



NANCY E. HARDT
City Clerk

CITY OF RENSSELAER

OFFICE OF
THE CITY CLERK
CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144

(518) 462-4266
Fax: (518) 462-0890

AGENDA REGULAR COMMON COUNCIL MEETING MAY 17, 2023

1. A RESOLUTION AUTHORIZING USE OF FORFEITURE FUNDS FOR PURCHASES OF WEAPONS AND ACCESSORIES FOR THE CITY POLICE DEPT-CITY POLICE
2. A RESOLUTION AUTHORIZING TRANSFER OF FUNDS-CITY CLERK
3. A RESOLUTION AMENDING THE 2022-2023 BUDGET-COMMON COUNCIL
4. A RESOLUTION AUTHORIZING REFUND FOR A BUILDING PERMIT
5. A CORRECTED RESOLUTION AUTHORIZING SOLID WASTE RELEVY REFUND
6. A RESOLUTION REQUIRING SUBMISSION OF BUDGET ESTIMATES TO COMMON COUNCIL-COMMON COUNCIL
7. A RESOLUTION TO APPROVE SALE OF 17 FORBES AVE. TO BATH-ON-THE-HUDSON PRESERVATIONISTS, INC., A NOT FOR PROFIT ENTITY, FOR CIVIC PURPOSES
8. A RESOLUTION APPROVING LOCAL LAW #3 OF 2023 AND SCHEDULING A PUBLIC HEARING THEREON

9. A RESOLUTION TO APPROVE PROPOSED LOCAL LAW #4 OF 2023
AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON
- 10.A RESOLUTION TO APPROVE PROPOSED LOCAL LAW #5 OF 2023
AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON
- 11.A RESOLUTION MODIFYING THE 2022-2023 BUDGET – COMMON COUNCIL
- 12.A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 6 OF 2023 AS TO
FORM AND SCHEDULING A PUBLIC HEARING THEREON
- 13.RESOLUTION PROCLAIMING THE WEEK OF MAY 14TH THROUGH MAY 20TH
2023 NATIONAL POLICE WEEK

By Alderperson:

COUNCIL AS A WHOLE

Seconded by Alderperson:

**RESOLUTION AUTHORIZING USE OF FORFEITURE FUNDS FOR
PURCHASES OF WEAPONS AND ACCESSORIES FOR THE CITY
POLICE DEPARTMENT - CITY POLICE**

WHEREAS, the City Police Department would like to use Forfeiture Funds (non-budget source) for purchases of weapons and accessories, per the attached invoices, and such payments have been approved under State Contract/Sole Source/City Procurement Policy by the City of Rensselaer Purchasing Agent, and

WHEREAS, good and valuable consideration being mutually offered and accepted between the Parties as set forth in the Attachments hereto,

NOW, THEREFORE BE IT RESOLVED, that on behalf of the City of Rensselaer, the attached invoices are hereby approved for payment from Forfeiture Funds, and the appropriate City Officials are hereby authorized to make payment thereon.

Approved as to form and sufficiency
this day of May, 2023

Corporation Counsel

Approved by:

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				



Quotation

100 Air Park Dr
Rochester, NY 14624
Phone: (585) 465-2863
Fax: (585) 328-4406

DATE: 4/4/2023

Quotation For: Rensselaer Police Department
Attention: Warren Famiglietti
warren.famiglietti@rensselaerpolice.org
62 Washington St
Rensselaer, NY 12144
Phone: (518) 462-7451

Quote is Valid For 30 Days

Prepared by Ted Pinelli Mobile - (585) 465-2863 - Email - ted.pinelli@amchar.com

SALES PERSON	CUSTOMER ID	SHIP DATE	SHIP VIA	FOB POINT	TERMS
Ted Pinelli	R22251	TBD	FedEx		Net 30
QUANTITY	DESCRIPTION	UNIT PRICE		DISCOUNT	AMOUNT
32	PA455S302MOS6H2 Glock G45MOS6 - Direct Mount Holosun 509T RD - w/Ameriglo Tall Back up sights-Black (AG NTF/NTR Sights)	\$ 812.32			\$ 25,994.24
					\$ -
					\$ -
	Trades 30 Glock 21 & 5 Glock 30 GEN4				\$ -
					\$ -

TRADE-INS.....UPON RECEIPT OF (35) ANTICIPATED USED **XXXXX** HANDGUNS THE DEPARTMENT WILL BE ISSUED A CREDIT OF **\$305.00** FOR EACH WEAPON TRADED. TOTAL CREDIT AMOUNT WILL BE DETERMINED BY THE FINAL NUMBER OF TRADES RECEIVED. ESTIMATED TRADE IN CREDIT **\$10,675.00**

ALL GUNS MUST COME WITH 3 MAGAZINES AND BE IN WORKING ORDER AND RUST FREE UNLESS PRIOR AGREEMENT HAS BEEN MADE **\$10.00 CHARGE FOR EACH MISSING MAGAZINE**

We may need a exemption certificate so we can send you this product federal excise tax exempt.

SUBTOTAL	\$ 25,994.24
SHIPPING	
Total	\$ 25,994.24

All Quotes subject to factory price stability and may change without notice. Prices quoted are contingent to signed acceptance of this quotation

To accept this quotation, sign below and return with a **PURCHASE ORDER** to sharon@amchar.com

X

THANK YOU FOR YOUR BUSINESS

esstac

8809 271st St NW
Stanwood, WA 98292
Ryan@Esstac.com
www.Esstac.com



Estimate

ADDRESS

Warren Famiglietti
Chief of Police
City of Rensselaer Police
Department
201 Broadway
Rensselaer, NY 12144

SHIP TO

Warren Famiglietti
Chief of Police
City of Rensselaer Police
Department
201 Broadway
Rensselaer, NY 12144

ESTIMATE # 1560b

DATE 04/27/2023

SHIP VIA

UPS

	QTY	RATE	AMOUNT
Double Pistol GAP Kywl	32	44.00	1,408.00
Fake Leather - 2x 2" belt loops each			

Estimate#1560b	SUBTOTAL	1,408.00
	DISCOUNT 20%	-281.60
	TAX	0.00
	TOTAL	USD 1,126.40

Accepted By

Accepted Date



ATLANTIC TACTICAL™

OUTFITTING AMERICA'S HEROES

7970 State Road, Philadelphia, PA 19136
215-632-0341 • FAX 215-632-0639

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

SALES QUOTE

SQ-80772163

4/27/2023



Customer		Contact		Ship To	
Rensselaer Police Dept (NY) attn: Purchasing Dept 62 Washington St. RENSSELAER NY 12144 Tel: (518)-462-7451, (518)-694-7934 Fax: (518)-598-1479				RENSSELAER POLICE DEPARTMENT (NY) 201 BROADWAY RENSSELAER NY 12144 Tel: (518)-462-2251	
Account	Terms	Due Date	Account Rep	Schedule Date	
REN2000	Voucher- Partial Invoice by Email	5/27/2023	Chris Mesley	4/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-80772163	QUOTE-FAMIGLIETTI	RPD-42623-SAFH	FDX G Ground	1	4/27/2023 1:19:24PM
L Item	Description	Qty	Price UM	Discount	Amount
1 QUOTE-SAFNYSC2	NY STATE EQUIPMENT CONTRACT #PC68737 EXP 10.31.24	1	\$0.00 EA		\$0.00
2 SDG1323816	Safariland 7360RDS-28325-411 Model 7360RDS 7TS ALS-SLS Mid Ride Duty Holste STX Plain Right Hand Glock 19 - 19x - 45 Gen3-5 - 23 Gen3-4 W - UPC 781602161152	30	\$156.78 EA		\$4,703.40
3					
4 SDG1323817	Safariland 7360RDS-28325-412 Model 7360RDS 7TS ALS-SLS Mid Ride Duty Holste STX Plain Left Hand Glock 19 - 19x - 45 Gen3-5 - 23 Gen3-4 W - UPC 781602161169	2	\$156.38 EA		\$312.76
5					
6 SDG1324870	Safariland 7378RDS-28325-411 Model 7378RDS 7TS ALS Concealment Belt Loop-Pa STX Plain Right Hand Glock 19 - 19x - 45 Gen3-5 - 23 Gen3-4 W - UPC 781602170352	6	\$109.31 EA		\$655.86
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.			Tax Details EXEMPT \$0.000		Taxable Total Tax \$0.00 Exempt \$5,672.02 Total \$5,672.02 Balance \$5,672.02

2

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS – CITY CLERK

Sponsored by:

COUNCIL AS A WHOLE

Aldersperson(s):

WHEREAS, the City of Rensselaer is desirous of making a budget transfer of \$1,200.00 in the budget lines as listed below due to a deficit in the Clerical Salary Line, and such transfer having been approved by the City Comptroller.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendment be authorized.

TRANSFER FROM:

Account No.	Description	Amount
A.1410.7220	Office Equipment	<u>\$1,200.00</u>
	TOTAL	\$1,200.00

TRANSFER TO:

Account No.	Description	Amount
A.1410.7150	Clerical	<u>\$1,200.00</u>
	TOTAL	\$1,200.00

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Approved as to form and sufficiency
This 17th day of May, 2023.

Corporation Counsel

SO APPROVED!

Mayor

#3

By Alderperson : Council as a Whole

Seconded by Alderperson : _____

A RESOLUTION AMENDING THE 2022-2023 BUDGET – COMMON COUNCIL

WHEREAS, the Common Council wishes to fund certain contractual lines as follows to further the efficient running of City government.

NOW, THEREFORE BE IT RESOLVED, that the Common Council for the City of Rensselaer hereby amends the 2022-2023 Adopted Budget as follows below,

From	Account 1010. Contractual Services Common Council			
Line Item	Description	Present	Change	Revised
A.7440	Contractual Services	\$91,233.72	(\$2,132.00)	\$89,101.72
A.7440.0011	Contractual Services-Police	\$23,798.25	(\$384.00)	\$23,414.25
A.7440.0012	Contractual Services-Fire	\$5,237.81	(\$5,237.81)	-0-
A.7440.0017	Contractual Services-Street Lighting	\$10,000.00	<u>(10,000.00)</u>	-0-
	Totals:		(17,753.81)	

TO:	DEPARTMENTAL APPROPRIATION LINES			
Line Item	Description	Present	Change	Revised
A.1420.7440	Contractual Services-Law Department	\$119,391.22	\$2,132.00	\$121,523.22
A.3120.7440	Contractual Services-Police	\$95,961.75	384.00	\$96,345.75
A.3410.7440	Contractual Services-Fire	\$110,616.31	\$5,237.81	\$115,854.12
A.1620.7420	Buildings-Utility Expense	\$135,000.00	(\$13,000.00)	\$122,000.00
A.5182.7420	Street Lighting-Utilities	\$225,000.00	<u>\$23,000.00</u>	\$248,000.00
	Totals:		\$17,753.81	

AND BE IT FURTHER RESOLVED THAT, all bills related to the above reference transfers are approved for the immediate payment by the Common Council of the City of Rensselaer.

Approved as to form and sufficiency

This 17th day of May, 2023

Corporation Counsel

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

#41

By Alderperson

COUNCIL AS A WHOLE

Seconded by Alderperson

A RESOLUTION AUTHORIZING REFUND FOR A BUILDING PERMIT

WHEREAS, James Cochran of 108 Lindberg Avenue paid the City a fee of \$125.00 to obtain a building permit, but elected not to perform the work outlined in the building permit application, (see attached report from Building and Zoning Administrator), and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, That Mr. Cochran be refunded said building permit fee in the amount of \$125.00 that was previously remitted to the City.

Approved as to form and sufficiency

this day of , 2023

Corporation Counsel

SO APPROVED!

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahy	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Mayor



CITY OF RENSSELAER

BUILDING AND CODE ENFORCEMENT

CITY HALL, 62 WASHINGTON STREET
Office (518) 465-1698 Fax (518) 465-2031



May 10, 2023

*To: City Clerk
Phil Danaher*

Memorandum

To: Anne Burton Sixth Ward Alderperson

RE: James Cochran, 108 Lindberg Ave., Rensselaer, N.Y.
Map# 133.83-1-9

Anne,

Mr. Cochran had applied for a building permit (# 23-0070) and paid the fee which was one hundred and twenty five dollars (\$125.00). He has chosen not to move forward with his project and would like to terminate the building permit. He would also like to receive a refund of the fee, no work was done under this permit. The permit was issued April 20, 2023. I believe a resolution must be passed for a refund, could you help with that resolution?

If you should need any more information, please let me know.

Thank You Louis J. Lourinia Building and Zoning Administrator

CC: Mayor Michael Stammel

James Cochran III, Sixth Ward Resident

#5

By Alderperson:

ENDRES

Seconded by Alderperson:

CORRECTED RESOLUTION AUTHORIZING SOLID WASTE RELEVY REFUND

WHEREAS, Joan Garrigan, current owner of 1602 Washington Avenue in the City Rensselaer, was billed \$150.00 for the solid waste relevy fee for the subject property for the last fiscal year as per the attached documentation, and

WHEREAS, Ms. Garrigan's family has paid the bill in full as of October 12, 2022, receipt of which is attached hereto, made a part hereof and incorporated herein by reference, and

WHEREAS, the home at the aforementioned address is currently, for the most part, vacant due to the poor health of Ms. Garrigan, and has been for quite some time, and

WHEREAS, the Council has been advised by City Personnel that there has been very little, if any, solid waste pick up at the subject address for quite some time, and good cause appearing therefor, it is

NOW THEREFORE RESOLVED, that the solid waste relevy payment of \$150.00 be refunded to Ms. Garrigan for the reasons stated above, and this Resolution supersedes and corrects any prior resolutions concerning this matter.

Approved as to form and sufficiency
this day of , 2023

Corporation Counsel

Approved by:

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

**CITY OF RENSSELAER
2022 CITY OF RENSSELAER TAX BILL**

* For Fiscal Year 08/01/2022 to 07/31/2023

* Warrant Date 09/12/2022

Bill No. 002806
Sequence No. 695
Page No. 1 of 1

MAKE CHECKS PAYABLE TO:

City of Rensselaer
Treasurer's Office
62 Washington Street
Rensselaer, NY 12144

TO PAY IN PERSON

City Treasurer's Office
City Hall
62 Washington Street
Mon-Fri 8:00am-4:00pm
(518) 462-6424

SWIS S/D/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

381400 144.27-1-1
Address: 1602 Washington Ave
City of: Rensselaer
School: Rensselaer City
NYS Tax & Finance School District Code:
210 - 1 Family Res Roll Sect. 1
Parcel Dimensions: 65.00 X 100.00
Account No. 81109
Bank Code

Garrigan Joan C
Garrigan Edward F
1602 Washington Ave
Rensselaer, NY 12144-1036

Estimated State Aid: CITY 1,137,317

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is: 47,900
The Uniform Percentage of Value used to establish assessments in your municipality was: 22.00
The assessor estimates the Full Market Value of this property is: 217,727

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Full Value Estimate	Exemption	Value	Tax Purpose	Full Value Estimate
Vet Com C	11,975	COUNTY	54,432	Vet Com T	7,700	CITY	35,000
Aged Cts	17,963	COUNTY	81,650	Aged Cts	20,100	CITY	91,364

PROPERTY TAXES

Taxing Purpose	Total Tax Levy	% Change From Prior Year	Taxable Assessed Value or Units	Rates per \$1000 or per Unit	Tax Amount
Rensselaer City Tax	6,938,579	2.0	20,100.00	56.217703	1,129.98
Relieved Solid Waste			0.00		221.50

Due without penalty if paid by 10/12/22
If paying after November 30, 2022 please call for additional interest and penalties.
There is a \$30.00 fee for all returned checks.
Credit Card Payments are now accepted.

Property description(s): House Garage

Life Estate

PENALTY SCHEDULE	Penalty/Interest	Amount	Total Due
Due By: 10/12/2022	0.00	1,351.48	1,351.48
10/31/2022	27.03	1,351.48	1,378.51
11/30/2022	40.54	1,351.48	1,392.02

TOTAL TAXES DUE \$1,351.48

Apply For Third Party Notification By:

Taxes paid by CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**2022 CITY OF RENSSELAER TAX BILL
RECEIVER'S STUB**

City of: Rensselaer
School: Rensselaer City
Property Address: 1602 Washington Ave

Bill No. 002806
381400 144.27-1-1
Bank Code

Garrigan Joan C
Garrigan Edward F
1602 Washington Ave
Rensselaer, NY 12144-1036

Pay By: 10/12/2022	0.00	1,351.48	1,351.48
10/31/2022	27.03	1,351.48	1,378.51
11/30/2022	40.54	1,351.48	1,392.02

TOTAL TAXES DUE \$1,351.48

CITY OF RENSSELAER
SOLID WASTE DEPARTMENT
62 WASHINGTON ST
RENSSELAER, N.Y. 12144
518-462-9616
Acct No: 6100021540-001



GARRIGAN, JOAN C.
1602 WASHINGTON AVE
RENSSELAER, NY 12144

CITY OF RENSSELAER
SOLID WASTE REFUSE BILL

Please include this portion with your payment

Bill Date: 05/18/2022
Account #: 6100021540-001
Service Address: 1602 WASHINGTON AVE

Name: GARRIGAN, JOAN C.

Amount Due If paid by 06/30/2022 \$65.00

This amount is good for 30 days from billing, after that period additional interest is applied, please call for the correct amount.

RELEVY UNPAID BALANCES EVERY JULY.

Make Checks Payable To:

ALL BILLS PAID BY SEPARATE CHECK

CITY TREASURER
62 WASHINGTON ST
RENSSELAER, NY 12144

PHONE (518) 462-6424

HOURS MONDAY-FRIDAY 8:00 - 4:00

We are now accepting online payments. Visit our website at rensselaerny.gov

FOR AFTER HOURS PAYMENT - DROP OFF BOX IS LOCATED ON SOUTH SIDE OF BUILDING.

DETACH AND KEEP BOTTOM PORTION FOR YOUR RECORDS

BILL DATE: 05/18/2022
DUE DATE: 06/30/2022

CITY OF RENSSELAER
SOLID WASTE REFUSE BILL
(518) 462-9616

ACCOUNT NO. 6100021540-001
FOR SERVICE AT:
1602 WASHINGTON AVE

						BILL CODE	SOLID WASTE	TOTAL
						Solid Waste Usage Charge	\$65.00	\$65.00
PREVIOUS BALANCE								\$0.00
TOTAL CURRENT CHARGES								\$65.00
AMT. DUE IF PAID BY 06/30/2022								\$65.00

FOR APRIL, MAY, AND JUNE
RELEVY AND PAYMENT CUT OFF DATE 7/8/2022 FOR SOLID
WASTE AND WATER BILLS

Penalty increases every 30 days

RELEVY FEE OF \$150.00

Please keep this portion for your records.

62 Washington St.
Rensselaer ,NY 12144

Posted: 10/12/22
Receipt 43518

:

Tax Receipt

Garrigan Joan C
Garrigan Edward F
1602 Washington Ave
Rensselaer, NY 12144-1036

Description of Property

Parcel ID 381400 144.27-1-1
Owner: Garrigan Joan C Garrigan Edward F
Location: 1602 Washington Ave

Bill Number	Account	Description	Amount
002806	A.0290	Bill Item - Rensselaer City Tax	1,129.98
002806	A.0290	Bill Item - Relevied Solid Waste	221.50
		Payment by Check #3148, total received:	1,351.48

Received \$1,351.48 in Full payment of the 2022-2023 City taxes, #3148

**CITY OF RENSSELAER
2022 CITY OF RENSSELAER TAX BILL**

* For Fiscal Year 08/01/2022 to 07/31/2023

* Warrant Date 09/12/2022

Bill No. 002806
Sequence No. 695
Page No. 1 of 1

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City of Rensselaer
Treasurer's Office
62 Washington Street
Rensselaer, NY 12144

TO PAY IN PERSON

City Treasurer's Office
City Hall
62 Washington Street
Mon-Fri 8:00am-4:00pm
(518) 462-6424

Garrigan Joan C
Garrigan Edward F
1602 Washington Ave
Rensselaer, NY 12144-1036

SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

381400 144.27-1-1
Address: 1602 Washington Ave
City of: Rensselaer
School: Rensselaer City
NYS Tax & Finance School District Code:
210 - 1 Family Res Roll Sect. 1
Parcel Dimensions: 65.00 X 100.00
Account No. 81109
Bank Code

Estimated State Aid: CITY 1,137,317

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

47,900

The Uniform Percentage of Value used to establish assessments in your municipality was:

22.00

The assessor estimates the Full Market Value of this property is:

217,727

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Full Value Estimate	Exemption	Value	Tax Purpose	Full Value Estimate
Vet Com C	11,975	COUNTY	34,432	Vet Com T	7,700	CITY	35,000
Aged Cts	17,963	COUNTY	81,650	Aged Cts	20,100	CITY	91,364

PROPERTY TAXES

Taxing Purpose	Total Tax Levy	% Change From Prior Year	Taxable Assessed Value or Units	Rates per \$1000 or per Unit	Tax Amount
Rensselaer City Tax	6,938,579	2.0	20,100.00	36.217703	1,129.98
Relieved Solid Waste			0.00		221.50

Due without penalty if paid by 10/12/22

If paying after November 30, 2022 please call for additional interest and penalties.

There is a \$30.00 fee for all returned checks.

Credit Card Payments are now accepted.

PAID

OCT 12 2022

CITY OF RENSSELAER
TREASURER'S OFFICE

Property description(s): House Garage

Life Estate

PENALTY SCHEDULE	Penalty/Interest	Amount	Total Due
Due By: 10/12/2022	0.00	1,351.48	1,351.48
10/31/2022	27.03	1,351.48	1,378.51
11/30/2022	40.54	1,351.48	1,392.02

TOTAL TAXES DUE

\$1,351.48

Apply For Third Party Notification By:

Taxes paid by CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

2022 CITY OF RENSSELAER TAX BILL

City of: Rensselaer
School: Rensselaer City
Property Address: 1602 Washington Ave

RECEIVER'S STUB

PAID

Garrigan Joan C
Garrigan Edward F
1602 Washington Ave
Rensselaer, NY 12144-1036

OCT 12 2022

CITY OF RENSSELAER
TREASURER'S OFFICE

Pay By: 10/12/2022	0.00	1,351.48	1,351.48
10/31/2022	27.03	1,351.48	1,378.51
11/30/2022	40.54	1,351.48	1,392.02

Bill No. 002806
381400 144.27-1-1
Bank Code

**TOTAL TAXES DUE
\$1,351.48**

3148

#6

By Alderperson : COUNCIL AS A WHOLE

Seconded by Alderperson : _____

**A RESOLUTION REQUIRING SUBMISSION OF BUDGET ESTIMATES TO
COMMON COUNCIL – COMMON COUNCIL**

WHEREAS, pursuant to Section 80 (23) of the Rensselaer City Charter, the Common Council is required to “manage and regulate the finances” of the City of Rensselaer; and

WHEREAS, pursuant to Section 69 of the Rensselaer City Charter, the officers and heads of the City Departments and Boards are to prepare and submit estimates of what monies they believe will be necessary in the upcoming fiscal year to cover the expenses of their Departments or Boards; and

WHEREAS, the aforementioned estimates need to be provided to the Common Council as soon as possible each Spring to assist the Common Council in performing their required duties under City of Rensselaer Charter Section 80 (23),

NOW THEREFORE, BE IT RESOLVED by the City of Rensselaer Common Council that all City Department Heads and Officers submit 2023/2024 budget estimates to the Common Council as soon as possible, but in no case later than May 15, 2023, as otherwise required by Section 69 of the Rensselaer City Charter.

Approved as to form and sufficiency
This ____ day of May, 2023

Corporation Counsel

SO APPROVED!

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

By Alderperson : COUNCIL AS A WHOLE

Seconded by Alderperson : _____

**A RESOLUTION TO APPROVE SALE OF 17 FORBES AVENUE TO BATH-
ON-THE-HUDSON PRESERVATIONISTS, INC., A NOT-FOR-PROFIT
ENTITY, FOR CIVIC PURPOSES – COMMON COUNCIL**

WHEREAS, The Common Council of the City of Rensselaer has been advised that Bath-on-the-Hudson Preservationists, Inc., a not-for-profit entity, is willing to purchase real property from the City located at 17 Forbes Avenue for \$1.00, with the understanding that the Purchaser will then renovate the property as a historic structure and then utilize the building and grounds for historic not-for-profit purposes only. The Purchaser understands that should the building not be used, at any point in the future, for historic not-for-profit purposes, title to such property will automatically revert back to the City of Rensselaer. Such sale shall be for the amount of \$1.00 pursuant to Section 88 of the Rensselaer City Charter, with the Purchaser to pay all recording fees. Transfer of title shall be by Quit Claim Deed, and

WHEREAS, such proposed sale appears to be in the best interests of the City of Rensselaer and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed sale,

NOW, THEREFORE BE IT RESOLVED, that the proposed Sale, as per the terms set forth above, is hereby tentatively approved subject to Public Hearing, and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30pm on _____, 2023, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer,

New York, so as to allow the Common Council to hear Public Comment on the possible approval of the proposed Sale, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to issue and publish once a week for three consecutive weeks the attached Public Notice of the Public Hearing scheduled herein.

Approved as to form and sufficiency
this _____ day of _____, 2023

Corporation Counsel

So Approved!

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

By Alderperson : COUNCIL AS A WHOLE

Seconded by Alderperson : _____

A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 3 OF 2023 AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, the City of Rensselaer is desirous of vacating Chapter 159 of the Code of the City of Rensselaer relating to the regulation of taxicabs; and

WHEREAS, the Common Council has reviewed proposed Local Law No. 3 of the year 2023, attached hereto; and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law.

NOW, THEREFORE, BE IS RESOLVED, that proposed Local Law No. 3 of the year 2023 is hereby approved as to form; and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30 pm on June 7, 2023, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer, New York, so as to the allow the Common Council to hear Public Comment on proposed Local Law No. 4 of 2023; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

Approved as to form and sufficiency
this _____ day of _____, 2023

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Corporation Counsel

So Approved!

Mayor

CITY OF RENSSELAER

LOCAL LAW NO. 3 OF THE YEAR 2023.

**A Local Law to Vacate Chapter 159 of
the Code of the City of Rensselaer,
New York, Relative to Regulation of
Taxicabs**

Be it enacted by the Common Council of the City of Rensselaer as follows:

ARTICLE I. INTENT

This Local Law shall be known as Local Law No. 3 of 2023, and shall vacate Chapter 159 of the Code of the City of Rensselaer, New York, relating to the Regulation of Taxicabs. This Local Law amends and supersedes all previously adopted Local Laws concerning such Chapter of the Code of the City of Rensselaer. The purpose of this Local Law is to vacate the Regulation of Taxicabs by the City of Rensselaer pursuant to Section 181 of the New York State General Municipal Law in that such regulation is no longer cost effective or necessary by the City given the State Regulation of such services at this time.

ARTICLE II. LEGISLATIVE ACTION

The Common Council of the City of Rensselaer, New York, hereby vacates Chapter 159 of the Code of the City of Rensselaer, New York.

ARTICLE III. EFFECTIVE DATE

This Law shall take effect after its filing with the Office of the New York State Secretary of State, but no sooner than January 1st, 2024.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 202__ of the City of Rensselaer was duly passed by the Common Council on _____, 202__, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 3 of 2023 of the City of Rensselaer was duly passed by the Common Council on _____, 2023, and was (approved)(not approved) (repassed after disapproval) by the Elective Chief Executive Officer*, Mayor Michael Stammel, and was deemed duly adopted on _____, 2023.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 202__ of the City of Rensselaer was duly passed by the _____ on _____, 200__, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 200__. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 200__, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 202__ of the City of Rensselaer was duly passed by the Common Council on _____, 202__, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, Mayor Michael Stammel, on _____, 202__. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 202_0, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ____ of 200__ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 200__, became operative.

* Elective Chief Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 200____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 200____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 2, above.

(Seal)

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body
CITY CLERK

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel
Title

CITY OF: RENSSELAER

Date: _____

By Alderperson

:

COUNCIL AS A WHOLE

Seconded by Alderperson

:

**A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 4 OF 2023 AS TO
FORM AND SCHEDULING A PUBLIC HEARING THEREON**

WHEREAS, the City of Rensselaer is desirous of establishing a Water Surcharge Fee by Local Law so as to be able to finance necessary improvements to the City Water Pump House and therefore needs to amend Section 175-3 of the Code of the City of Rensselaer; and

WHEREAS, the Mayor, after consultation with the Water Department and the City Comptroller, has suggested the attached methodology dated May 8, 2023 for a short term water surcharge so as to finance such necessary improvements, and

WHEREAS, the Common Council has reviewed proposed Local Law No. 4 of the year 2023, attached hereto; and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law No. 4 of the year 2023 is hereby approved as to form; and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30 pm on June 7, 2023, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer, New York, so as to the allow the Common Council to hear Public Comment on proposed Local Law No. 4 of 2023; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Approved as to form and sufficiency
This 7th day of May, 2023

Corporation Counsel

Mayor



MICHAEL STAMMEL
MAYOR

CITY OF RENSSELAER

OFFICE OF THE MAYOR

CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144



(518) 462-9511
Fax: (518) 462-9895

Date: May 8, 2023

To: Common Counsel

From: Mayor, M. Stammel

RE: Cross St. Pump Station Repairs

After much consideration, I believe that rather than increase the water rates to pay for the new Water Pumps, we should identify the additional cost on a separate line on the water bills as a surcharge. The surcharge would allow us to pass the cost on equally to every user based on their water use. The revenue received from this surcharge would have a dedicated account that would be used to pay the cost of the pump replacement. At the current time the water bills have two lines water use and sewer cost. When the surcharge is implemented the water bills would have 3 lines - water use, sewer cost and pump replacement surcharge. The amount of the surcharge would be recalculated in May of every year based on the cities portion of the biannual water bills from Troy and the outstanding cost for the pump replacement. The sooner we approve this method of payment; the quicker we can start putting revenue into the surcharge account and save from using Federal money.

Please review following formula information based on last year billing for calculating the cost to the customer. This is not an exact amount that will be billed per thousand, although it is within a few cents.

Total water usage for 6 months May 2022 to Oct. 2022,
Gallons used 217,371,174 - N.G. Gallons used 15,860,715 = 201,510,459
Total water usage for 6 months Nov. 2022 to May 2023,
Gallons used 233,422,406 - N.G. Gallons used 17,743,090 = 212,810,230

=====

Total = 414,320,689

Considering the water loss is about 1/3 per year.

X .66

=====

Millions: = 273,451,655

Take the total amount of millions: 273,451,655
Divide the amount of gallons billed per thousand: / 1000

=====

Thousands of gallons billed: 273,251.65
Per year thousand \$. 1,000
Decided by total gallons billable 273,451.65

=====

Surcharge based on every thousand gallons used per customer \$3.66

Water bill would show as:

Water Billed. \$\$\$\$\$\$
City sewer Billed. \$\$\$\$\$\$
Maintenance or Troy Water Pump Surcharge \$\$\$\$\$\$

CITY OF RENSSELAER

LOCAL LAW NO. ⁴~~XX~~ OF 2023

**A LOCAL LAW AMENDING CHAPTER 175, SECTION 175-3 OF THE CODE OF
THE CITY OF RENSSELAER**

Be it enacted by the Common Council of the City of Rensselaer as follows:

Section 1. Legislative Intent

In order to have sufficient finances to make necessary repairs to the City Water Pump Station, it is necessary to impose a Water Surcharge Fee.

Section 2. Legislative Action

Section 175-3 of the Code of the City of Rensselaer is hereby amended to include a Water Surcharge Fee which will be added to the Fee Schedule under Cost per 1000 Gallons, and shall read as follows:

Type: Water Surcharge fee per 1000 gallons Rate: \$3.66

Section 3. Separability.

Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a court of competent jurisdiction, such determination shall not affect the validity of any other part of this local law.

Section 4. Effective Date.

This Local Law shall take effect immediately upon filing in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law and shall Sunset and Terminate on December 31st, 2025.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202 of the City of Rensselaer was duly passed by the Common Council on _____ 202 , in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 4 of 2023 of the City of Rensselaer was duly passed by the Common Council on _____, 2023, and was (approved)(not approved) (repassed after disapproval) by the Elective Chief Executive Officer*, Mayor Michael Stammel and was deemed duly adopted on _____, 2021.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202 of the was duly passed by the Town Board on _____, 202, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 202. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 2020, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202____ of the City of Rensselaer was duly passed by the Common Council on _____, 202 , and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, _____, on _____, 202 . Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 202 , in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202 of the City of Rensselaer having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 202 , became operative.

* Elective Chief Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 202 of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 202 , pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

(Seal)

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body
CITY CLERK

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel
Title

CITY OF: **RENSSELAER** _____

Date: _____

By Alderperson : COUNCIL AS A WHOLE

Seconded by Alderperson : _____

A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 5 OF 2023 AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, The City of Rensselaer is desirous of having the ability to override the New York State Tax Cap, if needed, for the 2023/2024 City Budget pursuant to New York State General Municipal Law Section 3-c, Subdivision 5, and

WHEREAS, the Common Council has reviewed proposed Local Law No. 5 of the year 2023, a copy of which is attached hereto, and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law,

NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law No. 5 of the year 2023 is hereby approved as to form, and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30 p.m. on June 7 2023, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer, New York, so as to allow the Common Council to hear Public Comment on proposed Local Law No. 5 of 2023, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

Approved as to form and sufficiency
this 17TH day of May, 2023

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Corporation Counsel

Mayor

CITY OF RENSSELAER

5
LOCAL LAW NO. ~~XX~~ OF 2023 - A LOCAL LAW TO
OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN
GENERAL MUNICIPAL LAW SECTION 3-C

Be it enacted by the City of Rensselaer in the
County of Rensselaer, as follows:

Section 1. Legislative Intent.

It is the intent of this Local Law to override the limit on the amount of real property taxes that may be levied by the City of Rensselaer, County of Rensselaer, State of New York (hereinafter "Rensselaer") pursuant to General Municipal Law § 3-c, and to allow Rensselaer to adopt a budget for (a) City purposes and (b) any other special or improvement district governed by the Common Council for the fiscal year 2023/2024 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority.

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Common Council to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Common Council.

Section 3. Tax Levy Limit Override.

The Common Council of the City of Rensselaer is hereby authorized to adopt a budget for the fiscal year 2023/2024 that requires a real property tax levy in excess of the limit specified in General Municipal Law, § 3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local

Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State. PLEASE TAKE NOTICE TO THE EXTENT THAT THIS LOCAL LAW MAY CONFLICT WITH APPLICABLE PORTIONS OF THE GENERAL CITY LAW OF THE STATE OF NEW YORK, IT IS THE STATED INTENTION OF THE CITY TO EXERCISE ITS AUTHORITY TO SUPERSEDE AND AMEND, AS GRANTED UNDER THE MUNICIPAL HOME RULE LAW OF THE STATE OF NEW YORK, SECTION 10. THE CITY HEREBY PROVIDES NOTICE THAT IT IS EXERCISING ITS AUTHORITY TO SUPERSEDE AND AMEND

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202 of the City of Rensselaer was duly passed by the Common Council on _____, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. ~~20~~⁵ of 2023 of the City of Rensselaer was duly passed by the Common Council on _____, 2023, and was approved by the Elective Chief Executive Officer*, Mayor Michael Stammel, and deemed duly adopted on _____, 2023.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202 of the _____ was duly passed by the Town Board on _____, 202, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 202. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 2020, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202____ of the City of Rensselaer was duly passed by the Common Council on _____, 202, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, _____ on _____, 202. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 202, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202 of the City of Rensselaer having been submitted to referendum pursuant to the provisions of section (36)(37) of the

Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 202 , became operative.

* **Elective Chief Officer** means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 202 of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 202 , pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body
CITY CLERK

(Seal)

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel
Title

CITY OF: RENSSELAER

Date: _____

By Alderperson : COUNCIL AS A WHOLE

Seconded by Alderperson : _____

A RESOLUTION TO APPROVE PROPOSED LOCAL LAW NO. 6 OF 2023 AS TO FORM AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, The City of Rensselaer is desirous of updating the City Sexual Harassment Policy, and
WHEREAS, the Common Council has reviewed proposed Local Law No. XX of the year 2023, a copy of which is attached hereto, and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law,

NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law No. XX of the year 2023 is hereby approved as to form, and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30 p.m. on _____, 2023, at the City Hall of the City of Rensselaer located at 62 Washington Street, Rensselaer, New York, so as to allow the Common Council to hear Public Comment on proposed Local Law No. XX of 2023, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

Approved as to form and sufficiency
this ____ day of _____, 2023

Corporation Counsel

Mayor

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

CITY OF RENSSELAER

LOCAL LAW NO. 6 OF THE YEAR 2023.

**A Local Law to Amend and Supersede
Chapter 37, Article V, Section 37-20 et
seq. of the Code of the City of
Rensselaer Relative to Policy against
Sex Discrimination and Sexual
Harassment**

Be it enacted by the Common Council of the City of Rensselaer as follows:

ARTICLE I. INTENT

This Local Law shall be known as Local Law No.6 of 2023, and shall amend and supersede Chapter 37, Article V, Section 37-20 et seq. of the Code of the City of Rensselaer relative to Policy against Sex Discrimination and Sexual Harassment, and this Local Law amends and supersedes all previously adopted Local Laws concerning such Chapter, Article and Sections of the Code of the City of Rensselaer. The purpose of this Local Law is to update such Chapter, Article and Sections of the City Code so as to be more in conformity with the Laws of the State of New York and specifically detailing the Policy against Sex Discrimination and Sexual Harassment of the City of Rensselaer.

ARTICLE II. LEGISLATIVE ACTION

The Common Council of the City of Rensselaer, New York, hereby amends and supersedes Chapter 37, Article V Section 37-20 et seq. of the Code of the City of Rensselaer, New York, so as to read as set forth on the attachment hereto.

ARTICLE III. EFFECTIVE DATE

This Law shall take effect immediately upon its filing with the Office of the New York State Secretary of State.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 6 of 2023 of the City of Rensselaer was duly passed by the Common Council on _____ 2023, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 2023 of the City of Rensselaer was duly passed by the Common Council on _____, 2023, and was (approved)(not approved) (repassed after disapproval) by the Elective Chief Executive Officer*, Mayor Michael Stammel, and was deemed duly adopted on _____, 2023.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202__ of the City of Rensselaer was duly passed by the _____ on _____, 200__, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Executive Officer*, _____ on _____, 200__. Such Local Law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____, 200__, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 202__ of the City of Rensselaer was duly passed by the Common Council on _____, 202__, and was (approved)(not approved)(repassed after disapproval) by the Elective Chief Officer*, Mayor Michael Stammel, on _____, 202__. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____, 202_0, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as Local Law No. _____ of 200__ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____, 200__, became operative.

* Elective Chief Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 200__ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 200__, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 2, above.

(Seal)

Clerk of the County Legislative Body, City, Town or Village
Clerk or officer designated by local legislative body

CITY CLERK

Date: _____

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

State of New York
County of Rensselaer

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

Corporation Counsel

Title

CITY OF: RENSSELAER

Date: _____

CITY OF RENSSELAER SEXUAL HARASSMENT PREVENTION POLICY

Adopted: 10/17/2018

Revised June, 2023

I. POLICY STATEMENT

The City of Rensselaer is committed to maintaining a workplace free from sexual harassment. Sexual harassment, which includes harassment on the basis of sex, self-identified or perceived sex or gender, sexual orientation, gender identity, gender expression or transgender status, is a form of workplace discrimination. Sexual harassment is considered a serious form of employee misconduct. All employees, interns, volunteers, and non-employees are required to work in a manner that prevents sexual harassment in the workplace. Any employee, intern, volunteer, or non-employee in the workplace who engages in sexual harassment or retaliation will be subject to remedial and/or disciplinary action, up to and including termination. This Policy is one component of the City of Rensselaer commitment to a discrimination-free work environment.¹

Sexual harassment is against the law. All persons have a legal right to a workplace free from sexual harassment. This right can be enforced by filing a complaint internally with the City of Rensselaer, and/or with a government agency or in court under federal, state or local antidiscrimination laws.

Sexual harassment is offensive, is a violation of our policies, is unlawful, and may subject The City of Rensselaer to liability for harm to targets of sexual harassment. In New York, harassment does not need to be severe or pervasive to be illegal. Harassers may also be individually subject to liability. Those covered by this Policy who engage in sexual harassment, and managers and supervisors who engage in sexual harassment or who knowingly allow such behavior to continue, will be subject to remedial action or discipline in accordance with law or an applicable Collective Bargaining Agreement.

This Policy also prohibits retaliation against individuals who report or complain of sexual harassment or participate in the investigation of a sexual harassment complaint, as further described herein.

The City of Rensselaer will conduct a prompt, thorough and confidential investigation that ensures due process for all parties, whenever the City of Rensselaer or its supervisory or managerial personnel receives a complaint about sexual harassment or retaliation, or otherwise knows of possible sexual harassment occurring. The City of Rensselaer will keep the investigation confidential to the extent possible. Effective corrective action will be taken whenever sexual harassment or retaliation is found to have occurred. All persons covered by this Policy, including managers and supervisors, are required to cooperate with any internal investigation of sexual harassment.

All employees, interns, volunteers, and non-employees are encouraged to report any harassment or behaviors that violate this Policy. The City of Rensselaer will provide a complaint form for the reporting of harassment and to file complaints. Managers and supervisors are **required** to report **any** complaint that they receive, or any harassment that they observe or become aware of in the workplace. Confronting the harasser is not required but is encouraged if the complainant feels it is possible and safe to do so. Anyone covered by this Policy has the right to file a good faith complaint without first communicating with the

¹ Note that other forms of discrimination, as well as harassment based on protected classes or characteristics other than those covered under this policy are covered separately under the City of Rensselaer Discrimination and Discriminatory Harassment Policy.

offender.

SCOPE

- A. Who is covered by this Policy?** This Policy applies to all employees, applicants for employment, interns, whether paid or unpaid, volunteers, non-employees and persons conducting business with the City of Rensselaer².
- B. Who can be a target of sexual harassment?** Sexual harassment can occur between any individuals, regardless of their sex or gender. New York Law protects employees, paid or unpaid interns, and non-employees who provide services in the workplace. This Policy also protects volunteers of the City of Rensselaer.
- C. Who can be a sexual harasser:** A harasser can be a superior, a subordinate, a coworker or anyone in the workplace including an independent contractor, contract worker, vendor, client, customer or visitor, or anyone with whom the person interacts while conducting their job duties.
- D. Where can sexual harassment occur?** Unlawful sexual harassment is not limited to the physical workplace itself. It can occur while employees, interns and/or volunteers are traveling for business or at employer sponsored events or parties. Calls, texts, emails, and social media usage can constitute or contribute to unlawful workplace harassment, even if occurring away from the workplace premises or not during work hours.

II. DEFINITIONS OF PROHIBITED CONDUCT

A. What is sexual harassment?

Sexual harassment is a form of sex discrimination and is unlawful under federal, state, and (where applicable) local law. Sexual harassment includes harassment on the basis of sex, self-identified or perceived sex or gender, sexual orientation, gender identity, gender expression or transgender status.

Understanding gender diversity is essential to recognizing sexual harassment because discrimination based on sex stereotypes, gender expression and perceived identity are all forms of sexual harassment. The gender spectrum is nuanced, but the three most common ways people identify are cisgender, transgender, and non-binary. A cisgender person is someone whose gender aligns with the sex they were assigned at birth. Generally, this gender will align with the binary of male or female. A transgender person is someone whose gender is different than the sex they were assigned at birth. A non-binary person does not identify exclusively as a man or a woman. They might identify as both, somewhere in between, or completely outside the gender binary. Some may identify as transgender, but not all do. Respecting an individual's gender identity is a necessary first step in establishing a safe workplace.

Sexual harassment is unlawful when it subjects an individual to inferior terms, conditions, or privileges of employment. Harassment does not need to be severe or pervasive to be illegal. It can be any harassing behavior that rises above petty slights or trivial inconveniences. Every instance of harassment is unique to those experiencing it, and there is no single boundary between petty slights and harassing behavior. However, the Human Rights Law specifies that whether harassing conduct is considered petty or trivial is

² Non-employees, as defined by law, includes contractors, vendors and consultants or those who are employees of the contractor, vendor or consultant.

to be viewed from the standpoint of a reasonable victim of discrimination with the same protected characteristics. Generally, any behavior in which an employee or covered individual is treated worse because of their gender (perceived or actual), sexual orientation, or gender expression is considered a violation of the City of Rensselaer policy. The intent of the behavior, for example, making a joke, does not neutralize a harassment claim. Not intending to harass is not a defense. The impact of the behavior on a person is what counts.

Sexual harassment includes unwelcome conduct which is either of a sexual nature, or which is directed at an individual because of that individual's sex when:

- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment, even if the complaining individual is not the intended target of the sexual harassment;
- Such conduct is made either explicitly or implicitly a term or condition of employment; *or*
- Submission to or rejection of such conduct is used as the basis for employment decisions affecting an individual's employment.

A sexually harassing hostile work environment includes, but is not limited to, words, signs, jokes, pranks, intimidation or physical violence which are of a sexual nature, or which are directed at an individual because of that individual's sex, self-identified or perceived sex or gender, sexual orientation, gender identity, gender expression or transgender status. Sexual harassment also consists of any unwanted verbal or physical advances, sexually explicit derogatory statements or sexually discriminatory remarks made by someone which are offensive or objectionable to the recipient, which cause the recipient discomfort or humiliation, and/or which interfere with the recipient's job performance.

Sexual harassment also occurs when a person in authority tries to offer job benefits for sexual favors. This can include hiring, promotion, continued employment or any other terms, conditions or privileges of employment. This is also called "quid pro quo" harassment.

Anyone subject to and/or covered by this Policy who feels harassed should complain so that any violation of this policy can be corrected promptly. Any harassing conduct, even a single incident, can be addressed under this policy.

B. Examples of sexual harassment

Sexual harassment under the law and prohibited by this Policy may include, but is not limited to, the following prohibited conduct:

- Physical assaults of a sexual nature, such as:
 - Touching, pinching, patting, grabbing, brushing against another person's body or poking another person's body; rape, sexual battery, molestation or attempts to commit these assaults (which should be reported to local authorities as promptly as is possible); or
 - Rape, sexual battery, molestation, or attempts to commit these assaults, which may be considered criminal conduct outside the scope of this policy (please contact local law enforcement if you wish to pursue criminal charges.)
- Unwanted sexual advances or propositions, such as:
 - Requests for sexual favors accompanied by implied or overt threats concerning the target's job performance evaluation, a promotion or other employment benefits or detriments;
 - Subtle or obvious pressure for unwelcome sexual activities; or
 - Repeated requests for dates or romantic gestures, including gift-giving.

- Sexually oriented gestures, noises, remarks, jokes or comments about a person's sexuality, sexual experience, or romantic history which create a hostile work environment. This is not limited to interactions in person. Remarks made over virtual platforms and in messaging apps when employees are working remotely can create a similarly hostile work environment.
- Sex stereotyping, which occurs when conduct or personality traits are considered inappropriate or treated negatively simply because they may not conform to other people's ideas or perceptions about how individuals of a particular sex should look or act, including:
 - Remarks regarding an employee's gender expression, such as wearing a garment typically associated with a different gender identity; or
 - Asking employees to take on traditionally gendered roles, such as asking a woman to serve meeting refreshments when it is not part of, or appropriate to, her job duties.
- Sexual or discriminatory displays or publications anywhere in the workplace, such as:
 - Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials or other materials that are sexually demeaning or pornographic. This includes such sexual displays on workplace computers or cell phones and sharing such displays while in the workplace or in a work-related gathering or setting.
 - This extends to the virtual or remote workspace and can include having such materials visible in the background of one's home during a virtual meeting.
- Hostile actions taken against an individual because of that individual's sex, self-identified or perceived sex or gender, sexual orientation, gender identity, gender expression or transgender status, such as:
 - Interfering with, destroying or damaging a person's workstation, tools or equipment, or otherwise interfering with the individual's ability to perform the job;
 - Sabotaging an individual's work;
 - Bullying, yelling, name-calling;
 - Intentional misuse of an individual's preferred pronouns; or
 - Creating different expectations for individuals based on their perceived identities;
 - Dress codes that place more emphasis on women's attire;
 - Leaving parents/caregivers out of meetings.

C. Retaliation

In addition to sexual harassment, retaliation for opposing or complaining of sexual harassment or participating in investigations of sexual harassment is prohibited by law and prohibited under this Policy. No person covered by this Policy shall be subjected to such unlawful retaliation. Unlawful retaliation can be any adverse employment action, including being discharged, disciplined, discriminated against, or any action that would keep or discourage anyone covered by this Policy from coming forward to make or support a sexual harassment claim. Adverse action need not be job-related or occur in the workplace to constitute unlawful retaliation.

The New York State Human Rights Law and this Policy protect any individual who has engaged in "protected activity." Protected activity occurs when a person has:

- made a complaint of sexual harassment, either internally or with any anti-discrimination agency;
- testified or assisted in a proceeding involving sexual harassment under this Policy, the State Human Rights Law or other anti-discrimination law;
- opposed sexual harassment by making a verbal or informal complaint to the City of Rensselaer (including a supervisor or manager) or by simply informing a supervisor or manager of harassment;
- reported that another employee, intern, volunteer or non-employee covered by this Policy has been

sexually harassed; or

- encouraged a fellow employee, intern, volunteer and/or non-employee covered by this Policy to report harassment.

Employees, interns, volunteers, and non-employees who believe they have been subjected to retaliation should report this conduct in accordance with the same reporting procedures as are outlined below. These complaints of retaliation will be investigated in accordance with the same procedures utilized to investigate a complaint of sexual harassment. Individuals also may file complaints of retaliation with the federal or state enforcement agencies (EEOC or New York State Division of Human Rights.) Any individual found to have engaged in retaliation as defined in this Policy may be subject to disciplinary action up to and including termination, and/or other corrective or remedial action as necessary.

III. REPORTING PROCEDURES AND RESPONSIBILITIES

A. Reporting Procedures

Preventing sexual harassment is everyone's responsibility. The City of Rensselaer cannot prevent or remedy sexual harassment unless it knows about it. Any employee, intern, volunteer or non-employee who has been subjected to behavior that may constitute sexual harassment is encouraged to report such behavior to a supervisor, Department Head or their designee. Anyone who witnesses or becomes aware of potential or perceived instances of sexual harassment should report such behavior to a supervisor, Department Head or their designee.

Although encouraged, note that neither this Policy nor state or federal law requires that an individual tell an alleged harasser to stop his/her actions. Failure to do so does not preclude the individual from filing a complaint of sexual harassment. Individuals should feel free to keep written records of any actions which may constitute sexual harassment, including time, date, location, names of others involved, witnesses (if any), and who said or did what to whom.

Reports of sexual harassment may be made verbally or in writing. A form for submission of a written complaint is attached to this Policy, and all employees, interns, volunteers, and non-employees conducting business in the workplace are encouraged to use this complaint form. Individuals who are reporting sexual harassment on behalf of other employees, interns, volunteers or non-employees should use the complaint form and note that it is on another person's behalf.

Employees, interns, volunteers or non-employees who believe they have been a target of sexual harassment may also seek assistance in other available forums, as explained below in the section on Legal Protections.

B. Supervisory Responsibilities

All managerial and supervisory personnel of the City of Rensselaer shall be responsible for enforcing this Policy and shall have particular responsibility for ensuring that the work environment under their supervision is free from sexual harassment and retaliation. In addition to being subject to discipline or other remedial action if they engaged in sexually harassing conduct themselves, **all supervisors and managers who receive a complaint or information about suspected sexual harassment, observe what may be sexually harassing behavior or for any reason suspect that sexual harassment is occurring, are required to report same to the Human Resources Manager and/or their designee.** Supervisors

and managers will be subject to discipline (or other remedial and appropriate action) for failing to report suspected sexual harassment or otherwise knowingly allowing sexual harassment to continue.

Supervisors and managers will also be subject to discipline or other appropriate remedial action for engaging in retaliation.

While supervisors and managers have a responsibility to report harassment and discrimination, supervisors and managers must be mindful of the impact that harassment and a subsequent investigation has on victims. Being identified as a possible victim of harassment and questioned about harassment and discrimination can be intimidating, uncomfortable and re-traumatizing for individuals. Supervisors and managers must accommodate the needs of individuals who have experienced harassment to ensure the workplace is safe, supportive, and free from retaliation for them during and after any investigation.

C. City of Rensselaer Responsibilities

The City of Rensselaer will be responsible for ensuring that this Policy is provided to employees, interns, and volunteers. The City of Rensselaer will also ensure that annual training is conducted on sexual harassment.

D. Bystander Intervention

Any employee witnessing harassment as a bystander is encouraged to report it. A supervisor or manager that is a bystander to harassment is **required** to report it. There are five standard methods of bystander intervention that can be used when anyone witnesses harassment or discrimination and wants to help.

1. A bystander can interrupt the harassment by engaging with the individual being harassed and distracting them from the harassing behavior;
2. A bystander who feels unsafe interrupting on their own can ask a third party to help intervene in the harassment;
3. A bystander can record or take notes on the harassment incident to benefit a future investigation;
4. A bystander might check in with the person who has been harassed after the incident, see how they are feeling and let them know the behavior was not ok; and
5. If a bystander feels safe, they can confront the harassers and name the behavior as inappropriate. When confronting harassment, physically assaulting an individual is never an appropriate response.

Though not exhaustive, and dependent on the circumstances, the guidelines above can serve as a brief guide of how to react when witnessing harassment in the workplace. Any employee witnessing harassment as a bystander is encouraged to report it. A supervisor or manager that is a bystander to harassment is required to report it.

IV. INVESTIGATION AND RESPONSE PROCEDURES

All complaints or information about suspected sexual harassment will be investigated, whether that information was reported in verbal or written form. Investigations will be conducted in a timely manner and will be confidential to the extent possible.

An investigation of any complaint, information or knowledge of suspected sexual harassment will be

prompt and thorough, commencing immediately and completed as soon as possible. The investigation will be confidential to the extent possible. All persons involved, including complainants, witnesses and alleged harassers will be accorded appropriate due process to protect their rights to a fair and impartial investigation.

Any employee, volunteer, intern or non-employee may be required to cooperate as needed in an investigation of suspected sexual harassment. As further set forth herein, the City of Rensselaer will not tolerate retaliation against those who file complaints, support another's complaint, or participate in the investigation of a complaint.

All investigations will be conducted by the Human Resources Manager and/or their designee. The nature of an investigation may vary on a case by case basis dependent upon the circumstances and extent of the allegations. Generally, investigations should be conducted by the Human Resources Manager and/or their designee and in accordance with the following steps:

- Upon receipt of complaint, the Human Resources Manager and/or their designee will conduct an immediate review of the allegations, and take interim actions, as appropriate. If the complaint is oral, encourage the individual to complete the "Complaint Form" in writing. If he or she refuses, prepare a Complaint Form based on the oral reporting.
- If documents, emails or phone records are relevant to the allegations, take steps to obtain and preserve them.
- Request and review all relevant documents, including all electronic communications.
- Interview all parties involved, including any relevant witnesses;
- Create (at a minimum) written documentation of the investigation (such as a letter, memo or email), which contains the following:
 - A list of all documents reviewed, along with a detailed summary of relevant documents;
 - A list of names of those interviewed, along with a detailed summary of their statements;
 - A timeline of events;
 - A summary of prior relevant incidents, reported or unreported; and
 - Recommendation(s) for the final resolution of the complaint, together with any recommendations for corrective or remedial actions to be taken.
- Keep the written documentation and associated documents in the employer's records.
- Submit the investigation report to the Human Resources Manager and/or their designee.

Once the investigation report has been submitted to the Human Resources Office, he/she or his/her designee shall review and make a Final Determination as to whether the Policy has been violated.

The Human Resources Manager and/or their designee shall promptly notify the complainant of the Final Determination, and also inform the complainant of their right to file a complaint or charge externally as outlined below.³

If a complaint of sexual harassment or retaliation is determined to be founded, the City of Rensselaer may take disciplinary and/or corrective action. The Human Resources Manager and/or their designee will be responsible for implementing any corrective or remedial actions deemed necessary.

V. REIMBURSEMENT

³ Where a complaint was filed regarding sexual harassment against an individual other than the person making the written complaint, the person against whom the harassment was directed will be treated as the complainant for purposes of this Policy.

Any employee who has been subject to a judgement of personal liability for intentional wrongdoing in connection with a claim for sexual harassment shall reimburse the City of Rensselaer for any monies it paid to a complainant for what was found to be the employee's proportionate share of said judgement. These reimbursements must be made within ninety (90) days from payment by the City of Rensselaer to the Complainant. A failure to reimburse will result in the sum being withheld directly from the employee's compensation or through enforcement of a money judgement.

VI. FURTHER CONFIDENTIALITY AND DISCLOSURE

In recognition of the personal nature of discrimination complaints and the emotional impact of alleged discrimination, the City of Rensselaer shall keep complaints as confidential as is consistent with a thorough investigation, applicable collective bargaining agreements, and other laws and regulations regarding employees and the workplace setting. For the protection of all individuals who make complaints or are accused of prohibited discrimination, every witness interviewed during an investigation under this Policy will be advised of the confidentiality requirement and instructed not to discuss the complaint, the investigation, or the persons involved. To the extent complaints made under this Policy implicate criminal conduct, the City of Rensselaer may be required by law to contact and cooperate with the appropriate law enforcement authorities.

The terms of any settlement or other resolution are subject to disclosure UNLESS the Complainant seeks confidentiality. This request for confidentiality may be revoked within a certain time period in accordance with State law.

VII. FALSE REPORTS

Reporting of a false complaint is a serious act. In the event it is found that an individual bringing the complaint has knowingly made false allegations, the City of Rensselaer may take appropriate remedial action and/or disciplinary action in accordance with the provisions of applicable collective bargaining agreement and/or state law

VIII. LEGAL PROTECTIONS AND EXTERNAL REMEDIES

Sexual harassment is not only prohibited by the City of Rensselaer but is also prohibited by state, federal, and, where applicable, local law.

Aside from the internal process at the City of Rensselaer, individuals may also choose to pursue legal remedies with the following governmental entities **at any time**.

A. New York State Division of Human Rights (DHR)

The Human Rights Law (HRL), codified as N.Y. Executive Law, Art. 15, § 290 et seq., applies to employers in New York State with regard to sexual harassment, and protects employees, interns and non-employees. A complaint alleging violation of the Human Rights Law may be filed either with Division of Human Rights or in New York State Supreme Court. Complaints of sexual harassment with DHR may be filed any time **within three years** of the harassment. If an individual did not file at DHR, they can sue directly in state court under the HRL, **within three years** of the alleged discrimination. An individual may not file with DHR if they have already filed a HRL complaint in state court.

Complaining internally to the City of Rensselaer does not extend the time for filing a complaint with DHR

or in court. The one year or three years is counted from date of the most recent incident of harassment.

An individual does not need an attorney to file a complaint with DHR, and there is no cost to file with DHR.

DHR will investigate the complaint and determine whether there is probable cause to believe that discrimination has occurred. Probable cause cases are forwarded to a public hearing before an administrative law judge. If discrimination is found after a hearing, DHR has the power to award relief, which varies but may include requiring the employer to act to stop the harassment, or redress the damage caused, including paying monetary damages, attorney's fees and civil fines.

Contact DHR at (888) 392-3644 or visit dhr.ny.gov/complaint for more information about filing a complaint. The website has a complaint form that can be downloaded, filled out, notarized and mailed to DHR. The website also contains contact information for DHR's regional offices across New York State.

New York State Division of Human Rights also created a **toll-free, confidential hotline at 1-800-427-2773 (1-800-HARASS-3)** to provide counsel and assistance to individuals experiencing workplace sexual harassment, which is available Monday through Friday from 9:00 A.M. to 5:00 P.M.

B. United States Equal Employment Opportunity Commission (EEOC)

The EEOC enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act (codified as 42 U.S.C. § 2000e et seq.). An individual can file a complaint with the EEOC anytime within 300 days from the harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint, and determine whether there is reasonable cause to believe that discrimination has occurred, at which point the EEOC will issue a Right to Sue letter permitting the individual to file a complaint in federal court.

The EEOC does not hold hearings or award relief, but may take other action including pursuing cases in federal court on behalf of complaining parties. Federal courts may award remedies if discrimination is found to have occurred.

If an individual believes that he/she has been discriminated against at work, he/she can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed. Contact the EEOC by calling 1-800-669-4000 (1-800-669-6820 (TTY)), visiting their website at www.eeoc.gov or via email at info@eeoc.gov

If an individual filed an administrative complaint with DHR, DHR will file the complaint with the EEOC to preserve the right to proceed in federal court.

C. Local Protections

Many localities enforce laws protecting individuals from sexual harassment and discrimination. An individual should contact the county, city or town in which they live to find out if such a law exists.

D. Contact the Local Police Department

If the harassment involves physical touching, coerced physical confinement or coerced sex acts, the conduct may constitute a crime. Contact the local police department.

IX. CONCLUSION

The policy outlined above is aimed at providing employees at the City of Rensselaer and covered individuals an understanding of their right to a discrimination and harassment free workplace. All employees should feel safe at work. Though the focus of this policy is on sexual harassment and gender discrimination, the New York State Human Rights law protects against discrimination in several protected classes including sex, sexual orientation, gender identity or expression, age, race, creed, color, national origin, military status, disability, pre-disposing genetic characteristics, familial status, marital status, criminal history, or domestic violence survivor status. The prevention policies outlined above should be considered applicable to all protected classes.

CITY OF RENSSELAER HARASSMENT COMPLAINT FORM
(Submit to supervisor, Department Head and/or Personnel Officer)

This form may be used to file a complaint of harassment which is a form of discrimination prohibited by federal law, the New York State Human Rights Law, and the City of Rensselaer Policy.

Filing this complaint form with the City of Rensselaer in no way deprives you of the right to file a complaint with the US Equal Employment Opportunity Commission, New York State Division of Human Rights, and/or the Federal/State courts.

(PLEASE PRINT OR TYPE)

1. Name _____
Phone Number _____
Residence _____
Mailing Address (if different from residence) _____
City _____ State _____ Zip Code _____
2. Department _____
3. Have you filed this charge with a Federal, State or local government agency?
YES/NO: _____ When _____ Where _____
(Month/Day/Year)

Have you instituted a suit or court action on this charge?
YES/NO: _____ When _____ Where _____
(Month/Day/Year)

(AN AFFIRMATIVE REPLY TO THIS QUESTION WILL IN NO WAY STOP A REVIEW OF YOUR COMPLAINT)

4. Alleged Discrimination Occurred on or about:
Month: _____ Day: _____ Year: _____ Time: _____

Is this alleged discrimination continuing: YES _____ NO _____?

Are you personally the subject of the alleged harassment? YES _____ NO _____?

If not, please state the name of the person(s) who are the subject of the alleged harassment:

Describe the alleged act of harassment. **Use additional sheets if necessary.**

5. Indicate the name(s) of the alleged harasser(s):

6. State the name(s) of any potential witness(es):

7. I swear or affirm that I have read the above related facts and that the statements are true and correct to the best of my knowledge, information and belief.

-INFORMATION PROVIDED HEREIN WILL BE CONFIDENTIALLY MAINTAINED-

By Alderperson:

Council as a Whole

Seconded by Alderperson:

RESOLUTION PROCLAIMING THE WEEK OF MAY 14TH THROUGH MAY 20TH 2023 NATIONAL POLICE WEEK

WHEREAS, the Congress of the United States of America, on October 1, 1961 and signed by President Kennedy has designated week of May 15th to be dedicated as “NATIONAL POLICE WEEK” and May 15th of each year to be “POLICE MEMORIAL DAY”, and

WHEREAS, Police Officers Memorial Day and Police Week is an observance in the United States that pays tribute to local, state and federal Police officers who have died, or who have been disabled, in the line of duty.

WHEREAS, 224 law enforcement officers in the United States lost their lives in the line of duty last year, and preliminary reports as of April 20, 2023 indicate that an additional 27 law enforcement officers throughout the United States have already lost their lives in the line of duty this year; and

WHEREAS, it is known that almost every day an American Police Officer will be killed in the line of duty somewhere in the United States and many other Officers will be seriously assaulted in the performance of their duties, our community joins with other cities and towns to honor all Police officers everywhere, and

WHEREAS, the law enforcement officers are our guardians of life and property, defenders of the individual right to be free men and women, warriors in the war against crime and dedicated to the preservation of life, liberty, and the pursuit of happiness, and

WHEREAS, the City of Rensselaer desires to honor the valor, service, and dedication of its own Police Officers, and

NOW, THEREFORE BE IT RESOLVED, that the Mayor, Treasurer, City Clerk and the Common Council of the City of Rensselaer, proclaim the week of May 14 through May 20, 2023 to be “NATIONAL POLICE WEEK” and;

BE IT FURTHER RESOLVED THAT, that the City Leaders call upon our citizens to especially honor and show our sincere appreciation for the Police Officers of this City by deed, remark, and attitude. We call upon our citizens to make every effort to express their thanks to our men and women who make it possible for us to leave our homes and family in safety each day and return to our homes knowing they are protected by men and women willing to sacrifice their lives if necessary to guard our loved ones property and government against all who would violate the law.

Approved as to form and sufficiency
this 17th day of May, 2023

James Van Vorst	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	Aye	No	Abstain	Absent
Result				

Corporation Counsel

Approved by:

Mayor