3) Occupants in the rooms and areas containing battery energy storage systems are limited to personnel that operate, maintain, service, test, and repair the battery energy storage system and other energy systems.
- 4) Administrative and support personnel are permitted in areas within the buildings that do not contain battery energy storage system, provided the following:
 - a. The areas do not occupy more than ten percent (10%) of the building area of the story in which they are located.
 - b. A means of egress is provided from the administrative and support use areas to the public way that does not require occupants to traverse through areas containing battery energy storage systems or other energy system equipment.

ENERGY CODE: The New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law, as currently in effect and as hereafter amended from time to time.

FIRE CODE: The fire code section of the New York State Uniform Fire Prevention and Building Code adopted pursuant to Article 18 of the Executive Law, as currently in effect and as hereafter amended from time to time.

NATIONALLY RECOGNIZED TESTING LABORATORY (NRTL): A U.S. Department of Labor designation recognizing a private sector organization to perform certification for certain products to ensure that they meet the requirements of both the construction and general industry OSHA electrical standards.

NEC: National Electric Code.

NFPA: National Fire Protection Association.

NON-DEDICATED-USE BUILDING: All buildings that contain a battery energy storage system and do not comply with the dedicated-use building requirements.

NON-PARTICIPATING PROPERTY: Any property that is not a participating property.

NON-PARTICIPATING RESIDENCE: Any residence located on non-participating property.

OCCUPIED COMMUNITY BUILDING: Any building in Occupancy Group A, B, E, I, R, as defined in the International Building Code, including but not limited to schools, colleges, daycare facilities, hospitals, correctional facilities, public libraries, theaters, stadiums, apartments, hotels, and houses of worship.

PARTICIPATING PROPERTY: A battery energy storage system host property or any real property that is the subject of an agreement that provides for the payment of monetary compensation to the landowner from the battery energy storage system owner (or affiliate) regardless of whether any part of a battery energy storage system is constructed on the property.

UNIFORM CODE: the New York State Uniform Fire Prevention and Building Code adopted pursuant to Article 18 of the Executive Law, as currently in effect and as hereafter amended from time to time.

§179-105. Applicability.

A. The requirements of this Article shall apply to all battery energy storage systems permitted, installed, or modified in the City after the effective date thereof, excluding general maintenance and repair.

B. Modifications to, retrofits or replacements of an existing battery energy storage system that increase the total battery energy storage system designed discharge duration or power rating shall be subject to this Article.

§179-106. General Requirements.

A. A building permit and an electrical permit shall be required for installation of all battery energy storage systems and the construction/installation shall be carried out in conformance with such permits.

B. All battery energy storage systems, all Dedicated Use Buildings, and all other buildings or structures that (1) contain or are otherwise associated with a battery energy storage system and (2) subject to the Uniform Code and/or the Energy Code shall be designed, erected, and installed in accordance with all applicable provisions of the Uniform Code, all applicable provisions of the Energy Code, and all applicable provisions of the codes, regulations, and industry standards as referenced in the Uniform Code, the Energy Code, and the City Code.

§179-107. Permitting Requirements for Tier 1 Battery Energy Storage Systems.

Tier 1 Battery Energy Storage Systems shall be permitted in all zoning districts, subject to the Uniform Code and the City's "Battery Energy Storage System Permit," and shall be exempt from the Planning Commission site plan review.

§179-108. Permitting Requirements for Tier 2 Battery Energy Storage Systems.

Tier 2 Battery Energy Storage Systems are permitted through the issuance of a special use/site plan approval by the Planning Commission within the Industrial (I-1), Light Industrial (I-2) and General Commercial (C-1) zoning districts, and shall be subject to the Uniform Code and the site plan application requirements set forth in this Section, in addition the special use/site plan requirements of Section 179-24 and Article VI of this Chapter.

A. Applications for the installation of Tier 2 Battery Energy Storage System shall be reviewed by the Building and Zoning Administrator for completeness. An application shall be complete when it addresses all matters listed in this Article, including, but not limited to, (i) compliance with all applicable provisions of the Uniform Code and all applicable provisions of the Energy Code and (ii) matters relating to the proposed battery energy storage system and Floodplain, Utility Lines and Electrical Circuitry, Signage, Lighting, Vegetation and Tree-cutting, Noise, Decommissioning, Site Plan and Development, Special Use and Development, Ownership Changes, Safety, and Permit Time Frame and Abandonment. Applicants shall be advised of the completeness of their application or any deficiencies that must be addressed prior to substantive review.

B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and right-of-way.

C. Signage.

1) The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the battery energy storage systems, any special hazards associated, the type of suppression system installed in the area of battery energy storage systems, and 24-hour emergency contact information, including reach-back phone number.

2) As required by the NEC, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.

D. Lighting. Lighting of the battery energy storage systems shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.

E. Vegetation and tree-cutting. Areas within ten (10) feet on each side of Tier 2 Battery Energy Storage Systems shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted to be exempt provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible.

F. Noise. The one-hour average noise generated from the battery energy storage systems, components, and associated ancillary equipment shall not exceed a noise level of sixty decibels (60 dBA) as measured at the outside wall of any non-participating residence or occupied community building. Applicants may submit equipment and component manufacturers noise ratings to demonstrate compliance. The applicant may be required to provide Operating Sound Pressure Level measurements from a reasonable number of sampled locations at the perimeter of the battery energy storage system to demonstrate compliance with this standard.

G. Decommissioning.

1) Decommissioning Plan. The applicant shall submit for Planning Commission approval a decommissioning plan, developed in accordance with the Uniform Code, to be implemented upon abandonment and/or in conjunction with removal from the facility. The decommissioning plan shall include:

a. A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all battery energy storage system components, structures, equipment, security barriers, and transmission lines from the site;

b. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;

c. The anticipated life of the battery energy storage system;

d. The estimated decommissioning costs and how said estimate was determined;

e. The method of ensuring that funds will be available for decommissioning and restoration;

f. The method by which the decommissioning cost will be kept current;

g. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the battery energy storage system, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and

h. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.

2) Decommissioning Fund. The owner and/or operator of the energy storage system, shall continuously maintain a fund or bond payable to the City, in a form approved by the City for the removal of the battery energy storage system, in an amount to be determined by the City, for the period of the life of the facility. This fund may consist of a letter of credit from a State of New York licensed-financial institution. All costs of the financial security shall be borne by the applicant. The applicant shall provide the City with proof of maintenance of such financial security promptly upon request by the City.

H. Site plan application. For a Tier 2 Battery Energy Storage System requiring a special use permit, site plan approval by the Planning Commission shall be required. Any site plan application shall include the following information, in addition to information required by Article VI of this Chapter.

- 1) Property lines and physical features, including roads, for the project site.
- 2) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, and screening vegetation or structures.
- 3) A [one- or three-line] electrical diagram detailing the battery energy storage system layout, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and over current devices.
- 4) A preliminary equipment specification sheet that documents the proposed battery energy storage system components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- 5) Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the battery energy storage system. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- 6) Name, address, phone number, and signature of the project Applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the battery energy storage system.
- 7) Zoning district designation for the parcel(s) of land comprising the project site.
- 8) Commissioning Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in the Uniform Code. Where commissioning is required by the Uniform Code, Battery energy storage system commissioning shall be conducted by a New York State (NYS) Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required in the Uniform Code shall be provided to the Code Enforcement/Zoning Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.
- 9) Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with the Uniform Code.
- 10) Operation and Maintenance Manual. Such plan shall describe continuing battery energy storage system maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth in the Uniform Code.
- 11) Erosion and sediment control and storm water management plans prepared to New York State Department of Environmental Conservation standards, if applicable, and to such standards as may be established by the Planning Commission.

12) Prior to the issuance of the building permit or final approval by the Planning Commission, but not required as part of the application, engineering documents must be signed and sealed by a NYS Licensed Professional Engineer.

13) Emergency Operations Plan. A copy of the approved Emergency Operations Plan shall be given to the system owner, the local fire department, and local fire code official. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:

a. Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.

b. Procedures for inspection and testing of associated alarms, interlocks, and controls.

c. Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.

d. Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.

e. Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.

f. Procedures for dealing with battery energy storage system equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged battery energy storage system equipment from the facility.

g. Other procedures as determined necessary by the City to provide for the safety of occupants, neighboring properties, and emergency responders.

h. Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.

I. Special Use Permit Standards. In addition to the requirements of Section 179-24, the following standards shall apply:

1) Setbacks. Tier 2 Battery Energy Storage Systems shall comply with the setback requirements of the underlying zoning district for principal structures.

2) Height. Tier 2 Battery Energy Storage Systems shall comply with the building height limitations for principal structures of the underlying zoning district.

3) Fencing Requirements. Tier 2 Battery Energy Storage Systems, including all mechanical equipment, shall be enclosed by a seven (7) foot-high fence with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building and not interfering with ventilation or exhaust ports.

4) Screening and Visibility. Tier 2 Battery Energy Storage Systems shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area and not interfering with ventilation or exhaust ports.

J. Ownership Changes. If the owner of the battery energy storage system changes or the owner of the property changes, the special use permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the special use permit, site plan approval, and decommissioning plan, including financial assurance therefor. A new owner or operator of the battery energy storage system shall notify the Building and Zoning Administrator of such change in ownership or operator within thirty (30) days of the ownership change. A new owner or operator must provide such notification to the Building and Zoning Administrator in writing. The special use permit and all other local approvals for the battery energy storage system would be void if a new owner or operator fails to provide written notification to the Building and Zoning Administrator in the required timeframe. Reinstatement of a void special use permit will be subject to the same review and approval processes for new applications under this Article.

§179-109. Safety.

A. System Certification. Battery energy storage systems and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for battery energy storage systems and Equipment) with subcomponents meeting each of the following standards as applicable:

- 1) UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- 2) UL 1642 (Standard for Lithium Batteries),
- 3) UL 1741 or UL 62109 (Inverters and Power Converters),
- 4) Certified under the applicable electrical, building, and fire prevention codes as required.
- 5) Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 and applicable codes, regulations and safety standards may be used to meet system certification requirements.

B. Site Access. Battery energy storage systems shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local fire department and, if the Tier 2 Battery Energy Storage System is located in an ambulance district, the local ambulance corps.

C. Battery energy storage systems, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§179-110. Permit Time Frame and Abandonment.

A. The Special use permit and site plan approval for a battery energy storage system shall be valid for the period(s) set forth in Section 179-24 and Article VI of this Chapter, respectively.

B. The battery energy storage system shall be considered abandoned when it ceases to operate consistently for more than one year. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, at its discretion, enter the property and utilize the available bond and/or security for the removal of a Tier 2 Battery Energy Storage System and restoration of the site in accordance with the decommissioning plan.

§179-111. Enforcement.

Any violation of this Article shall be subject to the enforcement requirements, including civil and criminal penalties, provided for in the zoning or land use regulations of the City.

§179-112. Severability.

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by any court of competent jurisdiction shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

ARTICLE IV. EFFECTIVE DATE

This Law shall take effect immediately upon its filing with the Office of the Secretary of State.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 8 of 2020 of the City of Rensselaer was duly passed by the Common Council on _____, 2020, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 200____ of the City of Rensselaer was duly passed by the Common Council on _____, 200____, and was (approved)(not approved) (repassed after disapproval) by the Elective Chief Executive Officer*, _____ and was deemed duly adopted on _____, 200____.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 200____ of the Town of Nassau was duly passed by the Town Board on _____, 200____, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 200____. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 200____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 200____ of the Town of Nassau was duly passed by the Town Board on _____, 200____, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, _____, on _____, 200____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 200____, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 200____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 200____, became operative.

* Elective Chief Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 200____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 200____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

(Seal)

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body
CITY CLERK

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel
Title

CITY OF: RENSELAER

Date: _____

By Alderperson : Council as a Whole

Seconded by Alderperson : _____

A RESOLUTION APPROVING BIDS BASED ON PRIOR ISSUANCE OF REQUEST FOR PROPOSALS FOR TELECOMMUNICATIONS SYSTEM AND INTERNET SERVICES – RENNELAER DEPARTMENTS OF POLICE AND CITY HALL OFFICES

WHEREAS, The Common Council of the City of Rensselaer believes approving bids based on prior issuance of requests for proposals for telecommunications system and internet services to assist and benefit the City of Rensselaer Departments of Police and City Hall Office is appropriate, and

WHEREAS, the Common Council of the City of Rensselaer has carefully reviewed the attached Bid Analysis based on the Request for Proposals and having reviewed such written recommendation of the City IT Consultant, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the City of Rensselaer hereby approves the Bids as recommended by the City IT Consultant, and authorizes the issuance of contracts to Spectrum Enterprise for Internet Service at \$1,154.00 per month for 60 months and Vaspian for a new telecommunication system for City Hall and the City Police Station at an initial lump sum amount of \$31,974.00 and \$1,238.00 per month for 60 months thereafter for a total five year cost of \$106,254.00, with all contracts to be subject to review and approval of the Corporation Counsel, and to be paid from the Budget allotments for such services and goods, and subject to the terms and conditions stated in the RFP's issued prior hereto, with all equipment to be installed within 90 days of contract date.

Approved as to form and sufficiency
this _____ day of August, 2020

Corporation Counsel

Mayor

BID ANALYSIS

After reviewing the submissions to the City of Rensselaer's Internet Services RFP, I recommend the following three bidders, in order of preference (1st is most preferred, 3rd is least preferred) as follows:

1. SPECTRUM ENTERPRISE
Meets and exceeds the requirements of the RFP
\$1,154.00 per month, 60 month term, includes 26 public static IP addresses
2. FIRST LIGHT
Does not meet the requirements of the RFP
\$1,680.00 per month, includes only 13 (of the required 26) public static IP addresses
3. CROWN CASTLE
Does not meet the requirements of the RFP
\$860.00 per month, 60 month term, but does not mention any public static IP addresses

After reviewing the submissions to the City of Rensselaer's Phone System RFP, I recommend the following four bidders, in order of preference (1st is most preferred, 4th is least preferred) as follows:

1. VASPIAN
Meets the requirements of the RFP
\$31,974 One Time Cost, \$1,238.00 Monthly Cost
Using the IRS Recovery Period of 5 Years for Computer Office Equipment
Cost after five years has elapsed: \$106,254.00
2. RING CENTRAL
Meets the requirements of the RFP
\$34,695.95 One Time Cost, \$1,398.10 Monthly Cost
Using the IRS Recovery Period of 5 Years for Computer Office Equipment
Cost after five years has elapsed: \$118,581.95
3. PBX LINES
Meets the requirements of the RFP
\$21,220.00 One Time Cost, \$1,734.90 Monthly Cost
Using the IRS Recovery Period of 5 Years for Computer Office Equipment
Cost after five years has elapsed: \$125,314.00

4. CBTS

Meets the requirements of the RFP

\$42,515.85 One Time Cost, \$1,042.35 Monthly Cost

Using the IRS Recovery Period of 5 Years for Computer Office Equipment

Cost after five years has elapsed: \$105,056.85

CBTS has proposed Meraki Switchgear, which requires the City of incur annual license fees to operate. This is undesirable for the City's needs.

NOTE: NORTHEAST IS

Did not meet requirements of the RFP – this proposal re-sold a cloud phone service from Zulty's Cloud Service. However this eliminated NORTHEAST IS from consideration since it could no longer meet the RFP requirement of "...having a single source for support.

Thank you.

Tenn Chen

By Alderperson : Eric Endres

Seconded by Alderperson : _____

**A RESOLUTION COMMENDING THE CITY OF RENSSELAER YOUTH BUREAU ON HOSTING
“YOUTH DAY” ON SATURDAY, SEPTEMBER 19TH, 2020 IN THE CITY OF RENSSELAER – YOUTH
BUREAU**

WHEREAS, the Youth of our Rensselaer Community are our future, and

WHEREAS, the children of today are facing greater challenges that ever to safely reach adulthood while still learning all the important lessons necessary to be responsible and productive adults, and

WHEREAS, the City of Rensselaer Youth Bureau, with the assistance of All American Sports and the Kids First Program, is sponsoring a “Youth Day” on Saturday, September 19th, 2020, from 9:00am to 5:00pm, at Coyne Field in the City of Rensselaer to benefit children between ages 5 and 17 who reside in the City and County of Rensselaer, and

WHEREAS, the focus of “Youth Day” will be to not only impart a love of sports and recreational activities to the children but also to stress real life lessons to the youngsters and their families concerning safe activities as opposed to possibly destructive paths in life,

NOW, THEREFORE BE IT RESOLVED, that the City of Rensselaer hereby commends Daniel W. Dwyer, Youth Director, as well as the City of Rensselaer Youth Bureau, for sponsoring “Youth Day”, and the City also thanks All American Sports and the Kids First Program for helping to coordinate this most worthwhile event for the children of the City and County of Rensselaer.

Approved as to form and sufficiency
this ____ day of _____, 2020

Corporation Counsel

Mayor

By Alderperson : _____

Seconded by Alderperson : _____

A RESOLUTION APPROVING RENSSELAER COUNTY MULTI-
JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the City of Rensselaer, with the assistance from AECOM and Rensselaer County Bureau of Public Safety, has gathered information and participated in the preparation of the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan, a copy of which is available for viewing by the public at <https://www.rensco.com/departments/public-safety/hazard-mitigation-planning/>; and

WHEREAS, the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the City of Rensselaer is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the City of Rensselaer Common Council and Mayor have reviewed the Plan and affirm that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the City of Rensselaer Common Council that the City of Rensselaer hereby adopts the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan as approved by FEMA and New York State in July 2020 as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Approved as to form and sufficiency
this _____ day of August, 2020

Corporation Counsel

Mayor