

**CITY OF RENNSSELAER
2013-14 BUDGET**

**TO MEMBERS OF THE RENSSELAER COMMON COUNCIL AND
THE CITIZENS OF THE CITY OF RENSSELAER**

Attached to this letter is the City's annual budget for the coming fiscal year. We (Mayor Dan Dwyer, Council President Harry Adalian and City Treasurer Susan Lupian) are the members of the City Budget Committee and have worked together to build a more accurate and more complete financial plan for the City.

The Proposed General Fund totals \$13,180,879 and is the basis for setting the Property Tax Rate. Revenues from property taxes are expected to total \$6,333,654 or nearly half of General Fund costs.

This year we experienced significant increases in expenses related to health insurance, Workman's Compensation and debt service payments, coupled with a dramatic decrease in property tax income due to a decline in taxable assessments. To cover this imbalance, this proposal reflects a variety of revenue actions which include the following: increasing the property tax rate by one percent; using SAFER grant income for the four additional firefighters; increasing various departmental fees; and instituting new departmental charges. Expenditure actions include: creating a separate fund for Sanitary Sewers, reducing operating costs throughout City departments; amortizing eligible retirement system contributions; eliminating positions in the Department of Public Works; and reducing police overtime. The budget does provide a 1.5 percent salary increase to non-union employees.

On the efficiency front, we established the Administrative Services Unit responsible for Human Resources and Purchasing. We centralized purchasing, hired a Human Resources Officer and transferred the Civil Service Commission function to Rensselaer County. The KVS system was upgraded to maintain the purchase and expenditure system and will continue to strengthen the administrative capacity in the coming year with the implementation of a Human Resources Manual and further use of KVS programs.

This past year the City has endured destructive weather and increasingly serious street, water and sewer repair/reconstruction needs. We have included our first Capital Budget and are developing a capital plan to prioritize City projects during the next five-year time period.

Overall our financial situation, though reduced from last year, seems secure. By continuing our efforts to control expenses, enhance revenues and improve administration functions, our future continues to be positive.

Mayor Dan Dwyer

Common Council President Harry Adalian

City Treasurer Susan Lupian

CITY OF RENSSELAER
EXPENDITURES
2013-2014

	Salaries	Equipment	Cont. Services	Other	Total
A1010 Common Council.....	\$52,338	\$0	\$30,000	\$0	\$82,338
A1210 Mayor.....	87,697	0	6,300	0	93,997
A1325 Treasurer.....	116,211	1,000	59,500	0	176,711
A1345 Purchasing.....	30,738	700	4,000	0	35,438
A1355 Assessment.....	55,012	0	3,800	0	58,812
A1410 City Clerk.....	90,912	1,000	12,187	0	104,099
A1420 Law Department.....	43,809	0	225,000	0	268,809
A1430 Administrative Services.....	76,652	0	10,800	0	87,452
A1450 Elections.....	0	0	1,100	0	1,100
A1490 Public Works Administration.....	98,909	700	40,000	0	139,609
A1620 Buildings.....	30,017	4,200	325,000	0	359,217
A3120 Police Department.....	2,357,644	76,000	214,000	0	2,647,644
A3410 Fire.....	943,419	19,250	132,595	0	1,095,264
A1440 Engineering.....	38,000	0	75,500	0	113,500
A3620 Building Code Enforcement.....	104,101	2,200	4,300	0	110,601
A4010 Public Health.....	0	0	5,000	0	5,000
A5010 Maintenance of Roads-Highway.....	810,303	48,000	307,100	0	1,165,403
A5142 Snow Removal.....	30,000	10,500	55,400	0	95,900
A5182 Street Lighting.....	0	0	216,800	0	216,800
A6772 Senior Citizens.....	0	0	9,200	0	9,200
A7020A Recreation.....	42,898	25,000	12,000	0	79,898
A7310 Youth Bureau.....	18,721	0	22,650	0	41,371
A7550 Celebrations.....	0	0	17,300	0	17,300
A8020 Planning.....	164,833	2,000	699,100	0	865,933
A9000 Undistributed Employee Benefits.....	0	0	0	3,536,681	3,536,681
A1900 Special Items.....	0	0	792,704	0	792,704
A1670 Central Services.....	0	0	6,000	0	6,000
A1680 Central Data Processing.....	0	0	62,450	0	62,450
A3510 Control of Animals.....	0	0	5,000	0	5,000
A9730 Debt Service.....	0	0	0	857,150	857,150
A9900 Interfund Transfers.....	0	0	113,511	0	113,511
GENERAL FUND SUBTOTAL.....	\$5,192,214	\$190,550	\$3,468,297	\$4,393,831	\$13,244,892
LESS: PROJECTED SALARY/BENEFIT SAVINGS.....					64,013
GENERAL FUND TOTAL.....					\$13,180,879

<u>REVENUES A.0000</u>		<i>2011-12</i> <i>Actual</i>	<i>2012-13</i> <i>Adopted Budget</i>	<i>2012-13</i> <i>Adjusted Budget</i>	<i>2013-14</i> <i>Adopted Budget</i>
1001	Realty Property Taxes	\$6,610,921	\$6,666,737	\$6,666,737	\$6,333,654
1050	Unneeded Reserve for Dqt. Tax	0	200,000	200,000	200,000
1050 0001	In REM Sales	428,000	0	0	0
1051 0001	Gain on Sale of City Property	1,560	400,000	400,000	400,000
1081	Payments in Lieu of Taxes	828,899	828,899	828,899	767,000
1090	Interest & Penalties on Taxes	66,045	60,000	60,000	60,000
1090 0001	Penalties on School Taxes	31,088	10,000	10,000	10,000
1090 0002	Penalties on County Taxes	2,005	1,500	1,500	1,500
1120	Sales Tax	2,163,170	2,200,000	2,200,000	2,200,000
1130	Utility Gross Receipts Tax	96,051	120,000	120,000	120,000
1170	Franchises (Cable)	149,402	93,000	93,000	105,000
1230	Treasurer Fees	332	27,600	27,600	27,600
1232	School District Share of Civil Service	0	2,800	2,800	2,800
1255	City Clerk Fees	4,533	3,000	3,000	3,000
1520	Police Fees	120	0	0	0
1710	DPW Services	0	0	0	2,000
1939	Other Gen. Serv. To Other Gov.	10,823	8,918	8,918	8,918
2089	School Stipend	0	7,910	7,910	7,910
2115	Planning/Zoning Misc. Sales	850	2,000	2,000	1,600
2262 0001	SAFER Grant	0	0	41,342	305,000
2300	Administrative Service Charges	0	0	0	65,000
2390 0001	Certificate of Occupancy Permits	20,815	20,000	20,000	33,500
2401	Interest Earnings	4,653	8,000	8,000	6,000
2412	Rental of Real Property	8,820	15,000	15,000	10,000
2450	Commissions on Vending Machines	1	25	25	25
2540	Bingo Licenses	0	225	225	0
2542	Dog Licenses	4,555	4,250	4,250	4,250
2555	Building & Alterations Permits	23,908	17,000	17,000	36,200
2556	Sidewalk Opening Permits	0	0	0	1,000
2557	Vacant Building Permits	0	0	0	16,000
2560	Street Opening Permits	0	0	0	4,000
2561	Curb Cut Permits	0	0	0	1,000
2590	Dunn Hauling	422	70,000	70,000	25,000
2590 0001	New Castle Charges	100,000	294,000	294,000	25,000

<u>REVENUES A.0000</u>		<i>2010-11</i>	<i>2012-13</i>	<i>2012-13</i>	<i>2013-14</i>
		<i>Actual</i>	<i>Adopted Budget</i>	<i>Adjusted Budget</i>	<i>Adopted Budget</i>
2610	Fines & Penalties - City Court	91,545	75,000	75,000	80,000
2610 0001	Parking Violation Fines	29,995	40,000	40,000	40,000
2610 0002	Parking Violation Surcharge	0	0	0	10,000
2665	Sale of Equipment	28,793	0	0	0
2680	Insurance Recoveries	79,086	70,000	70,739	70,000
2701	Refund Prior Years Expense	2,965	3,000	3,000	3,000
2705 0001	Specific Gifts & Donations	5,286	0	4,425	4,425
2770	Other Unclassified Revenue	46,656	5,000	26,844	5,000
2771	Reimb. - DPW Comm. - Water	0	11,979	11,979	12,000
2772	Reimb. - DPW Comm. - Solid Waste	0	5,150	5,150	5,150
2772 0001	Reimb. - DPW Comm. - Sewers	0	0	0	3,000
2773	Reimb. - Community & Economic Dev.	0	600,000	600,000	600,000
2774	Reimb. - CSO	0	75,000	75,000	0
2775	Reimb. - Brownfield EPA Grant	0	200,000	200,000	0
2776	Reimb. - Brownfield Opportunity Area Prog.	0	89,060	89,060	0
2777	City Hall Relocation Grant	0	39,844	39,844	39,844
3001	State Aid - Per Capita	1,137,317	1,137,317	1,137,317	1,137,317
3005	Mortgage Tax	77,789	120,000	120,000	120,000
3021	Court Facility Aid	40,783	30,000	30,000	30,000
3089	State Aid Additional	5,566	11,730	11,730	11,730
3089 0002	County Sting Operation	0	1,000	1,000	0
3089 0003	Traffic Safety Grant	15,924	17,000	17,000	0
3089 0006	FEMA Grant	153,243	0	24,943	0
3389	Public Safety/Police Grants	0	6,700	6,700	25,000
3389 0002	Buckle Up Grant	1,511	3,000	3,000	3,000
3389 0004	D.O.T. State Aid	91,925	0	0	0
3389 0101	State Aid Police	1,558	0	0	0
3501 0001	State Aid - Traffic Safety	1,469	0	0	0
3501 0002	State Aid CHIPS Program	339,526	160,000	160,981	194,100
3820	Youth & Recreation Programs	4,356	4,356	4,356	4,356
4897	State Aid - Recreation Project	300	0	0	0
Total Revenues		\$12,712,566	\$13,766,000	\$13,860,274	\$13,180,879

A1210 MAYOR

The Mayor is the chief executive officer and the highest elected official of the City of Rensselaer. The Mayor appoints the heads of departments, as well as members of various commissions; committees and boards needed to administer the City's affairs.

The office is responsible for the overall management of City government, its personnel, services and programs. The Mayor's Office is also responsible for assisting the Budget Committee in preparing and administering the City's operating and capital budgets, establishing and managing fiscal control systems and generally setting policy for the various City departments and offices.

A1010 COMMON COUNCIL

The Common Council, the elected legislative body of the City, consists of nine Council Members and the President of the Common Council. The Common Council meets the first and third Wednesday of every month to review and act on legislation and resolutions for the government of the City and the management of its business. The Council also holds public hearings to obtain citizens' views and opinions on certain pieces of legislation. For 2013-14, the budget reduces the number of Common Council members from nine to six.

A1325 TREASURER

The Treasurer is charged with collection, receipt, and custody of all taxes and other monies due the City, except as otherwise provided by law. The Treasurer is responsible for payment of all vouchers, claims, payroll and other authorized disbursements; investing City funds; maintaining records of all transactions and provides data to the public as requested. The Treasurer's Office fulfills numerous special requests for information and statistics throughout the year, and provides storage and retrieval of data for later evaluation and review.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1210 - MAYOR</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	22,987	22,987	22,987	22,987
7120 Professional/Technical	25,000	25,000	25,000	30,000
7150 Clerical	32,039	33,852	33,852	34,360
7192 Longevity	350	350	350	350
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Category Totals:	80,376	82,189	82,189	87,697
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	300	300	1,000	300
7440 Contracted Services	4,139	5,000	5,000	6,000
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Category Totals:	4,439	5,300	6,000	6,300
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Department Totals:	84,815	87,489	88,189	93,997

PERSONAL SERVICES DETAIL

MAYOR
A.1210

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Mayor	22,987	22,987
7120	Computer Services Coordinator	25,000	30,000
7150	Stenographer-Secretary	33,852	34,360

PERSONAL SERVICES DETAIL

COMMON COUNCIL

A.1010

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	President of Common Council	8,340	8,340
7110	Alderman (6)	65,996	43,998

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1010 - COMMON COUNCIL</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	8,340	8,340	8,340	8,340
7110 Supervisory	66,061	65,996	65,996	43,998
7120 Professional/Technical	10,240	0	0	0
Category Totals:	84,641	74,336	74,336	52,338
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	1,689	36,000	36,000	30,000
Category Totals:	1,689	36,000	36,000	30,000
Department Totals:	86,330	110,336	110,336	82,338

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1325 - TREASURER</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	49,820	84,371	84,371	85,637
7120 Professional/Technical	17,898	0	0	0
7150 Clerical	37,428	29,644	29,644	30,074
7192 Longevity	350	500	550	500
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Category Totals:	105,496	114,515	114,565	116,211
<u>20 EQUIPMENT</u>				
7220 Office Equipment	1,545	1,000	2,963	1,000
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Category Totals:	1,545	1,000	2,963	1,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	1,000	1,000	1,000
7440 Contracted Services	1,747	7,761	6,211	7,000
7441 Payroll Time Keeping System	7,814	21,000	11,000	10,000
7442 Payroll/Check Processing	0	18,000	18,000	16,000
7450 Fees for Services	30,000	25,500	35,500	25,500
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Category Totals:	9,561	73,261	71,711	59,500
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Department Totals:	116,602	188,776	189,239	176,711

PERSONAL SERVICES DETAIL

TREASURER
A.1325

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Treasurer	51,315	52,085
7100	Deputy Treasurer	33,056	33,552
7150	Clerk Typist	28,644	29,074
7150	Aid (P/T)	1,000	1,000

A1420 LAW DEPARTMENT

The Corporation Counsel is the legal arm of the City of Rensselaer. In addition to rendering legal advice to the Mayor and City departments, the Counsel performs other duties, including drafting ordinances and resolutions for the Common Council, preparing contracts, licenses, leases, permits, deeds and easements.

The Law Department represents the City, its officers, employees, boards and agencies in lawsuits and proceedings in State and Federal Courts and before administrative agencies.

A1410 CITY CLERK

The City Clerk serves as the Clerk to the Rensselaer City Common Council and the Board of Public Safety. Most municipal licenses, including marriage, dog, and vending, are issued through the Office of the City Clerk. The City Clerk is responsible for the planning and operations related to Federal, State and local elections and is the Registrar for the issuance and preservation of birth and death records.

A1430 ADMINISTRATIVE SERVICES

This new unit combines some administrative functions, which include Personnel, Purchasing and Civil Service. The Office will be responsible to direct the Civil Service responsibilities of the City; centralize the purchase of commodities, services and the like; establish a personnel program to administer benefits and personnel policy; and assist the Mayor in the conduct of special administrative projects in conjunction with City departments. During 2012-13, a part-time Human Resource Officer was created and a part-time Principle Clerk position was reclassified to a full-time Senior Clerk.

- **A1345 PURCHASING OFFICE**

The Purchasing Office is responsible for the acquisition of all City supplies and services, which do not require formal public bidding. Such purchases are done by quotation or informal bid in conformance with law. The Department also works with other City department heads to establish specifications for equipment and supplies.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1420 - LAW DEPARTMENT</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	29,752	29,752	29,752	30,198
7120 Professional/Technical	13,410	13,410	13,410	13,611
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Category Totals:	43,162	43,162	43,162	43,809
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	234,593	220,500	234,731	225,000
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Category Totals:	234,593	220,500	234,731	225,000
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Department Totals:	277,755	263,662	277,893	268,809

PERSONAL SERVICES DETAIL

LAW DEPARTMENT

A.1420

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Corporation Counsel	29,752	30,198
7120	Assistant Corporation Counsel	13,410	13,611

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1410 - CITY CLERK</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	77,061	84,371	84,371	85,637
7150 Clerical	3,960	5,000	5,000	5,075
7192 Longevity	0	200	200	200
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Category Totals:	81,021	89,571	89,571	90,912
<u>20 EQUIPMENT</u>				
7220 Office Equipment	12,243	1,000	1,000	1,000
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Category Totals:	12,243	1,000	1,000	1,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	2,000	2,556	2,000
7440 Contracted Services	0	10,580	11,046	10,187
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Category Totals:	0	12,580	13,602	12,187
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Department Totals:	93,264	103,151	104,173	104,099

PERSONAL SERVICES DETAIL

CITY CLERK

A.1410

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	City Clerk	51,315	52,085
7100	Deputy City Clerk	33,056	33,552
7150	Clerk (p/t)	5,000	5,075

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1430 - ADMINISTRATIVE SERVICES</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	18,025	25,000	19,039	43,000
7150 Clerical	0	12,000	17,392	32,852
7194 Sick Leave Incentive	0	0	0	800
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Category Totals:	18,025	37,000	36,431	76,652
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	800	800	1,800
7440 Contracted Services	2,670	9,000	10,111	9,000
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Category Totals:	2,670	9,800	10,911	10,800
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Department Totals:	20,695	46,800	47,342	87,452

PERSONAL SERVICES DETAIL

ADMINISTRATIVE SERVICES

A.1430

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Administrative Officer	25,000	25,000
7100	Human Resource Officer (p/t)	0	18,000
7150	Principle Clerk (p/t)	12,000	0
7150	Senior Clerk	0	32,852

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1345 - PURCHASING DEPARTMENT</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	0	18,000	18,000	18,270
7150 Clerical	11,592	11,364	11,364	12,118
7192 Longevity	0	350	350	350
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Category Totals:	11,592	29,714	29,714	30,738
<u>20 EQUIPMENT</u>				
7220 Office Equipment	690	700	700	700
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Category Totals:	690	700	700	700
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	930	1,000	1,000	2,500
7440 Contracted Services	1,340	1,000	1,000	1,500
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Category Totals:	2,270	2,000	2,000	4,000
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Department Totals:	14,552	32,414	32,414	35,438

PERSONAL SERVICES DETAIL

PURCHASING DEPARTMENT

A.1345

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Purchasing Director (p/t)	18,000	18,270
7150	Account Clerk (p/t)	11,939	12,118

A1490 DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is responsible for ensuring that the City's streets, infrastructure, public facilities and natural resources are properly maintained, safe, clean and attractive for residents and visitors alike. Work units include Administration, Buildings, Maintenance of Roads and Highways, Snow Removal and Sanitary Sewers. The Solid Waste program is administered by the Department of Public Works as shown in the CL fund.

- A1620 BUILDINGS

This unit is responsible for maintaining City-owned buildings and the wading pool by performing daily cleaning, making basic repairs, painting, etc. For 2013-14, the part-time Laborer position was reclassified to full-time and the existing Laborer position was transferred to Maintenance of Roads-Highways.

- A5010 MAINTENANCE OF ROADS AND HIGHWAYS

Department staff is responsible for sweeping and cleaning all City streets. This unit uses specialized street cleaning equipment and traditional street sweeping vehicles. For 2013-14, the budget eliminates three vacant positions and adds monies for seasonal help.

- A5142 SNOW REMOVAL

This budget provides funds for overtime for staff to remove snow as well for supplies and materials and other equipment.

- A8120 SANITARY SEWERS

This unit is responsible for maintaining the City sewer system and ensuring compliance with Federal and State requirements. For 2013-14, Sanitary Sewers has been set up as an independent entity (G Fund) and is shown separate from the General Fund.

- CL8160 SOLID WASTE

Department staff provides weekly curbside waste and recyclable collection service to all residents of the City as well as bulk pickup on request and a yearly neighborhood waste collection day program. This separate fund charges for these services.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1490 - DEPT. OF PUBLIC WORKS ADMIN.</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	44,196	61,516	61,516	62,439
7150 Clerical	32,539	31,425	31,425	32,852
7191 Vacation Buy Back	2,289	2,552	3,517	1,868
7192 Longevity	950	1,000	1,200	750
7193 Clothing Allowance	350	350	215	0
7194 Sick Leave Incentive	800	800	800	800
7199 Overtime	0	400	0	200
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Category Totals:	81,124	98,043	98,673	98,909
<u>20 EQUIPMENT</u>				
7250 Other Equipment	700	700	700	700
7260 Vehicle	30,435	30,435	30,609	0
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Category Totals:	31,135	31,135	31,309	700
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	500	500	500
7412 Uniforms	6,731	13,500	13,500	10,500
7440 Contracted Services	3,000	3,000	3,000	4,000
7444 Renovations to City-owned Bldg	0	55,000	43,000	25,000
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Category Totals:	9,731	72,000	60,000	40,000
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Department Totals:	121,990	201,178	189,982	139,609

PERSONAL SERVICES DETAIL

DEPARTMENT OF PUBLIC WORKS ADMIN.

A.1490

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Commissioner	61,516	62,439
7150	Senior Clerk	32,366	32,852

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1620 - BUILDINGS</u>				
<u>10 PERSONAL SERVICES</u>				
7130 Public Safety/Operations	43,243	48,222	48,222	28,577
7191 Vacation Buy Back	1,363	1,127	1,084	540
7192 Longevity	0	455	0	0
7193 Clothing Allowance	350	350	0	350
7199 Overtime	3,623	8,000	5,000	550
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Category Totals:	48,579	58,154	54,306	30,017
<u>20 EQUIPMENT</u>				
7250 Other Equipment	4,050	4,200	4,200	4,200
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Category Totals:	4,050	4,200	4,200	4,200
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	3,577	11,000	11,000	15,000
7420 Utilities	178,061	200,000	17,000	180,000
7421 Telephone Expense	51,495	54,200	52,200	50,000
7440 Contracted Services	150,206	90,000	83,138	80,000
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Category Totals:	383,339	355,200	163,338	325,000
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Department Totals:	435,968	417,554	221,844	359,217

PERSONAL SERVICES DETAIL

BUILDINGS

A.1620

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7130	Laborer	28,155	28,577
7130	Laborer (p/t)	20,483	0

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 5010 - MAINTENANCE OF ROADS-HIGHWAYS</u>				
<u>10 PERSONAL SERVICES</u>				
7130 Public Safety/Operations	719,224	726,862	726,862	708,603
7160 Seasonal	18,630	8,100	8,100	30,000
7191 Vacation Buy Back	13,279	13,000	13,000	13,000
7192 Longevity	41	24,333	24,333	24,000
7193 Clothing Allowance	8,400	7,700	7,700	7,700
7199 Overtime	52,099	27,000	27,000	27,000
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Category Totals:	811,673	806,995	806,995	810,303
<u>20 EQUIPMENT</u>				
7250 Other Equipment	84,927	47,100	47,100	48,000
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Category Totals:	84,927	47,100	47,100	48,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	16,385	28,000	34,848	28,000
7413 Gasoline	41,081	50,000	50,000	40,000
7440 Contracted Services	25,198	25,400	67,955	35,000
7466 Community Enhancement	0	5,000	5,000	5,000
7467 Boat Launch Dock Maintenance	0	5,000	5,000	5,000
7468 CHIPS Program	0	160,000	160,981	194,100
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Category Totals:	82,664	273,400	323,784	307,100
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Department Totals:	979,264	1,127,495	1,177,879	1,165,403

PERSONAL SERVICES DETAIL

MAINTENANCE OF ROADS-HIGHWAYS

A.5010

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7130	Motor Equipment Operator (8)	285,574	289,858
7130	Foreman	40,400	41,006
7130	Auto Mechanic Helper (2)	66,670	67,670
7130	Laborer (10)	295,236	299,665
7130	Laborer (p/t)	10,250	10,404
7160	Seasonals	8,100	30,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 5110A - CAPITAL IMPROVEMENTS</u>				
<u>40 CONTRACTUAL EXPENDITURES</u>				
7466 Community Enhancement	4,994	0	0	0
7467 Boat Launch Dock Maintenance	4,969	0	0	0
7468 CHIPS Program	0	0	0	0
7821 Combined Sewer Overflow	0	0	0	0
7822 Quackenderry Repairs	30,000	0	0	0
7823 Washington Ave	0	0	0	0
7824 Route 20 Corridor	89,187	0	0	0
7825 NY 43 over East Street	18,000	0	0	0
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Category Totals:	147,150	0	0	0
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Department Totals:	147,150	0	0	0

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 5142 - SNOW REMOVAL</u>				
7199 Overtime	8,000	38,000	38,000	30,000
Category Totals:	8,000	38,000	38,000	30,000
<u>20 EQUIPMENT</u>				
7250 Other Equipment	46,134	10,500	114,539	10,500
Category Totals:	46,134	10,500	114,539	10,500
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	47,134	47,400	39,900	47,400
7440 Contracted Services	7,973	8,000	8,000	8,000
Category Totals:	55,107	55,400	47,900	55,400
Department Totals:	109,241	103,900	200,439	95,900

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8120 - SANITARY SEWERS</u>				
<u>10 PERSONAL SERVICES</u>				
7110 Supervisory	0	40,864	40,864	0
7130 Public Safety/Operations	103,357	58,194	58,194	0
7199 Overtime	12,498	7,000	7,000	0
7191 Vacation Buy Back	1,957	3,700	2,490	0
7192 Longevity	280	2,300	0	0
7193 Clothing Allowance	700	2,100	2,100	0
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Category Totals:	118,792	114,158	110,648	0
<u>20 EQUIPMENT</u>				
7250 Other Equipment	12,501	18,000	18,406	0
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Category Totals:	12,501	18,000	18,406	0
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	6,334	4,100	8,676	0
7440 Contracted Services	5,489	2,900	5,400	0
7465 Combined Sewer Overflow	3,526	75,000	80,864	0
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Category Totals:	15,349	82,000	94,940	0
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Department Totals:	146,642	214,158	223,994	0

PERSONAL SERVICES DETAIL

SANITARY SEWERS

A.8120

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7110	Foreman	39,802	0
7130	Laborer (2)	58,194	0

A3120 POLICE DEPARTMENT

The police officers and other support personnel provide the residents of the City with law enforcement, public safety and community services consistent with the highest ideals of professional policing. Following the philosophy of community policing, the Department is using its resources to meet the needs of all the neighborhoods of the City. Its patrol, investigative, administrative and special operations components will continue to work with and throughout the community to make Rensselaer a safe and enjoyable environment.

A3410 DEPARTMENT OF FIRE

The department includes both paid and volunteer firefighters and is responsible for providing emergency services that includes fire protection, rescue, hazardous materials and emergency medical services first response. The department protects the remaining industrial infrastructure from the 300-year-old Fort Crailo National Historic Site to the new 635 MW gas-powered power plant on the site of the old BASF plant. The City is also host to the 9th busiest Amtrak train station in the country and the second largest port in the State of New York. These and other diverse sites require Fire Department staff to keep current on fire protection developments. During 2012-13, four additional firefighters were hired via the SAFER grant that provides funding for salaries and benefits.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 3120 - POLICE DEPARTMENT</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	154,338	149,248	149,248	153,784
7110 Supervisory	417,666	435,106	435,106	435,106
7130 Public Safety/Operations	934,824	1,020,992	1,020,992	1,003,987
7150 Clerical	56,495	270,288	270,288	278,727
7184 Seat Belt Grant	11,258	2,240	2,240	2,240
7185 Medical Fitness Test	1,245	4,000	4,000	4,000
7186 Bike Patrol	694	1,300	1,300	1,300
7187 Medical Fund	19,748	16,000	16,000	16,000
7188 Retroactive Salary Increases	295,556	0	0	0
7189 Command Pay	63	52,000	52,000	52,000
7190 Holiday Pay	60,598	75,000	75,000	75,000
7191 Vacation Buy Back	33,035	45,000	45,000	36,000
7192 Longevity	19,814	30,000	30,000	30,000
7193 Clothing Allowance	21,425	28,000	28,000	28,000
7194 Sick Leave Incentive	10,850	26,000	26,000	12,000
7197 DWI Program Overtime	5,533	4,500	4,500	4,500
7198 Grant Related Overtime	849	800	800	25,000
7199 Overtime	306,569	250,000	250,000	200,000
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Category Totals:	2,350,560	2,410,474	2,410,474	2,357,644
<u>20 EQUIPMENT</u>				
7220 Office Equipment	2,097	1,000	1,000	1,000
7250 Other Equipment	81,112	100,000	101,528	75,000
7260 Vehicle	56,750	70,000	70,000	0
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Category Totals:	139,959	171,000	172,528	76,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	2,393	23,000	23,000	23,000
7413 Gasoline	62,433	60,000	60,000	60,000
7429 Vehicle Maintenance	38,906	40,000	40,739	40,000
7430 Accident & Dismemberment Ins.	3,902	5,000	5,000	5,000
7440 Contracted Services	86,427	80,000	99,177	72,000
7462 Investigation Fund	3,000	3,000	3,000	3,000
7463 Training/Conferences	7,121	11,000	11,000	11,000
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Category Totals:	204,182	222,000	241,916	214,000
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Department Totals:	2,694,701	2,803,474	2,824,918	2,647,644

PERSONAL SERVICES DETAIL

POLICE DEPARTMENT

A.3120

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Chief	78,730	81,143
7100	Deputy Chief	70,518	72,641
7110	Detective Sergeant	63,012	63,012
7110	Sergeant (4)	249,448	249,448
7110	Detective (2)	122,646	122,646
7130	Patrolman (18)	1,020,992	1,003,987
7150	Dispatcher (5)	182,363	185,013
7150	Clerk	24,000	26,262
7150	Senior Clerk	31,425	32,852
7150	Parking Clerk (p/t)	11,500	11,000
7150	Matron	10,000	10,000
7150	Animal Control Officer	13,600	13,600
7150	Animal Control Officer (Sub)	1,000	0

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 3410 - FIRE DEPARTMENT</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	30,600	30,600	30,600	20,635
7130 Public Safety/Operations	509,002	548,215	548,215	711,444
7183 EMT	25,337	24,000	24,000	32,000
7190 Holiday Pay	25,607	25,000	25,000	30,250
7191 Vacation Buy Back	4,890	10,000	10,000	12,000
7192 Longevity	2,050	2,650	2,650	2,750
7193 Clothing Allowance	11,928	11,250	11,250	14,250
7194 Sick Leave Incentive	8,600	10,000	10,000	12,000
7196 Kelly Days	38,508	40,000	40,000	61,590
7199 Overtime	128,877	160,000	138,400	46,500
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	785,399	861,715	840,115	943,419
<u>20 EQUIPMENT</u>				
7250 Other Equipment	15,483	19,650	23,213	19,250
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Category Totals:	15,483	19,650	23,213	19,250
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	15,897	14,250	14,250	15,570
7412 Uniforms	11,799	11,800	20,600	19,800
7413 Gasoline	20,000	20,000	20,000	20,000
7414 Physicals	6,426	7,000	7,000	7,000
7430 Accident & Dismemberment Ins.	1,767	2,700	2,700	2,700
7440 Contracted Services	61,374	54,000	54,556	54,300
7445 Vehicle Lease Payments	109,856	109,858	109,858	0
7456 EMS Director	3,000	3,000	3,000	3,000
7461 EMS Training	5,000	5,000	5,000	6,000
7463 Training/Conferences	977	4,225	17,025	4,225
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Category Totals:	236,096	231,833	253,989	132,595
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Department Totals:	1,036,978	1,113,198	1,117,317	1,095,264

PERSONAL SERVICES DETAIL

FIRE DEPARTMENT

A.3410

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Chief	15,000	15,255
7100	Assistant Chief	10,300	0
7100	Assistant Chief	5,300	5,380
7130	Firefighters (16)	711,444	711,444

A8020 PLANNING DEPARTMENT

The Planning Department is responsible for the administration and procedural requirements of the development approval process. In this capacity, the office functions as staff to the Planning Commission and the Zoning Board of Appeals. Staff works with applicants to the two boards, coordinates application review, oversees consultants as required, coordinates the environment review process, and administers federal and state grants. The Department also manages the development and implementation of citywide and localized planning efforts, including the Comprehensive Plan and the Local Water Revitalization Plan. In addition, Planning has oversight of the Community and Economic Development fund, the HOME housing program, the Fort Crailo Façade Improvement Loan Fund, Combined Sewer Operation (CSO), MS-4 related to the City's Storm Water Management Program, and the IDA Corporation. For 2013-14, the two Brownfield Grant programs (which were fully reimbursed) do not need to be funded. In addition, the Senior Clerk was reclassified to Grants Manager/Office Administrator.

- **A1440 ENGINEERING**

Engineering provides support to the Department of Public Works, Code Enforcement and Planning. Duties include design and implement improvement projects for road and bridge construction, sewer replacement and separation, and dam reconstruction. For 2013-14, the two part-time City Engineer positions were reclassified to one full-time Engineering Aide. Also, contracted services were increased for engineering consulting services.

- **A3620 BUILDING CODE ENFORCEMENT**

This unit issues building permits, inspects property and enforces all aspect of the City Building Code coordinating with the City Corporation Counsel to pursue compliance when necessary. In addition, this unit oversees the Rental Registry Program.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8020 - PLANNING</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	92,389	94,079	99,469	105,834
7120 Professional/Technical	20,663	17,388	17,388	55,649
7150 Clerical	40,722	31,423	34,663	0
7192 Longevity	950	1,350	1,350	1,350
7194 Sick Leave Incentive	1,200	2,000	2,000	2,000
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Category Totals:	155,924	146,240	154,870	164,833
<u>20 EQUIPMENT</u>				
7220 Office Equipment	1,786	2,000	2,000	2,000
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Category Totals:	1,786	2,000	2,000	2,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	4,305	8,000	18,989	5,000
7413 Gasoline	3,500	4,000	4,000	4,000
7428 Demolitions	58,750	75,000	75,000	50,000
7440 Contracted Services	40,314	43,100	45,926	40,100
7471 Brownfields EPA Grant	0	200,000	200,000	0
7472 Brownfields Opportunity Area Prog.	0	98,956	98,956	0
7473 Community & Economic Dev.	0	600,000	600,000	600,000
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Category Totals:	106,869	1,029,056	1,042,871	699,100
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Department Totals:	264,579	1,177,296	1,199,741	865,933

PERSONAL SERVICES DETAIL

PLANNING

A.8020

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Planning Director	65,000	65,975
7100	Assistant Director	39,270	39,859
7120	Grants Manager/Office Administrator	0	38,000
7120	Rehab Specialist (p/t)	17,388	17,649
7150	Senior Clerk	31,423	0

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1440 - ENGINEERING</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	28,280	50,000	11,993	38,000
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Category Totals:	28,280	50,000	11,993	38,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	500	500	500
7440 Contracted Services	42,260	30,000	68,008	75,000
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Category Totals:	42,260	30,500	68,508	75,500
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Department Totals:	70,540	80,500	80,501	113,500

PERSONAL SERVICES DETAIL

ENGINEERING

A.1440

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Engineering Aide	50,000	38,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 3620 - BUILDING CODE ENFORCEMENT</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	42,256	41,808	41,808	42,435
7120 Professional/Technical	26,987	30,000	30,000	30,450
7150 Clerical	24,081	31,423	31,423	25,716
7192 Longevity	1,400	1,400	1,400	1,400
7194 Sick Leave Incentive	0	1,600	1,600	1,600
7199 Overtime	10046	2,500	2,500	2,500
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Category Totals:	104,770	108,731	108,731	104,101
<u>20 EQUIPMENT</u>				
7250 Other Equipment	1,850	2,200	2,470	2,200
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Category Totals:	1,850	2,200	2,470	2,200
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	3,157	4,300	4,300	4,300
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Category Totals:	3,157	4,300	4,300	4,300
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Department Totals:	109,777	115,231	115,501	110,601

PERSONAL SERVICES DETAIL

BUILDING CODE ENFORCEMENT

A.3620

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Building & Zoning Administrator	41,808	42,435
7120	Code Enforcement (2)	30,000	30,450
7150	Senior Clerk	25,336	25,716

A7310 YOUTH BUREAU

The Youth Bureau, partnering with the Southern Rensselaer Girls and Boys Club, is responsible for summer recreation programs for the youth of the City including the youth pool, day camp programs, field trips, sports activities and seasonal activities for City youth and their families throughout the year. The Bureau coordinates with the Department of Public Works in maintaining City parks and playgrounds to ensure the safety of the equipment, courts and ball fields.

A1355 ASSESSMENT AND TAXATION

This Department is responsible for assessing all real property within the City, compiling an assessment roll of approximately 3,300 properties on which real property taxes are levied and administers programs for granting real property tax exemptions to eligible individuals and organizations. The Office maintains a current property inventory for each parcel of land.

A1450 ELECTIONS

Funds are provided for a machine custodian in charge of voting machines.

A1670 CENTRAL SERVICES

This unit provides funding for mailing services.

A1680 CENTRAL DATA PROCESSING

Funds are allocated for computer related contracts.

A1900 SPECIAL ITEMS

These funds provide for special expenses that the City may incur throughout the year, including contingency and unallocated insurance accounts. The contingency accounts are used for unexpected and unplanned expenditures while the unallocated insurance account is a centralized fund to pay for insurance on City equipment and property. This category also provides funds for legal claims against the City.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 7310 - YOUTH BUREAU</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	11,280	11,280	11,280	11,449
7150 Clerical	4,257	7,165	7,165	7,272
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Category Totals:	15,537	18,445	18,445	18,721
<u>30 CONTRACTUAL EXPENDITURES</u>				
7301 Rensselaer Boys & Girls Club	1,702	3,200	3,200	3,200
7302 Albany Catholic Family Services	604	1,000	1,000	1,000
7304 Troy Family YMCA	0	1,000	1,000	1,000
7305 Bureau Sponsored - School Dances	0	800	800	800
7306 Bureau Sponsored - Special Events	3,011	3,000	3,000	3,000
7308 America Red Cross Training	0	500	500	500
7310 Summer Recreation Program	8,000	8,000	8,000	8,000
7311 Bldg. Rental - Boys & Girls Club	4,000	4,000	4,000	4,000
7314 Brochure Printing	295	500	500	500
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Category Totals:	17,612	22,000	22,000	22,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	200	200	200
7440 Contracted Services	100	450	450	450
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Category Totals:	100	650	650	650
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Department Totals:	33,249	41,095	41,095	41,371

PERSONAL SERVICES DETAIL

YOUTH BUREAU

A.7110

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Director (p/t)	11,280	11,449
7150	Youth Services Aide (p/t)	5,965	6,054
7150	Secretary (p/t)	1,200	1,218

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 7110 - RECREATION</u>				
<u>10 PERSONAL SERVICES</u>				
7160 Summer Help	32,585	42,898	42,898	42,898
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Category Totals:	32,585	42,898	42,898	42,898
<u>20 EQUIPMENT</u>				
7258 Replacement Equipment	31,695	50,000	50,000	25,000
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Category Totals:	31,695	50,000	50,000	25,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	355	400	400	400
7440 Contracted Services	12,728	11,600	16,025	11,600
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Category Totals:	13,083	12,000	16,425	12,000
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Department Totals:	77,363	104,898	109,323	79,898

PERSONAL SERVICES DETAIL

RECREATION

A.7110

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7160	Weekend Pool Operator	1,100	1,100
7160	Drop-In Center - Assistant	2,174	2,174
7160	Drop-In Center - Supervisor (2)	5,124	5,124
7160	Senior Counselor (3)	12,284	12,284
7160	Junior Counselor (4)	6,996	6,996
7160	Bus Driver	2,562	2,562
7160	Park Care Taker (2)	2,621	2,621
7160	Director - East St. Pool (2)	2,960	2,960
7160	Water Safety Aides (6)	6,477	6,477
7160	Summer Basketball League Sup.	600	600

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1355 - ASSESSMENT & TAXATION</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	27,500	27,500	27,500	27,500
7150 Clerical	23,672	23,620	25,874	26,262
7192 Longevity	450	450	450	450
7194 Sick Leave Incentive	800	800	800	800
	-----	-----	-----	-----
Category Totals:	52,422	52,370	54,624	55,012
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	2,000	2,000	2,000
7440 Contracted Services	2,533	1,000	1,000	1,800
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Category Totals:	2,533	3,000	3,000	3,800
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Department Totals:	54,955	55,370	57,624	58,812

PERSONAL SERVICES DETAIL

ASSESSMENT & TAXATION

A.1355

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Commissioner	27,500	27,500
7150	Clerk Typist	25,874	26,262

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1450 - ELECTIONS</u>				
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	500	1,100	1,100	1,100
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Category Totals:	500	1,100	1,100	1,100
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Department Totals:	500	1,100	1,100	1,100

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1670 - CENTRAL SERVICES</u>				
7470 Postage	4,741	6,000	6,000	6,000
Category Totals:	4,741	6,000	6,000	6,000
Department Totals:	4,741	6,000	6,000	6,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1680 - CENTRAL DATA PROCESSING</u>				
7440 Contracted Services	28,488	35,939	62,430	62,450
	-----	-----	-----	-----
Category Totals:	28,488	35,939	62,430	62,450
	-----	-----	-----	-----
Department Totals:	28,488	35,939	62,430	62,450

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1900 - SPECIAL ITEMS</u>				
7431 Liability Insurance	255,217	243,000	243,900	231,000
7432 Judgments & Claims	22,210	18,000	32,050	18,000
7433 Taxes on Real Property	3,251	6,500	6,500	6,500
7440 Contracted Services	0	9,000	10,000	10,000
7448 Contingency Fund	0	135,000	35,553	120,455
7449 Fiscal Advisor	500	0	0	0
7451 Single Audit (City Share)	36,750	36,750	36,750	36,750
7452 Deferred Tax Revenue	0	125,000	125,000	125,000
7453 Real Property Overlay	0	200,000	200,000	200,000
7454 Sacandaga Reservoir	0	9,999	9,999	9,999
7455 Contract Negotiation Serv.	32,854	35,000	35,000	35,000
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Category Totals:	350,782	818,249	734,752	792,704
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Department Totals:	350,782	818,249	734,752	792,704

A3510 CONTROL OF ANIMALS

Funds are provided for contractual expenses related to the Humane Society.

A4010 PUBLIC HEALTH

Funds are provided for medical service(s).

A5182 STREET LIGHTING

This account provides funds for streetlights throughout the City of Rensselaer.

A6772 SENIOR CITIZENS

This budget sets aside monies to support programs for the elderly.

A7550 CELEBRATIONS

Monies for the City Historian, the Memorial Day Parade and Easter and Christmas festivities are included in this account.

A9000 UNDISTRIBUTED EMPLOYEE BENEFITS

This account includes funds for various types of employee or retiree benefits that do not lend themselves to allocation to City departments and offices.

A9700 DEBT SERVICE

This account indicates principal and interest payments on borrowings due during the fiscal year.

A9900 INTERFUND TRANSFERS

This account represents the General Fund allocation of certain monies for the Library and Water Funds.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 3510 - CONTROL OF ANIMALS</u>				
7440 Contracted Services	11,435	5,000	5,000	5,000
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Category Totals:	11,435	5,000	5,000	5,000
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Department Totals:	11,435	5,000	5,000	5,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 4010 - PUBLIC HEALTH</u>				
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	0	5,000	5,000	5,000
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Category Totals:	0	5,000	5,000	5,000
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Department Totals:	0	5,000	5,000	5,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 5182 - STREET LIGHTING</u>				
<u>40 CONTRACTUAL EXPENDITURES</u>				
7420 Utilities	194,351	220,000	220,000	205,000
7440 Contracted Services	0	11,800	11,800	11,800
	-----	-----	-----	-----
Category Totals:	194,351	231,800	231,800	216,800
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Department Totals:	194,351	231,800	231,800	216,800

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 6772 - SENIOR CITIZENS</u>				
<u>40 CONTRACTUAL EXPENDITURES</u>				
7440 Contracted Services	9,200	9,200	9,200	9,200
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Category Totals:	9,200	9,200	9,200	9,200
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Department Totals:	9,200	9,200	9,200	9,200

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 7550 - CELEBRATIONS</u>				
<u>40 CONTRACTUAL EXPENDITURES</u>				
7400 City Historian	3,591	3,800	4,147	3,800
7401 Memorial Day Parade	8,606	10,000	10,000	10,000
7403 Festivities - Easter	0	1,500	1,500	1,500
7404 Festivities - Christmas	950	2,000	2,000	2,000
	-----	-----	-----	-----
Category Totals:	13,147	17,300	17,647	17,300
	-----	-----	-----	-----
Department Totals:	13,147	17,300	17,647	17,300

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9000 - UNDISTRIBUTED EMPLOYEE BENEFITS</u>				
7801 Social Security	364,619	409,931	409,931	403,211
7802 NYS Police & Fire Retirement Syst.	533,759	680,789	680,789	639,000
7804 Hospital & Medical Ins.	1,569,068	1,620,138	1,620,138	1,903,970
7805 Disability Insurance	5,804	10,000	9,514	10,000
7810 NYS Employees' Retirement System	306,261	351,125	351,125	257,000
7841 Workers' Compensation	197,067	253,400	289,576	315,000
7850 Unemployment Insurance	23,782	8,000	8,486	8,500
	-----	-----	-----	-----
Category Totals:	3,000,360	3,333,383	3,369,559	3,536,681
	-----	-----	-----	-----
Department Totals:	3,000,360	3,333,383	3,369,559	3,536,681

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9730 - DEBT SERVICE</u>				
<u>60 PRINCIPAL ON DEBT</u>				
7601 Bond Anticipation Notes	238,751	296,619	296,619	298,500
7602 Bond Payments	177,800	237,000	237,000	242,000
	-----	-----	-----	-----
Category Totals:	416,551	533,619	533,619	540,500
<u>70 INTEREST ON DEBT</u>				
7701 Interest on BANS	31,615	34,120	34,120	70,650
7702 Interest on Bonds	247,083	234,331	234,331	246,000
	-----	-----	-----	-----
Category Totals:	278,698	268,451	268,451	316,650
	-----	-----	-----	-----
Department Totals:	695,249	802,070	802,070	857,150

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9900 - INTERFUND TRANSFERS</u>				
9901 Transfer to Library	81,000	97,984	97,984	98,511
9902 Transfer to Water	0	15,000	15,000	15,000
	-----	-----	-----	-----
Category Totals:	81,000	112,984	112,984	113,511
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Department Totals:	81,000	112,984	112,984	113,511
GENERAL FUND SUBTOTAL	11,365,663	13,766,000	13,767,286	13,244,892
LESS: PROJECTED SALARY/BENEFIT SAVINGS				64,013

GENERAL FUND TOTAL				13,180,879

**CITY OF RENSSELAER
CAPITAL BUDGET SUMMARY
FISCAL YEAR 2013-14**

	Operating	Borrowing	Other	Total
	-----	-----	-----	-----
Planning/Engineering.....	\$0	\$314,500	\$1,964,444	\$2,278,944
Fire Department.....	0	110,000	0	110,000
Police Department.....	0	45,000	0	45,000
Department of Public Works.....	25,000	0	0	25,000
Department of Recreation.....	25,000	0	0	25,000
	-----	-----	-----	-----
Total.....	\$50,000	\$469,500	\$1,964,444	\$2,483,944
	=====	=====	=====	=====

CITY OF RENSSELAER
CAPITAL BUDGET
FISCAL YEAR 2013-14

	<u>Operating</u>	<u>Borrowing</u>	<u>Other</u>	<u>Total</u>
<i>Planning/Engineering</i>				
1 Brownfield Cleanup.....	\$0	\$40,000	\$160,000	\$200,000
2 City Hall Rehab Project.....	0	0	39,844	39,844
3 Green Infrastructure Project.....	0	94,500	850,500	945,000
4 Route 20 Bike/Pedestrian Project.....	0	180,000	720,000	900,000
5 CHIPS	0	0	194,100	194,100
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
Total.....	\$0	\$314,500	\$1,964,444	\$2,278,944
 <i>Fire Department</i>				
1 Vehicle.....	\$0	\$110,000	\$0	\$110,000
 <i>Police Department</i>				
1 Replacement Vehicle.....	\$0	\$45,000	\$0	\$45,000
 <i>Department of Public Works</i>				
1 Renovations to City-owned Buildings.	\$25,000	\$0	\$0	\$25,000
 <i>Department of Recreation</i>				
1 Replacement Equipment.....	\$25,000	\$0	\$0	\$25,000
	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>-----</u>
Grand Total.....	\$50,000	\$469,500	\$1,964,444	\$2,483,944
	=====	=====	=====	=====

CITY OF RENNELAER
EXPENDITURES
2013-2014

	Salaries	Equipment	Cont. Services	Other	Total
F.8310 Water Administration.....	\$72,821	\$500	\$10,235	\$0	\$83,556
F.8320 Cross Street.....	39,107	300	1,196,500	0	1,235,907
F.8340 Water Crew (Street).....	164,578	88,000	111,115	0	363,693
F.1900 Special Items.....	0	0	99,700	0	99,700
F.9000 Undistributed.....	0	0	0	168,957	168,957
F.9730 Debt Service.....	0	0	0	414,233	414,233
<hr/>					
WATER FUND TOTAL.....	\$276,506	\$88,800	\$1,417,550	\$583,190	\$2,366,046
<hr/> <hr/>					

<u>REVENUES F.0000</u>		<i>2011-12</i> <i>Actual</i>	<i>2012-13</i> <i>Adopted Budget</i>	<i>2012-13</i> <i>Adjusted Budget</i>	<i>2013-14</i> <i>Adopted Budget</i>
1001 0002	Appropriated from Fund Balance	\$0	\$61,000	\$61,000	\$125,121
1299 1070	Relevy Charges	0	85,000	85,000	85,000
2140	Metered Water Sales	1,736,763	1,625,000	1,625,000	1,705,000
2142 0003	Other Water (HVCC) Armory	0	1,500	1,500	1,500
2142 0007	North Greenbush Water District	167,378	160,500	160,500	185,000
2142 0009	Bloomington	779	625	625	625
2144	Water Service Charges	43,280	45,000	45,000	35,000
2144 0001	O/M Charge Renss. Co Monor	1,500	0	0	0
2144 0002	Fire Service Charges	13,565	12,500	12,500	12,500
2144 0003	Miscellaneous Revenue	1,041	0	0	0
2148	Penalties on Water Rents	24,116	28,000	28,000	28,000
2160	Non-Compliance	0	0	0	1,500
2378 0002	Reimbursement from East Greenbush	113,127	170,000	170,000	165,000
2401	Interest on Deposits	1,024	6,875	6,875	6,800
2680	Insurance Recoveries	0	0	7,796	0
2770	Unclassified Revenue	12,834	0	0	0
5031	Contribution from General Fund	0	15,000	15,000	15,000
	Total Revenues	\$2,115,407	\$2,211,000	\$2,218,796	\$2,366,046

F8310 WATER ADMINISTRATION

The Water Department is responsible for the quality and quantity of the water system for the City. The Department provides administrative staff for billing, meter reading and customer service. It is also responsible for the combined sewer process, the City's share of the pumping station process in Troy, and the maintenance and repair of all water lines.

- **F8320 CROSS STREET**

The City purchases water from Troy and also distributes it to North Greenbush and East Greenbush. The operator oversees the purity of the water, ensures appropriate pressure, maintains the machinery and manages the amount of water distributed.

- **F8340 WATER CREW (STREET)**

This unit maintains and repairs the water delivery system for the City and responds to all water emergencies.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8310 - WATER ADMINISTRATION</u>				
<u>10 PERSONAL SERVICES</u>				
7100 Executive	13,124	0	0	0
7110 Supervisory	32,093	32,093	32,574	33,552
7130 Public Safety/Operations	34,788	28,407	28,334	29,699
7150 Clerical	9,415	9,000	7,304	5,000
7191 Vacation Buy Back	2,050	575	0	1,220
7192 Longevity	2,190	2,250	2,100	2,100
7193 Clothing Allowance	0	0	0	150
7194 Sick Leave Incentive	1,600	800	1,600	800
7199 Overtime	27	500	500	300
	-----	-----	-----	-----
Category Totals:	95,287	73,625	72,412	72,821
<u>20 EQUIPMENT</u>				
7220 Office Equipment	144	500	500	500
	-----	-----	-----	-----
Category Totals:	144	500	500	500
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	1,549	6,450	6,450	6,450
7440 Contracted Services	6,622	3,785	3,785	3,785
	-----	-----	-----	-----
Category Totals:	8,171	10,235	10,235	10,235
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Department Totals:	103,602	84,360	83,147	83,556

PERSONAL SERVICES DETAIL

WATER ADMINISTRATION

F.8310

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7110	Clerk - Deputy Commissioner	33,056	33,552
7130	Meter Reader	29,259	29,699
7150	Clerk (p/t)	9,000	5,000

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8320 - CROSS STREET</u>				
<u>10 PERSONAL SERVICES</u>				
7110 Supervisory	27,594	30,855	31,318	32,257
7191 Vacation Buy Back	0	620	620	650
7193 Clothing Allowance	800	800	800	800
7194 Sick Leave Incentive	0	0	0	150
7199 Overtime	7,682	5,000	5,250	5,250
	-----	-----	-----	-----
Category Totals:	36,076	37,275	37,988	39,107
<u>20 EQUIPMENT</u>				
7220 Office Equipment	0	250	250	300
	-----	-----	-----	-----
Category Totals:	0	250	250	300
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	1,079	3,500	3,500	3,500
7411 Fuel Oil	3,072	3,000	3,000	3,000
7416 Chlorine	11,570	16,000	16,000	15,000
7420 Utilities	176,353	190,000	190,000	165,000
7440 Contracted Services	11,748	28,790	25,790	15,000
7448 Pump House Contingency	0	5,000	5,000	5,000
7449 Purchase of Water for Resale	665,072	890,000	890,000	990,000
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Category Totals:	868,894	1,136,290	1,133,290	1,196,500
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Department Totals:	904,970	1,173,815	1,171,528	1,235,907

PERSONAL SERVICES DETAIL

CROSS STREET

F.8320

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7110	Cross Street Operator	30,855	32,257

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8340 - WATER CREW (STREET)</u>				
<u>10 PERSONAL SERVICES</u>				
7110 Supervisory	42,141	44,432	44,432	45,098
7140 Trades	46,497	66,032	67,532	68,645
7191 Vacation Buy Back	350	1,050	1,050	1,050
7193 Clothing Allowance	0	0	0	2,285
7199 Overtime	39,275	45,000	46,187	47,500
	-----	-----	-----	-----
Category Totals:	128,263	156,514	159,201	164,578
<u>20 EQUIPMENT</u>				
7250 Other Equipment	99,920	86,875	98,635	88,000
	-----	-----	-----	-----
Category Totals:	99,920	86,875	98,635	88,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies	15,642	16,850	31,204	17,850
7412 Uniforms	1,457	1,215	1,215	1,215
7413 Gasoline	3,998	7,500	7,500	6,000
7440 Contracted Services	101,980	72,000	232,109	72,000
7461 Water Testing/Surveys	13,899	11,000	11,090	14,050
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Category Totals:	136,976	108,565	283,118	111,115
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Department Totals:	365,159	351,954	540,954	363,693

PERSONAL SERVICES DETAIL

WATER CREW (STREET)

F.8340

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7110	Foreman - Equipment Operator	44,432	45,098
7140	Heavy Equipment Operator (2)	67,532	68,645

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1900 - SPECIAL ITEMS</u>				
7431 Liability Insurance	0	11,720	11,720	40,700
7440 Contracted Services	0	11,128	11,128	58,000
7480 Refund on Water Rents	750	1,000	1,000	1,000
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Category Totals:	750	23,848	23,848	99,700
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Department Totals:	750	23,848	23,848	99,700

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9000 - UNDISTRIBUTED</u>				
7801 Social Security	17,798	20,457	20,457	20,457
7804 Health Insurance	80,000	91,433	91,433	90,500
7810 NYS Emp. Retirement Sys.	19,000	37,100	37,100	40,000
7841 Workers' Compensation	24,000	13,800	13,800	18,000
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Category Totals:	140,798	162,790	162,790	168,957
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Department Totals:	140,798	162,790	162,790	168,957

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9730 - DEBT SERVICE</u>				
<u>60 PRINCIPAL ON DEBT</u>				
7601 Bond Anticipation Notes	0	125,000	125,000	125,000
7602 Bond Payments	225,931	225,083	225,083	225,083
	-----	-----	-----	-----
Category Totals:	225,931	350,083	350,083	350,083
<u>70 INTEREST ON DEBT</u>				
7701 Interest on BANS	0	29,150	29,150	29,150
7702 Interest on Bonds	35,000	35,000	35,000	35,000
	-----	-----	-----	-----
Category Totals:	35,000	64,150	64,150	64,150
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Department Totals:	260,931	414,233	414,233	414,233

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9900 - INTERFUND TRANSFERS</u>				
9901 Transfer Capital Sewer Maint. Fees	0	0	143,023	0
Category Totals:	0	0	143,023	0
Department Totals:	0	0	143,023	0
 WATER FUND TOTAL	 1,776,210	 2,211,000	 2,539,523	 2,366,046

CITY OF RENSSELAER
EXPENDITURES
2013-2014

		Salaries	Equipment	Cont. Services	Other	Total
CL.8160	Solid Waste.....	\$218,358	\$2,400	\$296,200	\$0	\$516,958
CL.1900	Speical Items.....	0	0	67,050	0	67,050
CL.9000	Undistributed.....	0	0	0	139,104	139,104
SOLID WASTE TOTAL.....		\$218,358	\$2,400	\$363,250	\$139,104	\$723,112

<u>REVENUES CL.0000</u>		<i>2011-12</i>	<i>2012-13</i>	<i>2012-13</i>	<i>2013-14</i>
		<i>Actual</i>	<i>Adopted Budget</i>	<i>Adjusted Budget</i>	<i>Adopted Budget</i>
2130	Solid Waste Charges	\$276	\$276	\$276	\$276
2130 0001	City Charges	622,659	622,659	622,659	688,771
2130 0005	Refund From Scrap	11,755	9,334	9,334	9,334
2130 0008	Solid Waste Fees Commercial	18,574	9,000	9,000	9,000
2130 0100	Interest on Solid Waste Bills	2,433	1,746	1,746	1,746
2130 0201	Non Resident Solid Waste Bills	17,325	13,950	13,950	13,950
2401	Interest Earnings	49	35	35	35
2401 0001	Interest & Penalties	222	0	0	0
	Total Revenues	\$673,293	\$657,000	\$657,000	\$723,112

CL8160 SOLID WASTE

Department staff provides weekly curbside waste and recyclable collection service to all residents of the City as well as bulk pickup on request and a yearly neighborhood waste collection day program. Solid Waste is under the jurisdiction of the Department of Public Works, however, it is a separate fund and expenses are offset by charges for these services.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8160 SOLID WASTE</u>				
<u>10 PERSONAL SERVICE</u>				
7100 Executive	4,594	0	0	0
7130 Public Safety/Operations	216,501	87,489	87,489	90,111
7140 Trades	0	107,456	107,456	110,617
7199 Overtime	13,676	9,000	9,000	9,000
7191 Vacation Buy Back	4,596	2,600	2,600	2,600
7192 Longevity	40	3,800	3,800	3,930
7193 Clothing Allowance	2,100	2,100	2,100	2,100
Category Totals:	241,507	212,445	212,445	218,358
<u>20 EQUIPMENT</u>				
7250 Other Equipment	2,399	2,400	2,400	2,400
Category Totals:	2,399	2,400	2,400	2,400
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	4,800	8,700	13,700	8,700
7413 Gasoline	31,000	41,000	41,000	41,000
7429 Vehicle Maintenance	0	0	0	50,000
7440 Contracted Services	4,665	4,800	6,400	31,500
7447 Landfill Expenses	178,544	194,000	189,000	165,000
Category Totals:	219,009	248,500	250,100	296,200
Department Totals:	462,915	463,345	464,945	516,958

PERSONAL SERVICES DETAIL

SOLID WASTE
CL.8160

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7130	Laborer (3)	88,779	90,111
7140	Heavy Equipment Operator (3)	108,982	110,617

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1900 - SPECIAL ITEMS</u>				
7431 Liability Insurance	0	10,447	10,447	11,900
7440 Contracted Services	0	4,784	4,784	34,150
7448 Contingency Account	0	0	0	20,000
7480 Refund on Water Rents	0	1,000	1,000	1,000
	<hr/>	<hr/>	<hr/>	<hr/>
Category Totals:	0	16,231	16,231	67,050
	<hr/>	<hr/>	<hr/>	<hr/>
Department Totals:	0	16,231	16,231	67,050

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9000 - UNDISTRIBUTED</u>				
7801 Social Security	17,103	16,252	16,252	16,704
7804 Health Insurance	71,190	98,193	98,193	81,000
7810 NYS Emp. Retirement System	38,072	39,500	39,500	28,600
7841 Workers' Compensation	57,103	23,479	23,479	12,800
	<hr/>	<hr/>	<hr/>	<hr/>
Category Totals:	183,468	177,424	177,424	139,104
	<hr/>	<hr/>	<hr/>	<hr/>
Department Totals:	183,468	177,424	177,424	139,104
	<hr/>	<hr/>	<hr/>	<hr/>
SOLID WASTE FUND TOTAL	646,383	657,000	658,600	723,112

CITY OF RENSSELAER
EXPENDITURES
2013-2014

	Salaries	Equipment	Cont. Services	Other	Total
G.8120 Sanitary Sewers.....	\$117,260	\$18,000	\$132,000	\$0	\$267,260
G.1900 Special Items.....	0	0	103,400	0	103,400
G.9000 Undistributed.....	0	0	0	87,470	87,470
G.9730 Debt Service.....	0	0	0	30,000	30,000
<hr/>					
SANITARY SEWERS TOTAL.....	\$117,260	\$18,000	\$235,400	\$117,470	\$488,130
<hr/> <hr/>					

<u>REVENUES G.0000</u>		<i>2011-12</i>	<i>2012-13</i>	<i>2012-13</i>	<i>2013-14</i>
		<i>Actual</i>	<i>Adopted Budget</i>	<i>Adjusted Budget</i>	<i>Adopted Budget</i>
1001.0002	Appropriated From Fund Balance	\$0	\$0	\$0	\$201,000
2144	Sewer Charges	0	0	0	287,130
	Total Revenues	\$0	\$0	\$0	\$488,130

G 8120 SANITARY SEWERS

This unit is responsible for maintaining the City sewer system and ensuring compliance with Federal and State requirements. For 2013-14, Sanitary Sewers has been set up as an independent entity (G Fund) and is shown separate from the General Fund.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 8120 - SANITARY SEWERS</u>				
<u>10 PERSONAL SERVICES</u>				
7110 Supervisory	0	0	0	41,006
7130 Public Safety/Operations	0	0	0	59,954
7199 Overtime	0	0	0	10,000
7191 Vacation Buy Back	0	0	0	3,500
7192 Longevity	0	0	0	1,750
7193 Clothing Allowance	0	0	0	1,050
	-----	-----	-----	-----
Category Totals:	0	0	0	117,260
<u>20 EQUIPMENT</u>				
7250 Other Equipment	0	0	0	18,000
	-----	-----	-----	-----
Category Totals:	0	0	0	18,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	0	0	0	4,100
7440 Contracted Services	0	0	0	22,900
7465 Combined Sewer Overflow	0	0	0	75,000
7466 MS4 Compliance	0	0	0	30,000
	-----	-----	-----	-----
Category Totals:	0	0	0	132,000
	-----	-----	-----	-----
Department Totals:	0	0	0	267,260

PERSONAL SERVICES DETAIL

SANITARY SEWERS

G.8120

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7110	Foreman	0	41,006
7130	Laborer (2)	0	59,954

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 1900 - SPECIAL ITEMS</u>				
7431 Liability Insurance	0	0	0	5,400
7440 Contracted Services	0	0	0	73,000
7448 Contingency Fund	0	0	0	25,000
	<hr/>	<hr/>	<hr/>	<hr/>
Category Totals:	0	0	0	103,400
	<hr/>	<hr/>	<hr/>	<hr/>
Department Totals:	0	0	0	103,400

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9000 - UNDISTRIBUTED</u>				
7801 Social Security	0	0	0	8,970
7804 Health Insurance	0	0	0	56,000
7810 NYS Emp. Retirement System	0	0	0	15,500
7841 Workers' Compensation	0	0	0	7,000
	<hr/>	<hr/>	<hr/>	<hr/>
Category Totals:	0	0	0	87,470
	<hr/>	<hr/>	<hr/>	<hr/>
Department Totals:	0	0	0	87,470

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 9730 - DEBT SERVICE</u>				
<u>70 INTEREST ON DEBT</u>				
7701 Interest on BANS	0	0	0	30,000
Category Totals:	0	0	0	30,000
Department Totals:	0	0	0	30,000
SANITARY SEWERS FUND TOTAL	0	0	0	488,130

CITY OF RENSSELAER
EXPENDITURES
2013-2014

	Salaries	Equipment	Cont. Services	Other	Total
L.7410 Public Library.....	\$83,092	\$1,000	\$27,233	\$0	\$111,325
PUBLIC LIBRARY TOTAL.....	\$83,092	\$1,000	\$27,233	\$0	\$111,325

<u>REVENUES L.0000</u>		<i>2011-12</i>	<i>2012-13</i>	<i>2012-13</i>	<i>2013-14</i>
		<i>Actual</i>	<i>Adopted Budget</i>	<i>Adjusted Budget</i>	<i>Adopted Budget</i>
2401	Interest Earned Library Trust	\$4	\$0	\$0	\$0
2706	County Aid Library	5,700	5,700	5,700	5,700
2760	LLSA State Funding	650	3,918	3,918	4,888
2770	Other Unclassified Revenue	2,153	1,000	1,000	2,226
2810	Transfer from City General Fund	81,000	97,984	97,984	98,511
	Total Revenues	\$89,507	\$108,602	\$108,602	\$111,325

L7410 PUBLIC LIBRARY

The Rensselaer Public Library serves the City of Rensselaer and the surrounding area. It has a lending collection of approximately 19,500 items including books, movies, audio books, music, and subscriptions to the Times Union, the Troy Record and 28 magazines. The Library provides the following resources for the community:

- Eight public computers, a children's educational computer and wireless internet.
- Membership in the Upper Hudson Library System, which allows patrons to borrow items from 36 different locations as well as having items sent through interlibrary loan. This system gives access to databases, e-books, and downloadable audio books.
- Meeting space for tutors, Literacy Volunteers, Living Resources, T.O.P.S., and other community organizations. Library staff assists patrons in computer work, job searching and completing government forms.
- Public information on local events, tax forms, water quality results, etc.
- Educational and entertaining events for the community including the NYS summer reading incentive program.

	<i>2011-12 Expense</i>	<i>2012-13 Adopted Budget</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
<u>Dept. 7410. PUBLIC LIBRARY</u>				
<u>10 PERSONAL SERVICE</u>				
7100 Executive	42,770	44,053	44,053	44,714
7130 Public Safety/Operations	3,338	4,186	4,186	4,249
7150 Clerical	30,425	33,280	33,280	33,779
7192 Longevity	0	350	350	350
	-----	-----	-----	-----
Category Totals:	76,533	81,869	81,869	83,092
<u>20 EQUIPMENT</u>				
7220 Office Equipment	922	1,000	1,000	1,000
	-----	-----	-----	-----
Category Totals:	922	1,000	1,000	1,000
<u>40 CONTRACTUAL EXPENDITURES</u>				
7410 Supplies & Materials	18,092	22,500	24,037	24,000
7440 Contracted Services	1,983	2,983	2,983	2,983
7463 Training/Conferences	250	250	250	250
	-----	-----	-----	-----
Category Totals:	20,325	25,733	27,270	27,233
	-----	-----	-----	-----
Department Totals:	97,780	108,602	110,139	111,325
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PUBLIC LIBRARY FUND TOTAL	97,780	108,602	110,139	111,325

PERSONAL SERVICES DETAIL

PUBLIC LIBRARY

L.7410

<i>Code</i>	<i>Position</i>	<i>2012-13 Adjusted Budget</i>	<i>2013-14 Adopted Budget</i>
7100	Librarian	44,053	44,714
7130	Custodian	4,186	4,249
7150	Library Aide (3) (p/t)	33,280	33,779

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