Eligibility Requirements:

The veteran must be **current or previous resident** of the City of Rensselaer or **born in Rensselaer**.

Military Service
The veteran must have served or is currently serving in one of the following branches of the United States Armed Forces:

•

Air Force
Army
Marine Corps
Navy
Coast Guard

•

Applications for banner sponsorship will be accepted **at any time**. This allows individuals or organizations to submit a request to honor a veteran whenever they wish.

Individuals or organizations may sponsor a banner. Sponsors are responsible for covering the **full cost** of the banner.

Banner Display:

- The banners will be displayed for as long as they remain in good condition.
- Once a banner becomes so worn that it is no longer legible, it will be **retired**.

Retired Banner Pickup:
Once a banner has been retired, it will be available for pickup at **City Hall**. Sponsors will be contacted to arrange the pickup. Please let us know if your contact information changes while your banner is displayed.

Mayor
Michael Stammel

Administered by:

Dept. of Public Works
&
Mayor's Office

Of the
City of Rensselaer

City of Rensselaer
62 Washington St.
Rensselaer NY 12144
(518) 462-9511
(Fax) 462-9895

City of Rensselaer's Veteran's Banner Program

How to order a Banner?

Please complete the application form, including the serviceperson's name and branch of service (Army, Navy, Air Force, Marines or Coast Guard) as well as a check payable to the City of Rensselaer with "Rensselaer Heroes" in the memo line in the amount of ***$185*** and Mail to:

City of Rensselaer
Mayor's Office
62 Washington St.
Rensselaer NY 12144

To process the application, please include proof of Rensselaer residency for serviceperson or immediate family (i.e. copy of utility bill or driver's license) and verification of active duty dates. (i.e. copy of military orders or military ID)

Available spaces are determined on a first-come, first serve basis. All Banner locations shall be determined by the City. A banner sponsor cannot select a specific location, If more banners are ordered than poles available, Banners will be installed on a year to year rotating basis.

Costs:
City has identified a reputable vendor to print the Rensselaer Heroes banners. Additionally the hardware installation and removal are included in the total cost.

Custom Banner Total Cost $185

For additional information:
Please contact Madeline at
(518)462-9511
or
banners@rensselaerny.gov

Please Print/type the name of the serviceperson as it should appear on the banner and indicate the branch of service on the lines provided below.

First Name _____

Last Name _____

Suffix (if any. Jr/Sr.) _____

Specify Branch of Service and Division if known.

_____

Sponsor: _____

Relationship:_____

Address: _____

Phone:_____

Email: _____

Please include the following:
I. Proof of residency
II. Proof of Duty
III. High Resolution Photograph

It is recommended that the sponsor provide a photo of the honoree in uniform. There must no additional people in the photo. Digital image is preferred. Photos can be scanned in the Mayors Office.