



NANCY E. HARDT
City Clerk

CITY OF RENSSELAER

OFFICE OF THE CITY CLERK

CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144

(518) 462-4266
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AGENDA REGULAR COMMON COUNCIL MEETING JANUARY 4, 2023

1. A RESOLUTION AMENDING THE 2022-2023 BUDGET – COMMON COUNCIL
2. A RESOLUTION TO APPOINT COMMISSIONER OF DEEDS
3. RESOLUTION DESIGNATING CITY NEWSPAPER
4. A RESOLUTION TO APPROVE LOCAL LAW NO. 1 OF 2023

#1

By Alderperson : Council as a Whole

Seconded by Alderperson : _____

A RESOLUTION AMENDING THE 2022-2023 BUDGET – COMMON COUNCIL

WHEREAS, the Common Council wishes to fund certain contractual lines as follows to further the efficient running of City government.

NOW, THEREFORE BE IT RESOLVED, that the Common Council for the City of Rensselaer hereby amends the 2022-2023 Adopted Budget as follows below,

Line Item	Description	Present	Change	Revised
A.0000.1230	Treasurer Fees (Revenue)	\$500.00	\$2,400.00	\$2,900.00
A.1325.7440	Contractual Services-Treasurer (Approp.)	\$6,500.00	\$2,400.00	\$8,900.00
From	Account 1010. Contractual Services Common Council			
A.7440.0006	Contractual Services-Admin Svc	\$3,507.25	(\$581.00)	\$2,926.25
A.7440.0012	Contractual Services-Fire	\$30,561.36	(\$870.00)	\$29,691.36
	Totals:		(\$1,451.00)	

TO:	DEPARTMENTAL CONTRACTUAL SVCS. LINES			
Line Item	Description	Present	Change	Revised
A.1430.7440	Contractual Services, Admin Svc	\$4,992.75	\$581.00	\$5,573.75
A.3410.7440	Contractual Services-Fire Dept	\$59,918.64	\$870.00	\$60,788.64
	TOTALS		\$1,451.00	

AND BE IT FURTHER RESOLVED THAT, all bills related to the above reference transfers are approved for the immediate payment by the Common Council of the City of Rensselaer.

Approved as to form and sufficiency
This 4TH day of January, 2023.

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leakey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmer	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Corporation Counsel

Mayor

2

By Alderperson : Council As A Whole

Seconded by Alderperson : _____

A RESOLUTION TO APPOINT COMMISSIONER OF DEEDS

WHEREAS, the Rensselaer Common Council has the power to reappoint Commissioners of Deeds for a term of two (2) years from the date of their appointment; and

WHEREAS, it is beneficial to the citizens of Rensselaer, NY to have certain persons appointed Commissioner of Deeds.

NOW, THEREFORE, BE IT RESOLVED, that the following persons be and they are hereby reappointed Commissioner of Deeds, with a term commencing forthwith and ending February 28, 2025.

Officer Tanner Sheremeta
201 Broadway
Rensselaer, NY 12144

Rosemarie Kelly
85 Aiken Ave
Rensselaer, NY 12144

Officer Sean Knowles
201 Broadway
Rensselaer, NY 12144

Joshua McCoy
85 Aiken Ave.
Rensselaer, NY 12144

Officer Gregory Leone
201 Broadway
Rensselaer, NY 12144

Marianne Ogren
85 Aiken Ave
Rensselaer, NY 12144

Officer Catherine Hannigan
201 Broadway
Rensselaer, NY 12144

Cynthia Ryan
85 Aiken Ave
Rensselaer, NY 12144

Officer Joseph Terry, Jr,
201 Broadway
Rensselaer, NY 12144

Officer Robert Theilemann
201 Broadway
Rensselaer, NY 12144

Officer Jesse Frankoski
201 Broadway
Rensselaer, NY 12144

Sgt. Michael Hughes
201 Broadway
Rensselaer, NY 12144

Michael Mizener
62 Washington Street
Rensselaer, NY 12144

Eric Endres
62 Washington St.
Rensselaer, NY 12144

Erica Jackson
62 Washington St.
Rensselaer, NY 12144

Andrea Sousa
62 Washington St.
Rensselaer, NY 12144

Bryan Leahey
62 Washington St.
Rensselaer, NY 12144

Officer Nathaniel Ferreira
201 Broadway
Rensselaer, NY 12144

Officer Peter Zownir
201 Broadway
Rensselaer, NY 12144

James Van Vorst
62 Washington St.
Rensselaer, NY 12144

Ernest Dambrose
62 Washington St.
Rensselaer, NY 12144

John DeFrancesco
62 Washington St.
Rensselaer, NY 12144

Andrew Kretschmar
62 Washington St.
Rensselaer, NY 12144

Todd Rutecki
2008 Tenth Street
Rensselaer, NY 12144

Ketura Vics
62 Washington Street
Rensselaer, NY 12144

Trevor Bender
10 Washington Street
Rensselaer, NY 12144

Officer Jonathan Smith
201 Broadway
Rensselaer, NY 12144

Officer Kenneth Kippen
201 Broadway
Rensselaer, NY 12144

Officer Tristan McCoy
201 Broadway
Rensselaer, NY 12144

Officer Daniel McCrea
201 Broadway
Rensselaer, NY 12144

Cheyenne MacGillfrey
1438 First St.
Rensselaer, NY 12144

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to file a Certificate of Appointment for the aforesaid persons with the Rensselaer County Clerk and said Certificate shall specify the terms for which said Commissioner of Deeds shall have been appointed.

Approved as to form and sufficiency
this 4th day of January, 2023.

Corporation Counsel

Approved by:

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

#4

By Alderperson : COUNCIL AS A WHOLE

Seconded by Alderperson : _____

A RESOLUTION TO APPROVE LOCAL LAW NO. 1 OF 2023

WHEREAS, the City of Rensselaer is desirous of establishing a Local Law to Amend Title IV, Section 75 of the City Charter to update the procedures for Awarding of Contracts so as to match the provisions of Section 103 of the New York State General Municipal Law as to Best Value Procurement; and

WHEREAS, the Common Council has reviewed proposed Local Law No. 1 of the year 2023, attached hereto; and

WHEREAS, such Local Law appears appropriate as to form and substance, and a Public Hearing having been conducted to consider public comments on such proposed Local Law.

NOW, THEREFORE, BE IS RESOLVED, that proposed Local Law No. 1 of the year 2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to file a certified copy of Such Local Law with the Office of the New York State Secretary of State.

Approved as to form and sufficiency
this 4th day of January, 2023

Corporation Counsel

So Approved!

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

CITY OF RENSSELAER

LOCAL LAW NO. 1 OF THE YEAR 2023.

**A Local Law to Amend Title IV, Section 75, of the
Charter of the City of Rensselaer, New York,
Relative to the Creation and Inclusion a Best Value
Competitive Bidding Law**

Be it enacted by the Common Council of the City of Rensselaer, a local law as follows:

Section 1

Article 1 Best Value Procurement

1. Title. This article shall be known as "The City of Rensselaer Best Value Competitive Bidding Law."

2. Legislative intent. New York State General Municipal Law Section 103(1) allows the City to authorize, by local law, the award of certain purchase contracts, including contracts for service work subject to competitive bidding under General Municipal Law Section 103 on the basis of "best value" as defined in Section 163 of the New York State Finance Law or any state law superseding or amending said provision. The best value option may be used, for example, if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder or offerer if factors such as lower cost of maintenance, durability, higher quality and longer product life can be documented.

3. Best value. The Common Council may award purchase contracts after bidding, including contracts for services work, on the basis of "best value," as that term is defined in New York State Finance Law Section 163. All awards based on best value shall require Common Council approval.

4. Applicability. The provisions of this article apply to City purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the New York State Labor Law) and any other contract that may in the future be excluded under state law from the best value option. If the dollar thresholds of New York General Municipal Law Section 103 are increased or decreased in the future by the State Legislature, the dollar thresholds applicable herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

5. Standards for best value. Goods and services procured and awarded on the basis of best

value are those that the Common Council determines optimize quality, cost and efficiency, among responsive and responsible bidders or offerers. The determination shall be based on an objective analysis of clearly described and documented criteria as they apply to the rating of bids of offers. Where possible, such determination shall also be based upon and include a quantifiable analysis of the same. The criteria may include, but shall not be limited to, any or all of the following: cost of maintenance, proximity to the end use, if distance or response time is a significant term; durability, availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

6. Basis for determination. Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

7. Inconsistent provisions. This local law is incorporated by reference into the City of Rensselaer Procurement Policy. Any inconsistent provisions of the City's procurement policy, as adopted prior to the effective date of this article by resolution of the Common Council, or as amended thereafter, shall be deemed superseded by the provisions of this article.

Section 2 EFFECTIVE DATE

This Law shall take effect immediately upon its filing with the Office of the New York State Secretary of State and the New York State Commissioner of Tax and Finance.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 202 of the City of Rensselaer was duly passed by the Common Council on _____ 202, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 1 of 2023 of the City of Rensselaer was duly passed by the Common Council on _____, 2023, and was (approved)(not approved) (repassed after disapproval) by the Elective Chief Executive Officer*, Mayor Michael Stammel, and was deemed duly adopted on _____, 2023.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 20__ of the City of Rensselaer was duly passed by the _____ on _____, 20__, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 20__. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 20__, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 20 of the City of Rensselaer was duly passed by the Common Council on _____, 20, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, Mayor Michael Stammel, on _____, 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 20, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 20__ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 20__, became operative.

* Elective Chief Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 2, above.

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body

CITY CLERK

(Seal)

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel

Title

CITY OF: RENSSELAER

Date: _____

By Alderperson:

COUNCIL AS A WHOLE

Seconded by Alderperson:

RESOLUTION DESIGNATING CITY NEWSPAPER

WHEREAS, the City of Rensselaer, pursuant to Section 89 of the Rensselaer City Charter, is desirous of designating, for Calendar Year 2023, the Troy Record as its official newspaper for the publication of City Notices, Legal Notices, and other publications necessary in conducting its official business, and the Advertiser as the back-up official newspaper for the City should the services of two newspapers be required or should the Troy Record be unavailable to provide services to the City of Rensselaer,

NOW THEREFORE BE IT RESOLVED, that the Troy Record be designated as the Official Newspaper of the City of Rensselaer, and the Advertiser as the back-up official newspaper, for the 2023 Calendar Year.

Approved as to form and sufficiency
this 4th day of January, 2023

Corporation Counsel

Approved by:

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				