

Application for Building Permit
No Work Shall Commence without Permit Approval



City of Rensselaer
Building & Zoning Department
 62 Washington St., Rensselaer NY 12144
 518-465-1693

Do Not Write in this Box

Permit No. _____
 Date Issued _____
 Date of Expiration _____
 Occupancy Class _____
 Construction Class _____
 SB&L # _____

Owner of property: _____ Phone: _____
 Address: _____

Person Responsible for Work: _____ Phone: _____
 His / Her Address: _____
 His / Her Email Address: _____

Property Address: _____
 Corner Lot? YES / NO

Liability, Workers Comp, or a CE-200 exemption Certificate Required.
All policies MUST be in effect throughout the duration of the project. Certificates naming the
City of Rensselaer Building Department MUST be on file.

Nature of proposed Work: Residential or Commercial

| | | | | | | | |
|--------------------------|------------------------|--------------------------|-----------------|--------------------------|--------------|--------------------------|----------|
| <input type="checkbox"/> | New Building | <input type="checkbox"/> | Siding | <input type="checkbox"/> | Demolition | <input type="checkbox"/> | Addition |
| <input type="checkbox"/> | Roofing | <input type="checkbox"/> | Gutting | <input type="checkbox"/> | Alteration | <input type="checkbox"/> | Sign |
| <input type="checkbox"/> | Site Work | <input type="checkbox"/> | Re-construction | <input type="checkbox"/> | Fence | <input type="checkbox"/> | HVAC |
| <input type="checkbox"/> | Change in Occupancy | <input type="checkbox"/> | Pool | <input type="checkbox"/> | Deck / Porch | <input type="checkbox"/> | Other |
| <input type="checkbox"/> | Garage Attached Y or N | <input type="checkbox"/> | Accessory Shed | <input type="checkbox"/> | | <input type="checkbox"/> | |

Describe in detail use of Structure and Scope of work.

Value of Construction:

General Construction: \$ _____

Site Work / Excavation: \$ _____

Plumbing: \$ _____

HVAC: \$ _____

Electrical: \$ _____

Other: \$ _____

Total: \$ _____

| Other Approvals Required: | Date Received |
|-----------------------------|---------------|
| Planning Commission | _____ |
| Zoning Board of Appeals | _____ |
| Curb Cut | _____ |
| Road Opening (DPW) | _____ |
| Sewer Tap (DPW) | _____ |
| Water Tap (DPW) | _____ |
| Sidewalk / Barricade Permit | _____ |

Are NYS Licensed Architect / Engineer Plans Available for this project? YES / NO
 IF YES, WHO _____ Phone: _____ NYS License No. _____
 IF NO, A detailed sketch of proposed construction must be provided on additional sheets.

Demolition Information:

Type of Demolition: Construction Debris ___ Hazardous Materials ___ Asbestos ___ Household ___ Garbage ___
Hauler: Name _____ Phone _____ Address _____
Method: Dumpster ___ Truck ___ Other ___ Permit # _____ Landfill: _____ DEC Permit YES / NO # _____

Building Permit Fee \$ _____ Paid _____ Check No _____ Paid _____
Site Plan Review Fee \$ _____ Check No _____ Paid _____
Zoning Variance Fee \$ _____ Check No _____ Paid _____

Certification:

The applicant shall notify the department of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued only when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of all applicable codes, laws and ordinances. A building permit may be suspended or revoked if it is determined that the work to which it pertains is not proceeding in conformance with the applicable codes, laws and ordinances, or with any condition attached to such permit, or if there has been a misrepresentation of falsification of a material fact in connection with the application for permit. A building permit shall expire 6 months from the date of issuance or upon the issuance of a certificate of occupancy whichever comes first. The permit, upon request may be renewed for one six-month period, provided that (1) permit has not been revoked or suspended at the time the renewal application is made; (2) the relevant information in the application is up to date; and (3) any additional renewal fees are paid. I hear by certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of laws and ordinances covering this work will be compiled with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ **Address (if not owner)** _____ **Date** _____

Validation:
 The application of _____ Dated _____ is hereby Approved / Disapproved and
 Permission Granted / Denied for construction, reconstruction, demolition or alterations of a building and or accessory structure.
 Reason for Denial of Permit _____
 Dated: _____ Code Enforcement Officer _____ Permit # _____ Expires _____
 Special Conditions: _____