



CITY OF RENSSELAER PLANNING AND DEVELOPMENT

CITY HALL, 62 WASHINGTON STREET
Planning (518) 462-4839 Building (518) 465-1693 Fax (518) 465-2031



REQUEST FOR SUBDIVISION PLAT APPROVAL UNDER CITY OF RENSSELAER SUBDIVISION REGULATIONS

For the Proposed Subdivision:

Property Address: _____

Zoning District: _____ Tax Map #/#'s: _____

Name of Subdivision: _____

Number of Lots: _____

Easements or other restrictions on the property: _____

Homes of abutting owners and owners directly across street (including those in other municipalities): _____

Requested Exceptions. The Planning Commission is hereby requested to authorize the following exceptions to or waivers from the regulations governing subdivisions (attach list with reasons for each exception set forth in detail): _____



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Licensed Land Surveyor or Engineer:

Name (print): _____

Full Mailing Address: _____

Telephone Number: _____

Subdivider's Name (print): _____

Subdivider's Phone Number: _____

Full Mailing Address: _____

Full Physical Address (if different from mailing): _____

Is the subdivider the property owner? Yes No

If you checked "No", please complete the section below with the property owner's contact information.

Owner's Name (print): _____

Owner's Phone Number: _____

Full Mailing Address: _____

Full Physical Address (if different from mailing): _____

Request must be accompanied by cash or check (made payable to the City of Rensselaer):

Signature of Applicant

Date

Signature of Owner (if applicant is not property owner)

Date

\$ _____
Amount Enclosed

Cash Check
(Circle one)



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FOR PLANNING USE ONLY

Received by Planning Department

Date:

Notice of Complete

Date:

Notice of Incomplete

Date:

Public Notice

Date:

Referred to County

Date:

Action:

Public Hearings

Date:

Planning Commission Action

Date:

Action:

Applicant notified of:

• Minor Review

Date:

• Major Review

Date:

• Preliminary Plat Approval

Date:

• Final Plat Received

Date:

• Final Plat Approved

Date:

• Final Plat Stamped

Date:

Notes: